



MINUTES

Kelce Leadership Council
3:00 p.m. – Room #121
November 20, 2025

Present: Alex Binder, Josh Curran, Chelsey Decker, Mary Jo Goedeke, Paul Grimes, Jenni Hall, Holly Kent, Mimi Morrison, Lynn Murray, Mary Judene Nance, Shipra Paul, Judy Smetana, Dwight Strong, Jane Talkington, Melissa Weed, Larry Woodward

- I. Determine date/time for end-of-semester faculty meeting; minimum of two possible items for discussion/vote –
 1. Faculty Qualifications Criteria for AACSB (Mary Jo), and 2. Alternative Summer Hiring Process for KNEA (Alex); additionally, present office furniture selection options and policy – end of semester meeting will be on Friday afternoon the 12th of December at 1:30pm (checking on Bicknell VIP room for meeting)
 2. Courses not offered in last four years list – need to review to determine if some should be changed to inactive courses; will distribute to KLC to review with faculty

- II. Disciplinary Program Coordinators Updates
 - a. Accounting – Mary Jo: accounting faculty met this month; VITA is having problems not receiving all of the forms and information that are needed because of the government shutdown; CPA exam issue – a writing/ communications course is needed to sit for the CPA exam which was previous satisfied by our WTL requirement which has now been removed from General Education, however, the requirements for our Business Professionalism course appear to meet the rule’s intent – Mary Jo has submitted request for review of syllabus and is waiting to hear back from the accounting board about their decision
 - b. Business Studies – Holly: haven’t heard anything about Business Education degree from College Education – Holly will contact Jean Dockers in COE for update
 - c. Data Science & Information Systems – Dwight: AI challenge for high school students – has three possible spring dates – it was determined by KLC that March 6th is best date of the three – however, given other things scheduled around this date, he may put it off until April
 - d. Economics – Shipra: Economics Club had a bake sale last week with limited sales; however, they had a good turnout for the first meeting; Econ Club will be having a study session on December 1st from 4:00-6:30 p.m. in Kelce Room #214
 - e. Finance – Larry: Finance Club has been very active with lots of guest speakers arranged by students
 - f. Human Resource Development – Judy: Uzbek group was here for their professional training workshops produced by the HRD and college faculty – they had a total of 18 participants who enjoyed the trip; first HRD club meeting was held and officers were elected – next meeting on Dec. 4th
 - g. Management/Supply Chain Management – Lynn: MGT faculty group met concerning desire to modernize their curriculum- goal to develop a capstone course for the MGT BBA degree
 - h. Marketing – Mary Judene: marketing faculty met on Nov. 12th; Marketing Association has about 18 student members – they are working on writing a press release (this will be a competition for the students with monetary prizes); holding elections on Dec. 1st; Mu Kappa Tau honor society will host initiation ceremony on Dec. 4th; awards dinner for marketing capstone course is on December 8th and invitations have already been sent

- III. Engagement and Outreach Coordinators Updates
 - a. Advancement and Development – Jenni: one new scholarship is being worked out (for Lambda Chi fraternity member/business student)
 - b. Assessment and Accreditation – Josh: MFT was given this month – he is currently collecting and analyzing data from the test; working on BBA matrix for the undergraduate AOL committee; will prepare faculty qualifications and demographics model and matrix for each program
 - c. Entrepreneurship – Jane: current pre-enrollment for first course to be offered in spring is 13 students; working on web site; admissions ambassadors have been trained about new entrepreneurship offerings; Idea Expo is March 24th

- d. Internships and Career Readiness – Melissa: working on a survey for internships with Josh – goal is to have 200 participants – will present results to Kelce faculty to determine trends; discussed internships for credit, especially during the summer; 40 attended internship reception with 16 presenting; 14 internships in the spring

IV. Administrative Area Updates

- a. ADGPB – Chelsey: GA Update - 4 GA openings for the spring with 7 applicants – will send names out to faculty for feedback; sent email to GA's on expectations for the holiday break and before classes begin in the spring; KGSA will have a hot cocoa table set up on Monday of Dead Week; new emphasis for PMBA – Public Administration – to be launched next fall in cooperation with HPSS in COAS; this fall's graduation reception will take place right before commencement on December 12th; asked all PMBA faculty to update faculty profiles on webpages
- b. ADMIN – Mimi: no updates
- c. ADUSB – Lynn: Kelce at the Weede is Dec. 6th – will be giving out t-shirts and scholarships; Kelce Visit Day early in November went very well – will do several in the spring; Rumble is Feb. 14th; Research Fridays – Dec. 5th Alex Binder will be guest speaker on IRB processes; Dr. Grimes will talk about collaborations next February
- d. DSES – Holly: Suitable contract has been signed after many bureaucratic hurdles were overcome – contract start date is Dec. 16th – will soft launch in the spring – full start in the fall; *Kelce Connection* – plan to have next edition out in January – still looking for good content
- f. FC – Alex: most pre-enrollment for spring is complete – will need to move some classes because of class size; on task for reviewing undergraduate curriculum process – Curriculum changes must be submitted to Faculty Senate by Dec. 8th for consideration in February; Alternate summer hiring process – need to decide if the faculty will vote electronically or in person at the meeting on Dec. 12th

V. Dean's Administrative Update

- a. Major Topics this week at PAL:
 - 1. Class Scheduling for next fall; Provost in ongoing discussion of dean's proposal with Faculty Senate and SGA – class pass times between courses – Administration continuing the conversation with faculty and students and actively soliciting additional proposals from them; KLC discussed the proposal with Mary Judene presenting a summary of marketing faculty's concerns about current proposal - some students have internships and work on Fridays, is there enough room capacity on Wednesday given the need to balance MW and WF course offerings?, length of time between classes may pose issues for commuters, etc.;
 - 2. Summer Appointment Postings; postings for SUM26 will be up next week through early January; all Alternative Summer Hiring Process documents due to Provost's Office in early December
 - 3. Reminder that the new policy regarding faculty dropping students due to absences goes into effect this spring
 - 4. President Newsom outlined his approach to strategic planning – see Campus Town Hall video; Access Pitt State will have four pillars: People, Innovation, Talent, and Tradition (“PITT”)
- b. New Building Updates:
 - 1. Furniture – making final determination of office options; developing selection policy
 - 2. AV equipment – VP Ball gave approval to move forward with last AV package presented by CTI; approximately \$1M+ total expense to equip the building's public rooms and spaces
 - 3. Beta Gamma Sigma Key – Tessere redesigned pedestal (brick with limestone caps); rotated position to face NE

VI. Personnel Updates

- a. Data Technician (staff position) – applications being accepted
- b. Director of Forecasting (staff position) – no funding currently in place; applications still being accepted
- c. Marketing (TE faculty) – accepted by finalist; awaiting final notification from President's Office and signed appointment letter

VII. Old or New Business

VIII. Adjourn

Fall Dates to Remember:

November 21 – Last day of classes before Thanksgiving Break
November 27 – Last day to withdraw from semester
December 1 – Classes resume / Dead Week begins
December 8 – Finals Week begins
December 12 – Semester closes
December 12 – Commencement
December 16 – Final Grades Due to Registrar's Office