

Promotion Only Timeline

Processes during 2024-2025 for awards to be granted during 2025-2026

Event	When
First Issuance of Notification of Promotion and/or Tenure Eligibility (by the Provost's Office)	By the 1 st Friday of April April 5, 2024
Delivery of campus-wide workshop on development and submission of tenure and promotion dossiers for potential faculty candidates.	Before Finals Week May 3, 2024
Second Issuance of Notification of Promotion and/or Tenure Eligibility (by the Provost's Office). Instructions for the preparation of dossiers are found on the Provost's website.	By the 1 st Friday of August August 2, 2024
Faculty members will notify Department Chair/School Director if they intend to submit a dossier for promotion consideration	By the 3 rd Friday of August August 16, 2024
Departmental/School Promotion & Tenure Committees Formed; Committee Chairs Elected	By the 1 st Friday of September September 6, 2024
College and University Promotion Committees Formed; Chairs Elected	By the 1 st Friday of September September 6, 2024
Candidate Dossiers Submitted to Departmental Committees	By the 4 th Friday of September September 27, 2024
Candidate Dossiers Submitted to Departmental Chairs or Directors	By the 2 nd Friday of October October 11, 2024
Candidate Dossiers Submitted to College Deans	By the 4 th Friday of October October 25, 2024
Candidate Dossiers Submitted to the College Promotion Committees	By the 2 nd Friday of November November 8, 2024
Candidate Dossiers Submitted to the University Promotion Committee	By the 1 st Tuesday following Thanksgiving Break December 3, 2024
Candidate Dossiers Submitted to Provost and Vice President for Academic Affairs	By the 2 nd Friday of December December 13, 2024
Candidate Dossiers Submitted to University President	By the 4 th Friday of December December 27, 2024
President Completes the Process and Announces Decisions to the Candidates	By the 2 nd Friday of January January 10, 2025