



KELCE
COLLEGE OF BUSINESS
Pittsburg State University

MINUTES

Kelce Leadership Council
Room #121
September 12, 2023

Present: Alex Binder, Din Cortes, Chelsey Decker, Paul Grimes, Mimi Morrison, Lynn Murray
Guests Present: Jenni Hall

Introduction and Welcome of our guest Jenni Hall – She is the newly hired Director of Development for the Kelce College and was in attendance at the meeting. Jenni introduced herself, has lived in Pittsburg for 12 years, worked at the middle school as a librarian, and is now also a realtor. All KLT members introduced themselves and discussed their areas of responsibilities.

- I. Administrative
 - a. Academic Affairs/Governance
 1. New University Leadership Team membership; list finalized, see attachment.
 - b. Campus
 1. Census underway to account for defibrillators on campus; will standardize brands and then provide training. Kelce has submitted information to the University Police contact who is coordinating this project.
 2. Emergency Management information review sheet distributed by Campus Police; see attachment. Questions: Are shelter areas in our building still marked? Are classrooms still equipped for active shooter reactions? Are there any pro-active steps we could take?
 - i. Dr. Grimes will contact Jeff Stotts/Lindell Haverstick about what areas of the Kelce building are tornado shelters.
 - ii. Mimi will inventory the wasp spray we have on inventory and order enough to have a spray can in each classroom/lab.
 - c. College
 1. Undergraduate AOL Committee would like to review/update learning competencies to reflect current and forthcoming strategic planning work. How to synchronize with the need for new Kelce Strategic Plan after AACSB reaffirmation visit? Discussion followed on when this review/update could begin. A consensus was reached that this should occur after the reaccreditation visit and we know what issues we need to address.
 2. College notified that we've been allocated \$2,000 for student competitions and conferences; organizations need to submit requests through the dean's office with a form developed last year. Contact Mimi if questions.
 3. Meet the Firms Day held yesterday; 50+ students signed up plus walk-ins; 25 firms and organizations attended – several for the first time.
 4. New clickers for classrooms? Missing in some rooms and not currently standardized. Mimi will coordinate purchasing new standardized clickers for all classrooms.
- II. Building Items
 - a. Hallway door to CIS Classroom #103 now operational; waiting on new sign
 - b. Remediation of Classroom #224 – contractor working on steam cleaning all chairs and surfaces; not sure when they'll be done – still working on carpet
 - c. Mural outside dean's office suite portrays a "pantless Gus"; can replace with new picture using a vinyl overlay. Business Gus now has a grass skirt.

- d. Refreshment of display cases and student organization bulletin board spaces underway; will also restart monitor display outside of first floor faculty suite. Holly is working on getting the display cases and bulletin boards done.
 - e. Problems with projector going out in Classroom #112 – Dr. Murray sent a ticket to IT. There is also a problem with the air conditioning in the same room – a work order has been submitted.
- III. Kelce Personnel –
- a. Updates on positions approved to fill:
 1. Accounting (TE) – can’t enter search in Gus until we have ‘24 appointment dates – Provost’s office promises to have dates/fringe rates by next week.
 2. Management (TE) – quantitative/mathematics/analytics; waiting until we have math curriculum plan ready; discussion of need to be in the hiring market before the semester is over
 3. Executive in Residence (NTE) – on-campus interview with first candidate next Friday, 09/22/23
 4. Accounting/Finance (NTE) – position has been posted
 - b. Updates on positions in funding collaboration with Division of Economic Development and Community Engagement
 1. Director of BERC – convert Michael to 12-month; add shared Data Analyst position
 2. Entrepreneurship (NTE) – ready to move forward on this position
 3. Associate Director for Forecasting and Special Projects (BERC) – revise to Director for Micropolitan Studies; provide leadership for development of proposed interdisciplinary master’s degree; discussed alternative reporting lines for oversight; Dr. Grimes working with VP Naccarato to finalize organizational structure
- IV. AACSB Accreditation Checklist
- a. PRT agenda – revisions requested from Robin; see attachment – reviewed requests from the Team for changes to the agenda; Dr. Grimes will clarify requests and respond
 - b. Webpage link for Faculty Qualifications Profile Summary sheets and 5-Year Kelce Curriculum Vitae sent to team yesterday (<https://pittstate.edu/business/faculty/faculty-qualifications.html>)
 - c. Preparing documentation of evidence for PRT’s work room
 - d. Peer Review Team visit date, **November 5th throughout 7th**; confirmed Provost’s availability for exit meeting on Tuesday the 7th
- V. Administrative Updates
- a. ADGSB – Cortes – no report
 - b. ADMIN – Morrison – no report
 - c. ADUSB – Murray – majors fair is 09/27; 10/07 is Rumble in the Jungle
 - d. DGBP – Decker – met with Freeman constituents (200 people in attendance) – recruited for PMBA Healthcare option; will need to find a replacement for Paula Baker to teach in the spring; going to business fair at KU on 09/22; creating new PMBA standup display; working on display case for PMBA program; Tucker has been working on clearing out Enactus office.
 - e. DSRE – Kent – working on Kelce Admissions; leaving for UW-Stephens Point next week; distributed copy of draft of Kelce Connection – group provided input to Holly on content
 - f. FC – Binder – update on math curriculum – distributed working document and discussed; benchmarked our curriculum requirements against competitive and aspirational schools in the state; Alex will work up plan and move forward into legislative process – will submit as one big package of modifications
- VI. Adjourn – 1:00 pm

Fall Dates to Remember:

- October 16 – Midterm grades due
- October 28 – Homecoming
- November 5 to 7 – AACSB Reaccreditation Visit
- November 6 – Final drop day
- November 18 – Thanksgiving Break Begins
- November 30 – Last Day to Withdraw
- December 5 to 9 – Dead Week
- December 11 to 15 – Finals Week
- December 15 – Commencements Begin
- December 19 – Final Grades Due

Leadership Team - membership

First:

Last:

Title:

Presidents:

Dan	Shipp	President
Abby	Fern	Executive Director & AVP - Marketing
Jaime	Dalton	Executive Director - Univerity Affairs
Stu	Hite	Executive Director - Police & Public Safety
Deatrea	Rose	AVP - Inclusion & Belonging
Angela	Neria	AVP - Technology
Jim	Johnson	Director - Intercollegiate Athletics
Jamie	Brooksher	General Counsel
(vacant)		Internal Auditor

Provosts:

Howard	Smith	Executive VP & Provost
Karl	Stumo	VP - Student Affairs & Enrollment Management
Shawn	Naccarato	VP - Economic Development & Community Engagement
Paul	Grimes	Dean - Kelce College of Business
Mary Carol	Pomatto	Dean - College of Arts & Sciences
Jim	Truelove	Dean - College of Education
Judy	Smetana	Dean - College of Technology
Randy	Roberts	Dean - Library Services
Jon	Bartlow	AVP & Dean of Students
Heather	Eckstein	AVP - Student Success Center
Melinda	Roelfs	AVP - Registrar
Wes	Streeter	AVP - EDCE Outreach & Operations
Ram	Gupta	AVP - EDCE Research & Support
(vacant)		Director - Admission
Jamie	Rink	Lead - Financial Assistance

Business, Finance & Facilities:

Doug	Ball	VP - Business, Finance & Facilities
Lindell	Haverstic	University Architect
Barbara	Winter	Director - Budget
Tim	Senecaut	Director - Physical Plant
Lori	Scott Dreiling	Director - Human Resource Services

University Advancement:

Kathleen	Flannery	VP - University Advancement
Becky	McDaniel	AVP - University Advancement
Danielle	Driskill	Director - Alumni & Constituent Relations

Constituent Groups:

Cindy	VanBecelaere	USS Senate President
Greg	Belcher	UPS Senate President
Rebeca	Book	Faculty Senate President
Amy	Hite	KNEA President
Jaben	Parnell	SGA President
Hannah	Eckstein	SGA Vice President

City/Community:

Daron	Hall	City Manager
Jay	Byers	Deputy City Manager
Blake	Benson	President, Pittsburg Area Chamber of Commerce



PITTSBURG STATE EMERGENCY MANAGEMENT

GORILLA READY

Fire

If you hear a fire alarm or see fire, **immediately evacuate** the building via the shortest and safest route.

- **Activate the fire alarms system** at the nearest pull station as you exit.
- Knock on doors and **yell "fire"** as you depart.
- Do **not** use elevators.
- Assist individuals with disabilities to a safe location and notify emergency personnel.
- Once outside, keep clear of entrances. Move at least 100 feet away from the building and stay clear of emergency vehicles.
- **Use of fire extinguishers by trained individuals is optional** (use only for small trash-can-size fire). Yell out for help and keep the exit behind you. Upon emptying the extinguisher, immediately exit. Do not go back or re-enter the space if fire is still present. Activate the fire alarm pull station.

Tornado

Locate the tornado shelter signs in your building or ask your department head.

Pittsburg's Outdoor sirens will sound. Check your local TV or radio stations or the weather app on your cell phone and it will notify you when it is necessary to take cover. If outside, **seek shelter immediately** and stay indoors during the storm.

- Go to the **interior hallways** on the **lowest level** of the building.
- Stay away from windows, doors and outside walls and protect your head.
- Leave mobile homes, trailers and vehicles and go to a substantial structure.

Severe Weather

Ensure you have a way to receive **watch and warning alerts** during severe weather.

- **Lightning:** Seek shelter if possible or stay in your vehicle. Avoid open fields, trees, light poles and bodies of water.
- **Hail:** Get inside and stay away from windows; get off of athletic fields.
- **Flooding:** Do not drive or walk into flood waters – find an alternate route.
- **Extreme heat:** Stay hydrated and wear light clothing; if outside, wear sunscreen and take breaks.
- **Extreme cold:** Wear layers and dress warmly; have a backup power supply available.

Medical Emergency

Call 911 from any telephone. (If using campus phones, dial 9, then 911.) Describe the nature of the medical problem and the **location** of the emergency.

- **Do not attempt to move** a person who has fallen or appears to be in pain.
- Provide **first aid** to someone who is ill or injured and in need of immediate care.
- **Remain with the injured person** until help arrives.

Active Shooter

Pitt State Police utilizes the Run, Hide, Fight training model for violent intruder situations. Options do not always occur in the order listed, all options may not be necessary for every event, and not all options will be possible.

Run: Have an escape plan, evacuate, leave your belongings. Help others if possible.

Call **911** when you are safe.

Hide: Be out of shooter/attacker's view. Lock doors and block them with furniture or whatever's available. Keep your option for movement, silence your phones, be quiet.

Fight: Act aggressively. Incapacitate the attacker. Throw objects. Yell & call for help. Fight only as a last resort. Be prepared.

When law enforcement arrives: Follow instructions of police officers. Drop any object. Keep hands visible.

Bomb Threat

If a caller threatens a bomb attack, try to **keep the caller on the line** and have another person notify **Pitt State Police** at 911 or 620-235-4624.

Take note of background sounds (e.g., other people talking, traffic noises) and if the caller is male or female.

Engage the caller in extended conversation and ask:

- Exactly where did you place the bomb?
- What time is it set to go off?
- What does the bomb look like?
- What kind of explosive did you use?
- How will the bomb be set off — by time mechanism, oxidizing agent, heat, movement?
- Why did you place the bomb in this building?
- May I have your name?

Safety and Health Resources

Pitt State Police Department: 620-235-4624

Pittsburg Police Department: 620-235-0400

Crawford County Sheriff's Office: 620-724-8274

Bryant Student Health & Counseling Services:
620-235-4452

Safehouse Crisis Center, Inc.: 800-794-9148 (24/7)

Office of Student Life: 620-235-4231

Housing Office: 620-235-4245

**Director of Institutional Equity & Title IX
Coordinator:** 620-235-4189

AACSB Peer Review Team Visit Agenda

Sunday, November 5th

Expected Mid-afternoon arrival of PRT and hotel check-in

5:30 p.m. to 7:00 p.m.: Reception at Crossland House (President's Residence)
with: Kelce Leadership Team, University President and Vice Presidents, Regent Benson, City Officials, and Kelce Board of Advisors Representatives

7:30 p.m.: PRT visit preparation time / hotel conference room reserved

Monday, November 6th

Early morning breakfast available at hotel

7:45 a.m. Pickup and transfer from hotel to campus

8:00 a.m. Introduction to Pitt State/Brief Tour of Kelce/Team Workroom

8:30 -9 - Do you have a dedicated Accreditation team, if so can we talk with them here.

9:00 a.m. Strategic Management
with: Full PRT with Strategic Planning Committee

10:00 a.m. Short Break

10:15 a.m. Assurance of Learning and Curriculum
with: Full PRT with the Undergraduate Curricular Management and Assurance of Learning Committee and the Graduate Curricular Management and Assurance of Learning Committee

Alternative: Break out into two concurrent meetings – one with undergraduate committee and one with graduate committee **Yes, let's break this out.**

11:15 a.m. Break and Team in Workroom

11:45 a.m. **Could we do the student meetings here? We'd rather have separate spaces for discussions with the faculty contingents. – Perhaps move this to the afternoon**

Faculty Management and Support: Lunch with Kelce Faculty Members

Three tables, one group for each team member. Suggested division: 1) Tenured Faculty, 2) Tenure Earning Faculty, and, 3) Non-tenure track, part-time lecturers, and Courtesy Professors

1:00 p.m. Concurrent Meetings

Intellectual Contributions, Faculty Sufficiency and Qualifications

with: Undergraduate Associate Dean, Graduate Associate Dean, Faculty Chair

We may need another breakout session here. After we make the other adjustments, I'll see what the other team members might need we don't have scheduled.

Classroom Visit(s)

2:00 p.m. Concurrent Meetings

Student Support Services

with: Representatives from Academic Advising, Career Services, Student Success

College Finance and Facilities

with: College Director of Development, Representatives from University Development, University CFO

Something related to societal impact

3:00 p.m. Break and Team in Workroom

3:30 p.m. Concurrent Meetings with Students Change this to faculty meetings in separate rooms

Undergraduate Students

with: Kelce Student Leadership Council and Student Workers

Graduate Students

with: MBA Association Students and Graduate Assistants

4:15 p.m. Clarifications and Questions for the Dean

with: Dean Grimes or other college representatives as requested

4:45 p.m. Transfer from campus to hotel

Early Evening Dinner

PRT team choice of local restaurants (recommendations available)

TBD: PRT Meeting in hotel conference room (reserved for team use)

Tuesday, November 7th

Early morning breakfast available at hotel

7:45 a.m. Pickup and transfer from hotel to campus

8:00 a.m. Debriefing with the Dean (and other college leaders as requested)

9:00 a.m. Exit meeting with President and Provost

10:00 a.m. Transfer from Campus to hotel

TBD: Hotel checkout and departure



Letter from
the Dean

Header

Kelce opens ^{an} Internship and Career readiness center

The Kelce College of Business has recently hired Melissa Weed as the Internship & Career Readiness Coordinator for undergraduate students within Kelce. This position provides academic oversight in coordination with disciplinary faculty for credit-bearing internships. Melissa will work with employers to develop and structure appropriate internship positions and experiential learning opportunities that provide rewarding professional experiences for degree-seeking business students, provide students with information about internship opportunities, assist in matching employers with student interns, and ensure all internship requirements are met for the granting of course credit.

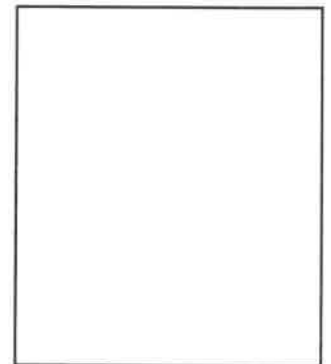
Internships are one way to bridge the gap between school and a full-time position after graduation. Internships provide insight into a field that you might be interested in entering – the experience can help you decide if you want to pursue full-time work in that particular field. Pitt State's Kelce College of Business plans to help students cross that bridge and gain the experience they need to thrive in the real world.

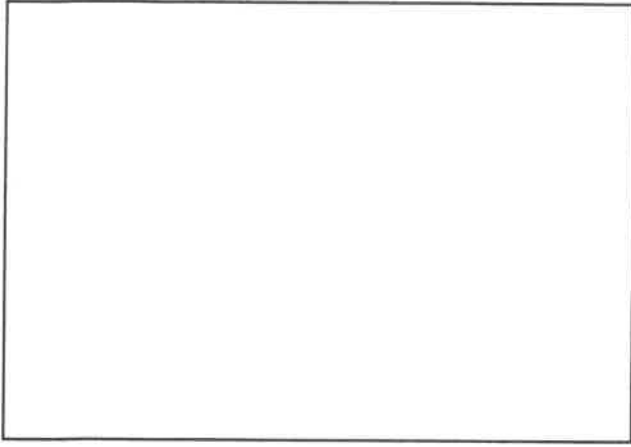
For students, having this opportunity provides real-world experience, networking, career exploration, and the opportunity to participate in an internship for class credit.

If you have any questions about internships or would like to be involved, please contact Melissa Weed at maweed@pittstate.edu.

Now offering online MBA Internationally

The Kelce online MBA program is now open for international applicants. This AACSB-accredited online MBA program offers students more career options, higher earning potential, and the confidence to grow their professional career in any business environment. For more information visit:





FBLA

Eight students in the Kelce College of Business attended and placed at the FBLA National Competition.

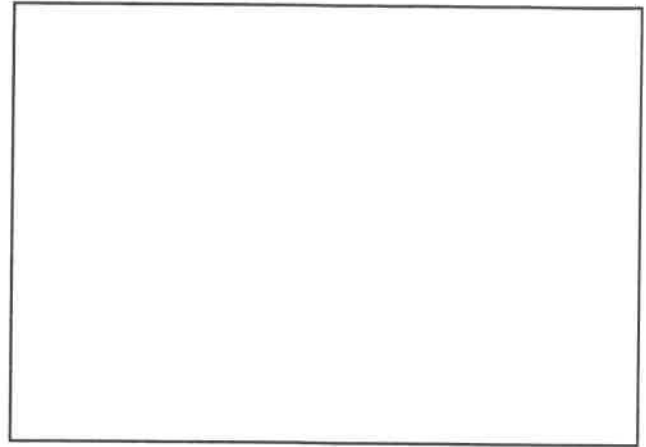
These students qualified for nationals by placing in the top three at the state competition hosted earlier this year by the Pittsburg State FBLA chapter. Among these students was a group that became National Champions for their winning project, Integrated Marketing Campaign.

The team was comprised of Amanda Becker, Sarah Clausen, and Wyntr Jacobs.

Their project's focus was to increase student involvement in on-campus organizations by analyzing factors that influenced participation and then designing an advertising campaign to motivate and inspire participation. They created posters, postcards, brochures, and social media materials, and then presented them to a panel of judges.

They, along with five other students, also racked up wins in other events at the national competition, held in Atlanta, Georgia.

- Business Ethics: Hannah Evans, 2nd place
- Entrepreneurship Concepts: Matthew Schmidt, 3rd place
- Business Presentation: Sarah Clausen and Wyntr Jacobs, 4th place
- Finance Case Competition: Matthew Schmidt and Jamie Manning, 7th place
- Accounting Case Competition: Amanda Becker and Hannah Evans, 7th place

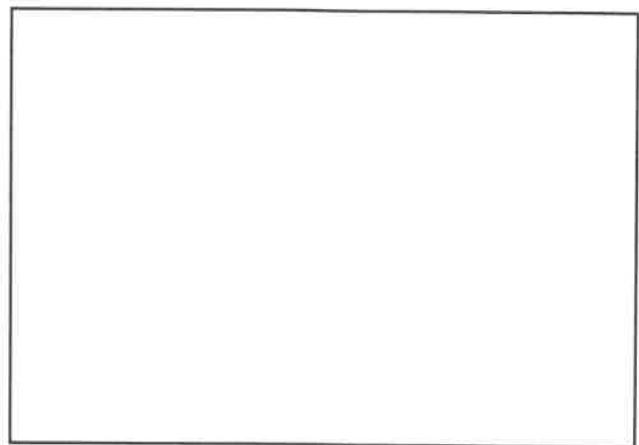


Taiwan

Chung Yuan Christian University in Taoyuan City, Taiwan invited Kelce students to participate in a three-week program this past summer.

The CYCU program included lectures on Taiwan's economy, company visits, and cultural tours. Students visited many companies including Toyota, Taipei Urban Intelligence Center, the Office of the President, and Taiwan Semiconductor Manufacturing Company.

W@W Horizon Award



This past spring Women@Work received the 2023 Horizon Award at Pittsburg State's 27th Annual Leadership Awards Banquet. Women@Work is an organization working to create awareness, educate, and provide resources to women to help shatter the glass ceiling in the workforce. This award recognizes the best new student organization on campus for involvement and participation.

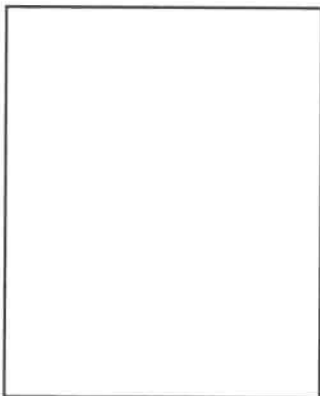
Dr. Frank

Dr. Murray and Cortes teaching abroad

This summer we had two faculty members teach abroad. Dr. Lynn Murray taught courses in _____ in _____ Paraguay this June. Quote from Dr. Murray. Details about what she did

Dr. Dean Cortes taught a course at CYCU in Taiwan at the summer business camp . “quote”

Colin Webber Accounting award



Colin Webber has achieved excellence as an athlete as an All-MIAA distance runner for the Gorillas and as the Pitt State record holder in the indoor 800m. But he's also achieved academically, and this summer was one of 50 students in the nation to earn a prestigious national award for his outstanding performance on the CPA exam — an exam taken by 67,000 people.

The Elijah Watt Sells Award is granted to CPA candidates who earn a cumulative average score above 95.50 across all four sections of the CPA exam, and who pass all four sections on their first attempt.

“I certainly owe a great deal of gratitude for several excellent teachers and coaches at Pitt State that have prepared me for success,” said Webber.

The MPAcc program inspired him to attend graduate school, so he decided to complete Pitt State's MBA program.

“The courses proved to be very helpful for the CPA exam,” Webber said.

All of it proved helpful to employment: Webber quickly landed a job at Ernst & Young in Kansas City.

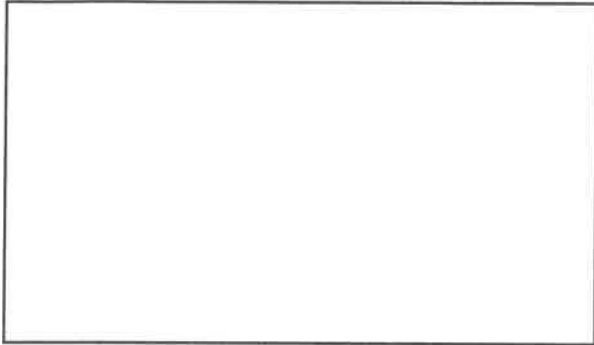
Professor David O'Bryan described Webber's accomplishment as “amazing,” as the CPA exam is rigorous.

“He was a joy to have in class,” O'Bryan said.

Webber also was an MIAA Academic Excellence Award recipient, an MIAA Scholar Athlete, and a member of the MIAA Academic Honor Roll.

AICPA Vice President Mike Decker said Webber and the other 49 were to be “commended for an exceptional performance that very few individuals achieve.”

Kelce is turning 45



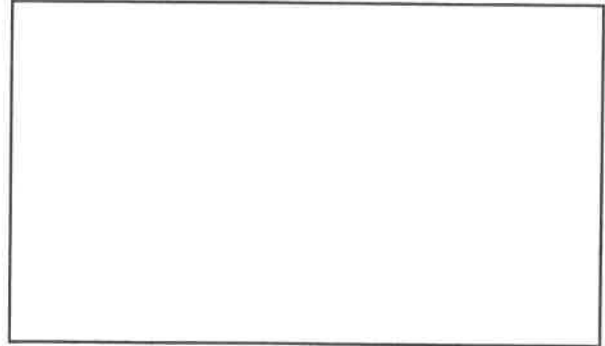
This year the Kelce College of Business will be celebrating its 45th anniversary. Kelce Hall, previously known as College High, was established after a sizable donation by Gladys Kelce. Kelce gave a \$500,000 donation in honor of her husband to renovate the building for the Kelce College of Business, which was named in her honor.

This fall we paid tribute to our beginnings by creating a throw back t-shirt design inspired by the 70's sun logo. These shirts were handed out at the annual Kelce Picnic to welcome students back onto the campus.

Kelce vs. Kelce

About the news story earlier this year

Intro Kelce Student Marketing team



Meet our Kelce Outreach Team.
Names

These individuals will be creating marketing materials, posting on social media, and helping with events and recruiting for Kelce.

Stay Connected

Social Media info

Please keep us informed

Stay in touch by sending your contact information and news updates to:
cob@pittstate.edu

Your Gift makes a difference

If you would like to support the Kelce College of Business, please go to:
www.pittstate.edu/givenow
Thank you for your support.

**Executive in Residence
Visit Schedule
Friday, September 22, 2023**

9:15 AM	Meet with Committee (114 Kelce): Professors Shipra Paul, Mary Judene Nance, Dr. Lynn Murray
9:45 AM	Drs Sang-Heui Lee, Horner, Brooksher, Maceli
10:15 AM	Dr. Bienvenido Cortes & Chelsey Decker
10:45 AM	Break
11:00 AM	Classroom
11:30 AM	Faculty Meet and Greet
12:00 PM	Lunch with students
1:00 PM	Break
1:15 PM	Debbie Amershek, Assistant Director, Human Resource Svcs, 204 Russ
1:30 PM	Dr. Alex Binder, Chair of the Faculty
2:00 PM	Break
2:15 PM	Dr. Paul Grimes, Dean of the Kelce College of Business (101 Kelce)

Pittsburg State University
Fall 2023 Enrollment Comparison Report
9-8-23 compared to 9-9-22 and 9-3-21 (comparable days to 1st day of class)

	2021	2022	2023	Change	% change	2022-20th day
Undergraduate	4473	4469	4437	-32	-0.7%	4489
Graduate	1431	1347	1301	-46	-3.4%	1369
Total Enrollment	5904	5816	5738	-78	-1.3%	5858
Undergraduate						
ZH freshman	823	879	906	27	3.1%	880
New Transfer	357	381	370	-11	-2.9%	385
Guest (HS concurrent)	223	210	212	2	1.0%	213
Readmission	67	65	76	11	16.9%	68
Returning	2973	2893	2829	-64	-2.2%	2898
FR - Weekly comparison		189	186	-3	-1.6%	
SO - Weekly comparison		626	624	-2	-0.3%	
JR - Weekly comparison		718	718	0	0.0%	
SR - Weekly comparison		1295	1293	-2	-0.2%	
New IEP	3	6	5	-1	-16.7%	6
New International ZH	10	15	12	-3	-20.0%	13
New International TR	3	7	8	1	14.3%	11
New Exchange	14	13	19	6	46.2%	15
Total Undergraduate	4473	4469	4437	-32	-0.7%	4489
Graduate						
New	314	362	385	23	6.4%	375
Readmission	4	4	10	6	150.0%	4
Returning	1113	981	906	-75	-7.6%	990
Total Graduate	1431	1347	1301	-46	-3.4%	1369
International						
Undergraduate - New	10	15	12	-3	-20.0%	13
Undergraduate - Transfer	3	7	8	1	14.3%	11
Undergraduate - Returning	52	54	43	-11	-20.4%	53
Graduate - New	45	66	104	38	57.6%	67
Graduate - Returning	65	79	141	62	78.5%	81
Undergraduate Exchange	16	22	23	1	4.5%	22
Graduate Exchange	3	3	7	4	133.3%	3
IEP - New	3	6	5	-1	-16.7%	6
IEP - Returning	1	1	1	0	0.0%	1
International Total	198	253	344	91	36.0%	257
Continuing Studies						
Undergraduate	463	456	476	20	4.4%	459
Graduate	681	589	398	-191	-32.4%	604
CS Total	1144	1045	874	-171	-16.4%	1063
Undergraduate by Residency/Tuition Rate						
Kansas	3082	2954	2885	-69	-2.3%	2967
Gorilla Advantage	1275	1340	1328	-12	-0.9%	1346
Gorilla Edge	1	0	0	0	0.0%	0
Legacy	2	2	2	0	0.0%	2
MSEP	0	0	0	0	0.0%	0
Domestic Nonresident	28	12	14	2	16.7%	12
Online/Con Ed		57	117	60	105.3%	57
International	85	104	91	-13	-12.5%	105
Total Undergraduate	4473	4469	4437	-32	-0.7%	4489
Graduate by Residency/Tuition Rate						
Kansas	716	603	269	-334	-55.4%	614
Gorilla Advantage	226	201	102	-99	-49.3%	206
Gorilla Edge	1	0	0	0	0.0%	0
Domestic Nonresident	375	15	9	-6	-40.0%	15
Online/Con Ed		106	409	303	285.8%	107
Online MBA		230	226	-4	-1.7%	232
DNP		46	40	-6	-13.0%	46
International	113	146	246	100	68.5%	149
Total Graduate	1431	1347	1301	-46	-3.4%	1369