KELCE COLLEGE OF BUSINESS
Pittsburg State University

MINUTES
Kelce Leadership Team
8:00 a.m. – Room #121
October 8, 2024

Present: Alex Binder, Chelsey Decker, Paul Grimes, Holly Kent, Lynn Murray, Mimi Morrison

I. Dean's Administrative Update
   a. Provost's Academic Leadership Council met yesterday – Dean Grimes missed meeting due to Kelce College Golf Tournament in Johnson County
      1. Highest number of teams and most sponsors in the 15-year history of the event
      2. Extend appreciation to Jeff Ney and his coordinating committee; Jenni and Becky from Advancement
      3. College well-represented; Lynn, grad assistants, student workers, Alex, Kristen, and Mark (all played)
   b. Supply Chain Management new program proposal; ready for submission; met on Friday to coordinate with CCOT Industrial Distribution proposal – plan is to get curriculum into the curriculum portal this week for approval by FS and on to the Board of Regents
   c. Dean Grimes will begin preparing proposals for the two new Business Education certificates that will allow the Business Studies BBA to prepare graduates for secondary education licensure; coordinating with Jean Dockers in the COE

II. Administrative Area Updates
   a. ADGPB – Chelsey: advising has started this week; working with Rise Point on new PMBA brochures; finished graduate curriculum internship forms yesterday – need to pair with syllabi and submit and go through legislative process; several referrals from Academic Advising for students interested in the MBA program – Holly is meeting with Academic Advising every other week – Melissa Weed talked to them about internships and Chelsey talked to them about MBA, will have Dr. Murray discuss sales certificate, etc. in the future – may ask Program Coordinator's to come to meetings to discuss their areas; first graduate AOL meeting was last week; discussed issues with student in PMBA program
   b. ADMIN – Mimi: distributed thank you note from late scholarship award recipient - two additional will be coming; date for awards ceremony – April 4 or 25? Will go with April 25.
   c. ADUSB – Lynn: Rumble in the Jungle went well – need to distribute online MBA materials next year to parents of prospective students
   d. DSES – Holly: Chelsey & Holly are working on proposal for a faculty-led study abroad trip to France; will be hosting the first business intern and employer reception on November 4 at the Bicknell, 2:30-4pm; working on "Meet a Mentor" gatherings in connection with the Kelce Core Professionalism course; Women @ Work Coffee and Conversation is this week (reciprocity event where they meet with other women focused organizations on campus)
   f. FC – Alex: working on curriculum paperwork (certificates, new courses, etc.) ; have prepared a spreadsheet which includes all legislation and where it is in the process – all are asked to check off when they sign; discussed personnel issues

III. Curriculum Updates
   a. Progress report on HRD Task Force – Alex; moving forward on new degree proposals for legislation
   b. Undergraduate courses and programs (see Alex's spreadsheet)
   c. Graduate courses and programs (see Alex's spreadsheet)

IV.   Personnel Updates
   a.   Hiring Updates - Faculty
        - Assistant Instructional Professor of Marketing (NTE) – update from Dr. Murray on candidate coming for visit this week; will distribute visit agenda
        - Assistant Instructional Professor of Accounting and Finance (NTE) –
        - Assistant Professor of Economics (TE) –
   b.   Transferring Faculty from COT
        - Two senior tenured faculty
        - One junior untenured faculty; requesting to modify from NTE to TE
   c.   Hiring Updates – Professional Staff
        - Entrepreneurship Coordinator –
        - Assessment and Accreditation Coordinator – have received applications for this position; need to move application materials to the Teams folder
        - Econometrician (with EDCE) – Dr. Binder discussed timing for review of applicants to correspond with the AEA's recommendation for labor market clearing; will coordinate with TE econ position noted above
        - Data Analysist (with EDCE) –

V.   Old or New Business - none

VI.   Adjourn - 9:15 a.m.

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Fall Dates to Remember:

October 14 – Midsemester grades due
October 15 – Economic Outlook Conference
October 18 – KBOA Fall Meeting
October 19 – Homecoming Saturday
November 4 – Last day to drop a single course
November 22 – Last day of classes before Thanksgiving Break
November 26 – Last day to withdraw from semester
December 2 – Classes resume / Dead Week begins
December 9 – Finals Week begins
December 13 – Semester closes
December 13 – Commencement @ 8:00 p.m.
December 17 – Final Grades Due to Registrar's Office

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Curriculum Changes	Preparer	Form	Acad Plan Excel	Syllabus	Assessment Strategies	Chair	College Committee	Dean	Senate
Internship									
ACCTG 670	Kent	Course - New				9/30/24			
BUS 370	Kent	Course - New				10/1/24			
DSIS 670	Kent	Course - New				10/2/24			
ECON 670	Kent	Course - New				10/3/24			
FIN 670	Kent	Course - New				10/4/24			
FIN 671	Kent	Course - New				10/5/24			
MGT 670	Kent	Course - New				10/6/24			
MKTG 670	Kent	Course - New				10/7/24			
MKTG 671	Kent	Course - New				10/8/24			
ACCTG 614	Kent	Course - Inactivate	N/A	N/A	N/A	9/27/24			
ECON 694	Kent	Course - Inactivate	N/A	N/A	N/A	9/27/24			
CIS 610	Kent	Course - Inactivate	N/A	N/A	N/A	9/27/24			
FIN 694	Kent	Course - Inactivate	N/A	N/A	N/A	9/27/24			
IB 620	Kent	Course - Inactivate	N/A	N/A	N/A	9/27/24			
MGT 620	Kent	Course - Inactivate	N/A	N/A	N/A	9/27/24			
MKTG 620	Kent	Course - Inactivate	N/A	N/A	N/A	9/27/24			
MKTG 621	Kent	Course - Inactivate	N/A	N/A	N/A	9/27/24			
DSIS									
Inactivate all CIS Courses	Binder	Course - Inactivate	N/A	N/A	N/A				
Entrepreneurship									
BBA Entrepreneurship	Murray	New Major		N/A	N/A				
ENTR 201	Murray	Course - New							
ENTR 310	Murray	Course - New							
ENTR 320	Murray	Course - New							
ENTR 410	Murray	Course - New							
ENTR 510	Murray	Course - New							
ENTR 670	Murray	Course - New							
ENTR 690	Murray	Course - New							
HRD									
BBA HRD	Lewis	New Major		N/A	N/A				
Supply Chain									
BBA Supply Chain	Grimes	New Major		N/A	N/A				
New Courses?	Klenke?	Course - New							
Insurance Rename									

Curriculum Changes	Preparer	Form	Acad Plan Excel	Syllabus	Assessment Strategies	Chair	College Committee	Dean	Grad Council
Internship									
ACCTG 870	Decker	Course - New							
BUS 870???	Decker	Course - New							
DSIS 870	Decker	Course - New							
ECON 870	Decker	Course - New							
FIN 870	Decker	Course - New							
FIN 871???	Decker	Course - New							
MGT 870	Decker	Course - New							
MKTG 870	Decker	Course - New							
MKTG 871???	Decker	Course - New							
ACCTG 805	Binder	Course - Inactivate							
MGT 820	Binder	Course - Inactivate							
MKTG 820	Binder	Course - Inactivate							
DSIS									
Inactivate all CIS Courses	Binder	Course - Inactivate							
Entrepreneurship									
???									
HRD									
MS HRD	Smetana	New Major							
Supply Chain									
???									