



MINUTES

Kelce Leadership Council

3:00 p.m. – Room #121

August 28, 2025

Present: Paul Grimes, Mary Jo Goedeke, Holly Kent, Dwight Strong, Larry Woodward, Lynn Murray, Judy Smetana, Alex Binder, Jennifer Hall, Mimi Morrison, Melissa Weed, Mary Judene Nance, Shipra Paul, Chelsey Decker, Joshua Curran **Absent:** Mary Judene Nance, Melissa Weed

Opening welcome from Dr. Grimes for the new year; Dr. Binder indicated that all Program Coordinators should meet with the faculty in their areas at least twice per semester, to gather information on student organizations, curriculum updates, reports, student concerns, etc., etc., and then report back to him and the KLC.

I. Disciplinary Program Coordinators Updates

- a. Accounting – Mary Jo: implementing AOL; planning mentor meeting – looking for guidance; Student Success Center expects faculty to schedule meetings with mentees through Navigate – all coordinators should discuss with their faculty that everyone is expected to use Navigate to set up meetings with their student mentees and then report on that visit in Navigate; new online MPAcc is good to go in January
- b. Business Studies – Holly: Business Education BS not officially open until approved by Kansas Department of Education; it was held up as KSDE awaits confirmation of approval of Faculty Senate minutes to ensure the process is complete and the program is officially approved by the university
- c. Data Science & Information Systems – Dwight: (new) – discussing development of a new AI course for business majors that does not require programming knowledge; first meeting of DSIS faculty is next week to discuss this and other courses; putting together an “AI Challenge” competition for high school students – will be discussed next week also; setting a goal to meet more often
- d. Economics – Shipra: (new) planning on meeting with ECON faculty 2-3 times per semester
- e. Finance – Larry: contacted finance group but hasn’t received anything input from them yet; will try to have at least 2 meetings per semester; Jennifer Pursley and David Perricone to be invited to these
- f. Human Resource Development – Judy: the new Center for Business and Talent Development (CBTD) is in the planning stages for first set of workshops this fall; working on legislation to clean up some HRD course descriptions; working on developing HRD social media pages; will be attending statewide SHRM conference next month in Overland Park to recruit
- g. Management/Supply Chain Management – Lynn: no Management meeting scheduled yet will do that soon; mock ups of social media/webpages being developed; working on getting students into the new SCM major; university preparing a press release and press conference to announce new degree
- h. Marketing – Mary Judene (absent, reported by Lynn): first consideration for the marketing faculty candidates upcoming (39 applicants to date); faculty planning to set learning objectives for the program this year

II. Engagement and Outreach Coordinators Updates

- a. Advancement and Development – Jenni: planning for the MBA anniversary event is moving along; Golf Tourney is October 6; Scholarship program tied to the Kelce MBA Stage donated by Todd Allison of Apex Stages is getting up and running – students will be selling banners to local businesses
- b. Assessment and Accreditation – Josh: working on information from the AOL survey; working on dates for Major Field Test (week of November 3 possibly); Green Bandana project is a mental health project on campus to assist students; will hold training sessions this semester - contact tgbp@pittstate.edu for more information or to sign up

- c. Entrepreneurship – no report
- d. Internships and Career Readiness – Melissa: (absent) – there are currently 8 students enrolled in internships for credit this semester and 7 in process of completing paperwork necessary to become enrolled; working with Career Development and Student Success to develop and distribute information packets on internship opportunities to all Kelce students through their faculty mentors

III. Administrative Area Updates

- a. ADGPB – Chelsey: big update is the MBA 50th Anniversary – have had 50-60 people RSVP for the event – there is at least one person attending per decade; registration starts at 10:30 on September 12 – president and dean will both speak – presentation of medallions and pictures; distributed new GA directory; t-shirt logo is ready; graduate e-book is being worked on by Sarah Clausen
- b. ADMIN – Mimi: Kelce faculty directory is in the works – hope to have them up next week
- c. ADUSB – Lynn: wrapping up undergraduate View Book; Kelce Fall Picnic is next Tuesday; will be adding to student engagement pages with Eva in the student center; prospective visit days – 2 Kelce days – October 17 & Nov. 7 (aimed at inviting local high school FBLA chapters). Rumble in the Jungle is November 1. Majors fair is September 18. Working on a logo for Business and Talent Development; PD committee will do some training about recruiting students; wish to do some Slate training through Admissions
- d. DSES – Holly: New Building Task Force met and are working on strategies to help everyone move out and into new building; need to meet with Physical Plant and IT; finalization on what records should be kept; GA's will do a research presentation on AI again this year about other systems available (Genesis)
- f. FC – Alex: working on course schedule for spring; will ask faculty to review new classroom grid; need to submit summer schedule soon thereafter – will communicate with faculty next week about summer; need feedback on lower level Special Topics courses that we might put on our books; curriculum changes need to get in soon since the process is so long; faculty office selection for the new building will begin next week

IV. Dean's Administrative Update

- a. PAL met this week:
 1. College staffing plans due by September 1st; funding available for an instructor level NTE position through Provost's share of PMBA earnings (negotiated when HRD salaries were adjusted due to transition); completed form for Supply Chain Management – however, will explore possibility of combining with CCOE for a joint position
 2. Bryronni presented on part-time adjunct/graduate assistant's allocations; deans requested to break these two up into separate budget items; need for some colleges to move dollars from lapsed salary pool to part-time if they have ongoing adjunct needs that are permanent and not due to special circumstances
 3. Discussed Summer School budget again; questions concerning the administration's contractual obligation to unit faculty; falling enrollments have pushed expenditures down
 4. Commencement for fall; two ceremonies this year instead of three; KCOB currently scheduled with CCOT in the first time slot – Friday, December 12th at 5:00 p.m.; approximately 200 expected to walk in each ceremony; President Newsome does not want to consider changes to our format until going through it once himself; group discussed faculty role in the ceremony and how it could be modified to prevent the need for standing throughout the program – Alex will determine who represents KCOB on the campus-wide commencement program committee
 5. Promotion and Tenure; Susan wants all departments/schools/colleges to review and update as necessary their local P&T documents at least every 6 years; units should check the date when last approved by the provost and take necessary steps; KCOB's documents are now seven years old – we will need to determine when to review and how
 6. Discussed policy allowing faculty to drop students from courses due to absences; causes majors problems when these drops push students below full-time – athletes become ineligible, students lose scholarships, veterans lose benefits, etc., etc.; discussed need to remove the rule but unknown who has the authority – administration or Faculty Senate?; rule is at least 50 years old

7. Miscellaneous updates: Student Rec Center back under Student Affairs; campus tunnels project on target; Canvas courses will be archived for seven years; online courses cannot be taught using a correspondence format (violates HLC guidelines); English Department telling students that Covid is not an excuse for missing class!

V. Personnel Updates – Alex and Lynn

- a. Data Analyst (with RED) – working on new PD – will change title to Data Technician and tweak the requirements
- b. Director of Forecasting – applications and nominations being accepted
- c. Assistant Professor of Marketing – applications being accepted

VI. Old or New Business - none

VII. Adjourn - 4:30

Fall Dates to Remember:

September 1 – Labor Day holiday
September 2 – Kelce Picnic
September 13 – 50th Anniversary Celebration for the Kelce MBA
September 18 – Majors Fair
October 6 – 16th Annual Kelce Golf Tournament
October 11 – Homecoming Saturday
October 13 – Midsemester grades due
November 1 – Rumble in the Jungle
November 4 – University Authors Reception in Axe Library
November 4 – Last day to drop a single course
November 21 – Last day of classes before Thanksgiving Break
November 27 – Last day to withdraw from semester
December 1 – Classes resume / Dead Week begins
December 8 – Finals Week begins
December 12 – Semester closes
December 12 – Commencement
December 16 – Final Grades Due to Registrar's Office