



KELCE
COLLEGE OF BUSINESS
Pittsburg State University

MINUTES

Kelce Leadership Team
8:00 a.m. – Room #121
September 17, 2024

Present: Alex Binder, Chelsey Decker, Paul Grimes, Holly Kent, Lynn Murray (absent), Mimi Morrison

I. Dean's Administrative Update

- a. Provost's Academic Leadership Council met yesterday
 1. CTLT; Susan Dellasega discussed Canvas Essentials Microcredential; see double-sided handout attached and list of those who completed pilot training; encourage faculty participation; will distribute to all faculty and GA's in their mail boxes; encourage all to participate
 2. Overload Teaching Compensation Form; long discussion of what to include and who does the form apply to; additional form to be collected from chairs regarding sections likely to require overloads; data required to understand extent of unstaffed positions and to avoid abuse of the system
 3. Susan collecting information on proposed curricular changes and new programs
 4. Study Abroad; discussing proper compensation/incentive scheme for instructors taking students; best practices to be collected
- b. Drs. Binder, Grimes, and Sikolia met with Drs. Winter and Flood; discussion concerned programming courses and who would teach; agreed that new CS and Math faculty could develop their own courses; DSIS and CS faculties will focus on different languages important to each group's respective programs
- c. No KLT scheduled for next week as Dean Grimes will be out of office September 23 and 24; visiting Susquehanna University (PA) for an AACSB reaffirmation visit; *KLC is scheduled – will ask everyone to email their updates and reports to the group instead of meeting in person*

II. Administrative Area Updates

- a. ADGPB – Chelsey: at U of Arkansas recruiting last week – 21 leads; prepping for traditional MBA advising – want to start earlier; NTUB (Taipei) agreement is coming up for renewal of sister school status; waiting on DSIS elective courses offering descriptions from DSIS faculty for PMBA
- b. ADMIN – Mimi: distributed new Kelce pictorial directory and will distribute to all faculty/staff; also distributed Fall Food Truck Day brochure
- c. ADUSB – Lynn: absent – no report
- d. DSES – Holly: working on updates for all internship course syllabi with Melissa Weed; DSIS faculty voted to change requirement from GPA requirement of 2.5 to 2.25 GPA – aligns with all other majors except Accounting; met with new Academic Advising staff last week – will start regular meetings every two weeks – creating a Teams information page (Kelce Academic Advising) – Janelle Cowan, Jennifer Lawrence, Ashley Wilbur are new advisors; discussion on double-majors that match up practically/to advise students to take; discussed Business Studies matrix as prepared by Dr. Binder for Academic Advising; catalog needs to be standardized for all minors listings
- e. FC – Alex: Accounting scholarship – will review student name suggested; spring and summer schedules are live and still need a few tweaks; will offer 5 sections of Business Professionalism; not sure who will teach Intro to Management and Risk Management courses – new marketing instructor will teach open marketing courses – Dr. Jiang will be teaching new Health Economics class (as a topics course ECON 693) in the spring

III. Finalize KCOB Mission Statement wording – see attached handout

- a. Discussion on potential wording based on input from opening faculty workshop.
 1. Decision made to use the following for our new mission statement:

EDUCATING FUTURE BUSINESS PROFESSIONALS TODAY TO BUILD STRONGER COMMUNITIES TOMORROW

Dr. Grimes will send this out to faculty later this morning.

- IV. Personnel Updates – all have been approved
- a. Hiring Updates - Faculty
 - Assistant Instructional Professor of Marketing (NTE) –
 - Assistant Instructional Professor of Accounting and Finance (NTE) –
 - Assistant Professor of Economics (TE) –
 - b. Transferring Faculty from COT
 - Two senior tenured faculty
 - One junior untenured faculty; requesting to modify from NTE to TE
 - c. Hiring Updates – Professional Staff
 - Entrepreneurship Coordinator –
 - Assistant Dean for Graduate Business Programs –
 - Assessment and Accreditation Coordinator –
 - Econometrician (with EDCE) –
 - Data Analyst (with EDCE) –
- V. Old or New Business - none
- VI. Adjourn 9:30 a.m.

Fall Dates to Remember:

October 5 – Rumble in the Jungle
October 7 – 15th Annual Kelce Golf Tournament
October 14 – Midsemester grades due
October 15 – Economic Outlook Conference
October 18 – KBOA Fall Meeting
October 19 – Homecoming Saturday
November 4 – Last day to drop a single course
November 22 – Last day of classes before Thanksgiving Break
November 26 – Last day to withdraw from semester
December 2 – Classes resume / Dead Week begins
December 9 – Finals Week begins
December 13 – Semester closes
December 13 – Commencement @ 8:00 p.m.
December 17 – Final Grades Due to Registrar's Office

CANVAS ESSENTIALS MICROCREDENTIAL



The Center for Teaching, Learning, and Technology will be offering microcredentials for professional development programs. A typical microcredential consists of a series of courses or workshops that culminate in a digital badge or credential. A digital badge can be shared via social media platforms, websites, etc.

To earn the Canvas Essentials Microcredential you must complete each of the four workshops. You will earn a digital badge for each workshop and a digital badge and certificate for completing the entire program.

CANVAS ESSENTIALS WORKSHOPS



CREATING COURSE CONTENT

It's likely that you already have a lot of content available for your course, whether it's formal or informal. This content may include resources from textbooks, web links, worksheets, presentations, and videos. If you don't have them already, you know where to get them. Whether you're starting from scratch or leveraging existing content, we'll explore best practices for adding content to promote student success and digital accessibility guidelines.



Building Assignments, Discussions, and Quizzes

A course isn't complete without assignments, discussions, and quizzes. These are the activities in your course that engage your students and help to facilitate learning. So, let's learn how to build those awesome assignments and activities of yours!



Organizing Your Course

Once you import and create course content and then design course activities and assignments, it's time to organize them in a way that facilitates an effective student learning experience.



Providing Feedback with the Gradebook and SpeedGrader

How do you assess your students' learning? Canvas has a few grading options that can help you provide adequate feedback on student work. This module will include an overview of the gradebook and Speedgrader as well as tips for adding regular and substantive interaction in your courses.

CTLT CANVAS ESSENTIALS WORKSHOPS FALL 24

CREATING COURSE CONTENT



Thursday, September 12, 3:00 - 4:00
 Friday, September 13, 10:00 - 11:00
 Monday, September 16, 12:00 - 1:00
 Tuesday, September 17, 10:00 - 11:00
 Thursday, October 24, 10:00 - 11:00
 Friday, October 25, 2:00 - 3:00
 Monday, October 28, 3:00 - 4:00
 Tuesday, October 29, 12:00 - 1:00

Building Assignments, Discussions, and Quizzes



Thursday, September 19, 3:00 - 4:00
 Friday, September 20, 10:00 - 11:00
 Monday, September 23, 12:00 - 1:00
 Tuesday, September 24, 10:00 - 11:00
 Thursday, October 31, 10:00 - 11:00
 Friday, November 1, 2:00 - 3:00
 Monday, November 4, 3:00 - 4:00
 Tuesday, November 5, 12:00 - 1:00

Canvas Essentials Content and Assignments double workshop
 October 16, 2:00 - 4:00
 November 6, 10:00 - 12:00

Organizing Your Course



Thursday, September 26, 3:00 - 4:00
 Friday, September 27, 10:00 - 11:00
 Monday, September 30, 12:00 - 1:00
 Tuesday, October 1, 10:00 - 11:00
 Thursday, November 7, 10:00 - 11:00
 Friday, November 8, 2:00 - 3:00
 Monday, November 11, 3:00 - 4:00
 Tuesday, November 12, 12:00 - 1:00

Providing Feedback with the Gradebook and SpeedGrader



Thursday, October 3, 3:00 - 4:00
 Friday, October 4, 10:00 - 11:00
 Monday, October 7, 12:00 - 1:00
 Tuesday, October 8, 10:00 - 11:00
 Thursday, November 14, 10:00 - 11:00
 Friday, November 15, 2:00 - 3:00
 Monday, November 18, 3:00 - 4:00
 Tuesday, November 19, 12:00 - 1:00

Canvas Essentials Organization and Feedback double workshop
 October 23, 2:00 - 4:00
 November 13, 10:00 - 12:00

SEPTEMBER 2024						
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22	23	24	25	26	27	28
29	30					

OCTOBER 2024						
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27	28	29	30	31		

NOVEMBER 2024						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

Canvas Essentials Microcredential

Last Name	First Name	College	Department	College	Completers
Allred	Katherine	CAS	COMM	CAS	14
Bakke	Chris	CAS	HPASS	COB	6
Binder	Alex	COB	COB	COE	9
Bird	Natalie	COE	HHPR	COT	7
Book	Rebeca	COT	ETECH	LIB	2
Carter	Heather	COE	TCHL		38
Challa DE Rojas	Alejandra	CAS	MLL		
Colegrove	Don	COT	CONST	Department	Completers
Frank	Phillip	COB	COB	BIOL	1
Graves	Darius	CAS	IEP	COB	6
Harris	Jennifer	CAS	NURS	COMM	2
Hendrickson	Beth	LIB	LIB	CONST	2
Hudiburg	Michelle	COE	TCHL	ETECH	1
Huffman	Cynthia	CAS	MATH	GIT	1
Hughes	Traci	COT	GIT	HHPR	3
Jason	Malcolm	CAS	COMM	HPASS	2
Johnson	Andrew	COB	COB	IEP	1
Lawson	Kris	CAS	HPASS	LIB	2
Maiseroulle	Trevor	COT	TWL	MATH	3
Marquardt	Karen	CAS	NURS	MLL	1
Martin	Shelly	COE	TCHL	MUSIC	2
Mascher	Liz	COE	TCHL	NURS	2
Miranda	Ramiro	CAS	MUSIC	TCHL	6
Monnier	Ruth	LIB	LIB	TWL	3
Newcomb	David	CAS	MATH		38
Pommier	Alan	CAS	MATH		
Ragland	Tristan	COE	HHPR		
Rampy	Tracy	COE	HHPR		
Sandford	Brian	COT	CONST		
Shum	Connie	COB	COB		
Sims	Brian	COE	TCHL		
Smith	Marie	CAS	MUSIC		
Tackett	Katherine	COE	TCHL		
Wachter	Mary	COB	COB		
Ward	Chris	CAS	BIOL		
Wells	Nicholas	COT	TWL		
Yarick	Gail	COB	COB		
Younger	Doug	COT	TWL		

Notes on Strategic Planning sessions at Faculty Workshop 08/15/24

Takeaway: *Writing a great mission statement is very hard!*

In each session we briefly discussed the Strategic Planning process and how the current initiatives came to be as part of the University's Gorilla Plan. Everyone was asked to review the current versions of the proposed initiatives for FY26-FY27. It was noted that we need to add a new initiative to account for the pending move of HRD to the KCOB.

Most of the time with each group was spent discussing the wording of the mission statement; no consensus was reached by any of the four groups concerning a definitive version. Everyone liked the approach and intended sentiment – but some felt the wording could be misread and/or improved for clarity.

As currently proposed: “Educating business leaders today to build stronger communities tomorrow.”

Some suggestions offered:

- Educating future business professionals to build stronger communities.
- Educating tomorrow's business professionals to build stronger communities.
- Providing business education today for stronger communities tomorrow.
- Educating future business professionals today for stronger communities tomorrow.

The one idea that each group tended to favor was replacing “leaders” with “professionals”

- The current statement could imply that we are delivering executive education only
- Not every student aspires to be a leader
- Issues with measuring leadership from an assessment and AOL perspective

A couple of groups also considered the choice of “Kelce Envoys” relative to “Kelce Ambassadors” for our proposed student service corps.

- Envoy was seen as an appropriate and acceptable label by many participants
- Some felt like Ambassador is a known term – why change it? Others felt it is “worn out.”
- Additional suggestion was to create a new unique acronym that conveys meaning

Pittsburg State University

Fall Food Truck Day 2024

**September 20th
11:00 AM-1:00 PM
Bicknell Family
Center for the Arts**



Featured Trucks:

Boomsauce BBQ

W.H. Farm Cafe Feed Wagon

Churros Colima



Hosted by the Employee
Initiatives Team
Kudos/Recognition
Subcommittee



KELCE COLLEGE OF BUSINESS

Pittsburg State University

Administration



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Adjunct Lecturers/Courtesy Professors

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Dacia Clark - *Courtesy Professor* * dclark

Tammy Crays - *Adjunct Lecturer* * tcrays

Tony Dellasega - *Adjunct Lecturer* * adellasega

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