



KELCE
COLLEGE OF BUSINESS
Pittsburg State University

MINUTES

Kelce Leadership Council
May 5, 2023

Present: Alex Binder, Din Cortes, Paul Grimes, Holly Kent, Mimi Morrison, Lynn Murray

Absent: Chelsey Decker

- I. Administrative
 - a. Campus
 1. Legislature approved the equivalent of 1¼% “merit pay” increase for university employees
 2. Appropriations bill included funding for 2 Pitt State centers (STEAM Center and Reading Center); Micropolitan Center left out, however, some resources from STEAM may be made available – will work with Shawn Naccarato to explore possibilities
 - b. College
 1. Silas Bowler our AP rep will be on campus May 23rd to meet with Doug and Howard; will arrange meetings with college personnel as needed – discussion items – possible corporate sponsorships and tuition increases
 2. AACSB dues and CIR costs; Pitt State Foundation reducing accreditation support; cut this next year and then possible phasing out; next year our expenses will exceed \$13K plus visit expenses
 3. Scholarships for high demand / low supply programs; identify for Heather; Accounting and CIS will be submitted
 4. Form of notification to students of admission to KCOB – Holly – options: (1) in past students were only sent an email telling them they’ve been admitted; (2) considering possibility of sending out a nice letter and/or a certificate of admission; consensus decided to send a formal letter at this time; also discussed when to distribute Kelce-branded padfolios to new admittances; when and how to collect signatures on student code of ethics; will move to electronic filing of all college admissions paperwork. College will purchase a large ipad to ease electronic signatures.
 5. Agenda for Monday’s College Meeting; reviewed and finalized items for meeting
- II. Kelce Personnel –
 - a. Review of budgeted lines; ≈ \$470K available in lapsed salary pool (inclusive of benefits)
 - b. Need to determine relative priority of hiring needs; schedule KLT retreat to discuss; will be held Tuesday May 16th
 - c. Internship Coordinator; interviews now underway
- III. AACSB Accreditation Checklist
 - a. PRT Chair’s pre-visit; debriefed Dean Robin Sronce visit on Wednesday; discussed AOL concerns
 - b. Faculty Survey on teaching and engagement – due today **Friday, May 5th**
 - c. Peer Review Team visit date, **November 5th throughout 7th**
- IV. Current “to do” items:
 - a. Hold General Faculty Meeting and Annual Faculty Awards reception; **May 8th**
 - b. Hold spring meeting of KBOA; **Monday, May 15th**
 - c. Schedule computer labs consolidation and relocation of CIS specialty lab; date after CARES
 - d. Revise College Bylaws to reflect new DSRE instead of DAACR; in progress; to be voted on at Friday’s college meeting

V. Administrative Updates

- a. ADGSB – Din Cortes (see below) COT dean search offer has been made; met with students who are going to Taiwan this summer.
- b. ADMIN – Mimi Morrison – no report
- c. ADUSB – Lynn Murray – Beta Gamma Sigma initiation ceremony is next Friday; currently meeting with adjunct faculty; discussed the possibility of offering an HRM certificate program with Lori Dreiling – would need to involve COT’s HRD faculty
- d. DGBP – Chelsey Decker – absent; PMBA course carousel error was amended; working on staffing for HCA; Steve Zornes will be teaching for the PMBA program; discussed MPAcc program.
- e. DSRE – Holly Kent – working on catalog updates; conducting interviews for Internship Coordinator position; 20 students are expected to complete the Kansas Insurance Certificate program this term; discussed FIN 208 & 210 and when they’ll be offered (certificate program)
- f. FC – Alex Binder – working on Post Tenure Review of faculty; conducted exit interview of departing faculty; still looking for qualified instructors for some courses for fall; discussed conducting survey of math-related content that is taught and what should be included in our courses

VI. Adjourn – 3:50pm

Spring 2023 Dates to Remember:

- May 8 – Finals week begins
- May 8 – Kelce General Faculty Meeting
- May 8 – Kelce Faculty Awards
- May 12 & 13 – Commencements
- May 17 – Final Grades due