

MINUTES

Kelce College Opening Fall Meeting
Wednesday August 13, 2025 – 1:00 p.m., Kelce Classroom #207

Present: Lynn Murray, Kait Lee, Irene Robinson, Mark Johnson, Alex Binder, Melissa Weed, Mary Jo Goedeke, David Weaver, Stephen Zornes, Kay Kim, Young Nae, Lisa Paterni, Chelsey Decker, Chandler Davidson, Shipra Paul, Mary Judene Nance, Gail Yarick, Jamie Brooksher, David Perricone, DJ Jiang, Braxton Gately, Kristen Maceli, Wei Sha, Larry Woodward, Jane Talkington, Dwight Strong, Jennifer Pursley, Lisa Paterni, Kylie Edgecomb, Michael Daviddson, David Sikolia, Josh Curran, Jenni Hall, Mimi Morrison, Paul Grimes, Krissy Lewis, Judy Smetana, Melissa Payne, Will Huffman

Absent: Jae Choi (sabbatical), Sang-Heui Lee (sabbatical), Linden Dalecki (Phased), Anil Lal (Phased), Holly Kent, Connie Shum, Mary Wachter

Guests Present: Monica Abbott, Megan Pierskalia (via Teams) – Tessere (Architects), Nick Humble – Crossland Construction, Robert Lindsey – Axe Library

- I. Welcome and Opening Remarks – Paul Grimes – welcomed everyone and introduced Crossland and Tessere representatives
- II. New Downtown Building – Preview presentation of interior layout and design
 - a. Monica Abbott – Project Manager, Tessere – Monica narrated and described the walkthrough of the new building; answered questions
 - b. Megan Pierskalla – Interior Designer, Tessere – Megan led the walkthrough simulation of the building on the computer; answered questions
 - c. Meeting participants expressed satisfaction with the preview and no concerns about the design were expressed; projected move-in remains the last week of July 2026
- III. Axe Library – Services and Updates; Robert Lindsey, KCOB Library Liaison
 - a. Robert Lindsey from Axe Library introduced himself. He announced that if anyone needs help ordering books; research assistance is available to all faculty and students; classroom instruction in courses with library assignments is also available when requested.
 - b. There will be a meet and greet for the new Dean of Library Services on 09/04 in the morning, and that afternoon there will be a meet and greet of the library Liaisons in the Special Collections area.
 - c. Reminded faculty that the annual University Authors Reception will be November 4th with reception to follow – reminded everyone to submit their recent published works prior to the event.
- IV. New Faculty and Professional Staff Introductions – Alex Binder
 - a. Human Resource Development Faculty – now *officially* part of KCOB!
 - Mark Johnson – University Professor
 - Krissy Lewis – Assistant Professor
 - Judy Smetana – Associate Professor
 - b. Jamie Brooksher – Assistant Professor Business Law
 - c. Braxton Gately – Assistant Professor of Economics
 - d. Jane Talkington – Entrepreneurship Coordinator and Courtesy Faculty
 - e. David Perricone – Assistant Instructional Professor of Accounting and Finance

- V. Positions and Personnel – Alex Binder
 - a. Status of Searches
 - 1. Positions with Research and Economic Development (RED)
 - Data Technician (new position description under development)
 - Forecasting Econometrician (applications being received)
 - 2. Faculty Position
 - Assistant Professor of Marketing (applications being received)
 - b. Leaves and Retirements
 - 1. Sabbaticals – Jae Choi and Sang Lee
 - 2. Phased - Linden Dalecki and Anil Lal

- VI. New Programs – approved for the 2025-2026 University Catalog – Lynn Murray
 - a. Supply Chain Management BBA (coordinated with the Industrial Distribution BS in CCOT)
 - b. Human Resource Development BBA and MS
 - c. Business Education Option – part of the Business Studies BBA
 - d. Entrepreneurship – undergraduate minor
 - e. Undergraduate Certificates
 - Entrepreneurship
 - Teaching High School Business
 - Professional Education for Secondary Business Teachers
 - f. Decision Science and Information Systems – MBA Emphasis – launches this fall with 12 students

- VII. KCOB Operating and Policy Documents – Voting to approve revisions and updates to reflect new six-year AACSB accreditation cycle and evolution of organizational structures – Paul Grimes
 - a. Rules of Organization and Bylaws
 - i. Reviewed summary sheet of bylaws that need to be modified – recommendations originally made by KLT at their retreat this summer
 - ii. Faculty were asked to entertain a motion on revising the bylaws document per the summary of major edits as distributed. David Weaver made the motion, with Mark Johnson seconding, no discussion. Motion passed unanimously.
 - b. Participating and Supporting Faculty –
 - i. Reviewed mark-up edits of document as suggested by KLT.
 - ii. Mark Johnson made the motion to pass the participating and supporting faculty document as suggested, with Braxton Gately seconding. No additional discussion. Motion passed unanimously.
 - c. Faculty Qualifications and Engagement Criteria
 - i. Reviewed proposed changes as proposed by KLT and accreditation guidelines; must meet certain thresholds for AACSB – only 10% can be considered “Additional” all others must meet stated qualification categories (SA, PA, SP, IP) – KLT recommended to change the number of PRJ’s to 3 in six years from 2 in five years, which is what the current document stipulates. Changes would fully go into effect at the beginning of the next accreditation cycle
 - ii. Much discussion followed with suggestions on how the faculty would meet the criteria as stipulated by AACSB for the next accreditation cycle. Questions raised about quantity versus quality of research publication. Discussion followed on whether to raise the minimum number of PRJs or to institute a quality filter (such as using the ABDC list)
 - iii. Motion was made by Mary Jo Goedeke to table/suspend the vote and form a task force to review this expeditiously (before the end of the semester), Lynn Murray seconded.
 - 1. Discussion – task force will review all qualification categories and make recommendation to the General Faculty as to new standards for the six-year accreditation cycle. KLT will appoint the taskforce.
 - 2. Motion to suspend the vote until such time as the taskforce has recommended an alternative to the faculty was passed unanimously.
 - d. Codes of Ethics – students, faculty, and administrator
 - i. Mary Jo Goedeke made the motion with Braxton Gately seconding to accept the revised language as suggested by the KLT to update the new codes of ethics. Discussion ensued about ensuring the university’s current non-discrimination language be incorporated. Motion passed unanimously.

- VIII. Gorilla Plan – Paul Grimes
- a. Close out of FY25; see Annotated Strategic Plan
 - Four incomplete initiatives will continue forward into next two-year cycle (#4, #5, #7, #9)
 - b. Opening of FY26; beginning of next two-year cycle
 - Nine new initiatives (#15 through #23); these were introduced at last Spring’s faculty meeting
 - c. Vote to affirm plan for FY26 & FY27. Motion was made by Mary Jo Goedeke and seconded by Judy Smetana to affirm the initiatives for the next two years. No discussion. Motion passed unanimously.
- IX. Assurance of Learning – Updates and Progress; Lisa Paterni and Jennifer Pursley (see attached documents for more information on discussion)
- a. Gave updates on work done over the summer
 - b. Reviewed course alignment document tool
 - c. Reviewed curriculum map for MBA and BBA programs
 - d. Will be asking everyone to complete a survey
 - e. Asked for vote on rubrics after discussion; affirmed with no dissents
- X. Administrative and Service Area Updates
- a. ADGBP – Chelsey Decker – we will have 17 GA’s this fall with orientation on Friday. Providing GAs with new t-shirts to wear to events. Online MPAcc will be launched in spring 2026; 50th anniversary of MBA is September 13th before the first home football game – approximately 2,100 alumni and families have been invited!
 - b. ADUSB – Lynn Murray – Sarah Clausen is finishing up a Kelce College View Book and new logos for student orgs; procurement card will be available for student orgs – limited to \$250; new mentorship program – Gorilla Gateway students will be asked to reach out to their mentors – all faculty required to contact their mentees through Navigate – each faculty has about 25 mentees – need to meet with mentees each semester and document all interactions in Navigate – more career focused than advising; Research Friday’s will become part of our regular schedule for accountability and skill building – might have guest speakers – all TE faculty should be there and tenured faculty and Instructors are welcome to attend. September 5th is first meeting – 11:30-1:00 in #121 Kelce – brown bag lunch.
 - c. FC – Alex Binder – please read detailed email he sent; all faculty encouraged to continue their communication with PC’s; check classrooms to make sure technology is working, etc., office selections were included for new building – please review; need to elect P&T Committees, and University Professor Committee rep – will be sending out ballots
 - d. Student Engagement – Holly Kent; see handout in packet
 - e. Internships – Melissa Weed – need help connecting with students for internships – right now only have six student interns signed-up for credit this Fall
 - f. Assessment & Accreditation – Josh Curran – working with Jennifer and Lisa – MFT will be offered this fall – completed AACSB Finance module – next module is school groups
- XI. General College Announcements – Paul Grimes
- a. College Standing Committee assignments and major university-wide assignments (handout)
 - b. Updated College Organization Chart (handout)
 - c. Faculty Ethics Statement – DocuSign PDF to be distributed; complete by end of next week
 - d. Send copies of all course syllabi to Kait
 - e. Research – Send copies of all publications to Mimi in Dean’s Office
 - f. Annual Travel Request Form – Return estimates to admins by August 29th! (handout)
 - g. Faculty Sponsors – Timely election of Student Organization Presidents; Report to Mimi
 - h. Plan to attend Fall Commencement – December 12th
 - i. Watermark Faculty Success (formerly known as Digital Measures/Activity Insight) – update all personal productivity information (Research/Service/Teaching)
- XII. Old Business – none
- XIII. New Business –
- a. New Center for Business and Talent Development (CBTD) headed by Mark Johnson has been approved and will open for business this semester

- i. All faculty encouraged to propose workshops and training programs; those who teach through CBTD will be offered compensation
- ii. Goal to offer first training workshop in September or October
- iii. CBTD designed to be self-sustainable; participants will pay to attend and receive certificates or professional CEUs upon completion
- iv. Mark is working to use the university's new Slate platform to sign-up participants and collect fees
- b. Jenni Hall is continuing to work on selling named spaces in the new building; special price for faculty who wish to name offices is still available; working on designing recognition signage
- c. Kylie Edgecomb has reviewed our web site over the summer and made corrections with Abby Fern's office. Next, she will be double checking the catalog corrections.

XIV. Adjourn 4:00 p.m.

Fall Dates to Remember:

August 18 – First day of classes

September 1 – Labor Day holiday

September 2 – Kelce Picnic

September 13 – 50th Anniversary Celebration for the Kelce MBA

October 6 – 16th Annual Kelce Golf Tournament

October 11 – Homecoming Saturday

October 13 – Midsemester grades due

November 1 – Rumble in the Jungle

November 4 – University Authors Reception in Axe Library

November 4 – Last day to drop a single course

November 18 – Majors Fair

November 21 – Last day of classes before Thanksgiving Break

November 27 – Last day to withdraw from semester

December 1 – Classes resume / Dead Week begins

December 8 – Finals Week begins

December 12 – Semester closes

December 12 – Commencement

December 16 – Final Grades Due to Registrar's Office