



KELCE
COLLEGE OF BUSINESS
Pittsburg State University

MINUTES

Kelce Leadership Team

Room #121

August 15, 2023

Present: Alex Binder, Chelsey Decker, Paul Grimes, Holly Kent, Lynn Murray

Absent: Din Cortes

I. Administrative

a. Academic Affairs/Governance

1. New KBOR Program Review process – programs failing to meet board’s criteria will be identified this fall by KBOR and campuses must respond in spring. All programs on campus will be reviewed under new criteria in 2027. Provost and Deans decided yesterday to pause review of all programs that were previously scheduled under our campus system – no need to duplicate work or unnecessarily review programs.
2. Thursday’s “Campus Gorilla Gathering” will be held at 10:00 a.m. in the Bicknell Center. Conversational format with emphasis on student enrollment and experience.
3. Contract signatory authorization list – see handout

b. Campus

1. Steam line affecting 11 buildings on north side of central campus will be under major repairs between now and Thanksgiving. Expect construction and possible pedestrian and traffic disruptions.
2. Employee Initiatives Task Force – issued progress report. See handout.
3. Administration considering LinkedIn Learning professional development license
4. Mentorship responsibilities for faculty – see handout

c. College

1. Gorilla Rising Project; total expenditures now estimated at approximately \$58M inclusive of new KCOB Building and renovation of Besse Hotel. Financing identified for all but a few million. Mat Burton gave presentation to campus leadership team retreat last week. Invited to give same presentation at Kelce Faculty meeting this week.
2. Demise of Enactus national organization; how to unwind; office materials, trophies, and funds
 - a. Discussed what to do with Enactus/SIFE materials and funds; will work on clearing office this year; Holly will work on displaying several of the national trophies in upstairs display case

II. Kelce Personnel –

a. KLT performance evaluations; now due – if not completed please schedule immediately

b. Updates on positions approved to fill:

1. Accounting (TE) – Dr. Binder and O’Bryan are heading search; working on position description; accounting faculty are search committee.
2. Management (TE) – Quantitative Analysis or Data Analytics – still working on setting up this position – Dr. Binder discussed the math needs survey.
3. Executive in Residence (NTE) – position approved for posting yesterday; 14-day window for applications once advertised.
4. Accounting/Finance (NTE) – Dr. Binder and Larry Woodward leading the search as co-chairs with, Connie Shum, Gail Yarick, David O’Bryan as committee members.
5. Entrepreneurship (NTE) – Dean Grimes working on job description; will share costs (half) with Shawn’s EDCE unit’s legislative appropriation.

6. Forecasting and Special Project Director – Dean Grimes working on job description; part of Micropolitan Center planning; funding from EDCE appropriation – Econometrician to develop and maintain a Southeast Kansas econometric model and assist Shawn with special projects (half funded by Shawn’s area)
 - c. Revision of existing position – Creating new job description for BERC Director; convert to a 12-month appointment and add administrative responsibilities (oversee forecasting position and possible assistant)
 - d. Young Nae – due to health issues we will need to rearrange course coverage this fall – One class will go online with Young teaching it, other 2 courses will be taught by other/adjunct faculty
- III. AACSB Accreditation Checklist
- a. CIR and Appendices submitted through the *myAccreditation* portal and distributed to PRT
 - b. Need to work with PRT to finalize agenda – see proposed agenda and reception attendance list based on last visit; discuss and finalize for November
 - b. Need to finalize Faculty Qualifications Summary sheets and Kelce Curriculum Vitae for each faculty member who taught last year
 - c. Need to complete refreshment of all displays in the building
 - d. Need to prepare documentation of evidence for PRT’s work room
 - e. Hotel rooms and conference room reserved at LaQuinta
 - f. Peer Review Team visit date, **November 5th throughout 7th**
- IV. Building Items
- a. Kelce Auditorium and Room #224 inspected by environmental engineer; due to water infiltration and “fungal colony” of unknown source (likely the chairs which were stored in basement during COVID), recommendation that these rooms not be used for classroom activity; all scheduled courses have been relocated; remediation will involve deep cleaning of all furniture, carpet, walls, and rooms; propose taking auditorium off-line due to major costs of prohibiting future water infiltration
 - b. Computer classroom labs consolidation (#105) and relocation of CIS specialty classroom lab (#103) completed; room between available for student study space; print station sill available in foyer
 - c. Internship and Career Readiness office established in Room #220; Melissa Weed will office there
 - d. CIS Tutor Room moved to #221; needs new signage
 - e. SBDC Call Center has vacated Backstage Commons area due to loss of funding; signage removed
- V. Kelce Fall Opening Meeting
- a. Reviewed proposed agenda and finalized – see handout
- VI. Administrative Updates
- a. ADGSB – Cortes - absent
 - b. ADMIN – Morrison – need ideas for gift baskets for visitation team; 1 new student employee in Dean’s office.
 - c. ADUSB – Murray – Executive in Resident/faculty position should be posted now and will be posted for 14 days.
 - d. DGBP – Decker – 14 new international graduate students will be here to enroll Friday; GA orientation on Friday; working on training AP enrollment specialists.
 - e. DSRE – Kent – Internship Center is set up and signage is up; Gorilla print station has been revamped and ready; will be hiring 3rd student employee; working on Kelce Connection newsletter; met with Admission Office; met with many individuals regarding internship program; ordering t-shirts for Kelce; plans to host entrepreneurial pitch contest with Kansas Works for community college students.
 - f. FC – Binder – working on schedule and prerequisites; waiting on getting results from math survey.
- VII. Adjourn – 11:30 am

Fall Dates to Remember:

- August 21 – First day of classes
- September 4 – Labor Day Holiday
- September 5 – Kelce Fall Picnic
- October 16 – Midterm grades due
- October 28 – Homecoming
- November 5 to 7 – AACSB Reaccreditation Visit
- November 6 – Final drop day
- November 18 – Thanksgiving Break Begins
- November 30 – Last Day to Withdraw
- December 5 to 9 – Dead Week
- December 11 to 15 – Finals Week
- December 15 – Commencements Begin
- December 19 – Final Grades Due

DRAFT

August __, 2023

John Yeary
General Counsel
Kansas Board of Regents
1000 SW Jackson Street, Suite 520
Topeka, KS 6612-1368

Dear John,

This is an updated list of employees authorized to execute contracts on behalf of Pittsburg State University. I have authorized the following designees to have contracting authority for the University.

Name and Title

Area

Howard Smith, Provost	Academic Affairs
Doug B. Ball, Vice President	Administration and Finance
Karl Stumo, Vice President	Student Affairs and Enrollment Management
Kathleen M. Flannery, Vice President	University Advancement
Shawn Naccarato, Vice President	Economic Development and Community Engagement

I have also authorized the following designees to have contract authority limited to their respective areas:

Angela A. Neria, Associate Vice President	Information Technology Services
Jon Bartlow, Interim Associate Vice President.	Student Affairs and Enrollment Management
Deatrea Rose, Associate Vice President	Inclusion and Belonging
Wes Streeter, Associate Vice President	Economic Development and Community Engagement
Abigail Fern, Executive Director	Creative and Strategic Communications
Tim Dawsey, Executive Director	Kansas Polymer Research Center
Jim Hughes, Director	Purchasing
James R. Johnson, Director	Intercollegiate Athletics
Mary Carol Pomatto, Dean	College of Arts and Sciences
Paul W. Grimes, Dean	Kelce College of Business
James Truelove, Dean	College of Education
Judy Smetana, Interim Dean	College of Technology
Randy Roberts, Dean	Library Services
Cindy Johnson, University Compliance Officer	Research Administration and Compliance

D R A F T

The following departmental designees are authorized to commit the University to agreements that may not involve the expenditure of University funds or a formal affiliation with another legal entity, but represent legal commitments of the University. The following departmental designees are also authorized to contract for goods and services in amounts under \$5,000:

Bienvenido Cortes, Associate Dean
Lynn Murray, Associate Dean
Bobby Winters, Associate Dean/Chair
Jamie Oliver, Chair
Troy Comeau, Chair
Susan Marchant, Chair
Chris Childers, Chair
Timothy Flood, Chair
_____, Chair
Cherona Hicklin, Chair
John H. Oppliger, Chair
_____, Chair
Alex Binder, Faculty Chair
Dan Colegrove, Director
Cheryl Giefer, Director
Greg Murray, Director
Andy Klenke, Director
Susan Dellasega, Director
Aaron Hurt, Director
Jean Dockers, Director

Kelce Graduate School of Business
Kelce Undergraduate School of Business
College of Arts and Sciences/Biology and Chemistry
Art
English and Modern Languages; Communication
Music
History, Philosophy and Social Sciences
Mathematics and Physics
Military Science
Teaching and Leadership
Health, Human Performance and Recreation
Psychology and Counseling
Kelce School of Business
School of Construction
School of Nursing
Engineering Technology
Technology and Workforce Learning
Center for Teaching, Learning and Technology
International Programs and Services
Teacher Education

Sincerely,

Dan Shipp
President

**Employee Initiatives Team Progress Report
August 14, 2023**

I. Mission and Charge

The Employee Initiatives Team (EIT) is derived from President Shipp's Transition Advisory Council (TAC). Over the course of the TAC processes, the Council identified a need for additional employee resources at PSU. The EIT was formed to identify solutions with the charge to: *Love and invest in our people. Build institutional IQ. Solve employment problems.*

II. Team Members

Tatum	Ahring	President's Office
Debbie	Amershek	HRS
Jamie	Brooksher	Legal
Chris	Childers	HPSS
Jamie	Clayton	HRS
Jaime	Dalton	President's Office
Susan	Dellasega	CTLT
Bryronni	Ferguson	Provost's Office
Abby	Fern	Creative and Strategic Communications
Tammy	Higgins	Institutional Research
Madisyn	Hite	HRS
Karri	Johnson	Provost's Office
Jim	Johnson	Intercollegiate Athletics
Ed	Mayer	Physical Plant
Angela	Neria	ITS
Tonya	Pentola	Physical Plant
Eva	Sager	Campus Activities
Lori	Scott Dreilling	HRS
Shawna	Witherspoon	BFCA
Micheal	Woodrum	Financial Assistance
Carol	Young	Campus Police

III. Subcommittee Initiative Progress

A. Onboarding and Offboarding Report

This subcommittee has the charge of determining an onboarding and offboarding process for all employees. Our committee is working on ways to create a seamless onboarding transition for new employees. Our first task is developing an employee guide for all things PSU. We are also developing an onboarding checklist for line managers to follow when onboarding new hires. Lastly, we will develop an offboarding program that will be used across campus.

The new employee guidebook will be ready later this fall. The guidebook will contain information about our campus and events that are happening. The book will have all the information new employees will need on how to access tickets to on campus events, services across campus such as printing and design, health insurance contact information, PSU contact information, discounts across Pittsburg and more. Our goal is to make this guidebook a reference for employees to refer back to, should they need a reminder of all the perks we have to offer. Another item that will be part of on-boarding for new employees is a campus tour. The student fellows in the president's office will be giving new employees a campus tour. This will help explain where places are located on campus and help new employees familiarize themselves with campus. We are still working on developing the stops along the tour but will have more details as it is developed.

The committee is also working on updating a new employee onboarding checklist. This checklist will be a step-by-step guide for line managers to make sure their new employee is onboarding successfully. The checklist will include steps such as introductions, where the restrooms are, ordering business cards and reviewing the position description. The checklist will be generic so all of campus can use but line managers may need to add additional checklist items that apply to their department.

Lastly our subcommittee will be developing an offboarding checklist and exit interview. We have not started discussions about what all this will encompass. This will be developed after our onboarding checklist and the new employee guidebook are complete. Our committee is eager to complete our tasks and provide a positive onboarding/offboarding experience for our employees.

B. Kudos and Recognition Report

This subcommittee has the charge of making PSU the best place in Kansas to work. We were asked to create an ongoing programming plan to ensure employees are getting kudos and recognition for their outstanding work.

Our committee is working on ways to recognize employees for various reasons and boost morale. We have brainstormed many different kudos and recognition items, including an employee appreciation lunch, ways for fellow Gorillas and others to pat our employees on the back, a way to recognize businesses that are owned by and/or employ Gorillas, Years of Service awards, and the Annual VOYA awards.

Our first event will be the Fabulous Fun Food Truck Friday held on September 1 from 11:00 A.M. to 1:00 P.M. at the Bicknell Center. This will be a come-and-go lunch, open to all Pitt State faculty and staff. We will have two food truck options; Parkies will provide hamburger baskets and chips, and Ghettos Tacos will provide tacos. Aladdin will serve beverages and we will have cookies from the Cake Shed. We were given a budget to match the expenses of last year's employee picnic, which was \$5,500. After obtaining quotes for an estimated 500 employees from vendors, we will have an extra \$285. We would also like to give a small item, possibly a key chain, to the employees that attend. We are in the process of getting a few items quoted and may need to secure additional funds for this.

The committee is also working on a "Gorilla High Five" initiative. Our goal is to allow employees, community members, and Pitt State visitors to show their appreciation and recognize employees who go the extra mile to ensure everyone has an exceptional experience here at Pitt State. A lot goes on behind the scenes that goes unnoticed. Although we are unsure of the cost at this time, we feel it would be a way to let hardworking individuals know that we see and appreciate their work. A flyer could be displayed throughout campus with a QR code that leads to a Microsoft Form for

submission. The Presidential Fellows could monitor the submissions and distribute a printed gorilla hand, hence the high-five to the employee. We plan to work with the Creative and Strategic Communications Office to design the flyer and gorilla hand. More information to follow.

The next initiative will be to recognize businesses in Pittsburg that employ and are owned by Gorillas. Career Services previously did this for businesses that employ Gorillas, but in the last few years, this has stopped being monitored. We would love to bring this back! We are unsure of the budget available, but our plan is to work with the Creative and Strategic Communications Office and Printing and Design to create window clings. Our initial discussion is for one to have a red background with gold lettering for those who employ Gorillas and the other to be a gold background with red lettering for the businesses that fellow Gorillas own. More information to come on this.

Previously held recognition events will continue next year as well. The Years of Service recognition event and the annual VOYA awards are tentatively scheduled for Friday, March 1st. Our committee is very excited to be able to have a hand in helping recognize our wonderful employees and we hope these events and initiatives show how much we truly value them.

C. Professional Development Report

This subcommittee has the charge of creating an annual calendar of professional development opportunities. The subcommittee will review the calendar at mid-year for gaps and add programs if necessary.

The professional development subcommittee has been working diligently on a plan to offer professional development to all of campus in a palatable, easy to access format. Professional development will be offered through the online registration management system Learning Stream. PSU currently has a license to Learning Stream and the Center for Teaching, Learning and Technology uses it to schedule faculty professional development.

All PD opportunities will be listed on the web through Learning Stream in a calendar format allowing users to click on the date and offering to enroll. This system will allow employees to enroll online, receiving email confirmations. Those that will be leading the PD opportunities will receive timely rosters of those who enroll in the courses. The subcommittee recommends that resources be allocated to the CTLT to manage these offerings in Learning Stream and provide oversight.

Offerings for the fiscal year will come in three forms for the 2024 Fiscal Year:

1. The committee began by collecting a list of all current PD offerings to campus and the individual who offers these opportunities. Each of those individuals have been or will be contacted about establishing a date for each PD offering for the upcoming fiscal year.
2. A campus wide survey has been developed. This survey was sent to campus requesting input regarding what types of professional development that they would like to see offered in the upcoming fiscal year. The subcommittee are evaluating the surveys to gain an understanding of campus PD needs. We will then work with experts in these areas from across campus, and from other avenues if needed, to lead those offerings.
3. Online streaming platforms will be made available for those interested in accessing PD opportunities at their convenience. Currently the University owns the tool: Go2Knowledge

which will be offered. In addition, the subcommittee would like to recommend that PSU purchase LinkedIn Learning for the 2024 fiscal year as a pilot year to see how this tool is received and its used level to determine if this is something that should be recommended in future years. LinkedIn Learning has 16,000+ online, on-demand courses taught by real-world professionals. Other universities using LinkedIn Learning include Wichita State University, Kansas University, the University of Arkansas, and Oklahoma State University. LinkedIn Learning has provided a quote and for a one year, campus wide pilot subscription it would be \$24,700. Attached is information about what types of courses LinkedIn Learning provides.

The subcommittee is working on getting date commitments from those on campus who currently offer professional development programs. Those will then be entered into Learning Stream. We have met with the Creative and Strategic Communications office, and we are working on branding for the professional development program, as well as a webpage for employees to access all the information about the program in one spot. We anticipate that the calendar will be ready to release to campus in September.

D. Performance Evaluation System and Merit Program

This subcommittee has the charge of developing a performance evaluation and merit process for future years. The performance evaluation process will be tied to PSU's strategic plan. This subcommittee will begin its work this fall, with the goal of implementing the new system in late spring.

IV. Ideas and Themes Outside of EIT Scope

We have received many suggestions and ideas over the course of this project that are outside of the scope of the EIT that deserve to be brought to your attention. Some of these were raised during the TAC process. Prior to beginning this Initiative, we introduced the idea of the EIT to the leadership of the University Support Staff Senate and the University Professional Staff Senate, and then met with a larger group from those senates to gather feedback. The team working on this Initiative also had additional ideas to improve the work culture at PSU. With all of the ideas and suggestions, we began to see some themes. ~~(see)~~

- **Employees want to be part of an Us.** They asked for more events where they have a chance to gather with other employees and visit. They do not want to be segregated into different types of employees whenever possible. (For example, instead of saying UPS and USS, just say employees. Instead of saying faculty and staff, just say employees). Employees also want to participate in events like the City of Pittsburg's Corporate Challenge
- **Recruit more diverse employees.** Employees want PSU to improve the recruitment process to attract more diverse applicants.
- **Create succession opportunities.** Employees want more opportunities for career advancement at PSU. There are some who would like to take on more responsibilities but have not had the chance. There are others who would welcome a mentorship. A formal program would also help to preserve equal opportunity for advancement.
- **Employee Wellness.** PSU employees asked for wellness opportunities like exercise programs. They also indicated they would welcome programming on stress reduction.

- **Equal Treatment Across Divisions.** Employees pointed out that rules and policies are different depending on the division or department that the employee works in. (For example, Department A allows for flexible schedules and work from home and Department B does not).
- **Employees want to be heard.** Employees asked for additional ways to be able to provide input to campus administration in addition to shared governance. Some examples provided were an employee suggestion box and regular employee satisfaction surveys.

V. Recommendations and Conclusion

As the subcommittees wrap up their work, we would like to see PSU commit to full implementation of these Initiatives. To achieve that, the Initiatives should be assigned to their appropriate campus areas along with resources to sustain the new programs for campus. We also recommend reconvening the EIT next summer to access the new programs.

Proposed Faculty Mentor Responsibilities – May 2023

Gorilla Mentoring Council Members

- Christine Brodsky, Biology
- Jean Dockers, Teaching & Leadership
- Kevin Elliott, Technology & Workforce Learning
- Mary Jo Goedeke, Undergraduate Business
- Lori Martin, English & Modern Languages
- David Hogard, Academic Advising
- Susan Dellasega, Teaching, Learning & Technology
- Jennifer Pursley, Teaching, Learning & Technology
- Heather Eckstein, Student Success Center

What does a Faculty Mentor do?

The role of a faculty mentor is to support students within their degree program as they progress towards a degree, through the following:

- Work as part of the support team with the Academic Advising Office staff to increase student success through:
 - Alerting Advising Center of poor performance or lack of engagement
 - Suggesting elective coursework based on student aptitude and needs
 - Suggest minor degrees or certificates based on student aptitude and emerging opportunities within degree areas
- Provide advice on course content
- Direct students to tutoring opportunities for coursework
- Provide guidance on careers following completion of a degree
- Provide guidance related to graduate degree opportunities
- Provide information, and making connections, for internships within the degree field
- Provide documentation of mentor interaction in EAB Navigate
- Provide letters of recommendation

What does a Faculty Mentor not do?

- Enroll students in coursework or provide enrollment code
- Guide them through the financial aid process
- Develop degree plans
- Connect advisees with support for holistic needs and care

What does an Academic Advisor do?

- The role of an academic advisor is to:
 - Enroll students in coursework or provide enrollment code
 - Guide them through the financial aid process
 - Develop degree plans and track progress to degree
 - Connect advisees with support for holistic needs and care

**Invitation List for AACSB Reception:
Crossland House, Sunday, October 14th, 5:30 to 7:00 p.m.**

Peer Review Team:

Dr. Bob Camp – Indiana University of Pennsylvania
Dr. Bruce Raymond – Colorado State University at Pueblo
Dr. Greg Carnes – University of North Alabama

Pittsburg State University Leadership:

President Steve Scott
Provost Lynette Olson

+ *Shawn N.*

City of Pittsburg:

Mr. Daron Hall
Mr. Jay Byers

Pittsburg Area Chamber of Commerce:

Mr. Blake Benson

Kelce Board of Advisors:

Ms. Nancy George
Ms. Rachel Vanzant
Mr. Ken Brock

Kelce Leadership Team:

Dr. Paul Grimes
Dr. Bienvenido Cortes
Dr. Eric Harris
Dr. Lynn Murray
Mr. David Hogard
Ms. Mimi Morrison



AACSB Peer Review Team Schedule
October 14-16, 2018

Sunday, October 14, 2018

Time	Event	Location	Attendees	Notes
TBD	Hotel Check-in	Hampton Inn	Dr. Robert Camp Dr. Bruce Raymond Dr. Gregory Carnes	Arrive 10/13 – Joplin @ 9:43 pm (driving rental car) Arrive 10/13 – Joplin @ 1:38 pm (driving rental car) Arrive 10/14 – Springfield @ 1:00 pm (driving rental car)
5:15 PM	Pick up and transfer from hotel		Dean / Team	
5:30 PM	Reception	Crossland University House	KLT Members KBOA Members City & Chamber Reps President Steve Scott Provost Lynette Olson Ms. Holly Kent	
7:00 PM	Transfer back to hotel		Dean / Team	
7:30 PM	Team Preparatory Meeting	Hampton Inn	Team	

Monday, October 15, 2018

Time	Meeting A	Attendees	Meeting B	Attendees
TBD	Breakfast at hotel			
7:45 AM	Pick up and transfer from hotel to campus			
8:00 AM	Introduction to Pitt State/Brief Tour of Kelce/Team Room			
9:00 AM	Strategic Management and Innovation (Standards 1 & 3) Strategic Planning Committee Location: Kelce #121	Ms. Nancy George Dr. Paul Grimes Dr. David Hogard Dr. Anil Lal Dr. Choong Lee Dr. Fang Lin Dr. Kristen Maceli Mr. Mike McKinnis Dr. Lynn Murray Dr. David O'Bryan Mr. Dwight Strong		
10:00 AM	Break			
10:15 AM	Learning, Teaching, and Student Engagement (Standards 8, 9, 10, 12, & 13) Curricula Management and Assurance of Learning Committee MBA-Program Advisory Council Location: Kelce #121	Dr. Kevin Bracker Dr. Bienvenido Cortes Dr. June Freund Dr. Mary Jo Goedeke Dr. Eric Harris Mr. David Hogard Dr. Fang Lin Dr. Lynn Murray Dr. David O'Bryan Dr. Kevin Bracker Dr. Bienvenido Cortes Dr. Linden Dalecki Dr. Steve Horner Dr. Anil Lal Dr. Kristen Maceli Dr. Theresa Presley Dr. Wei Sha		
11:15 AM	Break & Team in Workroom			
11:45 AM	Faculty Management and Support (Standard 6) Lunch with: Tenured Faculty, Tenure Earning Faculty, Instructors and Adjunct Lecturers Location: Overman Student Center – Governors Room			

1:00 PM	<p>Intellectual Contributions, Faculty Sufficiency & Deployment, Faculty Qualifications & Engagement, (Standards 2, 5, and 15)</p> <p>Kelce Leadership Team</p> <p>Location: Kelce #121</p>	<p>Dr. Paul Grimes Dr. Bienvenido Cortes Dr. Eric Harris Dr. Lynn Murray Mr. David Hogard</p>	<p>Classroom Visit</p> <p>ECON 391: Intermediate Macroeconomics</p> <p>Location: Kelce #224</p>	<p>Dr. Michael Davidsson</p> <p>35 Upper Division KCOB Students</p>
2:00 PM	<p>Student Support & Professional Staff (Standards 4 & 7)</p> <p>Advising Center</p> <p>Career Services Center</p> <p>Technical Support</p> <p>Location: Kelce #121</p>	<p>Mr. David Hogard</p> <p>Ms. Heather Busch Ms. Mindy Cloninger</p> <p>Mr. Chris Fleury Ms. Kylie Edgecomb</p>	<p>Office of Development</p> <p>Location: Kelce #157</p>	<p>Ms. Holly Kent Ms. Becky May</p>
3:00 PM	Break & Team Work in Workroom			
3:30 PM	<p>Break-Out Session with Undergraduate Students</p> <p>Student Leadership Council</p> <p>Other Students</p> <p>Location: Kelce #121</p>	<p>Matthew Barrett Courtney Brandel Heather Burger James Clark Aaron Miller Brooke Taylor</p> <p>Ryan Dodd Trevor Johnson Kaylee Hogard Molly Menefee Elida Qunitana Gretchen Reed Dakota Winn</p>	<p>Break-Out Session with Graduate Students</p> <p>MBA Association</p> <p>Graduate Assistants</p> <p>Location: Kelce #157</p>	<p>Emilia Cardenas Wade Kriebel Chandler Templin</p> <p>Trevor Copenhaver Fernando Insfran-Girala Page McGowan Humberto Granada-Ovelar Sharnnel Sumang</p>
4:00 PM	<p>Clarifications and Questions for the Dean</p> <p>Location: Kelce 101C</p>	<p>Dr. Paul Grimes (KLT On-Call)</p>		
4:30 PM	Transfer from campus to hotel			
5:30 PM	Team Dinner at Two Brothers Restaurant at Kansas Crossing			
TBD	Team Meeting at Hampton Inn		Check at hotel desk for room number.	

Tuesday, October 16, 2018

Time	Event	Location	Attendees
TBD	Breakfast	Hampton Inn	Team
7:45 AM	Pick up and transfer from hotel to campus		
8:00 AM	Dean's debriefing	Kelce Hall #101	Team Dr. Paul Grimes
9:00 AM	President and Provost Exit Meeting	President's Office Russ Hall	Team President Dr. Steve Scott Provost Dr. Lynette Olson Dean Dr. Paul Grimes
10:00 AM	Return transfer from campus to hotel		
TBD	Hotel check-out and departure		



KELCE
COLLEGE OF BUSINESS
Pittsburg State University

AGENDA

Kelce College Opening Fall Meeting - Thursday August 17, 2023
Lunch served beginning at Noon in Kelce #121
Meeting starts at 1:00 p.m. in Classroom #203

- I. Welcome and Opening Remarks – Paul Grimes
- II. New Faculty and Professional Staff Introductions
 - a. Phillip Frank, Assistant Professor of Marketing
 - b. Melissa Weed, Coordinator for Internships and Career Readiness
- III. Gorilla Rising Project Update – Mat Burton
- IV. Development News – Becky McDaniel
 - a. New Development Director for the Kelce College of Business
 - b. Kelce Golf Tournament in Johnson County, Monday, October 2nd
- V. Unit Updates
 - a. Student Engagement and Support – Holly Kent
 - b. Outreach and Business Engagement – Lynn Murray
 - c. Graduate School of Business – Din Cortes & Chelsey Decker
 - d. Undergraduate School of Business – Alex Binder
- VI. Assurance of Learning Updates -
 - a. Undergraduate Programs – Mary Jo Goedeke
 - b. Graduate Programs – Din Cortes
- VII. International Business BBA Proposal – Alex Binder
 - a. Phaseout undergraduate major
 - b. Maintain minor and develop emphasis
- VIII. General College Announcements – Paul Grimes
 - a. Building Concerns – Auditorium and Classroom #224
 - b. Computer Labs – consolidation for classroom use only; eliminated drop-in general use
 - c. Standing Committee assignments (see handout)
 - d. Faculty Ethics Statement – DocuSign PDF to be distributed
 - e. Copy of course syllabi to Kait
 - f. Annual Travel Request Forms – Return to admins!
 - g. Watermark Faculty Success (formerly known as Digital Measures/Activity Insight) – update all personal productivity information (Research/Service/Teaching)
 - i. Research – Copies of publications to Mimi in Dean’s Office
- IX. Dean’s College Update – Paul Grimes
 - a. AACSB Accreditation – Visit is **November 5th through 7th**
 - b. Strategic Planning – Development of New Plan to Sync with the University
- X. Old Business

XI. New Business

XII. Adjournment

Fall Dates to Remember:

- August 21 – First day of classes
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