



MINUTES

Kelce College Opening Fall Meeting - Thursday August 18, 2022

Lunch served beginning at 11:30 a.m. in Kelce #121

Meeting starts at 12:30 p.m. in Kelce Auditorium and Virtual via Zoom

Present: Alex Binder, Jamie Brooksher, Bienvenido Cortes, Maeve Cummings, Amy Cussimano, Michael Davidsson, Chelsey Decker, Kylie Edgecomb, Chris Fleury, Chris Fogliasso, Mary Goedeke, Paul Grimes, David Hogard, Steve Horner, Hamid Kahn, Holly Kent, Kay Kim, Sang-Heui Lee, Kristen Maceli, Mike McKinnis, Mimi Morrison, Lynn Murray, Young Nae, Mary Judene Nance, David O’Bryan, Shipra Paul, Melissa Payne, Irene Robinson, Connie Shum, David Sikolia, Dwight Strong, Mary Wachter, David Weaver, Melissa Weed, Gail Yarick, Steve Zornes

Present on Zoom: Jae Choi, Linden Dalecki, Anil Lal, Choong Lee, Melinda Roelfs, Wei Sha

Guests Present: Dr. Dan Shipp, Katie George

Absent: Theresa Presley (excused)

- I. Welcome and Opening Remarks – Paul Grimes
- II. Special Guest – President Daniel Shipp
 - a. Checked in with all senior administrative leaders before his first day to discover pain points and pride points for the university
 - b. Pride point for KCOB is outstanding faculty and students; pain point is the college’s physical facilities; how many students never consider Pitt State due to condition of our building?
 - c. Building project is definitely a top priority – #1 fundraising priority for Pitt State right now
 - i. Concerns with recruiting and retaining faculty and students in old outdated facility
 - ii. There is much work to do - \$7 million in private dollars raised on a project that has a \$25-30 million cost and continues to rise
 - iii. Meeting weekly with key leadership group to review donor list and to consider options
 1. Plan A – enough funds have not been raised for the new planned facility; enrollment could potentially decrease within the college if something isn’t done
 2. Plan B – may need to consider other options/opportunities in order to provide a competitive facility for College of Business students within the next 3 years.
 - Dr. Grimes and Dr. Smith have been asked to set up task forces of KCOB faculty to come up with what a Plan B looks like. Input from faculty is vital. Need input for September board meeting.
 - Opportunities – state matching program allows additional funds; explore alternative approaches with the help from city and community
- III. New Faculty Introductions – Alex Binder
 - a. Dr. Jamie Brooksher – Business Law
 - b. Dr. Hamid Khan – International Business
 - c. Dr. Kay Kim – Finance
 - d. Dr. Young Nae – Management
 - e. Dr. David Sikolia – Computer Information Systems
 - f. Dr. Larry Woodward – Finance
 - g. Mr. Steve Zornes – Accounting

- IV. Reorganization of duties and titles for college administration – Paul Grimes
 - a. See organizational chart – one concern raised – should Faculty Chair report directly to the dean instead of an associate dean? Dean Grimes reported that this issue was discussed with the provost and the decision was made to try out the proposed organizational model and if changes need to be made after this year, they will be explored. Short discussion ensued and it was agreed to move forward.
 - b. Program Coordinators Council – formalize as a Standing Committee
 - 1. Amendment of College Bylaws (see handout) – requires faculty vote
 - Maeve Cummings made the motion to amend the College Bylaws as presented, Hamid Kahn seconded the motion, no discussion
 - Vote: faculty unanimously approved the amendments
 - Revised bylaws to be posted and enacted

- V. New Academic Advisor and Internship Coordinator staff position – David Hogard
 - a. Position funded from revenue generated by PMBA program
 - b. Job description and role within the advising center
 - c. Search process has commenced and should be posted by September. Goal is to have the position filled by the end of the fall semester.
 - d. Pitt State will be moving to a centralized advising system following recommendations by National Institute for Student Success (KBOR consultants)
 - e. Going forward all course registration advising for Kelce will be coordinated through the college's Academic Advising Center
 - f. Future development of a formal mentorship program for faculty to assist students in career readiness will be undertaken

- VI. Technology Update – Chris Fleury/Kylie Edgecomb
 - a. Minitab Statistical Software Licenses – Mary Wachter & C. Lee using in their courses; Minitab has switched to a named user software license – each user must have an account; complicates things in the computer labs. Dr. Lee will get with Chris about his needs.
 - b. ITS has had a lot of turnover. Shifting to a model of submitting a ticket and any one of the techs, not necessarily Chris will take care of it. There are several new techs. Jon Cooper is the new manager.
 - i. Dr. Kahn needs Respondus software
 - c. Kylie is working on web pages – Business Studies major will be posted soon; post faculty pictures as soon as they are available

- VII. Development News – Holly Kent
 - a. University Fundraising Priorities
 - i. Reviewing documents on how fundraising priorities are established and rules of engagement with donors
 - ii. Other recommendations are welcome from Faculty & Staff
 - b. Faculty and Staff Campaign – Goal: 100% Kelce Participation! Kicks off on October 3.
 - c. Kelce Golf Tournament in Johnson County, Monday, October 3rd – Teams Needed!

- VIII. General College Announcements – Paul Grimes
 - a. Budget Reductions – significant cuts to our OOE accounts/elimination of Tech Fee funds
 - i. \$20K permanent cut from Kelce OOE accounts (\$9K each from KUSB and Dean's office and \$2K from JMI)
 - 1. Self-generated PMBA funds may need to be accessed in order to keep things running
 - b. KBOR General Education – new system-wide policies will impact all BBA degree programs
 - i. Package will be in place by Fall 2024; all undergraduate programs will be impacted; replaced by a smaller general ed set of courses that will be recognized by all state institutions – will make transfer and articulation easier (see description in packet for additional details)

- c. Standing Committee assignments (see handout)
 - i. Faculty asked to review standing committee assignments
 - ii. Extended year of service by one year because of being in the year of record
 - iii. Some shifts in assignments had to be made to accommodate turnover in faculty
 - iv. Committees are to notify the dean's office when chairs are elected
- d. Faculty Ethics Statement – DocuSign PDF forthcoming
- e. Copy of course syllabi to Amy – need for HLC and AACSB
- f. Annual Travel Request Forms – Return to admins!
- g. Watermark Faculty Success (formerly known as Digital Measures/Activity Insight) – update all personal productivity information (Research/Service/Teaching)
 - i. Research – Copies of publications to Mimi in Dean's Office
 - ii. Will try to host workshops for new faculty to familiarize with Faculty Success

IX. Unit Updates

- a. Academic Advising and Career Readiness – David Hogard
 - i. Access to majors, program guides, etc. are available on their web site
- b. Outreach and Business Engagement – Lynn Murray
 - i. Introduced Melissa Weed, teaching Intro to Management as an adjunct this semester
 - ii. Adjunct office on second floor is available for all adjunct faculty
 - iii. Rumble in the Jungle is October 8 – recruiting event for high school students
 - iv. Women in Entrepreneurship week is homecoming week – plan to participate and events are being planned on campus
- c. Graduate School of Business – Din Cortes & Chelsey Decker
 - i. Traditional MBA program has stable numbers, but more applications are coming from international students. Working on inter-university agreements. 2+2+1 program has been approved with school in Tashkent UZ.
 - ii. New MBA emphasis – Marketing - has been approved for traditional and PMBA programs; courses rolling out soon
 - iii. MPAcc – geared toward BBA accounting students; leads to CPA exam
 - iv. PMBA – 225 active students; 50 traditional students and 5 MPACC students enrolled
 - v. PMBA – new concentration in Health Care Administration is being sought; discussions with Freeman in Joplin
 - vi. GA assignments have been distributed
 - vii. Encourage recruitment of students to all three graduate programs
 - viii. Working on expanding geographical markets of PMBA program overseas (with AP) – will start in Paraguay/Latin America
 - ix. Instructors are needed for PMBA Programs – contact Chelsey or Dr. Cortes if interested
 - x. Dr. Cortes will be collecting data this semester for assessment; asked for faculty help
- d. Undergraduate School of Business – Alex Binder
 - i. Will meet with undergraduate faculty following the Kelce meeting

X. Dean's College Update – Paul Grimes

- a. AACSB Accreditation – This is Year of Record!!
 - i. AY 22/23: Year of Record; everything we do this year is important for our report
 - ii. AY 23/24: Reaffirmation Visit; requested Fall 2023 for peer review team visit
 - 1. Peer Review Team:
 - David Eplion – Indiana University Southeast
 - Latisha Settlege, University of Arkansas – Ft. Smith
 - Marilyn Helms, Dalton State College (GA)
 - iii. CIR due 60 days before team visit
 - iv. Visit format is Sunday pm through Tuesday am
- b. Key areas of emphasis to be reviewed and evaluated by Peer Review Team:
 - i. Strategic Management
 - ii. Assurance of Learning
 - iii. Faculty Qualifications

- c. Next Action Steps
 - i. KLT to attend fall Accreditation Conference in Atlanta – Sept 13-15
 - ii. Societal Impact – refinement of statement concerning “economic growth and development” and quantification of evidence
 - iii. Risk Assessment – next steps; mitigation plans; arrange meeting of full Strategic Planning Committee. Kelce Board of Advisors will assist.
 - iv. Development of CIR Report; including tables of metrics. All faculty will be asked to contribute. Ensure that all faculty have a Google scholar account that is active and public.
 - d. Areas of Emphasis for 2022-23
 - i. Objective 1.1 – renovation/expansion of building
 - ii. Objective 2.1 – align instruction with workforce/community needs
 - iii. Objective 3.3 – implement recruitment activities to optimize enrollments
 - iv. Objective 3.5 – marketing and enhancement of college image
 - e. To maintain strategic goals while working to help the university with current challenges:
 - i. 8th year in a row with lower enrollment than the fall before
 - ii. Covid-19 federal funding filled a lot of financial gaps but is now exhausted
 - iii. Campus transitioning under new leadership and preparing for a new strategic planning cycle
- XI. Old Business –
- a. Recognized that this is the last teaching semester for Dr. Fogliasso and Dr. Cummings
 - b. 5-year window for the current accreditation cycle is July 1, 2018 – June 30, 2023
- XII. New Business
- a. Blake Benson has been nominated by the governor to a seat on the Kansas Board of Regents
- XIII. Adjournment – 2:30 pm

Fall Dates to Remember:

- August 18 – Opening Campus Meetings
- August 19 – Campus Picnic
- August 22 – First day of classes
- September 5 – Labor Day Holiday
- September 6 – Kelce Fall Picnic
- October 8 – Rumble in the Jungle
- October 17 – Midterm grades due
- October 22 – Homecoming
- October 28 – Transfer Day
- November 7 – Final drop day
- November 21 to 25 – Thanksgiving Week Holiday
- December 5 to 9 – Dead Week
- December 12 to 16 – Finals Week
- December 16 - Commencement

