



**KELCE**  
**COLLEGE OF BUSINESS**  
Pittsburg State University

**MINUTES**

Kelce Leadership Team

December 7, 2021

**Present:** Din Cortes, Paul Grimes, David Hogard, Steve Horner, Lynn Murray

- I. Administrative
  - a. COVID Issues
    1. Omicron variant – monitoring
    2. Masks recommended but not required for upcoming Best of Broadway production at Bicknell
    3. Attorney General has notified KU and K-State that their vaccination policies are not in conformity with recently passed state law regarding exemptions – asked to comply
  - b. KBOR and Governance
    1. KBOR meetings next week; Pitt State’s Computer Science program proposal’s first reading
  - c. Campus
    1. Housing contracts up for spring at 185 to-date; compares to 129 and 153 last two springs
    2. Receptions for commencement – dollars to be allocated to colleges from Registrar
    3. Priority enrollment – discussing adding athletes and student employees – KLT discussed pros and cons
    4. Master Advisor Training – see handout of those who have completed and are current
    5. Commencement numbers for Friday: COT 116, KCOB 103, A&S 98, COE 120
- II. Kelce Faculty Searches – updates on International Business, Computer Information Systems, Management
  - a. International Business – 4 applicants; committee meeting tomorrow via Zoom to review
  - b. Computer Information Systems – 6 applicants; will review applications received through this month and conduct phone/zoom interviews
  - c. Management – evaluating 30 applicants; will compile list of about 6 by next week and then conduct phone interviews
- III. Holiday Break
  - a. Building
    1. Hallways – remove stripes and arrows for waxing? Will ask custodial staff to proceed with removing stripes and arrows and waxing hallway floors.
    2. Benches – reinstall after waxing? Will reinstall after waxing
    3. Discussed non-functional sinks in upstairs restrooms (relabel as cold water only?)
  - b. Personnel
    1. Planned days out of office – be sure to report time taken
    2. Office staffing over break – Irene out from Dec. 20-thru Jan 4; Mimi out 22 & 23 of Dec., Melissa and Amy – not sure – Amy out 1/6-11
  - c. Spring start-up
    1. KLT prior to start of classes – January 11; Kelce faculty meeting on January 21
    2. Mini-retreat to discuss division of work / structure of positions
      - a. Discussed timeline for retreat – will have on regularly scheduled KLT date - 1/11 from 9-4:00

- IV. AACSB Accreditation – ongoing
  - a. Participating Faculty definition – revisions to document needed to align with 2020 Standards – will send proposed edits out prior to holiday break; will vote at January faculty meeting
  - b. Risk Assessment – next steps; mitigation plans
  - c. Societal Impact – next steps; refinement of statement concerning “economic growth and development”
  
- V. Updates
  - a. AACR – Murray – no report
  - b. DOBE – Hogard – about 40 current students not yet enrolled for various reasons; trying to make better use of classrooms based on class sizes
  - c. KGSB – Cortes – no report; MBA reception on Friday
  - d. KUSB – Horner – Kelce faculty member dropped from E-Learning Academy per email from Susan Dellasega; other personnel discussion; working on summer schedule; faculty qualification determinations need to be sent via Adobe Sign before the end of the year
  - e. ADMIN – Morrison – Kelce holiday party yesterday went well; discussed getting more faculty participation
  
- VI. Old Business – none
  
- VII. Adjourn 10:08 am

**Dates to Remember:**

- Final exam week begins, 12/06
- Fall Commencement, 12/10

## Master Advisor Training

Certification renewal was not required beginning 20SP through 21WF. We will start requiring two MAT workshops per calendar year to renew certification. Below is the current list of certified advisors by department and college. Individual names are listed on the [CTLT website](https://bit.ly/3EtD3gL). <https://bit.ly/3EtD3gL>

| Department  | MAT Certified | College/Unit     | MAT Certified |
|-------------|---------------|------------------|---------------|
| ACCTG       | 2             | Academic Affairs | 7             |
| ART         | 2             | CAS              | 53            |
| AUTO        | 1             | COB              | 7             |
| BIOL        | 4             | COE              | 14            |
| CAREER SERV | 1             | COT              | 25            |
| CAS         | 2             | Student Life     | 3             |
| COMM        | 5             |                  |               |
| CONSTR      | 6             |                  |               |
| CONT ED     | 1             |                  |               |
| CTLT        | 1             |                  |               |
| DIVERSITY   | 1             |                  |               |
| ECON        | 1             |                  |               |
| ENGL        | 5             |                  |               |
| ETECH       | 8             |                  |               |
| FCS         | 3             |                  |               |
| GIT         | 5             |                  |               |
| HHPR        | 4             |                  |               |
| HPSS        | 10            |                  |               |
| IEP         | 1             |                  |               |
| KELCE       | 1             |                  |               |
| MATH        | 5             |                  |               |
| MGT         | 2             |                  |               |
| MKTG        | 1             |                  |               |
| MLL         | 2             |                  |               |
| NURS        | 18            |                  |               |
| PHYS        | 1             |                  |               |
| PROVOST     | 1             |                  |               |
| PSYCH       | 1             |                  |               |
| REGISTRAR   | 1             |                  |               |
| SSP         | 2             |                  |               |
| TCHL        | 6             |                  |               |
| TWL         | 5             |                  |               |

**MAT  
Certified**

| <b>Last Name</b> | <b>First Name</b> | <b>Since...</b> | <b>Department</b> | <b>College</b> |
|------------------|-------------------|-----------------|-------------------|----------------|
| Allison          | Julie             | 19SP            | PSYCH             | COE            |
| Alonzo           | Amanda            | 18WF            | NURS              | CAS            |
| Audo             | Dennis            | 16WF            | CONSTR            | COT            |
| Barnaby          | Michele           | 18SP            | HPSS              | CAS            |
| Binder           | Alex              | 17WF            | ECON              | COB            |
| Book             | Rebeca            | 17WF            | ETECH             | COT            |
| Brodsky          | Christine         | 17SP            | BIOL              | CAS            |
| Carlson          | Susan             | 16WF            | ENGL              | CAS            |
| Carter           | Stormy            | 19WF            | NURS              | CAS            |
| Childers         | Chris             | 17SP            | HPSS              | CAS            |
| Clemensen        | Jason             | 19WF            | TCHL              | COE            |
| Coltharp         | Hazel             | 17SP            | MATH              | CAS            |
| Conrad           | Browyn            | 18WF            | HPSS              | CAS            |
| Coomes           | Gena              | 18SP            | NURS              | CAS            |
| Cooper           | Gil               | 19WF            | COMM              | CAS            |
| Covert           | Laura             | 18SP            | HHPR              | COE            |
| Cox              | Barth             | 19WF            | COMM              | CAS            |
| Daczewitz        | Marc              | 17SP            | TCHL              | COE            |
| Daley            | John              | 19SP            | HPSS              | CAS            |
| Dearinger        | Chase             | 18SP            | ENGL              | CAS            |
| Dennis           | D'Ann             | 18WF            | NURS              | CAS            |
| Dockers          | Jean              | 19WF            | TCHL              | COE            |
| Eckstein         | Heather           | 16WF            | SSP               | AA             |
| Elder            | Mike              | 17WF            | AUTO              | COT            |
| Elliott          | Kevin             | 17SP            | TWL               | COT            |
| Fincher          | Bridgette         | 19SP            | TCHL              | COE            |
| Fischer          | Deborah           | 19SP            | NURS              | CAS            |
| Fogliasso        | Chris             | 16WF            | MGT               | COB            |
| Franklin         | John              | 19WF            | ENGL              | CAS            |
| Frisbee          | Kristi            | 17WF            | NURS              | CAS            |
| Ghosh            | Anu               | 17SP            | BIOL              | CAS            |
| Giefer           | Cheryl            | 19SP            | NURS              | CAS            |
| Gilmore          | Anna Beth         | 18SP            | NURS              | CAS            |
| Goedeke          | Mary Jo           | 17WF            | ACCTG             | COB            |
| Goris            | Tatiana           | 17WF            | TWL               | COT            |
| Hardy            | Rick              | 16WF            | HHPR              | COE            |
| Harris           | Jennifer          | 18SP            | NURS              | CAS            |
| Hawkins          | Brenda            | 19SP            | IEP               | AA             |
| Hendershot       | Shawnee           | 17WF            | FCS               | COE            |
| Heter            | Ashleigh          | 18SP            | NURS              | CAS            |
| Hite             | Amy               | 19SP            | NURS              | CAS            |
| Hogard           | David             | 17SP            | KELCE             | COB            |
| Horner           | Stephen           | 19SP            | MGT               | COB            |
| Huffman          | Rion              | 16WF            | GIT               | COT            |
| Huffman          | Cynthia           | 17WF            | MATH              | CAS            |

|                    |          |      |             |     |
|--------------------|----------|------|-------------|-----|
| Hughes             | Traci    | 17WF | GIT         | COT |
| Hull               | Kim      | 18WF | CAREER SERV | SL  |
| Humphrey           | Kristen  | 17SP | HPSS        | CAS |
| Jayawardhana       | Ananda   | 18WF | MATH        | CAS |
| Jewett             | Janice   | 19WF | HHPR        | COE |
| Johnson            | Karen    | 16WF | NURS        | CAS |
| Johnson            | Mark     | 17SP | TWL         | COT |
| Jordan             | Erin     | 17SP | CONSTR      | COT |
| Jorgenson Borchert | Jessica  | 17WF | ENGL        | CAS |
| Kuhlman            | Bailey   | 19WF | NURS        | CAS |
| Larery             | Trina    | 18SP | NURS        | CAS |
| Lawson             | Kris     | 16WF | HPSS        | CAS |
| Lehman             | Jacob    | 18SP | ETECH       | COT |
| Lewis              | Janet    | 18WF | ART         | CAS |
| Lewis              | Kristina | 18SP | TWL         | COT |
| Livingston         | Kristen  | 19SP | COMM        | CAS |
| Maceli             | Kristen  | 18WF | MKTG        | COB |
| Magee              | Patty    | 17SP | HPSS        | CAS |
| Martin             | Lori     | 18SP | ENGL        | CAS |
| Mason              | Alicia   | 19WF | COMM        | CAS |
| Maxwell            | Dan      | 17SP | ETECH       | COT |
| McClaskey          | Barbara  | 17SP | NURS        | CAS |
| McKay              | Byron    | 19SP | TWL         | COT |
| McNew              | Phil     | 19WF | ETECH       | COT |
| Miller             | David    | 16WF | ETECH       | COT |
| Moore              | Ed       | 19SP | CONSTR      | COT |
| Moots              | Brian    | 17WF | MLL         | CAS |
| Moss               | Grant    | 17WF | MLL         | CAS |
| Murray             | Greg     | 16WF | ETECH       | COT |
| Newcomb            | David    | 19WF | MATH        | CAS |
| Noh                | Keeyoon  | 19WF | HPSS        | CAS |
| Nonnenmacher       | Hermann  | 17WF | BIOL        | CAS |
| Oldham             | David    | 18WF | GIT         | COT |
| Oliver             | Jamie    | 17WF | ART         | CAS |
| Otter              | Jim      | 18WF | CONSTR      | COT |
| Petersen           | Ann      | 17SP | CONSTR      | COT |
| Prelogar           | Goldie   | 17SP | FCS         | COE |
| Pursley            | Jennifer | 17WF | CTLT        | AA  |
| Quinn              | Dory     | 17SP | HPSS        | CAS |
| Reid               | Jason    | 17SP | GIT         | COT |
| Rider              | Virginia | 18WF | BIOL        | CAS |
| Roelfs             | Melinda  | 19WF | REGISTRAR   | AA  |
| Rose               | Deatrea  | 17WF | DIVERSITY   | SL  |
| Rosmait            | Russ     | 19WF | ETECH       | COT |
| Sager              | Eva      | 16WF | CAS         | SL  |
| Sandford           | Brian    | 19SP | CONSTR      | COT |
| Schiefelbein       | Janis    | 18WF | NURS        | CAS |
| Shewmake           | Cole     | 17SP | HHPR        | COE |

|            |         |      |         |     |
|------------|---------|------|---------|-----|
| Shull      | Donald  | 18WF | NURS    | CAS |
| Sims       | Brian   | 16WF | TCHL    | COE |
| Smith      | Howard  | 18SP | PROVOST | AA  |
| Stahl      | Tracy   | 18WF | NURS    | CAS |
| Stotts     | B.B.    | 19SP | CONT ED | AA  |
| Stuck      | Kristi  | 18SP | TCHL    | COE |
| Tankersley | Amber   | 16WF | FCS     | COE |
| Thompson   | Michael | 16WF | HPSS    | CAS |
| Thuong     | Scott   | 18SP | MATH    | CAS |
| Uran       | Serif   | 18SP | PHYS    | CAS |
| Wadell     | Ashley  | 18SP | SSP     | AA  |
| Ward       | Jason   | 19SP | GIT     | COT |
| Westhoff   | Megan   | 19SP | COMM    | CAS |
| Winters    | Bobby   | 19SP | CAS     | CAS |
| Winzer     | Randy   | 16WF | ETECH   | COT |
| Yarick     | Gail    | 17WF | ACCTG   | COB |