



MINUTES

Kelce Leadership Team
8:30 a.m. – Room #101C
September 16, 2025

Present: Alex Binder, Chelsey Decker, Paul Grimes, Holly Kent, Lynn Murray, Mimi Morrison

- I. Dean's Administrative Update
 - a. President Newsom's visit scheduled for October 1st at 3:00 p.m. Format is 15 minutes with Dean, 30 minutes with KLT followed by 45-minute reception with faculty in Room #121. Reception has been scheduled on all faculty calendars.
 - b. Provost Bon approved new wage for student employees of \$10 per hour. Working to establish process for implementing the increase across the board in Kelce.
 - c. Provost Academic Leadership (PAL) – Academic Deans met with Susan yesterday with several points of discussion;
 1. Compression and equity adjustment; \$50K pool for \$1.3M shortfall relative to CUPA medians; each college dean made recommendations based on gap and merit considerations. Susan has retained final approval.
 2. Post-tenure review – new contract implements a 6-year cycle instead of 7 years; this will be a catch-up year and we will review both groups if they opt in.
 3. Barnes and Noble First Day Complete; consideration is being placed on pause based on President Newsom's recommendation.
 4. Canvas course data; new policy to archive courses after 5 years and delete after 7 years; we need to ensure that faculty are aware of this new process based on best practices of electronic data retention.
 5. Abby and team to visit with units about "enrollment driver" programs; Susan wants deans to visit prior to meeting with faculty in each area.
 6. Discussions starting about hosting a presidential inauguration; aiming for spring ceremony around Apple Day.
 7. Contract Authority; new general counsel recommending changes to policies; stay tuned for new procedures
 - d. Meet the Firms Day this afternoon; encourage faculty to attend and incentivize their students – at the Bicknell
 - e. Press Conference organized by Abby's team to announce new Supply Chain Management and Industrial Distribution majors; next Monday, at 11:00 a.m. to be held at Pitsco – Dr. Murray and Dr. Binder will represent Kelce. Holly and Chelsey may attend as well as Chandler.
- II. New Building Issues
 - a. RFP for Snack shop/ C-Store
 1. Will coordinate with Wes Streeter to present the RFP at the downtown business' association meeting in October; will time that to coincide with Jim Hughes in Purchasing posting RFP to the Business Office website.
 - b. AV Equipment; need to determine final budget target to set spending priorities and finalize detailed tech specs in each room; include KLT plus IT and CTLT reps in discussions and decision-making.
 1. Need to set up meeting about prospective AV equipment with KLT, Eric Springer, Mike Smith, Scott Parish, Susan Dellasega (optional)
 2. Dr. Grimes will have a conversation with Doug Ball about our AV budget/equipment needs.
- III. Debrief last week's programs
 - a. KBOA Meeting last Friday (09/12) – went well along with viewing the building; 2 new board members have been nominated; discussed table in the board room (custom made or commercial); decision made to purchase table as part of the furniture package.
 - b. MBA 50th Anniversary events (09/13) – event went well thanks to Chelsey and her team.
 1. Discussed opening of new building and giveaway souvenirs for faculty and students – everyone is encouraged to come up with ideas for building opening souvenirs and 50th College Anniversary giveaways for 2027.
- IV. Administrative Area Updates
 - a. FC – Alex: office selection for the new building is going well; mentoring packets for faculty have been compiled by Melissa Weed; need to have feedback system for appraising student satisfaction with mentor and mentoring process; those on sabbatical should have mentees assigned to others; question about changing Entrepreneurship

program name change to Entrepreneurship & Innovation – Dr. Binder will distribute packet of Dr. Talkington’s justification for changing the name and see if this can be a notification/technical change with Faculty Senate

- b. ADGPB – Chelsey: reconciling everything from 50th Anniversary – sending out goody bags and thank yous
- c. DSES – Holly: Dr. Talkington is involving herself with Entrepreneurship Club (housed in COT) – need for her to become co-sponsor of the organization – Holly will proceed with getting them a logo; meeting on Sutable with IT tomorrow; Study Abroad trips have been approved for Phillip Frank and Holly; met with Tim Senecaut, Tonya and Scott for support from Physical Plant towards our move downtown; need to schedule training for ARC residential learning community – program appears dormant as no training has taken place and we are now in the fifth week of school – students signed up for program and there has been no programming! Dr. Grimes will follow-up.
- d. ADUSB – Lynn: scheduled Kelce visit days with Admissions – first session in October will need to be rescheduled due to timing; Admissions will be sending weekly new student admissions numbers to units via Slate; draft of KCOB Viewbook for prospective students should be available next week
- e. ADMIN – Mimi: custodial resources are scarce due to pulling most custodial staff to prepare for football games at the stadium and currently no student employees on staff; will be out this Thursday

V. Personnel Updates – Positions Open

- a. Forecasting Director (with RED) – applications being accepted (Alex) – zero click-throughs from the *Higher Education Jobs* site even though the ad has appeared in 1,700+ searches
- b. Data Technician (with RED) – Michael Davidsson finalizing revised PD – all personnel searches in RED division on hold due to Shawn’s departure; Dr. Grimes will communicate with Wes Streeter about moving this one forward
- c. Assistant Professor of Marketing – applications being accepted (Lynn) – ad appeared in 12,000+ searches and resulted in 187 clicks through *Higher Education Jobs*; 4 zoom interviews with finalists scheduled

VI. Old or New Business - none

VII. Adjourn -10:22

Fall Dates to Remember:

Today- Meet the Firms

September 18 – Majors Fair

September 29 – Health Benefits Fair (Flu Shots) in OSC

October 6 – 16th Annual Kelce Golf Tournament

October 11 – Homecoming Saturday

October 13 – Midsemester grades due

October 17 – Kelce Visit Day #1 (need to reschedule)

November 1 – Rumble in the Jungle

November 4 – University Authors Reception in Axe Library

November 4 – Last day to drop a single course

November 7 – Kelce Visit Day #2

November 21 – Last day of classes before Thanksgiving Break

November 27 – Last day to withdraw from semester

December 1 – Classes resume / Dead Week begins

December 8 – Finals Week begins

December 12 – Semester closes

December 12 – Commencement

December 16 – Final Grades Due to Registrar’s Office