



**KELCE**  
**COLLEGE OF BUSINESS**  
Pittsburg State University

**Minutes**

Kelce Leadership Council  
9:00 a.m. – Room #121  
July 30, 2024

**Present:** Alex Binder, Chelsey Decker, Paul Grimes, Holly Kent, Lynn Murray, Mimi Morrison

- I. Dean's Administrative Update
  - a. KCOB's FY24 Q4 Gorilla Plan updates entered into system prior to end of June  
- Will review at future meeting and make plans for FY25
  - b. Provost Bon assumed duties at end of June. EVP Council is now the PAL Council (Provost's Academic Leadership Council); meeting every Monday afternoon at 1:30 p.m.
  - c. Four Academic Dean positions with interims; A&S – Chris Childers; COE – John Opplinger; COT – Judy Smetana and Joe Levens (Interim Associate Deans serving Interim Dean Dan Shipp); Library – Robert Lindsey
  - d. Discussions to date centering on Academic Planning and trying to solve some perennial issues such as over reliance on EDCs and issues surrounding faculty workload and scope of service responsibilities.
  - e. Academic Affairs Leadership Forum scheduled for next Tuesday, August 6<sup>th</sup> at 8:30 a.m. in Russ Hall, Classroom #326.
  
- II. HRD Transition – send comments to Dr. Grimes
  - a. President Shipp has given verbal approval and discussed with School of Technology and Workforce Development. Not yet formally announced to full COT faculty.
  - b. Transition Plan Memo developed and discussed with HRD faculty. To be sent for Provost's and President's approval this week (attached).
    - i. All HRD courses/degrees are taught online at this point. Want to transition to some face-to-face courses. Will transition in a few years to a BBA degree after teaching out all the current technology majors.
  - c. Need to identify who from KCOB will serve on Transition Task Force. (potential reps: Binder, Murray, AOL/Curriculum Committee Chair TBD)
  
- III. Opening Faculty Workshop
  - a. Agenda Development – Alex – described outline of draft workshop schedule; detailed group discussion followed on how to organize and structure the program; Alex will finalize details; Mimi and Alex will visit with Bicknell personnel concerning facilities; lunch will be ordered in  
- Mission Statement and Strategic Plan input needed from faculty; Dean Grimes will lead
  - b. Will this replace the traditional opening meeting, or do we need one during first week of school? – decision made to have short meeting while folks finish up lunch; will focus primarily on college announcements prior to beginning the workshop program
  
- IV. Annual building of committee assignments
  - a. College Standing Committees (see last year's rosters)  
- Integrate new faculty members – Huffman, Jiang, Pursley  
- AOL & Curriculum Development – both committees need new leadership identified; discussed options on how to fill these key positions; Dr. Binder will contact potential candidates
  - b. University Committees (see current request attached) – discussed potential candidates for committees – will continue discussion after Dr. Binder talks to several faculty

V. Personnel

a. Hiring Updates

- Entrepreneurship Coordinator – currently have 3 applicants
- Marketing Instructional Professor – our first choice candidate took job at University of Arkansas; may want to continue to try to find someone to start in spring – position still open
- Econometrician and Data Analyst positions with EDCE; funding being identified – plan to start advertising in early August

b. Offices / Graduate Assistant Spaces – updates

- i. HRD – 201 faculty suite (3 offices at end of hallway)
- ii. Lee – moved to 201C
- iii. Zornes – moved to 201D
- iv. Pursley in 110N
- v. Sikolia moved 223D
- vi. DJ Jiang in 211 faculty suite (Fang's old office)
- vii. Huffman in 223L
- viii. GAs in 221 (10 students) and 111 (8 students)
- viii. Horner has now vacated his office

VI. Administrative Area Updates

- a. ADMIN – Mimi: Notify Jenni Hall in Development of events/will assist where appropriate – Dr. Murray will have GA seek out events from faculty and staff at least once per week and will add to our Instagram, FB, X (twitter), Canvas pages, etc. Will also try to involve Program Coordinators in obtaining this information from their areas and reporting it to the GA.
- b. ADUSB – Lynn: Kelce picnic will be Tuesday after Labor Day – Sept 3; still working on getting adjuncts for two classes for fall (Intro to Marketing & Intro to Management)
- c. DGBP – Chelsey: GA appointment spreadsheet was distributed; need to get name tags for GA's; GA Orientation will be August 16; GAs are scheduled to start work on August 12; 5 new international students will be here on August 16 to enroll for fall MBA Program; will be ordering new table cloth for KGSB use at events
- d. DSES – Holly: leaving for France tomorrow for 2 weeks; will be meeting with LaRochelle rep when there to see what needs they have; Carmen will help distribute brochures and course materials while she is studying there; discussed doing a study abroad trip to France for our MBAs
- f. FC – Alex: planning faculty workshop on 8/15; still have a few courses to staff (getting close)

VII. Old or New Business - none

VIII. Adjourn – 11:20 am

**Fall Dates to Remember:**

August 12 & 13 – New Faculty Orientation Days  
August 14 – Professional Development Day  
August 15 – Campus Gorilla Gathering at the Bicknell  
August 19 – First day of classes  
September 2 – Labor Day holiday  
September 3 – Kelce Picnic  
October 14 – Midsemester grades due  
October 19 – Homecoming Saturday  
November 4 – Last day to drop a single course  
November 22 – Last day of classes before Thanksgiving Break  
November 26 – Last day to withdraw from semester  
December 2 – Classes resume / Dead Week begins  
December 9 – Finals Week begins  
December 13 – Semester closes  
December ?? – Commencement



# KELCE COLLEGE OF BUSINESS

## Pittsburg State University

### **COLLEGE STANDING COMMITTEES & OTHER ASSIGNMENTS: 2022-2023**

#### Undergraduate Curricula Management and Assurance of Learning Committee

Mary Jo Goedeke, Chair (2024) ✓  
Anil Lal (2024) ✓  
Kay Kim (2025)  
Jae Choi (2025)  
Mary Wachter (2026)  
Shipra Paul (2026)  
Holly Kent (Ex-Officio)  
Din Cortes (Ex-Officio)

#### Graduate Curricula Management and Assurance of Learning Committee

Gail Yarick, Chair (2025)  
Lynn Murray (2024) ✓  
Sang Lee (2024) ✓  
Mary Judene Nance, (2026)  
Larry Woodward (2026)  
Anil Lal (Ex-Officio)  
Judy Smetana (Ex-Officio)  
Ross Turney (Ex-Officio)  
~~Din Cortes (Ex-Officio)~~  
Chelsey Decker (Ex-Officio)

#### Strategic Planning Committee

Paul Grimes, Chair (Ongoing)  
~~Din Cortes (Ongoing)~~  
Lynn Murray (Ongoing)  
Alex Binder (Ongoing)  
Chelsey Decker (Ongoing)  
Holly Kent (Ongoing)  
Phillip Frank (2024) ✓  
David Sikolia (2026)  
Nancy George (KBOA Chair)  
Emma Dunn (KSLC President)  
Carmen Kent (MBAA President)

#### Faculty Development and Instructional Resources

Sang Lee, Chair (2025)  
Dwight Strong (2024) ✓  
Connie Shum (2026)  
Young Nae (2026)

#### Student Recruitment and Retention Committee

Lynn Murray, Chair (2025)  
Alex Binder (2025)  
Mary Wachter (2026)  
Kristen Maceli (2026)  
David Weaver (2027)  
Melissa Weed (2027)

#### College Academic Honors Committee

Connie Shum, Chair (2025)  
Sang Lee (2024) ✓  
Wei Sha (2024) ✓  
Anil Lal (2025)  
Steve Zornes (2025)  
Linden Dalecki (2026)  
Din Cortes (2026)

#### Student Reinstatement Committee

David O'Bryan, Chair (2026)  
Jamie Brooksher (2024) ✓  
~~Theresa Presley (Fall)~~  
Dwight Strong (Spring) (2025)  
~~Mike McKinnis (2026)~~

#### Consolidated P&T Committee (Elected Annually) \*

(The KUSB P&T Committee and the Kelce College of Business Promotion Committee)

Anil Lal, Chair (ECON)  
Mary Jo Goedeke (ACC)  
Wei Sha (CIS)  
Connie Shum (FIN)  
Sang Lee (MGT)  
Kristen Maceli (MKT)

#### Part-Time Lecturers Committee

Tony Dellasega (MGT) (2025)  
David Newcomb (CIS) (2026)  
Lisa Paterni (MGT) (2027)  
Melinda Roelfs (IB) (2027)

#### Program Coordinators Council

Accounting – Mary Jo Goedeke  
Business Studies – Holly Kent  
Computer Information Systems – Wei Sha  
Economics – Anil Lal  
Finance – Larry Woodward  
International Business – Anil Lal  
Management – Sang Lee  
Marketing – Mary Judene Nance

#### **OTHER:**

#### Economic Development Task Force

Michael Davidsson, Chair  
Paul Grimes  
Alex Binder  
Lynn Murray

#### Faculty Senate Representatives ?

Gail Yarick (at large)  
Kristen Maceli  
David Weaver

#### Graduate Council Representatives ?

Alex Binder  
Anil Lal  
Sang Lee  
Jamie Brooksher

Note: Full terms are for three academic years. (Date) indicates last year of current term.

(As of 11/02/23)

Add: New Faculty

## Assistance with appointed representatives for Faculty Senate committees

Norman Philipp <nphilipp@pittstate.edu>

Wed 7/24/2024 6:05 PM

To: Christopher Childers <rchilders@pittstate.edu>; Paul Grimes <pgrimes@pittstate.edu>; John Oppliger <joppliger@pittstate.edu>; Dan Shipp <dshipp@pittstate.edu>; Judy Smetana <jsmetana@pittstate.edu>; Joe Levens Jr <jlevens@pittstate.edu>

Deans and Associate Deans,

In preparation for the 2024-2025 academic year, it is nearing time for each of the colleges to select representatives to serve on several of the Faculty Senate Committees/Subcommittees.

For the **Program Review Subcommittee** we need the following:

- 2 representatives from CAS
- 1 representative from COB ✓
- 1 representative from COE
- 1 representative from COT

For the **Undergraduate Curriculum Committee** we need the following:

- 1 representative from CAS
- 1 representative from COB ✓
- 1 representative from COE
- 1 representative from COT

Thank you for your help as we get this new academic year started.

*Norman H. Philipp, PE, CM-BIM, DBIA, Ed.S.*

*Professor, PSU School of Construction*

*President, PSU Faculty Senate*

*Chair, PSU COT Faculty Congress*

*Pittsburg State University, 1701 South Broadway, Pittsburg, KS 66762*

*W226 Kansas Technology Center*

*Phone: 620.235.4347 cell: 913.221.3422 e-mail: [nphilipp@pittstate.edu](mailto:nphilipp@pittstate.edu)*

## Full-Time Graduate Assistants (20 hours)

*13 full-time GA's*

Student Name	Faculty/Staff Appointments	Student Email	MBA Graduation Term	Undergraduate Major
Amanda Becker	Dr. Mary Jo Goedeke Dr. David O'Bryan ACCTG	amanda.becker@gus	WF24	Accounting/ Fraud minor
Bailey Gallup	Chelsey Decker Graduate Programs	bgallup@gus.pittstate.edu	SP25	Management
Damion Rancy	Dr. Kay Kim Michael McKinnis Dr. Connie Shum <i>J. Parsky</i> FIN/ECON	drancy@gus.pittstate.edu	WF24	Finance
Derek Yuza	Dr. Michael Davidsson BERC	dyuza@gus.pittstate.edu	SP25	Finance
Hailey Horton	Dr. Linden Dalecki Mary Kay Wachter Lori Scott Dreiling MKTG	halley.horton@gus.pittstate.edu	SP25	Management/Marketing
Jason Spradling <i>M/PAcc student</i>	Dr. Gail Yarrick David Weaver ACCTG	jspradling@gus.pittstate.edu	SP25	Accounting
Kadyn Trochim	Dr. Jamie Brooksher Dr. Sang-Heui Lee Dr. Shipra Paul MGT	ktrochim@gus.pittstate.edu	SP25	Political Science
Liam Gardiner	Dr. Kristen Maceli Dr. Young Nae Lisa Paterni MGT/MKTG	lgardiner@gus.pittstate.edu	WF24	Finance
Matthew Oglesby	Mary Judene Nance Dr. Phillip Frank Dr. Lynn Murray MKTG/ ADUSB	moglesby@gus.pittstate.edu	SP25	Marketing
Seth Hartman	Melissa Weed Internship Coordinator	shartman@gus.pittstate.edu	SP25	Marketing
Tucker Jessip	Dr. Grimes KCOB Dean	trjessip@gus.pittstate.edu	SP25	Management

Xiangjie "Jack" Ou	Dr. Jae Choi Dr. Wei Sha Dr. David Sikolia Dwight Strong	CIS	xou@gus.pittstate.edu	WF24	CIS
<b>Part-Time Graduate Assistants (10 hours)</b> <i>6 part-time GA's</i>					
Student Name	Faculty/Staff Appointments	Student Email	MBA Graduation Term	Undergraduate Major	
Adyson Peck (10 hours)	Dr. Larry Woodward Dr. Anil Lal	FIN/ECON	aapeak@gus.pittstate.edu	SP25	Accounting
Carmen Kent (40 hours-absent)	Dr. Lynn Murray	ADUSB	carmen.kent@gus.pittstate.edu	WF24	Marketing
Emma Dunn (10 hours) <i>MPAcc student</i>	Dr. William Huffman Dr. Stephen Zornes	ACCTG	ekdunn@gus.pittstate.edu	SP25	Accounting
Marcus Huntley (10 hours)	Holly Kent	Student Relations	mhuntley@gus.pittstate.edu	SP25	Accounting
Marissa Dick (10 hours)	Holly Kent	Student Relations	mdick@gus.pittstate.edu	SU25	Communication
Samuel Roark (10 hours)	Dr. Alex Binder Dr. Dezhi (DD) Jang	ECON/ Faculty Chair	sjoark@gus.pittstate.edu	SP25	Finance

## Fall Workshop Schedule

12:00 Lunch – Community building

12:45 Session 1 – Course building and teaching

1:30 Session 2 – Classroom management

2:15 Break

2:30 Session 3 – Problematic students

3:15 Session 4 – Strategic planning

4:00 Happy hour (optional)

### Community building questions

What did you do over the summer?

What projects (research, teaching, etc) are you working on right now?

### Strategic planning questions

Which wording of the mission statement do you prefer?

In what ways can you help the College and University achieve its objectives and mission?

### Problematic students questions

What are your tips/best strategies for dealing with disruptive students?

What are your tips/best strategies for dealing with students who give poor effort, either by not showing up or not completing assignments?

What are your tips/best strategies for preventing cheating/academic dishonesty?

What are your tips/best strategies for catching and dealing with cheating/academic dishonesty?

### Classroom management questions

What does day 1 look like in your classroom?

How do you build a rapport with your students?

How do you spark interest in your course's content?

How do you engage students? What works and what doesn't work?

How do you maintain interest and effort through the slog of the midterm and grind of finals?

### Course-building and teaching questions

How do you build a lesson plan? What's working right now and what isn't?

What types of assignments do you implement? How do you assess student learning/mastery? What's working and what isn't?

### Final Question

What are 2-3 takeaways you've gained from today's workshop?