

**Kelce College of Business
General Faculty Meeting
November 19, 2010
Room 112 Kelce Center
2:00 p.m.**

Present: Ms. Rebecca Casey, Dr. Kailash Chandra, Dr. Jack Fay, Dr. James Harris, Dr. Rebekah Heath, Dr. David O'Bryan, Ms. Mary Polfer, Dr. Melvin Roush, Ms. Mary Scimeca, Dr. Wei Sha, Mr. Dwight Strong, Ms. Gail Yarick, Dr. Kevin Bracker, Dr. Bienvenido Cortes, Dr. Charles Fischer, Ms. June Freund, Dr. Anil Lal, Mr. Michael McKinnis, Dr. Mujtaba Ahsan, Dr. Donald Baack, Dr. Thomas Box, Dr. Linden Dalecki, Dr. Arthur Fischer, Dr. Christine Fogliasso, Dr. Eric Harris, Ms. Kristen Maceli, Dr. Lynn Murray, Ms. Paula Palmer, Ms. Shipra Paul, Dr. Jay van Wyk, Ms. Mary Wachter, Dean Richard Dearth, Ms. Mimi Morrison

Absent: Dr. Maeve Cummings, Dr. Choong Lee, Dr. Sang Lee, Dr. Michael Muoghalu, Dr. Connie Shum (sabbatical), Dr. Ken Smith

Call to Order – Dean Dearth called the meeting to order

Discussion Items

- Revised Rules and Procedures of the Kelce College of Business – Dean Dearth
 - A copy of the Revised Rules of Organization for the College of Business was distributed
 - Revisions have been recommended to make the rules more in line with current procedure and address some new concerns.
 - Dean Dearth reviewed the revisions along with committee assignments
 - Dr. Box made a motion to adopt the Revised Rules, with Dr. O'Bryan seconding. The Revised Rules of Organization for the Faculty of the Gladys A. Kelce College of Business were adopted with a unanimous positive vote.
- Strategic Plan -Dean Dearth
 - A copy of the 2011 COB strategic plan was distributed and discussed
 - The Kelce Strategic Planning Committee has passed the Strategic Plan and recommend adoption by the faculty
 - Dr. Mujtaba Ahsan made the motion to adopt the proposed 2011 Kelce College of Business Strategic, Dr. Linden Dalecki seconded, and the motion passed with a unanimous vote by the faculty.
- Status of MATH 153 and Curriculum changes – Dr. Harris
 - Elimination of MATH 153 proposal from the curriculum passed the faculty senate this semester

- Dr. Eric Harris announced that MGMKT 310 (Basic Quantitative Business Methods) has been added to MGMKT schedule of courses for spring 2011 semester. Ms. Paul will be teaching 3 sections of this course.
 - New catalog copy will include elimination of MATH 153 and add MGMKT 310 to the CBK for COB majors. MGMKT 310 is a prerequisite for Intermediate Microeconomics and Quantitative Decision Making
 - Dr. O'Bryan announced that there is now a University-wide Math Task Force that will be asking for input from faculty on what general education math offerings should be.
- College Committees – Dean Dearth
 - Complete Committees list for AY 2011 was distributed
 - A complete document of committees is required by the AACSB review team
 - Faculty are asked to provide input to make sure the list is complete
- Dean Search Update – Dr. O'Bryan
 - Dr. O'Bryan gave an update on the Dean Search status – copy of proposed ad was distributed
 - Search committee members are: Chris Fogliasso , Maeve Cummings, Kevin Bracker, Bruce Dallman, Katie Aikins (student), David O'Bryan, Blake Bard
- Provost Meeting with Departments – Scheduled for SP 2011 semester (See Chairs for dates for each department)
- President and Provost Meeting with Dean, Chairs and Faculty – March 2, 2011 (3:00 – Dean, 3:30 – Chairs, 4:00 – Faculty). All meetings will be held in 121 Kelce.
- Commencement Obligations and Possible Changes
 - Faculty were reminded that the Provost expects faculty to attend at least one commencement each year
 - December Commencement will be just one commencement for all colleges
 - There is a possibility that May commencement could include separate ceremonies for each college.
- Faculty Development Seminars for Spring
 - Feb 10, 2011 - Mr. Charles Olcese will talk about International Programs with a focus on faculty and student exchange between 12.00 and 1.00 PM
 - March 29, 2011 - Ms Susan Dellasega and Mr. Chris Fluery will talk about Technology upgrades in the classroom between 12.00 and 1.00 PM.
 - Pizza will be provided by the Dean's Office both days

- **Discussion of AACSB Issues**

- AACSB Coordinator for Kelce – Dr. Harris
 - Next semester (SP 2011) there is a significant filing report that will be completed for AACSB.
 - AQ/PQ standards will need to be provided in this required filing.
 - PQ Standard- Update – Mrs. Casey
 - Ms. Casey gave update on PQ standard committee
 - Will give additional update at January Faculty Meeting
 - AQ Standard – Update – Dr. Harris
 - The AQ Report needs to be completed for AACSB by the Spring 2011 semester
 - Standards have been scrutinized by the committee (J. Harris, D. Baack, E. Harris, K. Bracker)
 - Proposed standard will be e-mailed to faculty after final committee meeting - no later than January 2011
 - Program Exclusion Ad Hoc Committee – Dr. A. Fischer will chair this committee (A. Fischer, G. Yarick, K. Bracker)
 - Peer and Aspirant School Ad Hoc Committee – Dr. Murray will chair this committee (K. Maceli, W. Sha, L. Murray)
 - Will give update at January Faculty meeting
 - Diversity Statement – Committee to be selected
 - Ethical Statement – Committee to be selected

- **Reminders**

- Faculty Office Hours – 10 hours outside of class during times accessible to the student
- Faculty Vitae – Due at the start of the Spring Semester submitted electronically on AACSB form
- Course Syllabi - Due at the start of the semester to be submitted to the Dean's office electronically
- Youngman Grant - Applications due February 1. Applications will be e-mailed to faculty in January.

- **Upcoming Events**

- Fall Commencement (all colleges) – December 17
- Kelce College Faculty Meeting – January 13 – 11:00 a.m.
- Spring Classes Begin – January 18
- Summer and WF schedules due – February 15
- Apple Day – March 3
- Spring Break – March 21-27
- SPTE Administration – April
- Early Enrollment – April 15

- Kelce Banquet – April 25
- COB Commencement – May 13 or May 14 ???

- **Faculty Concerns/Questions**
 - Dr Murray – asked if there are any faculty who require styles other than APA style for citations on papers. Dr. Dalecki uses MLA style in his classes because of student preferences.

The meeting dismissed at 2:50 p.m.