



MINUTES

Kelce Leadership Team
8:30 a.m. – Room #121
November 04, 2025

Present: Alex Binder, Chelsey Decker, Paul Grimes, Lynn Murray, Mimi Morrison

I. Dean's Administrative Update

- a. PAL Council yesterday; Jamie Cook and Bryronni Fergusson in attendance
 1. LONG discussion about Summer School budget and policies; Susan's desire to be more efficient with the budget and minimize low enrollment classes; currently \$1.5M asked by colleges with less than \$1.23M needed to meet contract obligation to unit faculty; last year's spending was \$1.3; Susan wants colleges to take another pass at schedule to determine if there are potential cuts for courses unlikely to achieve healthy enrollments – send to Bry; ACTION – *prepare all normal postings for non-unit faculty sections and send to Aaron by November 14th* – goal is to post from mid-November to early January so as to finalize contracts earlier; will deal with low enrollment issues in the spring. (KLT reviewed alternate summer staffing documents from 12 years ago for the 3 departments as it was then; discussed creating a new document for KUSB and KGSB and allowing faculty to vote on them – Dr. Binder will review our documents and bring a draft update to the next KLT meeting.)
 - i. Susan is reviewing all units' summer posting procedures that have been filed in her office; asking units to also review and update as necessary; Stephanie only found one in the Provost's files from KCOB, dated 2012 from the old Management & Marketing department (attached)
 2. President's Cabinet Update; discussion of presidential investiture – sometime this spring (March); Town Hall Campus Meeting scheduled for November 18th to discuss enrollment and budget; ongoing discussions of class scheduling – realization that something is needed and that new support systems are required
 3. Director of Graduate and Continuing Studies to be named; office will be Horace Mann; three-person unit; director, assistant, and recruiter; Susan requested that colleges identify scholarship support for high growth potential graduate programs – we will need to make a list and also prepare a description of how Risepoint markets our MBA/MPAcc programs
 4. High DFW courses; Susan again emphasized that plans to address courses with high DFW rates need to incorporate the use of NAVIGATE to encourage student engagement; faculty teaching high DFW courses must have a clearly stated goal in their annual performance package to initiate reforms to generate better student outcomes
- b. Legislative requests went to KU, KSU, and ESU education schools and departments of history for copies of all syllabi; appears to be a review for compliance with last year's DEI directives
- c. Update from Professor Sang Lee on sabbatical; just returned from visits to Korea and Rwanda; has been asked to serve as Chancellor of the new Africa Transformation University in Kigali until the campus opens – this is a ceremonial position

II. New Building Issues

- a. Jim Hughes reports that he's received inquiries about our RFP for Snack Shop / C-Store from a couple of local vendors; he is working to answer their questions; Dean Grimes gave site tour last Friday to a business group wanting to see the store spaces in Besse and Kelce
- b. OAC meeting this Wednesday morning, followed by a meeting with Monica and Scott Rice personnel about new office furniture options
- c. Mat is ready to move forward with finalizing AV contract; no firm number from Doug; Dean Grimes will inquire again

- III. Administrative Area Updates
- a. FC – Alex: working on schedules; there has been some push back on proposal for new times/days for courses; discussed that currently we only recognize outstanding seniors in the spring – decision was made by KLT to recognize fall outstanding senior graduates at fall graduation – program coordinators will review applications and make recommendations.
 - b. ADGPB – Chelsey: shout out to UG business advisors for sending referrals to MBA program; last week Business Professionalism courses had mock interviews – very successful
 - c. DSES – Holly: Suitable contract is still being reviewed; need ideas for articles for the Kelce Connection; cancelled ARC event (only 1 student was interested)
 - d. ADUSB – Lynn: visit day is this Friday – Chandler and Lisa will have lunch with students; Rumble went well, there were 1,100 attending; another Kelce visit day is scheduled – to be aimed at FBLA on the 21st; have an invite to go to Galena on the 21st for their Career Days; will be out for Gorilla Gathering in Tulsa on Thursday
 - e. ADMIN – Mimi: no report
- IV. Personnel Updates – Positions Open
- a. Forecasting Director (with RED) – applications being accepted; position was not included in RED’s budget – will need to find funding; Dean Grimes discussed situation with Susan who is sympathetic to our situation
 - b. Data Technician (with RED) – PD approved and salary available; Dr. Binder appointed as search committee chair – committee will consist of Shipra Paul and Michael Davidsson
 - c. Assistant Professor of Marketing – contingent offer made and accepted; will now await background check and formal offer from President’s Office
- V. Old or New Business - none
- VI. Adjourn – 10:00 a.m.

Fall Dates to Remember:

- November 13 – University Authors Reception in Axe Library
- November 7 – Kelce Visit Day
- November 21 – Kelce Visit Day for FBLA Students
- November 21 – Last day of classes before Thanksgiving Break
- November 27 – Last day to withdraw from semester
- December 1 – Classes resume / Dead Week begins
- December 8 – Finals Week begins
- December 12 – Semester closes
- December 12 – Commencement
- December 16 – Final Grades Due to Registrar’s Office