



KELCE
COLLEGE OF BUSINESS
Pittsburg State University

MINUTES

Kelce Leadership Team
8:00 a.m. – Room #121
October 1, 2024

Present: Alex Binder, Chelsey Decker, Paul Grimes, Holly Kent, Lynn Murray, Mimi Morrison

I. Dean's Administrative Update

a. Provost's Academic Leadership Council met yesterday

1. New position in Provost's Office – Mr. Aaron Shockley hired as "Division Staffing Coordinator" for Academic Affairs; will work on searches to improve efficiency and reduce time to hire; currently receiving training from Bryronni, but will assume duties soon: aaronshockley@pittstate.edu
2. Long discussion on "advising vs. mentoring" as Susan prepares for KNEA negotiations; discussed how ambiguity in faculty expectations and evaluation of mentoring has created anxiety; also examined the "what mentors do and do not do" lists again (see handout)
 - a. KLT discussed responsibilities of faculty mentors vs. advisors with respect to "holistic" care for students; consensus that all faculty and staff should be conscientious to care for students in crisis regardless of role
3. Debrief last Friday's new building meeting with President Shipp; prepare for next steps
 - a. Discussed meeting and reactions of those attending
 - i. Discussion of Centers vs. Degree Programs; public facing facilities and staffing needs
 - ii. Discussed endowed chair prospect mentioned by President Shipp; how to incorporate into plans
4. This afternoon, Abby's office will film interview with Dr. Grimes regarding Todd Allison's gift of the "Kelce MBA Stage" for promotional use

II. Administrative Area Updates

- a. ADGPB – Chelsey: advising for traditional students starts next week; finalizing PMBA instructor schedule for spring and summer 2025; first health care graduates will go through graduation in December; meeting with Jayden on preparation of brochures for projects for the MBA program; starting to think about the commencement reception and sending invitations; talked about hosting faculty dinner before the 8pm KCOB graduation
- b. ADMIN – Mimi: discussed meeting with admins this week; date for awards ceremony - might considering having awards ceremony on a Sunday afternoon in the Student Center – Mimi will check on availability
- c. ADUSB – Lynn: Rumble in the Jungle is this Saturday; need more assistance from faculty; Pitt State is outsourcing the printing and mailing of the diplomas this year – programs will not be mailed this year with the diplomas – one copy for each graduate provided at the ceremony with additional copies of the program costing \$10 from Printing
- d. DSES – Holly: working on new internship course curriculum legislation, graduate and undergraduate; need to make sure there is a course for each academic discipline; new pens cannot have the split face printed on them
- f. FC – Alex: working on searches; HRD transition committee met last week and will meet again this week to discuss proposed new BBA program curriculum– need to invite Registrar to a meeting to get directions on how existing HRD courses should be transferred; will work on a road map of all curriculum currently in process; the Kelce golf tournament is next Monday

III. Gorilla Plan FY25 Q1 updates – debrief any questions or concerns – no discussion; all updates look correct/accurate

- a. KCOB Mission Statement; need to rollout statement into public spaces; update entrance display
 1. Need to change picture of mural inside the front doors and replace with a graphic of the new KCOB Mission Statement, the Kelce logo, and the AACSB logo (need dimensions)

IV. Personnel Updates

a. Hiring Updates - Faculty

- Assistant Instructional Professor of Marketing (NTE) – will bring candidate in for a visit soon and working on a 2nd candidate visit

- Assistant Instructional Professor of Accounting and Finance (NTE) – Dr. Binder is working on setting this one up
 - Assistant Professor of Economics (TE) – Dr. Binder will chair; econ faculty to serve as committee
 - b. Transferring Faculty from COT
 - Two senior tenured faculty
 - One junior untenured faculty; requesting to modify from NTE to TE
 - c. Hiring Updates – Professional Staff
 - Entrepreneurship Coordinator – 7 applicants so far
 - Assessment and Accreditation Coordinator – currently have 5 candidates
 - Econometrician (with EDCE) – Dr. Binder will confirm if he has been appointed chair; will check with Shawn
 - Data Analyst (with EDCE) – committee in place; Dacia Clark will chair with Michael Davidsson serving as a member
- V. Old or New Business - none
- VI. Adjourn - 9:30 a.m.

Fall Dates to Remember:

October 5 – Rumble in the Jungle
October 7 – 15th Annual Kelce Golf Tournament
October 14 – Midsemester grades due
October 15 – Economic Outlook Conference
October 18 – KBOA Fall Meeting
October 19 – Homecoming Saturday
November 4 – Last day to drop a single course
November 22 – Last day of classes before Thanksgiving Break
November 26 – Last day to withdraw from semester
December 2 – Classes resume / Dead Week begins
December 9 – Finals Week begins
December 13 – Semester closes
December 13 – Commencement @ 8:00 p.m.
December 17 – Final Grades Due to Registrar's Office