AGENDA

I. Call to order

II. Approval of Minutes from April 21 meeting

III. Announcements

A. Provost and Vice-President of Academic Affairs- Dr. Lynette Olson, Associate Vice President of Enrollment Management and Student Success – Lee Young

B. PSU/KNEA Remarks- Dr. Harry Humphries

C. Student Senate Remarks- Ms. Bailey Peak

D. Unclassified Senate Remarks- Dr. Andrew Myers

E. Classified Senate Remarks- Dacia Clark

F. Faculty Senate Report- Justin Honey

IV. Committee Reports (Reports from committees will begin with Undergraduate Curriculum Committee followed by Academic Affairs)

A. Academic Affairs Committee- Chair, Greg Murray, Recorder, Hazel Coltharp (Samuels, Schreiner)
   1. Undergraduate Curriculum Subcommittee- Chair, Mike Carper (Dainty, Thompson)
   2. Library Services Subcommittee- Chair, Barbara Pope (Thompson)
   3. Information Systems Subcommittee- Chair, Khamis Siam
   4. Continuing Studies Subcommittee- Chair, Susan Schreiner
   5. Departmental Academic Honors Subcommittee- Chair, Akram Taghavi-Burris (Carper, Butler)
   6. Honors College Subcommittee- Chair, Doug Younger (Daley, Wade)
   7. Writing Across the Curriculum Subcommittee- Chair, Greg Murray (Covert, Zepernick, Hooey)
   8. Diversity and Multicultural Affairs Subcommittee- Chair, Carol Werhan (Bachner, Dainty)

B. Student Faculty Committee- Chair, Josh Letner (Nicklaus)

C. All University Committee- Chair, Rebeca Book (Kehle, Samuels)

D. Faculty Affairs Committee- Chair, Jamie McDaniel (Johnson, Schreiner)
E. Constitution Committee- Chair, Mark Johnson (Kehle, Botello-Samson)

F. General Education Committee- Chair, Mark Johnson (Meats, Peterson)

G. Budget Committee- Chair, Rebecca Butler (Thompson)

All University Committees or Other Appointments

V. Unfinished Business

VI. New Business

VII. Open Forum

VIII. Adjournment
Request for New Course
(Undergraduate Course Numbers through Course Number 499)

Department: BIS  College: Arts and Sciences
02/10/2014

Contact Person: Catherine Honev     Faculty member  Chair

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
Yes  No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course will serve as an introduction to sustainability and the Bachelor of Integrated Studies emphasis in Sustainability, Society and Resource Management program. The goal of offering this at a 200 level is to introduce new majors to the interdisciplinary nature of the degree in the context of sustainability and natural resource management.

Proposed Course:
Course Number: SSRM-200

Title of Course: Introduction to Sustainability, Society and Resource Management

Credit Hours: 1

Date first offered: 2015  Fall  Spring  Summer
(Semester/Year)  (check all that apply)

Prerequisite: None

Course Description (as it will appear in the next catalog): An overview of the SSRM major as an integrated studies program.

Purpose/Justification for Proposed Course: The proposed course will serve as an introduction to the major and serve as a platform from which the students begin the integrated studies program.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)

Upon completion of this course, students will be able to:
1. Understand the importance of an integrated approach to studying natural resource management
2. Explain the basic terms and concepts associated with natural resource management

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Learning activities will be exploratory/discovery based, and lectures/discussions will be mostly face to face, with some online presentations. Points will accumulate from:

3 Writing assignments (50 pts. each)  150 pts.
Class Participation  50 pts.

Request for New Course- Revised Summer 2013
If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   □ Yes  □ No
   □ __________
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   □ Yes  □ No
   If "yes," please realize that it will need to gain approval of the President's Council.
   Please give the rationale for additional student fees:

   □ __________

3. Is this course to be considered for General Education? □ Yes  □ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data
   that will be collected to measure these goals:

   □ __________
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? □ Yes  □ No

   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors? □ Yes  □ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   The cost associated with staffing this 1 credit hour course.

   □ __________
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
  Date 2/20/13
  Signature, Department Chairperson

☐ Approved: College Curriculum Committee
  Date 4/12/13
  Signature, College Curriculum Committee Chair

☐ Approved: Dean of College
  Date 4/12/13
  Signature, Dean

☐ Approved: General Education Committee (if applicable)
  Date
  Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
  Date
  Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
  Date 4/12/13
  Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
  Date
  Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.
Department: BIS  College: Arts and Sciences
02/10/2014

Contact Person: Catherine Hooley  ☑ Faculty member  ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes  ☑ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course will serve as the capstone course for the Bachelor of Integrated Studies emphasis in Sustainability, Society and Resource Management.

Proposed Course:
Course Number: SSRM-600

Title of Course: Senior Seminar in Sustainability, Society and Resource Management

Credit Hours: 3

Date first offered: 2015  ☑ Spring  ☐ Summer  ☐ Fall  ☐ (Semester/Year)

Prerequisite: Junior or Senior standing or permission of instructor.

Course Description (as it will appear in the next catalog): A required capstone course that serves as the platform for the application of knowledge and theory in an interdisciplinary context.

Purpose/Justification for Proposed Course: This course will serve as the capstone course for the Bachelor of Integrated Studies emphasis in Sustainability, Society and Resource Management. This required course will provide students the opportunity to combine methods, content and theory from all three required areas in an applied context.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
Upon completion of this course, students will be able to:

1. Understand the integrated approach to natural resource conflict management
2. Understand the framework and types of environmental/natural resource conflicts that occur
3. Understand and utilize the approaches, processes and tools of conflict management
4. Review, analyze and evaluate case histories of environmental/natural resource conflict management
5. Understand the various roles the major disciplines play in natural resource management decisions
6. Understand the challenges associated with interdisciplinary work.
Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

Participation in activities, discussions and projects is essential for satisfactory completion of this course. Learning activities will be exploratory/discovery based, and lectures/discussions will be mostly face to face, with some online presentations. Points will accumulate from:

- 2 Project Evaluations (100 pts. each) 200 pts.
- Final Project 150 pts.
- Class Participation 50 pts.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes  ☒ No  If “yes,” please realize that it will need to gain approval of the President’s Council.
   Please give the rationale for additional student fees:

3. Is this course to be considered for General Education?  ☐ Yes  ☒ No

   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors?  ☐ Yes  ☒ No
   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors?  ☐ Yes  ☒ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   The cost associated with staffing this 3 credit hour, co-taught course.
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date: 2/28/13
   Signature, Department Chairperson

☐ Approved: College Curriculum Committee
   Date: 3/14/13
   Signature, College Curriculum Committee Chair

☐ Approved: Dean of College
   Date: 3/14/13
   Signature, Dean

☐ Approved: General Education Committee (if applicable)
   Date: 
   Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
   Date: 
   Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date: 4/25/13
   Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
   Date: 
   Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.
Request for Revision to Curriculum

Revision for: □ Major  □ Minor  □ Concentration  □ Emphasis

Department: Bachelor of Integrated Studies  College: Arts and Sciences

Submission Date: Feb 10, 2014  Revision Effective: Fall, 2014  (Year)

Contact Person: Dr. Catherine Hooey  Faculty member □ Chair

Name of Existing Major or Minor/Concentration/Emphasis: Sustainability, Society and Resource Management

If proposing a name change to major or minor/concentration/emphasis, indicate Proposed Name Change:

———

Description of Change: Change "specialized" Gen Ed requirements to standard Gen Ed requirements for all Baccalaureate Degrees; add several course options to major; add 2 new required courses.

Rationale for Change (include changes to curriculum objectives): Gen Ed changes: the previous were not entirely appropriate for the degree. Changes to major: to provide additional options from which students can choose. The addition of 2 new, required courses: a 1 credit hour intro level course (to serve as an introduction to the program’s goals and interdisciplinary nature) and a 3 credit hour senior capstone course (which will serve to tie the various disciplines of the emphasis together in an applied, interdisciplinary format).

Is this revision related to, and/or may affect, any degree program or minor/concentration/emphasis at any other Regent university?
□ Yes  □ No

Whether a “yes” or “no” response, please provide an explanation.
The Bachelor of Integrated Studies degree with an emphasis in Sustainability, Society and Resource Management is the only one of its kind in the State of Kansas.

Is this revision related to, and/or may affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
□ Yes  □ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

———

Existing Major or Minor/Concentration/Emphasis

Copy and paste the existing curriculum as it currently appears in the online catalog:

□ Sustainability, Society and Resource Management Program Requirements

□ Biology - Select 5 courses
□ BIOL-304: Soils Ecology (3 hours)
□ BIOL-313: Principles of Conservation (3 hours)
□ BIOL-330: Principles of Ecology (3 hours)
□ BIOL-537: Regional Natural History (3 hours)
□ BIOL-602: Topics in Biology (____) (1-3 hours)
□ BIOL-612: Internship in Biology (1-3 hours)
BIOL-615: Environmental Protection (3 hours)
BIOL-643: Natural History Interpretation (3 hours)
Total Biology (15 hours)

BIOL 602 Topic is Conflict Resolution in Natural Resource Management.

- Communication - Select 5 courses
  - COMM-277: Introduction to Public Relations (3 hours)
  - COMM-450: Small Group Communication (3 hours)
  - COMM-601: Intercultural Communication (3 hours)
  - COMM-690: Internship in Applied Communication (___) (1-3 hours)
  - COMM-702: Mass Media Management (3 hours)
  - COMM-755: Organizational Communication (3 hours)
  - COMM-785: International Communication (3 hours)
  - COMM-795: Issues in Communication (___) (3 hours)
- Total Communication (15 hours)

COMM 795 Issues in Communications must be taken as Risk/Crisis Communication

- Social Science Requirements
  - Environmental Geography - Select 3 courses
    - GEOG-302: Introduction to Environmental Geography (3 hours)
    - GEOG-303: Geographic Information Systems I (4 hours)
    - GEOG-401: Urban and Regional Planning (3 hours)
    - GEOG-502: Global Environmental Change (3 hours)
    - GEOG-602: Internship in GIS and Environmental Geography (1-4 hours)
      Must take GEOG 602 Internship in GIS and Environmental Geography for three hours if course is selected.
  - Legal/Ethical - Select 2 courses
    - PHIL-114: Environmental Ethics (3 hours)
    - POLS-512: Environmental Politics (3 hours)
    - POLS-609: Administrative Law (3 hours)
    - SOC-676: Global Sociology (3 hours)
- Total Social Sciences (15-16 hours)

- Other Required Courses
  - ECON-201: Introduction to Macroeconomics (3 hours)
  - ENGL-301: Technical/Professional Writing (3 hours)
  - TM-679: Presentation Skills (3 hours)
- Total Other Required Courses (9 hours)

- Total Major Hours (BIOL + COMM + SSC + Other) (54-55 hours)

- Free Electives
  Can be courses specific to a student focus, such as the ones recommended below, additional BIOL/COMM/SOSCI courses not used for major requirements, or courses recommended in consultation with advisor.
  - INT-690: Study Abroad (____) (3-6 hours)
  - XXX Service Learning (Dept Specific) (3 hours)
- Total Electives (19-23 hours)

- Total Minimum Requirements for Bachelor of Integrated Studies with an Emphasis in Sustainability, Society and Resource Management (124 hours)
Proposed Major or Minor/Concentration/Emphasis:
List below, the proposed curriculum as you wish it to appear in the online catalog:

- Sustainability, Society and Resource Management Program Requirements

- Biology - Select 5 courses
  - BIOL-304: Soils Ecology (3 hours)
  - BIOL-313: Principles of Conservation (3 hours)
  - BIOL-330: Principles of Ecology (3 hours)
  - BIOL-537: Regional Natural History (3 hours)
  - BIOL-602: Topics in Biology (1-3 hours)
  - BIOL-612: Internship in Biology (1-3 hours)
  - BIOL-615: Environmental Protection (3 hours)
  - BIOL-617: Environmental Health (3 hours)
  - BIOL-643: Natural History Interpretation (3 hours)
  - Total Biology (15 hours)

Communication - Select 5 courses
- COMM-277: Introduction to Public Relations (3 hours)
- COMM-450: Small Group Communication (3 hours)
- COMM-530: Interpersonal Communication (3 hours)
- COMM-601: Intercultural Communication (3 hours)
- COMM-690: Internship in Applied Communication (1-3 hours)
- COMM-702: Mass Media Management (3 hours)
- COMM 726: Media Analysis & Criticism (3 hours)
- COMM-755: Organizational Communication (3 hours)
- COMM-785: International Communication (3 hours)
- COMM-795: Issues in Communication (1-3 hours)
- Total Communication (15 hours)

COMM 795 Issues in Communications must be taken as Risk/Crisis Communication

Social Science Requirements
- Environmental Geography - Select 3 courses
  - GEOG-302: Introduction to Environmental Geography (3 hours)
  - GEOG-303: Geographic Information Systems I (4 hours)
  - GEOG-401: Urban and Regional Planning (3 hours)
  - GEOG-502: Global Environmental Change (3 hours)
  - *GEOG-602: Internship in GIS and Environmental Geography (1-4 hours) (*Permission of instructor required)
    Must take GEOG 602: Internship in GIS and Environmental Geography for three hours if course is selected.
- Legal/Ethical - Select 2 courses
  - PHIL-114: Environmental Ethics (3 hours)
  - POLS-512: Environmental Politics (3 hours)
  - POLS-609: Administrative Law (3 hours)
  - SOC-676: Global Sociology (3 hours)
- Total Social Sciences (15-16 hours)

Other Required Courses
- SSRM 200: Introduction to Sustainability, Society and Resources Management (1 hour)
- ECON-201: Introduction to Macroeconomics (3 hours)
- ENGL-301: Technical/Professional Writing (3 hours)
- SSRM-600: Senior Seminar in Sustainability, Society and Resource Management (3 hours)
- Total Other Required Courses (10 hours)
Total Major Hours (BIOL + COMM + HPSS + Other) (55-56 hours)

Free Electives
Can be courses specific to a student focus, such as the ones recommended below, additional BIOL/COMM/SOSCI courses not used for major requirements, or courses recommended in consultation with advisor.

- TM-679: Presentation Skills (3 hours)
- INT-690: Study Abroad (___) (3-6 hours)
- XXX Service Learning (Dept Specific) (3 hours)
- Total Electives (18-22 hours)

Total Minimum Requirements for Bachelor of Integrated Studies with an Emphasis in Sustainability, Society and Resource Management (124 hours)
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   No

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes  ☒ No  If "yes," please realize that it will need to gain approval of the President's Council.
   Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? ☐ Yes  ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes  ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   Staffing costs for a 1 credit hour required course and for a 3 credit hour, co-taught, required course. The Dean of Arts and Sciences has agreed to cover these costs.
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
Date __________ Signature, Department Chairperson

☐ Approved: College Curriculum Committee
Date __________ Signature, College Curriculum Committee Chair

☐ Approved: Dean of College
Date __________ Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date __________ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date __________ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date __________ Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date __________ Signature, Recording Secretary, Faculty Senate

☐ Final approved packet forwarded to Provost’s office.
Date __________ Signature, Recording Secretary, Faculty Senate

Notification to COCAO/Kansas Board of Regents (if required): Date:

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost’s administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost’s administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.
Request for New Course
(Undergraduate Course Numbers through Course Number 699)

Department: English  College: Arts and Sciences
1/10/2014

Contact Person: Jamie McDaniel  ☑ Faculty member  ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes  ☑ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The course is an English course taught in the English Department and will contribute to the new interdisciplinary minor in Film and Media Studies.

Proposed Course:
Course Number: ENGL 305

Title of Course: Introduction to Film Studies

Credit Hours: 3

Date first offered: Spring/2015  ☑ Fall  ☑ Spring  ☐ Summer
(Semester/Year)  (check all that apply)

Prerequisite: N/A

Course Description (as it will appear in the next catalog): Introduction to the basics of film aesthetics, including mise-en-scène, cinematography, editing, narrative, sound, and critical and historical approaches to film.

Purpose/Justification for Proposed Course: A strong English curriculum centers around critical analysis of cultural artifacts (traditionally, within the realm of print media - poetry, short stories, novels, plays, speeches, essays, etc.). The inclusion of film studies in an English curriculum is not surprising, as films relay narratives in intriguing, meaningful ways that can be "read" and critically assessed. Film is also not new either to English departments generally and ours specifically; film is assigned in multiple English department courses holding the same status as text and has recently been included in our MA comps exam reading lists. Succeeding personally and professionally in the 21st century will be a challenge for any young person who has not developed visual literacy skills in order to "read" and interpret a wide variety of media resources. This class will provide a strong foundation for developing visual literacy and analyzing primarily visual media.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)

Course Objectives:
1. Develop visual literacy skills.
2. Learn to read, evaluate, and write specialized types of discourse on film, like analytical essays, as well as types of public discourse on film, like the film review.
3. Differentiate among film as an art form, as a form of entertainment, and as a type of business.
4. Examine film style as a language to describe and appreciate the variety of films in current release, films produced in
other times, and films produced by other cultural groups.

Request for New Course Revised Summer 2013
The successful student will:
1. Develop a conceptual framework necessary to think, write, and speak about film.
2. Define the basic concepts in cinematic language.
3. Discuss how and why movies are classified.
4. Differentiate between form and content in a movie.
5. Develop an understanding of the history of film technologies.
6. Evaluate film from a variety of critical and historical approaches.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Exams, quizzes, analytical essays, and non-text artifacts (eg: storyboard, posters, film)

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):  
   Must be offered in a mediated classroom.  

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
   □ Yes  □ No  If “yes,” please realize that it will need to gain approval of the President's Council.  

   Please give the rationale for additional student fees.  

3. Is this course to be considered for General Education?  □ Yes  □ No  
   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:  

   Please realize that it will need to gain approval of the General Education Committee.  

4. Will this course be required of any education majors?  □ Yes  □ No  
   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.  

5. Will this course be submitted for Departmental Academic Honors?  □ Yes  □ No  

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?  
   N/A
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
  Date 1/14 Signature, Department Chairperson
  
☑ Approved: College Curriculum Committee
  Date 1/14 Signature, College Curriculum Committee Chair
  
☑ Approved: Dean of College
  Date 1/14 Signature, Dean
  
☐ Approved: General Education Committee (if applicable)
  Date ______ Signature, General Education Committee Chair
  
☐ Approved: Council for Teacher Education (if applicable)
  Date ______ Signature, Council for Teacher Education Chair
  
☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
  Date 04/28/14 Signature, Undergraduate Curriculum Committee Chair
  
☐ Approved: Faculty Senate
  Date ______ Signature, Recording Secretary, Faculty Senate
  
Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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Department: English  College: Arts and Sciences
3/19/2014

Contact Person: Jamie McDaniel

Faculty member  Chair

Is this new course proposal related to, and/or affect, any other department's/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes  ☑ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.
The course is an English course taught in the English Department and will contribute to the new interdisciplinary minor in Film and Media Studies.

Proposed Course:
Course Number: ENGL 558

Title of Course: Topics in Film Studies

Credit Hours: 3

Date first offered: Spring/2015  ☑ Fall  ☑ Spring  ☑ Summer
(Semester/Year)  (check all that apply)

Prerequisite: N/A

Course Description (as it will appear in the next catalog): Studies in a period, movement, genre, theme, or director. May be repeated if topic varies.

Purpose/Justification for Proposed Course: A strong English curriculum centers around critical analysis of cultural artifacts (traditionally, within the realm of print media - poetry, short stories, novels, plays, speeches, essays, etc.). The inclusion of film studies in an English curriculum is not surprising, as films relay narratives in intriguing, meaningful ways that can be "read" and critically assessed. Film is also not new either to English departments generally and ours specifically; film is assigned in multiple English department courses holding the same status as text and has recently been included in our MA comp exam reading lists. Succeeding personally and professionally in the 21st century will be a challenge for any young person who has not developed visual literacy skills in order to "read" and interpret a wide variety of media resources. This class will continue to develop visual literacy competencies acquired in lower-division courses.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
The objectives and outcomes will vary with the topical course subject.

Course Objectives
1. Develop visual literacy skills.
2. Learn to read, evaluate, and write discourse on film.
3. Differentiate among film as an art form, as a form of entertainment, and as a type of business.

Request for New Course Revised Summer 2013
4. Examine and evaluate the film style of a period, movement, genre, theme or director.

The successful student will
1. Demonstrate specialized knowledge of selected film periods, movements, genres, themes, or directors.
2. Illustrate an advanced understanding of key concepts in film studies.
3. Analyze and evaluate the historical, generic, aesthetic, thematic, or directorial techniques of selected films within their socio-cultural contexts.
4. Demonstrate independent critical judgement and analytical skills in relation to critiquing film.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Exams, quizzes, analytical essays, and non-text artifacts (e.g.: storyboard, posters, film)

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g., library or multimedia resources, technology, space, major expense, etc.):
   Must be offered in a mediated classroom.

2. Will any additional student fees be required (e.g., equipment, clothing, travel, licensing, etc.)?
   □ Yes  □ No  If “yes,” please realize that it will need to gain approval of the President’s Council.
   Please give the rationale for additional student fees:

3. Is this course to be considered for General Education? □ Yes  □ No
   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? □ Yes  □ No
   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors? □ Yes  □ No

6. What additional costs will be required for this course (e.g., staffing, equipment, etc.)?
   N/A
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson  
Date 11/29/14  Signature, Department Chairperson

☐ Approved: College Curriculum Committee  
Date 11/21/14  Signature, College Curriculum Committee Chair

☐ Approved: Dean of College  
Date 11/26/14  Signature, Dean

☐ Approved: General Education Committee (if applicable)  
Date 11/26/14  Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)  
Date 11/26/14  Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate  
Date 11/26/14  Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 11/26/14  Signature, Undergraduate Curriculum Committee Chair

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.
Proposal for a New:  □ Minor  □ Emphasis □ Certificate

Department: English  College: Arts and Sciences

Submission Date: 3/10/2014  Effective: Fall, 2014

Contact Person: Jamiel McDaniel  Faculty member □ Chair

Title of Proposed Minor/Emphasis/Certificate: Minor in Film and Media Studies

Purpose/Justification for Minor/Emphasis/Certificate: The interdisciplinary Minor in Film and Media Studies allows students to develop visual literacy through a focus on the history and criticism of film and media. Students take courses in multiple disciplines, making the minor complementary to many majors. The interdisciplinary Minor in Film and Media Studies allows students to learn about the cinema cultures of multiple countries and language groups, and it offers the freedom to explore such questions as the role of media in historical and social change, issues of media preservation, the relationship between technology and artistic expression, media's relationship to cognition, and the study of media as a means of appreciating cultural diversity. Courses in other media such as television, radio, photography, sound recording, video games, digital art, or the study of media industries, can also apply to the Minor.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
□ Yes  □ No

Whether a “yes” or “no” response, please provide an explanation.
Any students who select the minor in Film and Media Studies would likely come from current PSU programs and would, therefore, not draw students away from other Regent’s institutions.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department's/college's/unit’s curricula or programs at Pittsburg State University?
□ Yes  □ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Due to the minor’s interdisciplinary nature, it uses courses from English, Communication, Art, and History, Philosophy, and Social Science. I have included messages from each department approving the use of their courses for the minor.

Minor in Film and Media Studies

Core (3 courses = 9 hours)  Credit Hours
COMM 200 – Introduction to Mass Communication 3

Two of the following:  
ENGL 305 – Introduction to Film Studies 3
ENGL 320 – Literature and Film 3
ENGL 558 – Topics in Film Studies 3

——— Total  9

Request for New Minor/Emphasis/Certificate- Revised Summer 2013
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 178</td>
<td>Introduction to the Visual Arts</td>
<td>3</td>
</tr>
<tr>
<td>ART 688</td>
<td>History of Modern Art</td>
<td>3</td>
</tr>
<tr>
<td>COMM 274</td>
<td>Introduction to Audio and Video Production</td>
<td>3</td>
</tr>
<tr>
<td>COMM 374</td>
<td>Broadcast Writing</td>
<td>3</td>
</tr>
<tr>
<td>COMM 480</td>
<td>Explorations in Communication</td>
<td>3</td>
</tr>
<tr>
<td>COMM 590</td>
<td>Sports, Media, and Society</td>
<td>3</td>
</tr>
<tr>
<td>COMM 626</td>
<td>Law of Mass Communication</td>
<td>3</td>
</tr>
<tr>
<td>COMM 715</td>
<td>Documentary Filmmaking</td>
<td>3</td>
</tr>
<tr>
<td>COMM 716</td>
<td>Media Analysis and Criticism</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 305</td>
<td>Introduction to Film Studies</td>
<td>3</td>
</tr>
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<td>Topics in Film Studies</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 501</td>
<td>Document Design</td>
<td>3</td>
</tr>
<tr>
<td>POLS 412</td>
<td>Law in Literature and Film</td>
<td>3</td>
</tr>
</tbody>
</table>

Other courses approved by the Director of the Film and Media Studies Minor 3 - 12

**Total 12**

1. Communication students for whom COMM 200 is a required major course should substitute an appropriate elective in consultation with the Minor's director.

2. Students are not allowed to take more than two lower-level elective courses to fulfill the minor.

3. COMM 274 is a pre-requisite.

4. When an appropriate film or media studies topic is offered.

5. COMM 274 and COMM 374 are pre-requisites.

6. If not taken as part of the core.

7. May be repeated if topic varies.

Please complete the Kansas Board of Regents forms located at [http://www.kansasregents.org/new_program_approval](http://www.kansasregents.org/new_program_approval) and list the proposed curriculum for the minor/emphasis/concentration, in section 3 (III) of the forms. Please input the proposed curriculum as you wish it to appear in the next catalog. If you have any questions about the KBOR forms, please contact the Provost's administrative officer at X4113.
**Additional Questions**

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   - Must be offered in a mediated classroom.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   - [ ] Yes  [ ] No
   - If "yes," please realize that it will need to gain approval of the President's Council.

   Please give the rationale for additional student fees:

3. Will this minor/emphasis/certificate have specific General Education courses required?
   - [ ] Yes  [ ] No
   - Please realize that it will need to gain approval of the General Education Committee.

4. Will this minor/emphasis/certificate affect any education majors?
   - [ ] Yes  [ ] No
   - If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this minor/emphasis/certificate (e.g. staffing, equipment, etc.)?
   - N/A
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
Date 9/14/14 Signature, Department Chairperson

☐ Approved: College Curriculum Committee
Date 4/17/14 Signature, College Curriculum Committee Chair

☐ Approved: Dean of College
Date ______ Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date ______ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/17/14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate

☐ Final approved packet forwarded to Provost’s office.
Date ______ Signature, Recording Secretary, Faculty Senate

Approval at Kansas Board of Regents level:

☐ COCAO Date: ______

The Provost’s Office will notify the department, college and Registrar of the completion of the approval process.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” and uploaded as well. Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL) FOR FORWARDING TO THE KANSAS BOARD OF REGENTS FOR BOARD APPROVAL.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for approval, which may result in a delay in implementation.
Dr. Jamie L. McDaniel  
Assistant Professor of English  
Director of Technical / Professional Writing  
Editor, The CEA Forum  
Pittsburg State University  
Grubbs Hall 402  
1701 South Broadway  
Pittsburg, KS 66762

From: "Jim McBain Jr" <jimc@pittstate.edu>
To: "Jamie McDaniel" <jmdaniel@pittstate.edu>
Cc: "Don Viney" <dviney@pittstate.edu>
Sent: Thursday, February 27, 2014 11:05:46 AM
Subject: Concerning the Film and Media Studies Minor

Jamie,

I got the email from Don and have talked with Darren about it as well. I think the film and media studies minor is a great idea. I would love to be a part of it. I am not sure as to how the course number would work though. The ethics of video games course from last semester was PHIL 313 which is topics course. The course changes depending on who teaches it and student interest. I have talked with the Department of Art about Philosophy creating a course on aesthetics and they have been really supportive of the idea. I am not sure if that would help you either. Let me know you thoughts on what I can do to help out.

Best,

Jim

James McBain  
Department of History, Philosophy, and Social Sciences  
Philosophy Program  
Pittsburg State University
1701 S. Broadway  
Pittsburg, KS 66762  
jmcbain@pittstate.edu

From: "Don Viney" <dviney@pittstate.edu>  
To: "Jim McBain Jr" <jmcbain@pittstate.edu>  
Sent: Saturday, February 22, 2014 9:17:38 AM  
Subject: Fwd: Film and Media Studies Minor

Jim,

You need to be part of this conversation. I am forwarding you some emails from Jamie McDaniel.

Don

From: "Jamie McDaniel" <jmdaniel@pittstate.edu>  
To: "Don Viney" <dviney@pittstate.edu>  
Sent: Friday, February 21, 2014 3:37:46 PM  
Subject: Re: Film and Media Studies Minor

Thanks, Don. I will keep you updated as it progresses. A film and philosophy class sounds great, and even something like Jim McBain's Ethics in Video Games class that he taught in the fall would work in this minor.

Best,  
Jamie

---
Dr. Jamie L. McDaniel  
Assistant Professor of English  
Director of Technical / Professional Writing  
Editor, The CEA Forum  
Pittsburg State University  
Grubbs Hall 402  
1701 South Broadway  
Pittsburg, KS 66762

From: "Don Viney" <dviney@pittstate.edu>  
To: "Jamie McDaniel" <jmdaniel@pittstate.edu>
Cc: "Darren Botello-samson" <dbotello-samson@pittstate.edu>
Sent: Wednesday, February 12, 2014 7:05:49 AM
Subject: Re: Film and Media Studies Minor

Jamie,

Thanks for altering Darren and me to this new minor. I'll let Darren answer your email. Suffice it to say that I support the inclusion of POLS 412 as part of the minor. Maybe it's time for the philosophers to get their act together and create a film and philosophy class.

Don Viney
Prof. of Philosophy, Interim Chairperson, HPASS

---

From: "Jamie McDaniel" <jmcDaniel@pittstate.edu>
To: "Don Viney" <dviney@pittstate.edu>, "Darren Botello-samson" <dbotello-samson@pittstate.edu>
Sent: Tuesday, February 11, 2014 9:57:24 PM
Subject: Film and Media Studies Minor

Hi Don and Darren,

I am developing a Film and Media Studies minor, and I am wondering if your department has any courses that it would want regularly listed as part of the minor. One course that will work is POLS 412: Law in Literature and Film, though I know you may have enrollment or other reasons for not including it.

Also, each semester, I plan to send out a call for courses that can contribute to the minor, so if you have topics courses in a particular semester that can contribute, those courses could be listed on a temporary basis. Women's Studies performs a similar process each semester.

I've attached the current proposal. Let me know if you have any questions or concerns.

Best,
Jamie
Fwd: Yeal

From: Jamie McDaniel <jmcdaniel@pittstate.edu>
Subject: Fwd: Yeal
To: Jamie McDaniel <jmcdaniel@pittstate.edu>

---
Dr. Jamie L. McDaniel
Assistant Professor of English
Director of Technical / Professional Writing
Editor, The CEA Forum
Pittsburg State University
Grubbs Hall 402
1701 South Broadway
Pittsburg, KS 66762

From: "Cynthia Allan" <callan@pittstate.edu>
To: "Jamie McDaniel" <jmcdaniel@pittstate.edu>
Sent: Wednesday, February 26, 2014 11:07:04 AM
Subject: Yeal

Jamie,

The votes are finally all in and the "Ayes" have it. Please feel free to go ahead with the Film and Media Studies Minor with the revisions we discussed at the last COMM faculty meeting.

Cynthia

*******************************************************************************
Dr. Jamie L. McDaniel  
Assistant Professor of English  
Director of Technical / Professional Writing  
Editor, *The CEA Forum*  
Pittsburg State University  
Grubbs Hall 402  
1701 South Broadway  
Pittsburg, KS 66762

*From:* "Lynette Olson" <olson@pittstate.edu>  
*To:* "Jamie McDaniel" <jmcdaniel@pittstate.edu>  
*Sent:* Tuesday, February 25, 2014 2:11:34 PM  
*Subject:* Re: Film and Media Studies Interdisciplinary Minor

Jamie, Thank you for sharing this with me. It is obvious that a lot of thought and vision has gone into this proposal even at this preliminary stage. Are you aware that Linden Dalecki in Management & Marketing has some interest and expertise related to film/media? You might want to contact him. Here is his biographical information.

Best wishes! Lynette

Lynette J. Olson  
Provost & Vice President for Academic Affairs  
Pittsburg State University  
1701 South Broadway  
Pittsburg, Kansas 66762

620 235-4113  
lolson@pittstate.edu

From: "Jamie McDaniel" <jmcdaniel@pittstate.edu>  
To: "Lynette Olson" <lolson@pittstate.edu>  
Sent: Friday, February 21, 2014 3:30:29 PM  
Subject: Film and Media Studies Interdisciplinary Minor

Dr. Olson,

I've attached the preliminary proposal for the interdisciplinary minor in Film and Media Studies, which I mentioned yesterday during your meeting with the English Department. We are starting small, but I can foresee in the future using money from either PSU or an outside source to set up a small film festival that could draw people from all over the local area and, perhaps, the nation. Relatedly, we could hold a high school student film competition along with the festival; this competition would add to the ways that we already recruit students and introduce them to PSU.

I wanted to share the proposal with you since I spoke about it yesterday. I'll be happy to answer any questions you might have.

Best,
Jamie

--

Dr. Jamie L. McDaniel  
Assistant Professor of English  
Director of Technical / Professional Writing  
Editor, The CEA Forum  
Pittsburg State University  
Grubbs Hall 402  
1701 South Broadway  
Pittsburg, KS 66762
Fwd: Thanks

From: Jamie McDaniel <jmcdaniel@pittstate.edu>
Subject: Fwd: Thanks
To: Jamie McDaniel <jmcdaniel@pittstate.edu>

Dr. Jamie L. McDaniel
Assistant Professor of English
Director of Technical / Professional Writing
Editor, The CEA Forum
Pittsburgh State University
Grubbs Hall 402
1701 South Broadway
Pittsburg, KS 66762

From: "Cynthia Allan" <callan@pittstate.edu>
To: "Jamie McDaniel" <jmcdaniel@pittstate.edu>
Sent: Friday, February 21, 2014 2:29:52 PM
Subject: Re: Thanks

I think the faculty were very comfortable with those two adaptations of the program as it exists. I also think they want COMM274 as an elective and it will have to be a "wait and see" as to whether the new minor will create the need for more seats. When (let's hope, "if") that day happens, we could revise the elective list to reduces courses or we could perhaps find funding to add another section of the course.

I don't think the faculty has any additional concerns. I'll take a poll and get back to you on Monday.

Cynthia

***************
Cynthia L. Allan, Ph.D.
From: "Jamie McDaniel" <jmcdaniel@pittstate.edu>
To: "Cynthia Allan" <callyan@pittstate.edu>
Sent: Friday, February 21, 2014 2:04:17 PM
Subject: Thanks

Cynthia,

Again, thank you for letting me talk to your faculty about the film and media studies minor. From my understanding of the discussion, the two main adaptations include:

- a statement allowing COMM majors to take 5 elective courses instead of 4 in order to cover COMM 200 in the core so that no students can double dip
- a statement that electives must come from at least two departments.

I know that some faculty also had questions about including COMM 274. If you decide to take it out, I would also take out COMM 374 and 715 because 274 is a pre-requisite. When you make this and any other decisions about your contribution to the minor, just let me know, and I'll plan to take care of the legislative paperwork. While I would like to get the paperwork submitted by the March 10 legislative deadline, I certainly understand that faculty may need time to think about the proposal.

Thanks for all your useful discussion and feedback.

Jamie

---

Dr. Jamie L. McDaniel
Assistant Professor of English
Director of Technical / Professional Writing
Editor, The CEA Forum
Pittsburg State University
Grubbs Hall 402
1701 South Broadway
Pittsburg, KS 66762
Dr. Jamie L. McDaniel  
Assistant Professor of English  
Director of Technical / Professional Writing  
Editor, *The CEA Forum*  
Pittsburg State University  
Grubbs Hall 402  
1701 South Broadway  
Pittsburg, KS 66762

---

From: "Li-Lin Tseng" <litseng@pittstate.edu>  
To: jmcdaniel@pittstate.edu  
Sent: Wednesday, February 12, 2014 10:28:51 PM  
Subject: Film and Media Studies Minor

Hello,

This is Dr. Li-Lin Tseng from the Art Department.

Today, Rhona forwarded your email concerning Film and Media Studies Minor to me. Yes, I include a section of film in my Art 178 Introduction to the Visual Arts course. I also include a number of French, German, Russian, and American avant-garde films in my Art 688 History of Modern Art course. You are welcome to encourage your students to take these courses.

If you have any questions about my courses, I'll be happy to talk with you.

Best,

Li-Lin Tseng, Ph.D.

Associate Professor of Art History
Fwd: Film and Media Studies Minor

From: Jamie McDaniel <jmcdaniel@pittstate.edu>
Subject: Fwd: Film and Media Studies Minor
To: Jamie McDaniel <jmcdaniel@pittstate.edu>

--
Dr. Jamie L. McDaniel
Assistant Professor of English
Director of Technical / Professional Writing
Editor, The CEA Forum
Pittsburg State University
Grubbs Hall 402
1701 South Broadway
Pittsburg, KS 66762

From: "Darren Botello-samson" <dbotello-samson@pittstate.edu>
To: "Don Viney" <dviney@pittstate.edu>
Cc: "Jamie McDaniel" <jmcdaniel@pittstate.edu>
Sent: Wednesday, February 12, 2014 9:56:08 AM
Subject: Re: Film and Media Studies Minor

Jamie:

I wholly support the inclusion of POLS 412 in with the minor. In fact, I like having artistic, literary types in that class. The political science students handle the legal theory fine, but have trouble confronting matters of symbolism, characters, setting, etc.
Darren

From: "Don Viney" <dviney@pittstate.edu>
To: "Jamie McDaniel" <jmcDaniel@pittstate.edu>
Cc: "Darren Botello-samson" <dBotello-samson@pittstate.edu>
Sent: Wednesday, February 12, 2014 7:05:49 AM
Subject: Re: Film and Media Studies Minor

Jamie,

Thanks for altering Darren and me to the new minor. I'll let Darren answer your email. Suffice it to say that I support the inclusion of POLS 412 as part of the minor. Maybe it's time for the philosophers to get their act together and create a film and philosophy class.

Don Viney
Prof. of Philosophy, Interim Chairperson, HPASS

From: "Jamie McDaniel" <jmcDaniel@pittstate.edu>
To: "Don Viney" <dviney@pittstate.edu>, "Darren Botello-samson" <dBotello-samson@pittstate.edu>
Sent: Tuesday, February 11, 2014 9:57:24 PM
Subject: Film and Media Studies Minor

Hi Don and Darren,

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Also, each semester, I plan to send out a call for courses that can contribute to the minor, so if you have topics courses in a particular semester that can contribute, those courses could be listed on a temporary basis. Women's Studies performs a similar process each semester.

I've attached the current proposal. Let me know if you have any questions or concerns.

Best,
Jamie
Fwd: Film and Media Studies Minor

From: Jamie McDaniel <jmcDaniel@pittstate.edu>
Subject: Fwd: Film and Media Studies Minor
To: Jamie McDaniel <jmcDaniel@pittstate.edu>

Dr. Jamie L. McDaniel
Assistant Professor of English
Director of Technical / Professional Writing
Editor, The CEA Forum
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From: "Don Viney" <dviney@pittstate.edu>
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Pittsburg, KS 66762

https://zimbra.pittstate.edu/zimbra/n/printmessage?id=43928,43930,43932,43934,43936,43938,43940,43942&tz=America/Chicago
Fwd: Film and Media Studies

From: Jamie McDaniel <jmcdaniel@pittstate.edu>
Subject: Fwd: Film and Media Studies
To: Jamie McDaniel <jmcdaniel@pittstate.edu>

Dr. Jamie L. McDaniel
Assistant Professor of English
Director of Technical / Professional Writing
Editor, The CEA Forum
Pittsburg State University
Grubbs Hall 402
1701 South Broadway
Pittsburg, KS 66762

From: "Celia Patterson" <capatterson@pittstate.edu>
To: "Jamie McDaniel" <jmcdaniel@pittstate.edu>
Sent: Monday, February 3, 2014 9:50:03 AM
Subject: Fwd: Film and Media Studies

Jamie,

Here is the Communication Department's response to your proposal for the Film and Media Studies minor. I will present the proposal to the department on Thursday. I would have done it last week but we ran out of time.

Celia

Dr. Celia Patterson
Professor and Chair
English Department
620-235-4689
Pittsburg State University
Pittsburg, KS 66762
http://www.pittstate.edu/department/english/

From: "Cynthia Allan" <callan@pittstate.edu>
To: "Celia Patterson" <cpatters@pittstate.edu>
Sent: Friday, January 31, 2014 3:56:08 PM
Subject: Film and Media Studies

COMM faculty discussed this today. Relatively positive. Want to see some course changes from COMM side of things and a few concerns about having enough seats in COMM 274 Intro to Audio/Video (a skills class they thought was foundational enough to include).

The list they tentatively thought would work includes:

COMM 200 Intro to Mass Comm (core)

For elective list:

COMM 274 Intro to Audio/Video (with some concern about our ability to offer seats)
COMM 374 Broadcast Writing (COMM 274 is pre-requisite)
COMM 590 Sports, Media, and Society
COMM 626 Law of Mass Communication
COMM 715 Documentary Filmmaking (COMM 274 and COMM 374 are pre-reqs)
COMM 727 Media Analysis and Criticism

Note: We have a COMM 480 Explorations in COMM ( ) class that changes topics depending upon who is teaching it. Sometimes it might work for this minor. In the past, we've taught American Independent Filmmakers and Screenwriting as topics. Don't know how we would list it, though.

We understand English may not buy into this or be able to offer the courses Jamie suggests, but I think COMM is on board to try something or be a part of this if you want to move forward. No negative reaction to the initial proposal.

Cynthia

Wish me luck! I'm off at 5am tomorrow to try to get to the airport and then to Wausau, WI.

****************************************
Cynthia L. Allan, Ph.D.
Professor and Chair
Department of Communication
Pittsburg State University
Kansas Board of Regents

APPLICATION FOR APPROVAL
OF MINOR/CONCENTRATION

Pittsburg State University

1701 South Broadway – Pittsburg, KS 66762

620-235-4113 (Office of the Provost – PSU)

Minor:

Minor in Film and Media Studies

_X_ New

___ Derived from Existing Program

(DATE SUBMITTED)

(Signature of Vice-President for Provost)
PROPOSAL FOR MINOR/CONCENTRATION
Kansas Board of Regents

Submitted by Pittsburg State University
College of Arts and Sciences
Division of: Office of the Provost - PSU

I. Indicate major in which minor will be located:
   English

II. Give the name and describe the purpose of the proposed minor:
   Name: Minor in Film and Media Studies

   Description of Purpose: The interdisciplinary Minor in Film and Media Studies allows students to develop visual literacy through a focus on the history and criticism of film and media. A strong curriculum centers on critical analysis of cultural artifacts (traditionally, within the realm of print media – poetry, short stories, novels, plays, speeches, essays, etc.). Succeeding personally and professionally in the 21st century will be a challenge for any young person who has not developed visual literacy skills in order to "read" and interpret a wide variety of media resources. Students take courses in multiple disciplines, making the minor complementary to many majors. The interdisciplinary Minor in Film and Media Studies allows students to learn about the cinema cultures of multiple countries and language groups, and it offers the freedom to explore such questions as the role of media in historical and social change, issues of media preservation, the relationship between technology and artistic expression, media's relationship to cognition, and the study of media as a means of appreciating cultural diversity. Courses in other media such as television, radio, photography, sound recording, video games, digital art, or the study of media industries, can also apply to the Minor.

III. Provide curriculum for the major and indicate courses required for each concentration:

   Name of Concentration/Minor/Emphasis: Minor in Film and Media Studies
<table>
<thead>
<tr>
<th>Core (3 courses – 9 hours)</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMM 200 – Introduction to Mass Communication¹</td>
<td>3</td>
</tr>
<tr>
<td>Two of the following:</td>
<td></td>
</tr>
<tr>
<td>ENGL 305 – Introduction to Film Studies</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 320 – Literature and Film</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 558 – Topics in Film Studies</td>
<td>3</td>
</tr>
<tr>
<td>Total</td>
<td>9</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Electives (4 courses – 12 hours in at least 2 Departments)²</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 178 – Introduction to the Visual Arts</td>
<td>3</td>
</tr>
<tr>
<td>ART 588 – History of Modern Art</td>
<td>3</td>
</tr>
<tr>
<td>COMM 274 – Introduction to Audio and Video Production</td>
<td>3</td>
</tr>
<tr>
<td>COMM 374 – Broadcast Writing³</td>
<td>3</td>
</tr>
<tr>
<td>COMM 480 – Explorations in Communication⁴</td>
<td>3</td>
</tr>
<tr>
<td>COMM 590 – Sports, Media, and Society</td>
<td>3</td>
</tr>
<tr>
<td>COMM 626 – Law of Mass Communication</td>
<td>3</td>
</tr>
<tr>
<td>COMM 715 – Documentary Filmmaking⁵</td>
<td>3</td>
</tr>
<tr>
<td>COMM 726 – Media Analysis and Criticism</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 305 – Introduction to Film Studies⁶</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 320 – Literature and Film⁶</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 558 – Topics in Film Studies⁷</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 501 – Document Design</td>
<td>3</td>
</tr>
<tr>
<td>POLS 412 – Law in Literature and Film</td>
<td>3</td>
</tr>
<tr>
<td>Other courses approved by the Director of the Film and Media Studies Minor</td>
<td>3 - 12</td>
</tr>
<tr>
<td>Total</td>
<td>12</td>
</tr>
</tbody>
</table>

¹Communication students for whom COMM 200 is a required major course should substitute an appropriate elective in consultation with the Minor's director.

²Students are not allowed to take more than two lower-level elective courses to fulfill the minor.

³COMM 274 is a pre-requisite.

⁴When an appropriate film or media studies topic is offered.

⁵COMM 274 and COMM 374 are pre-requisites.

⁶If not taken as part of the core.

⁷May be repeated if topic varies.
Note: By Board of Regents definition concentrations are established within existing programs and are:

1. 24 hours or less at the undergraduate level
2. 12 hours or less at the master's level
3. 18 hours or less at the doctoral level

IV. Faculty resources:

A. Number of FTE faculty who teach in the major, including all concentrations:
   
   #________21__________

B. Rank of faculty:
   
   Instr.____4____; Asst. Prof.____3____; Assoc. Prof.____4____;
   
   Prof.____10____; GTAs_______

C. Preparation of faculty:
   
   Indicate level of degrees: Bach._______; Masters____5____;
   
   Doctors____16____

D. Explain other instructional responsibilities of faculty. (e.g. list service courses in school or for other schools/majors):
   
   • ENGL 101 – English Composition
   • ENGL 299 – Introduction to Research Writing
   • ENGL 301 – Technical / Professional Writing (for the College of Technology)
Request for Revision to Curriculum

Revision for: □ Major □ Minor □ Emphasis □ Certificate

Department: Nursing  College: Arts and Sciences

Submission Date: 3/4/14  Revision Effective: Fall, 2015

Contact Person: Mary Carol Pomatto  Faculty member □ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Science in Nursing, Pre-RN Licensure Track

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: The Bachelor of Science in Nursing, Pre-RN Licensure, curriculum is being revised with select new courses being added in concert with national nursing education accreditation standards. The new courses and course revisions reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Rationale for Change (Include changes to curriculum objectives):
Pittsburg State University Irene Ransom Bradley School of Nursing
Mission and Governance
Mission Statement
The School of Nursing prepares graduates to demonstrate excellence in practice, to meet regulatory requirements for practice, to assume leadership roles and to engage in learning as a lifelong process. The programs of the School of Nursing reflect the university mission of teaching, scholarship and service, with teaching-learning as the primary focus.
Recognizing the unique characteristics and needs of our diverse, primarily rural setting, the programs of the School of Nursing prepare graduates to provide nursing care to individuals, families, groups, communities, and populations in a variety of settings. The baccalaureate nursing curriculum builds upon a foundation of the arts, sciences and humanities and provides a base for graduate study. The graduate curriculum builds upon the competencies of baccalaureate nursing and focuses on advanced nursing roles.

Vision Statement
In collaboration with health care systems, educational institutions, and communities-of-interest, the School of Nursing assumes the leadership role in pursuit of excellence in nursing through education of undergraduate and graduate students.

Mission Elements

Teaching
Teaching is a partnership in which faculty facilitates student learning. The goal is to create an environment that encourages student participation in the process of inquiry and discovery. Strategies for success include but are not limited to recognition of individual learner styles, coaching-mentoring, use of technology, and interactive communication of information. The outcome of teaching is the procurement and synthesis of knowledge.

Learning
Learning is a complex, mutual process of growth and development identified by changes in the behavior of the learner. It is the art or process of acquiring knowledge, skills and values by means of study, instruction, observation, interaction, practice and experience. As an active internal process, learning involves cognitive, psychomotor and affective aspects of
human behavior. Learning is a lifelong growth process that facilitates the development of human potential. Learners accept responsibility for learning and seek opportunities to increase knowledge, skills and clinical competencies.

Teaching-Learning
Teaching-learning in nursing education is the process by which faculty and students collaborate to achieve educational goals. Teaching-learning is a reciprocal process involving the exchange of information that occurs between students and faculty. The process fosters intellectual, social and emotional growth of both teacher and student. When learning occurs, there is measurable evidence that the student has acquired knowledge and demonstrates appropriate clinical competencies and skills.

Scholarship
Scholarship in nursing education encourages activities and inquiries that advance teaching, research and practice of nursing. Faculty guides students and encourages application of evidence-based research in the provision of safe, high quality patient care. Faculty collaborates with students in research, publications, presentations and other creative endeavors.

Conceptual Framework
Faculty and staff, students and communities-of-interest, through guided reflection, determined the conceptual framework in accord with School Mission and Vision. The School has embraced the metaparadigm of nursing.

Person
We believe that person is a concept that represents the recipient of nursing care. The person can be an individual, family, group, community or population. We view each person as a holistic entity with unique cultural, emotional, spiritual and biopsychosocial characteristics. Each person possesses unique values and beliefs. The person can exist at any point across the lifespan. The role of the nurse is to provide care that will assist the person to achieve the highest level of functioning.

Environment
We believe that environment includes all conditions, circumstances and influences that are part of the person’s being. The environment includes natural, biological, psychological, social, spiritual and cultural factors. The internal and external environments of person are complex, diverse and ever-changing, influencing the person and sometimes resulting in alterations in health. The nurse coexists as part of the person’s environment and works with the person to maximize health.

Health
We believe that health is a dynamic state and reflects the ability of the person to adapt to the environment. Health is unique to each person and is viewed as a function of perception and observation. Health incorporates illness and wellness and is viewed as actualization of human potential for development.

Nursing and Nursing Practice
Nursing is a professional discipline with both components of art and science. Nursing as an art involves the implementation of caring strategies to promote well-being. Those strategies may include but are not limited to intuition, creativity and compassion, nursing therapeutics, communication skills, patient advocacy and empowerment. Caring encompasses the nurse’s authentic presence reflected through empathy for and connection with the person through all aspects of being. The caring nurse identifies questions to be investigated and builds a sound, evidence base for nursing practice. The caring nurse provides care, both direct and indirect, assisting persons to achieve the highest level of functioning. Accountability for design, coordination and management of safe, high quality care delivered by self or others is assumed by the caring nurse as is responsibility for assuming a professional identity that values continued growth in judgment, knowledge and skills through adoption of lifelong learning.

Bachelor of Science in Nursing Program Characteristics

Request for Revision to Curriculum- Major or Minor/Emphasis/Certificate- Revised Summer 2013
The Bachelor of Science in Nursing curriculum is consistent with mission and philosophy. The metaparadigm of nursing, including person, environment, health, and nursing and nursing practice provides the curricular frame. The nursing curriculum is offered as an upper division clinical nursing major with two tracks, the Pre-RN Licensee Track and the RN to BSN Track. The clinical nursing major builds upon the learning from the lower division nursing prerequisites and general education courses in the natural sciences, social sciences, arts and humanities. Students are introduced to the curricular frame with expected outcomes upon entry into the BSN program.

Teaching-learning experiences in the BSN program are consistent with role expectations for the baccalaureate generalist nurse. Clinical experiences occur in a variety of complex, dynamic settings including homes, schools, communities, acute care settings, clinics, web-based learning management communities and simulation centers to name a few. As students progress through the curriculum, the focus of nursing practice generally moves from provision of nursing care to persons experiencing more minor adaptations in health and wellness to more major adaptations. The student incorporates concepts of health promotion, disease prevention and pathophysiologic processes as a basis for nursing interventions. Skills for complex decision making are introduced including health assessment and nursing fundamentals. Professionalism and accountability as individual, member of the nursing profession and member of an interdisciplinary health care team is integrated. As the student progresses in the program, complexity of care increases. The student utilizes theories, concepts, and nursing process with persons across the continuum of life. Findings from research and information systems are analyzed for application in the improvement of nursing care. The student incorporates pharmacologic knowledge into nursing interventions. Concepts of leadership in an evolving healthcare system including healthcare policy, informatics and change for improvement of systems are applied. As the curriculum nears its end, the student synthesizes previous and new knowledge as a basis for prioritizing care. Concepts of care are expanded to include community, assessment of communities, and population-oriented practice. Students care for persons experiencing complex challenges to health status in acute health care settings. Role transition from student to practicing professional is assimilated in capstone internship and competency-based transition experiences. Upon graduation, Pre-RN Licensee graduates are eligible to take the National Council for State Boards of Nursing certification examination, the NCLEX-RN, to become a Registered Nurse.

For RN to BSN students, the program pathway recognizes the prior knowledge and competencies that they have attained. After meeting program prerequisites and general education requirements, the RN to BSN student may complete the BSN curriculum in twelve months of full-time study with teaching-learning occurring mostly online and in distinct, integrated clinical experiences in their home community.

Program Outcomes

The BSN program prepares the graduate to:

1. Integrate theories and content from the sciences, arts, humanities, nursing and other disciplines to enhance the practice of nursing. [Essential I: Liberal Education for Baccalaureate Generalist Nursing Practice]

2. Demonstrate individual, organizational and system leadership in the provision of safe, high quality patient care. [Essential II: Basic Organizational and Systems Leadership for Quality Care and Patient Safety]

3. Evaluate research to improve evidence-based nursing practice. [Essential III: Scholarship for Evidence-Based Practice]

4. Demonstrate the application of a variety of information systems and patient care technologies. [Essential IV: Information Management and Application of Patient Care Technology]

5. Discuss healthcare policy, finance and regulatory processes as they impact individuals, families, groups, communities and populations. [Essential V: Healthcare Policy, Finance and Regulatory Environments]

6. Determine interprofessional and interprofessional communication and collaboration for improving health outcomes. [Essential VI: Interprofessional Communication and Collaboration for Improving Patient Health Outcomes]
7. Develop safety, health promotion, education and disease prevention strategies to optimize health across the lifespan in a variety of environments. (Essential VII: Clinical Prevention and Population Health)

8. Model behaviors of personal integrity and professional values. (Essential VII: Professionalism and Professional Values)

9. Illustrate competent baccalaureate generalist nursing practice. (Essential IX: Baccalaureate Generalist Nursing Practice)

Outcome statements appear together with the corresponding essential from The Essentials of Baccalaureate Education for Professional Nursing Practice as set forth by the American Association for Colleges of Nursing in 2008.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☑ No

Whether a "yes" or "no" response, please provide an explanation.
The curricular revisions for the Pre-RN BSN will not affect any degree programs or minor/emphasis/certificate at any other Regent University.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☑ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The curricular revisions for the Pre-RN BSN will not affect any other departments, colleges, units or programs at Pittsburg State University.

Existing Major or Minor/Emphasis/Certificate
Copy and paste the existing curriculum as it currently appears in the online catalog:

Professional Nursing Degree Requirements

Required Hours (63-71 hours)
NURS-265: Health Promotion and Disease Prevention (2 hours)
NURS-300: Foundations of Nursing Practice (5 hours)
NURS-301: Professional Nursing Seminar (1 hour)
NURS-302: Techniques for Nursing (2 hours)
NURS-320: Health Assessment (3 hours)
NURS-390: Pathophyslogic Bases of Nursing (3 hours)
NURS-405: Health Alterations in Older Adults (3 hours)
NURS-410: Nursing the Adult Medical-Surgical Client (7 hours)
NURS-440: Pharmacology in Nursing I (2 hours)
NURS-441: Pharmacology in Nursing II (1 hour)
NURS-452: Nursing the Childbearing Family (3 hours)
NURS-457: Nursing the Child and the Childbearing Family Practicum (3 hours)
NURS-462: Nursing the Child and Family (3 hours)
NURS-470: Nursing the Psychiatric/Mental Health Client (5 hours)
NURS-482: Research in Nursing (2 hours)
NURS-521: Leadership and Management Function (3 hours)
NURS-525: Advanced Medical Surgical Nursing of the Adult Client (6 hours)
NURS-599: Internship in Nursing Practice (3 hours)

Upper Division Nursing Electives (2-10 hours)

Total hours for Bachelor of Science in Nursing (125-138 hours)

**Proposed Major or Minor/Emphasis/Certificate:**
List below, the proposed curriculum as you wish it to appear in the online catalog:

Professional Nursing Degree Requirements
Required Hours (62-71 hours)
NURS 265 Health Promotion and Disease Prevention (2 hours)
NURS 318 Nursing Fundamentals (5 hours)
NURS 320 Health Assessment (3 hours)
NURS 322 Professional Nursing (3 hours)
NURS 390 Pathophysiological Bases of Nursing (3 hours)
NURS 442 Pharmacology in Nursing (3 hours)
NURS 410 Nursing the Adult Medical-Surgical Client (7 hours)
NURS 470 Nursing the Psychiatric/Mental Health Client (4 hours)
NURS 452 Nursing the Childbearing Family (4 hours)
NURS 462 Nursing the Child and Family (4 hours)
NURS 405 Gerontological Nursing (3 hours)
NURS 482 Evidence-Based Practice and Research (2 hours)
NURS 499 Concepts of Leadership in an Evolving Healthcare System (4 hours)
NURS 502 Community Health Nursing (5 hours)
NURS 525 Advanced Care of the Medical-Surgical Client (6 hours)
NURS 600 Transitions in Nursing Practice (2 hours)
NURS 601 Internship in Nursing Practice (1 hour)
Upper Division Nursing Electives (1-10 hours)

Required General Education and Nursing Pre-Requisites (62-68 hours)
Total hours for Bachelor of Science in Nursing (124-139 hours)
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   □ Yes  ☒ No  If “yes,” please realize that it will need to gain approval of the President’s Council.

   Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required?  □ Yes  ☒ No  
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors?  □ Yes  ☒ No  
   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   none
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
Date 3-7-14 Signature, Department Chairperson

☐ Approved: College Curriculum Committee
Date 4-6-14 Signature, College Curriculum Committee Chair

☐ Approved: Dean of College
Date 4-6-14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date ______ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 5-18-14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate

☐ Final approved packet forwarded to Provost’s office.
Date ______ Signature, Recording Secretary, Faculty Senate

Notification to COCAO/Kansas Board of Regents (if required): Date: ______

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost’s administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name version2.docx” and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost’s administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.
Request for Revision to Course
(Pittsburg State University)
(Undergraduate Course Numbers through Course Number 699)

Department: School of Nursing        College: Arts & Sciences
Date: 3/3/2014

Contact Person: Judy Coltharp        ☑ Faculty member ☐ Chair

Revision Effective: Fall 2015 (Semester/Year)

Offered: (check all that apply)
☑ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes      ☑ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course is required in the upper division nursing curriculum.

Purpose/Justification for Revision to Course: The Bachelor of Science in Nursing Pre-Licensure BSN Curriculum is being revised to be in concert with national nursing education accreditation standards. The course revisions reflect changes that were provided through input and feedback, students, advisory board, and stakeholders.

Existing Course:
Course Number: NURS 265

Title of Course: Health Promotion and Disease Prevention

Credit Hours: 2

Prerequisite: none

Course Description (as it appears in the current catalog): Concepts essential for health promotion and disease prevention across the lifespan. Emphasis is placed on levels of prevention, wellness, and teaching methods and planning. Open to all majors. Course may be taken for honors.

Proposed Course:
Course Number: NURS 265

Title of Course: Health Promotion and Disease Prevention

Credit Hours: 2

Prerequisite: none
Course Description (as it will appear in the next catalog): Concepts essential for health promotion and disease prevention across the lifespan. Emphasis is placed on levels of prevention, wellness, and teaching methods and planning. Open to all majors.
Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? ☐ Yes ☒ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date: ____________________________
   Signature, Department Chairperson: ____________________________
   [Signature]

☑ Approved: College Curriculum Committee
   Date: ____________________________
   Signature, College Curriculum Committee Chair: ____________________________
   [Signature]

☑ Approved: Dean of College
   Date: ____________________________
   Signature, Dean: ____________________________
   [Signature]

☐ Approved: General Education Committee (if applicable)
   Date: ____________________________
   Signature, General Education Committee Chair: ____________________________
   [Signature]

☐ Approved: Council for Teacher Education (if applicable)
   Date: ____________________________
   Signature, Council for Teacher Education Chair: ____________________________
   [Signature]

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date: 04/18/14
   Signature, Undergraduate Curriculum Committee Chair: ____________________________
   [Signature]

☐ Approved: Faculty Senate
   Date: ____________________________
   Signature, Recording Secretary, Faculty Senate: ____________________________
   [Signature]

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.
Instructor: Judy Coltharp RN, MSN, APRN

Instructor Information and Office Hours:
Office: #114
Email: jcoltharp@pittstat.edu
Phone: 620-235-4437
Office hours: 9:00am-12pm Monday and Friday
1:00pm-2:00pm on Monday
1:00pm-4:00pm on Thursday.

Course Delivery Method:
Face-to-face

Credit Hours:
2 credit hours

Course Description:
Concepts essential for health promotion and disease prevention across the lifespan. Emphasis is placed on levels of prevention, wellness, and teaching methods and planning. Open to all majors.

Student Learning Outcomes:
Upon successful completion of this course, the student will be able to:
1. Describe the foundational concepts of health promotion and disease prevention.
2. Explore health promotion relative to individuals and families in the community.
3. Develop interventions for health promotion, including screening, health education, stress management and crisis interventions with individuals and families across the lifespan.
4. Apply health promotion and disease prevention interventions with individuals and families.
5. Implement health promotion within the community and evaluate the effectiveness of health promotion and disease prevention activities.
6. Model behaviors of personal integrity and professional values as explicated in the ANA Code of Ethics and the PSU Irene Ransom Bradley School of Nursing Code of Conduct in all activities related to this course.

Course Prerequisites: None
Content to be Covered in Course:

Healthy People 2020  
Emerging Populations & Health  
Health Policy and the Delivery System  
The Therapeutic Relationship  
Ethical Issues Relevant to Health Promotion  
Health Promotion & the Individual  
Health Promotion and the Family  
Health Promotion and the Community  
Screening  
Health Education  
Nutrition Counseling for Health Promotion  
Exercise  
Stress Management  
Holistic Health Strategies  
Overview of Growth and Development Framework  
The Prenatal Period  
Infant  
Toddler: Preschool Child  
School-age Child  
Adolescent  
Young Adult  
Middle-age  
Older Adult  

Methods of Assessment:

Students will be graded on performance on exams, writing assignments, and teaching projects.

Grading:

Exams (5) 50%  
Teaching projects 20%  
Writing assignments 15%  
in-Class Exercise/Quiz 15%  

Multiple choice  
Teaching projects will be instructor evaluated.  
Each assignment will be worth a possible of 5-25 points.  
Must be present to receive points
Grades:
91-100 A
83-90 B
75-82 C
65-74 D
64 and below F

Required Textbooks:

Recommended Textbooks: None

*Academic honesty and integrity policy*
https://www.pittsburgstate.edu/academics/student-handbooks/policies-guidelines-academic-misconduct.html

*Center for Student Accommodations:*
https://www.pittsburgstate.edu/offices/center-student-accommodations/policies.html

*Equal Opportunity Office*
https://www.pittsburgstate.edu/offices/eoe/

*PSU Syllabus Supplement*
https://www.pittsburgstate.edu/registrar/syllabus-supplement.html
Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: Nursing          College: College of Arts and Sciences
Date: 3/3/14

Contact Person: Kristi Frisbee

☐ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☐ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course is required in the upper division nursing major curriculum.

Proposed Course:

Course Number: NURS 318

Title of Course: Nursing Fundamentals

Credit Hours: 5

Date first offered: Fall 2015  ☑ Fall  ☐ Spring  ☐ Summer
(Semester/Year)

Prerequisite: Admission to the Irene Ransom Bradley School of Nursing Pre-Licensure BSN program; Concurrent enrollment or successful completion of NURS 265 Health Promotion and Disease Prevention; NURS 320 Health Assessment; NURS 322 Professional Nursing; and NURS 390 Pathophysiologic Bases of Nursing.

Course Description (as it will appear in the next catalog): Focus on delivery of safe, high quality nursing care. Psychomotor skills necessary to safely perform therapeutic interventions are discussed, demonstrated, practiced in a laboratory setting and applied in structured acute care settings. This course may be taken for Honors.

Purpose/Justification for Proposed Course: The Bachelor of Science in Nursing Pre-Licensure curriculum is being revised with select new courses being added in concert with national nursing education accreditation standards. The new courses reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)

Upon successful completion of the course, students will be able to:

1. Describe and demonstrate safe, high quality client care and management of patient care equipment throughout nursing procedures.
2. Accurately and safely compute dosage calculations for oral and parenteral medication administration with greater than 90% accuracy.
3. Incorporate current evidence-based practice research into delivery of safe and high quality nursing interventions.
4. Demonstrate competence in the use of electronic medical record systems and patient care technologies.
5. Discuss healthcare policy, finance and regulatory processes as they impact delivery of safe, high quality patient care through nursing procedures.
6. Demonstrate intra- and inter-professional communication and collaboration in the delivery of safe, high quality client care.

7. Follow safety and education strategies to optimize health across the lifespan in the acute care setting.

8. Model behaviors of personal integrity and professional values as explicated in the ANA Code of Ethics and the PSU Irene Ransom Bradley School of Nursing Code of Conduct in all activities related to this course.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Student achievement of learning outcomes will be assessed through exams, in class and lab learning activities, simulation, skills check-offs, and clinical performance.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g., library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g., equipment, clothing, travel, licensing, etc.)?
   □ Yes  ☑ No  If "yes," please realize that it will need to gain approval of the President's Council.

   Please give the rationale for additional student fees:

3. Is this course to be considered for General Education? □ Yes  ☑ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? □ Yes  ☑ No

   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors? ☑ Yes  □ No

6. What additional costs will be required for this course (e.g., staffing, equipment, etc.)?
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/24/14 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
Date 4/1/14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date 4/1/14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date ______ Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/1/14 Signature, Undergraduate Curriculum Committee Chair

☑ Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for New Course: Revised Summer 2013
Instructor(s): Kristi Frisbee, DNP, RN and Anna Beth Gilmore, MSN, APRN

Instructor Information and Office Hours:
Kristi Frisbee, DNP, RN
Assistant Professor, School of Nursing, Pittsburg State University
Phone: 620-235-4434
e-mail: kfrisbee@pittstate.edu
Office Hours:
Monday – Wednesday – Friday 10:00 am – 12:00 pm
Tuesday – Thursday 2:00 pm – 4:00 pm

Anna Beth Gilmore, MSN, APRN
Instructor, School of Nursing, Pittsburg State University
Phone: 620-235-4444
e-mail: agilmore@pittstate.edu
Office Hours:
Monday – Wednesday – Friday 10:00 am – 12:00 pm
Tuesday – Thursday 2:00 pm – 4:00 pm

Course Delivery Method: Face-to-face

Credit Hours: 5 credit hours
Five (5) Credit Hours = 2 credit hours theory and 3 credit hours of clinical.
Clinical contact is figured on a 3:1 ratio. Therefore, an equivalent of 9 hours of clinical per week in a 16 week semester or a total of 144 hours is required.

Course Description: Focus on delivery of safe, high quality nursing care. Psychomotor skills necessary to safely perform therapeutic interventions are discussed, demonstrated, practiced in a laboratory setting and applied in structured acute care settings. This course may be taken for Honors.

Student Learning Outcomes:
Upon successful completion of the course, students will be able to:
1. Describe and demonstrate safe, high quality client care and management of patient care equipment throughout nursing procedures.
2. Accurately and safely compute dosage calculations for oral and parenteral medication administration with greater than 90% accuracy.
3. Incorporate current evidence-based practice research into delivery of safe and high quality nursing interventions.
4. Demonstrate competence in the use of electronic medical record systems and patient care technologies.
5. Discuss healthcare policy, finance and regulatory processes as they impact delivery of safe, high quality patient care through nursing procedures.
6. Demonstrate intra- and inter-professional communication and collaboration in the delivery of safe, high quality client care.
7. Follow safety and education strategies to optimize health across the lifespan in the acute care setting.
8. Model behaviors of personal integrity and professional values as explicited in the ANA Code of Ethics and the PSU Irene Ransom Bradley School of Nursing Code of Conduct in all activities related to this course.

**Course Prerequisites:** Admission to the Irene Ransom Bradley School of Nursing Pre-Licensure BSN program; Concurrent enrollment or successful completion of NURS 265 Health Promotion and Disease Prevention; NURS 320 Health Assessment; NURS 322 Professional Nursing; and NURS 390 Pathophysiologic Bases of Nursing.

**Content to be Covered in Course:** Dosage calculations for oral and parenteral medication administration, personal hygiene and bed making, oral nutrition, warm/cold therapies, infection control, medical asepsis, standard precautions and blood-borne pathogens, antibiotic resistant microbes, patient safety, nurse safety, measurement of vital signs, using evidence in nursing practice, oral and written intra- and interprofessional communication, admission, transfer and discharge, documentation and informatics, safe patient handling, transfer and positioning, exercise and ambulation, orthopedic measures, support surfaces and special beds, oral medication administration, skin integrity, assessment and prevention of pressure ulcers, wound care and drains, dressings, suture and staple removal, oxygenation, respiratory treatments, chest tubes, suctioning, tracheostomy care, parenteral medication administration, skills utilized in the care of the diabetic client (insulin administration, monitoring blood glucose, glucometer), IV fluid therapy, IV medication administration, initiating a peripheral IV infusion, central line care, venous access devices, urinary care, blood product administration, nasogastric tube insertion, enteral/parenteral feeding, bowel elimination, enema administration, colostomy care, and other nursing interventions necessary in the basic care of the acute care client.

**Methods of Assessment:** Student achievement of learning outcomes will be assessed through exams, in class and lab learning activities, simulation, skills check-offs, and clinical performance.

**Grades:**
- 91-100 A
- 83-90 B
- 75-82 C
- 65-74 D
- 64 and below F
Required Textbooks:

Recommended Textbooks:

*Academic honesty and integrity policy
http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot

*Center for Student Accommodations:
http://www.pittstate.edu/office/center-for-student-accommodations/index.dot

*Equal Opportunity Office
http://www.pittstate.edu/office/eosa/

*PSU Syllabus Supplement
http://www.pittstate.edu/office/Registrar/syllabus-supplement.dot
Request for Revision to Course
(Undergraduate Course Numbers through Course Number 699)

Department: Nursing  College: Arts and Sciences

3/3/14

Submission Date:

Contact Person: Amy Hite  ☑ Faculty member  □ Chair

Revision Effective: Fall/2015 (Semester/Year)

Offered: (check all that apply)
☑ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at
Pittsburg State University?
☐ Yes  ☑ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies
of e-mails, memos, etc.) that have occurred.

This course is required in the upper division nursing major curriculum.

Purpose/Justification for Revision to Course: The Bachelor of Science in Nursing Pre-Licensure BSN curriculum is being
revised to be in concert with national nursing education accreditation standards. The course revisions reflect changes
that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Existing Course:

Course Number: NURS 320

Title of Course: Health Assessment

Credit Hours: 3

Prerequisite: Corequisite: NURS 300 Foundations of Nursing Practice. Open to students who have been accepted to
upper division clinical nursing major. May be taken for honors.

Course Description (as it appears in the current catalog): Lecture 2 hours, Laboratory 3 hours weekly. The nurse's role in
performing a health assessment. Theory and clinical will focus on interviewing skills to obtain health history data, on
physical assessment techniques, health assessment finding, and documentation. Theory and practice will enable the
student to describe and record the health history and the findings. Lab Final (complete head-to-toe assessment)
obtained while performing a physical assessment.

Proposed Course:

Course Number: NURS 320

Title of Course: Health Assessment

Credit Hours: 3 credit hours. Two hours theory and one credit hour is clinical which is equivalent to three clock hours of
clinical per week for a total of 48 hours.

Request for Revision to Course- Revised Summer 2013
Prerequisite: Admission to the Irene Ransom Bradley School of Nursing Pre-Licensure BSN program; Concurrent enrollment or successful completion of NURS 265 Health Promotion and Disease Prevention; NURS 318 Nursing Fundamentals; NURS 322 Professional Nursing; and NURS 390 Pathophysiologic Bases of Nursing.

Course Description (as it will appear in the next catalog): Examine nurse’s role in conducting evidence-based health and physical assessments across the life span. Emphasis is on development of physical assessment skills, differentiating normal and abnormal findings, and completing proper documentation of findings. Course may be taken for Honors.
Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? ☒ Yes ☐ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date 6/3/11 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
   Date 4/11/11 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
   Date 4/11/11 Signature, Dean

☐ Approved: General Education Committee (if applicable)
   Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
   Date ______ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date 4/28/11 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
   Date ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.
Instructor: Amy Hite, DNP, APRN, FNP

Instructor Information and Office Hours: Office 115; 620-235-6528; awhite@pittstate.edu
Office Hours: Mon 12pm-4pm
Wed 9 am – 12 pm
Fri 9 am – 12 pm

Course Delivery Method: Face-to-face format; clinical experience takes place in Health Simulation Center/Learning Resources Center. Laboratory practice and application in assessments of clients in NURS 318 Nursing Fundamentals.

Credit Hours: 3 credit hours. Two hours theory and one credit hour is clinical which is equivalent to three clock hours of clinical per week for a total of 48 hours.

Course Description: Examine nurse’s role in conducting evidence-based health and physical assessments across the life span. Emphasis is on development of physical assessment skills, differentiating normal and abnormal findings, and completing proper documentation of findings. Course may be taken for Honors.

Student Learning Outcomes:
Upon successful completion of the course, students will be able to:

1. Perform health history and physical assessment skills and techniques to determine normal or abnormal findings for diverse patients and populations across the life span.
2. Complete comprehensive and focused physical, behavioral, psychological, spiritual, socioeconomic, and environmental assessments of health and illness factors, using developmentally, ethically, and culturally appropriate techniques.
3. Apply holistic, patient-centered assessments that demonstrate knowledge of human growth and development across the health-illness continuum, across the lifespan, and in a variety of healthcare settings.
4. Promote atmosphere of professionalism, safety and caring during health assessments with effective communication.
5. Demonstrate documentation of assessment findings with various patient care technologies, information systems, and communication devices that encourages safe nursing practice.
6. Utilize inter- and intra-professional communication and collaboration to deliver evidence-based nursing care in accordance with prioritization of health assessment findings.
7. Initiate health promotion and disease prevention education with clients determined through assessment of protective and predictive factors influenced by genetic risks, environmental exposure, family history, current health problems, determinants of health, and health/illness beliefs.
8. Demonstrate head-to-toe nursing assessment according to critical elements evaluated in Lab Final Examination.

9. Model behaviors of personal integrity and professional values as explicated in the ANA Code of Ethics and the PSU Irene Ransom Bradley School of Nursing Code of Conduct in all activities related to this course.

Course Prerequisites: Admission to the Irene Ransom Bradley School of Nursing Pre-Licensure BSN program; Concurrent enrollment or successful completion of NURS 265 Health Promotion and Disease Prevention; NURS 318 Nursing Fundamentals; NURS 322 Professional Nursing; and NURS 390 Pathophysiologic Bases of Nursing.

Content to be Covered in Course:
The evidence-based physical assessment of patients across the life span, documentation, and professional and interdisciplinary communication. Systems assessments include: Abdomen; Age appropriate assessments (newborn, child, adolescent, adult, pregnancy, older adult); Anus, Rectum, & Prostate; Breast; Cultural; Developmental Competency: Domestic Violence; Eyes & Ears; Female Genitalia; Head, neck, & lymphatic; Heart & Peripheral Vascular; Hospitalized Adult; Male Genitalia; Mental Status; Musculoskeletal; Neurological; Nose, mouth & throat; Nutrition; Skin, hair, nails; Substance Abuse; and Thorax & Lungs. Skills and assessments include: Vital Signs, General Survey, Obtaining a Health History, and Completing a Head to Toe Exam.

Methods of Assessment:
60% of Final Grade: 4 Exams and Comprehensive Final Exam
40% of Final Grade: Weekly health assessment videos and documentation; Quizzes; Completion of Jarvis Student Learning Manual (SLM) Workbook; Head-to-toe lab final assessment; Attendance, participation, discussions and assignments

Grades:
91-100 A
83-90 B
75-82 C
65-74 D
64 and below F

Required Textbooks:

Recommended Textbooks: None

*Academic honesty and integrity policy
http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot
*Center for Student Accommodations:
http://www.pittstate.edu/office/center-for-student-accommodations/index.dot

*Equal Opportunity Office
http://www.pittstate.edu/office/eosa/

*PSU Syllabus Supplement
http://www.pittstate.edu/office/registrar/syllabus-supplement.dot
Request for New Course
(Undergraduate Course Numbers through Course Number 699)

Department: Nursing  College: Arts & Sciences

Contact Person: Cheryl Giefer  Faculty member  Chair

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes  ☒ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is required in the upper division nursing major curriculum.

Proposed Course:
Course Number: NURS 322

Title of Course: Professional Nursing

Credit Hours: 3

Date first offered: Fall 2015  ☒ Fall  ☐ Spring  ☐ Summer
(Semester/Year)  (check all that apply)

Prerequisite: Admission to the Irene Ransom Bradley School of Nursing Pre-Licensure BSN program; Concurrent enrollment or satisfactory completion of NURS 265 Health Promotion and Disease Prevention; NURS 318 Nursing Fundamentals; NURS 320 Health Assessment and NURS 390 Pathophysiologic Bases of Nursing.

Course Description (as it will appear in the next catalog): NURS 322 Professional Nursing. 3 hours of lecture. Concepts, knowledge and skills essential for implementation of the practice of nursing. Assists with transition into a professional nursing program and provides specific techniques for success in the nursing major. May be taken for Honors.

Purpose/Justification for Proposed Course: The Bachelor of Science in Nursing Pre-Licensure curriculum is being revised with select new courses being in concert with national nursing education accreditation standards. The new courses reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
1. _______ Utilize time management, study, test-taking, writing skills, and library resources to improve evidence-based nursing practice.
2. _______ Demonstrate individual, organizational, and system leadership in the provision of safe, high quality patient care.
3. _______ Integrate theories and content from the sciences, arts, humanities, nursing and other disciplines to enhance the practice of nursing.
4. _______ Demonstrate intra- and inter-professional communication and collaboration for improving health outcomes through leadership principles.
5. _______ Discuss healthcare policy, finance and regulatory processes as they impact individuals, families, groups, communities and populations.
6. _______ Model behaviors of personal integrity and professional values as explicated in the ANA Code of Ethics and the PSU Irene Ransom Bradley School of Nursing Code of Conduct in all activities related to this course.
Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Unit exams and final exam, quizzes, ATI testing, and learning activities.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):

None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? □ Yes ☒ No  If “yes,” please realize that it will need to gain approval of the President’s Council.

Please give the rationale for additional student fees:

________

3. Is this course to be considered for General Education? □ Yes ☒ No

If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

________

Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? □ Yes ☒ No

If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors? ☒ Yes □ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?

None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date 3/27/11 Signature, Department Chairperson
   [Signature]

☑ Approved: College Curriculum Committee
   Date 4/17/11 Signature, College Curriculum Committee Chair
   [Signature]

☑ Approved: Dean of College
   Date 4/17/11 Signature, Dean
   [Signature]

☐ Approved: General Education Committee (if applicable)
   Date ______ Signature, General Education Committee Chair
   ________________________________

☐ Approved: Council for Teacher Education (if applicable)
   Date ______ Signature, Council for Teacher Education Chair
   ________________________________

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date 4/19/11 Signature, Undergraduate Curriculum Committee Chair
   [Signature]

☐ Approved: Faculty Senate
   Date ______ Signature, Recording Secretary, Faculty Senate
   ________________________________

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.
Pittsburg State University
Irene Ransom Bradley School of Nursing
Pre-Licensure Bachelor of Science in Nursing
NURS 322 Professional Nursing
Fall 2015

Instructor(s): Jennifer Harris, MSN, NP-C
Cheryl Giefer, PhD, APRN

Instructor(s) Information and Office Hours:

Jennifer Harris, MSN, NP-C
Office #106 McPherson Hall
Phone: 620-235-4447
E-Mail: jharris@pittstate.edu
Office Hours: Monday 9:00am–1:00pm, Wednesday 9:00am–1:00pm,
Friday 10:00am–12:00pm

Cheryl Giefer, PhD, APRN
Office 113 McPherson Hall
Email: cgiefer@pittstate.edu
Office Phone: 620-235-4438
Cell phone: 620-724-3366
Office hours: Monday 10:00am-2:00pm; Wednesday 10:00am-2:00pm.
Friday 10:00am-12:00pm

Course Delivery Method: Face-to-face

Credit Hours: 3 credit hours

Course Description: NURS 322 Professional Nursing. Three (3) hours of lecture. Concepts,
knowledge and skills essential for implementation of the practice of nursing. Assists with
transition into a professional nursing program and provides specific techniques for success in the
nursing major. May be taken for Honors.

Student Learning Outcomes:
Upon successful completion of this course, the student will be able to:

1. Utilize time management, study, test-taking, writing skills, and library resources to
   improve evidence-based nursing practice.
2. Demonstrate individual, organizational, and system leadership in the provision of safe,
   high quality patient care.
3. Integrate theories and content from the sciences, arts, humanities, nursing and other
disciplines to enhance the practice of nursing.
4. Demonstrate intra- and inter-professional communication and collaboration for improving health outcomes through leadership principles.
5. Discuss healthcare policy, finance and regulatory processes as they impact individuals, families, groups, communities and populations.
6. Model behaviors of personal integrity and professional values as explicated in the ANA Code of Ethics and the PSU Irene Ransom Bradley School of Nursing Code of Conduct in all activities related to this course.

Course Prerequisites:
Admission to the Irene Ransom Bradley School of Nursing Pre-Licensure BSN program; Concurrent enrollment or successful completion of NURS 265 Health Promotion and Disease Prevention; NURS 318 Nursing Fundamentals; NURS 320 Health Assessment and NURS 390 Pathophysiological Bases of Nursing.

Content to be Covered in Course:
1. Total testing package: ATI
2. Time management/priority setting
3. Study and test-taking skills
4. Library resources, Writing Center and APA format
5. Introduction to Profession
6. PSU’s Framework of Nursing
7. Historical Highlights
8. Influences on Nursing
9. Theoretical Basis of Nursing
10. Developmental theories
11. Communication/Sensory Alterations
12. Nursing Process/Nursing Care Plan/Concept Map
13. Diversity of Care: Culture
14. Surgical Client: Pre-op and Post-op
15. Professional Standards in Nursing Practice/Standards of Care/Professional Nursing Roles/Leadership, Delegation and Quality Management
16. Comfort/Pain
17. Bowel Elimination
18. Urinary Elimination
19. Ethics, Values and Legal Implications
20. Health Care Delivery System
21. Nutrition
22. Sleep
23. Grief and Grieving: Stages of Dying
24. Sexuality/Spirituality

Methods of Assessment:
Unit exams and final exam, quizzes, ATI testing, and learning activities.

Grades:
91-100 A
83-90 B
75-82 C
65-74 D
64 and below F

Required Textbooks:

Recommended Textbooks:

*Academic honesty and integrity policy
http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot

*Center for Student Accommodations:
http://www.pittstate.edu/office/center-for-student-accommodations/index.dot

*Equal Opportunity Office
http://www.pittstate.edu/office/eoaas/

*PSU Syllabus Supplement
http://www.pittstate.edu/office/registrar/ syllabus-supplement.dot
Request for Revision to Course
(Pittsburg State University)
(Undergraduate Course Numbers through Course Number 699)

Department: Nursing
College: Arts and Sciences

3/3/14

Submission Date:

Contact Person: Barbara McClaskey

Revision Effective: Summer 2015 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☒ Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course is required in the upper division nursing major curriculum.

Purpose/Justification for Revision to Course: The Bachelor of Science in Nursing Pre-Licensure BSN Curriculum is being revised to be in concert with national nursing education accreditation standards. The course revisions reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Existing Course:
Course Number: Nurs 390

Title of Course: Pathophysio logic Bases of Nursing

Credit Hours: 3

Prerequisite: BIOL 257/258 Anatomy and Physiology/Laboratory, BIOL 371/372 General Microbiology/Laboratory and CHEM 105/106 Introductory Chemistry/Laboratory or CHEM 107/108 Chemistry for Life Sciences/Laboratory. RNs may enroll with special permission. Other majors may enroll with special permission.

Course Description (as it appears in the current catalog): Study of disruptions of physiology in the human organism as a basis for nursing intervention. Includes inflammatory process, immune response, neoplasia, trauma, fluid and electrolyte and acid-base imbalances.

Proposed Course:
Course Number: Nurs 390

Title of Course: Pathophysio logic Bases of Nursing

Credit Hours: 3

Prerequisite: Admission to the Irene Ransom Bradley School of Nursing Pre-Licensure BSN Program.
successful completion of the following courses or permission of instructor.

Anatomy and Physiology/Laboratory
     BIOL 371/372 General Microbiology/Laboratory
     CHEM 105/106 Introductory Chemistry/Laboratory

Course Description (as it will appear in the next catalog): Pathophysiological Bases of Nursing is the study of disruptions of physiology in the human organism. Previously acquired knowledge of behavioral and physiologic sciences will be related to selected pathological conditions. The course may be taken for Honors.
Additional Questions

1. Is this course to be considered for General Education? ☐ Yes  ☒ No
   
   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   
   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes  ☒ No
   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? ☒ Yes  ☐ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 2/24/14 Signature, Department Chairperson

Approved: College Curriculum Committee
Date 4/14/14 Signature, College Curriculum Committee Chair

Approved: Dean of College
Date 4/14/14 Signature, Dean

Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair

Approved: Council for Teacher Education (if applicable)
Date ______ Signature, Council for Teacher Education Chair

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/14 Signature, Undergraduate Curriculum Committee Chair

Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.
Instructor: Barbara McClaskey, PhD, APRN-CNS

Instructor Information and Office Hours:
University Professor, School of Nursing, Pittsburg State University
Phone: 620-235-4443 (office)
Email: bmcclaskey@pittstate.edu
Office Hours: 9-12 M through F

Course Delivery Method:
This theory course is delivered in a face-to-face format.

Credit Hours: 3 credit hours

Course Description:
Pathophysiologic Bases of Nursing is the study of disruptions of physiology in the human organism. Previously acquired knowledge of behavioral and physiologic sciences will be related to selected pathological conditions. The course may be taken for Honors.

Student Learning Outcomes:
Upon successful completion of this course, the student will be able to:
1. Interpret and integrate content from chemistry, microbiology, anatomy, and physiology to the pathophysiologic process of disease to enhance the practice of nursing.
2. Demonstrate an awareness of the significance of understanding the pathophysiologic response to disease as a component of the nurse’s role on the health care team.
3. Utilize relevant nursing and health research in the area of pathophysiology to increase one’s knowledge and understanding needed to provide evidence-based nursing practice.
4. Demonstrate knowledge of the pathophysiologic bases of disease for application in providing health promotion and disease prevention education and in providing safe, quality nursing care.
5. Model behaviors of personal integrity and professional values as explicated in the ANA Code of Ethics and the PSU Irene Ransom Bradley School of Nursing Code of Conduct in all activities related to this course.

Content to be Covered in Course:
- Concepts of Health and Disease
- Inflammatory Response
- Infectious Processes
- Immune Response
- Body’s Adaptation to Stress
- Shock
Fluid, Electrolyte and Acid-Base Imbalances
Aberrant cell growth: benign and malignant
Pathophysiology, risk factors, signs, symptoms, diagnosis of malignant neoplasms
Disruptions of the Neurological System
Pathophysiology, risk factors, signs, symptoms, diagnosis of cerebrovascular accident, increased intracranial pressure
Disruptions of the Respiratory System
Pathophysiology, risk factors, signs, symptoms, diagnosis of lung cancer, pneumonia, pulmonary embolism, cor pulmonale
Disruptions of the Cardiovascular System
Pathophysiology, risk factors, signs, symptoms, diagnosis of atherosclerosis, hypertension, bacterial endocarditis, thrombophlebitis
Disruptions of the Digestive System
Pathophysiology, risk factors, signs, symptoms, diagnosis of peptic ulcer disease, diverticulosis, hiatal hernia, inflammatory bowel disease, cancer of the stomach, cancer of the colon
Disruptions of the Endocrine System
Pathophysiology, risk factors, signs, symptoms, diagnosis of diabetes mellitus
Disruptions of the Urinary System
Pathophysiology, risk factors, signs, symptoms, diagnosis of urinary tract infections, nephrolithiasis, glomerulonephritis
Disruptions of the Reproductive System
Pathophysiology, risk factors, signs, symptoms, diagnosis of breast cancer, cervical cancer, endometrial cancer, ovarian cancer, benign prostatic hypertrophy, prostatic cancer, testicular cancer

Course Prerequisites:
Admission to the Irene Ransom Bradley School of Nursing Pre-Licensure BSN Program;
successful completion of the following courses or permission of instructor.

BIOL 257/258 Anatomy and Physiology/ Laboratory
BIOL 371/372 General Microbiology/Laboratory
CHEM 105/106 Introductory Chemistry/Laboratory

Methods of Assessment:
Evaluation is based on examinations, quizzes, assignments, and attendance.

Grades:
91-100 A
83-90 B
75-82 C
65-74 D
64 and below F

Required Textbooks:
Recommended Textbooks:

*Academic honesty and integrity policy*
http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot

*Center for Student Accommodations:*
http://www.pittstate.edu/office/center-for-student-accommodations/index.dot

*Equal Opportunity Office*
http://www.pittstate.edu/office/eaas/

*PSU Syllabus Supplement*
Request for Revision to Course
(Undergraduate Course Numbers through Course Number 699)

Department: Nursing College: Arts and Sciences

3/3/14

Submission Date:

Contact Person: Deborah Fischer RN, MSN, APRN

Revision Effective: Spring 2016 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is required in the upper division nursing major curriculum.

Purpose/Justification for Revision to Course: The Bachelor of Science in Nursing Pre-Licensure BSN curriculum is being revised to be in concert with national nursing education accreditation standards. The course revisions reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Existing Course:
Course Number: NURS405

Title of Course: Health Alteration in Older Adults

Credit Hours: Lecture 2 hours and clinical 1 hour for a total of 3 credits.

Prerequisite: Successful completion of Level 1 nursing courses. Open to students engaged in study toward minor in Gerontology with permission

Course Description (as it appears in the current catalog): Overview of health aging and chronic conditions found in older adults and a variety of social issues needed for nursing care of the aging. Clinical experience includes nursing care of older adults in long-term care facilities, private homes, and community agencies. May be taken for Honors.

Proposed Course:
Course Number: NURS405

Title of Course: Gerontological Nursing

Credit Hours: Three (3) credit hours total. Two hours theory and one credit hour is clinical which is equivalent to three clock hours of clinical per week for a total of 48 hours
Prerequisite: Successful completion of: NURS 265 Health Promotion and Disease Prevention, NURS 320 Health Assessment, NURS 390 Pathophysiology Bases of Nursing, NURS 322 Professional Nursing, and NURS 318 Nursing Fundamentals. Successful completion of or concurrent enrollment in NURS 442 Pharmacology in Nursing; NURS 410 Nursing the Adult Medical-Surgical Client; NURS 470 Nursing the Psychiatric/Mental Health Client; NURS 462 Nursing the Child and Family; NURS 452 Nursing the Childbearing Family; NURS 482 Evidence Based Practice and Research; NURS 499 Concepts of Leadership in an Evolving Healthcare System.

Course Description (as it will appear in the next catalog): Promotes successful healthy aging while addressing the physical, psychosocial, and spiritual needs of older adults utilizing a holistic framework. Course may be taken for Honors.
**Additional Questions**

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? ☒ Yes ☐ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date:
   Signature, Department Chairperson

☑ Approved: College Curriculum Committee
   Date:
   Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
   Date:
   Signature, Dean

☑ Approved: General Education Committee (if applicable)
   Date:
   Signature, General Education Committee Chair

☑ Approved: Council for Teacher Education (if applicable)
   Date:
   Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date:
   Signature, Undergraduate Curriculum Committee Chair

☑ Approved: Faculty Senate
   Date:
   Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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Pittsburg State University
Irene Ransom Bradley School of Nursing
Pre-Licensure Bachelor of Science in Nursing
NURS 405 Gerontological Nursing
Spring 2016

Instructor: Deborah Fischer, RN, MSN, APRN

Instructor Information and Office Hours: dfischer@pittstate.edu
Office 124, McPherson Hall
Phone: Office (620)-235-4442; Home (620)-235-1598; Cell (620)-875-9913
Office Hours: Monday, Thursday and Friday 9:00am to 12:30pm

Course Delivery Method: Face-to-face format. Clinical experience takes place in selected hospitals, offices, Human Simulation Center/Learning Resources Center, and community settings during the clinical rotation.

Credit Hours: Three (3) credit hours total. Two hours theory and one credit hour is clinical which is equivalent to three clock hours of clinical per week for a total of 48 hours.

Course Description: Promotes successful healthy aging while addressing the physical, psychosocial, and spiritual needs of older adults utilizing a holistic framework. Course may be taken for Honors.

Student Learning Outcomes:
Upon successful completion of this course, the student will be able to:
1. Investigate major concepts and theory of successful aging through evidence based research.
2. Identify the physiological changes associated with normal aging.
3. Discuss factors associated with economic and social well-being in the older adult.
4. Integrate leadership and communication techniques that foster discussion and reflection to positively impact the care of older adults.
5. Describe challenges related to mental wellness, spirituality and end-of-life care in the older adult.
6. Model behaviors of personal integrity and professional values as explicated in the ANA Code of Ethics and the PSU Irene Ransom Bradley School of Nursing Code of Conduct in all activities related to this course.

Course Prerequisites: Successful completion of NURS 265 Health Promotion and Disease Prevention, NURS 320 Health Assessment, NURS 390 Pathophysiological Bases of Nursing, NURS 322 Professional Nursing, and NURS 318 Nursing Fundamentals. Successful completion of or concurrent enrollment in NURS 442 Pharmacology in Nursing, NURS 410 Nursing the Adult Medical-Surgical Client; NURS 470 Nursing the Psychiatric/Mental Health Client, NURS 462 Nursing the Child and Family; NURS 452 Nursing the Childbearing Family; NURS 482 Evidence Based Practice and Research; NURS 499 Concepts of Leadership in an Evolving Healthcare System.
Content to be Covered in Course:
- Promotion of successful, healthy aging
- Physical health and functioning
- Economic and social well-being
- Mental well-being, spiritual fulfillment, and end-of-life care

Methods of Assessment: Participation in discussions, weekly on-line assignments, projects, clinical paperwork, case studies, and exams

Grades:
- 91-100 A
- 83-90 B
- 75-82 C
- 65-74 D
- 64 and below F

Required Textbooks:

Recommended Textbooks: none

*Academic honesty and integrity policy*
http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot

*Center for Student Accommodations:*
http://www.pittstate.edu/office/center-for-student-accommodations/index.dot

*Equal Opportunity Office*
http://www.pittstate.edu/office/eooa/

*PSU Syllabus Supplement*
http://www.pittstate.edu/office/registrar/syllabus-supplement.dot
Request for Revision to Course
(Undergraduate Course Numbers through Course Number 699)

Department: Nursing  College: Arts and Sciences
3/3/14

Contact Person: Gena Coomes  □ Faculty member  □ Chair

Revision Effective: Spring 2016 (Semester/Year)

Offered: {check all that apply}
□ Fall  □ Spring  □ Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
□ Yes  □ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is required in the upper division nursing major curriculum.

Purpose/Justification for Revision to Course: The Bachelor of Science in Nursing Pre-Licensure BSN curriculum is being revised to be in concert with national nursing education accreditation standards. The course revisions reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Existing Course:
Course Number: NURS 410

Title of Course: Nursing the Adult Medical-Surgical Client

Credit Hours: 7

Prerequisite: Successful completion of all Level 1 courses

Course Description (as it appears in the current catalog): Lecture 4 hours and clinical experiences nine hours per week. Uses the nursing process to facilitate adaptive responses of clients to chronic and acute physiological problems. Emphasis on adults and the wellness-illness continuum in hospital and community settings. Prerequisite: Successful completion of Level I nursing courses. May be taken for Honors.

Proposed Course:
Course Number: NURS 410

Title of Course: Nursing the Adult Medical-Surgical Client

Credit Hours: 7

Prerequisite: Successful completion of: NURS 265 Health Promotion and Disease Prevention, NURS 320 Health Assessment, NURS 390 Pathophysiological Bases of Nursing, NURS 322 Professional Nursing, and NURS 318 Nursing
Fundamentals. Successful completion of or concurrent enrollment in NURS 447 Pharmacology in Nursing; NURS 470 Nursing the Psychiatric/Mental Health Client; NURS 452 Nursing the Childbearing Family; NURS 462 Nursing the Child and Family; NURS 405 Gerontological Nursing; NURS 482 Evidence Based Practice and Research; NURS 499 Concepts of Leadership in an Evolving Healthcare System.

Course Description (as it will appear in the next catalog): Integrate theories and content from the sciences, arts, humanities, nursing and other disciplines to facilitate adaptive responses of clients to chronic and acute physiological problems. Emphasis is placed on adults in hospital and community settings. May be taken for Honors.
Additional Questions

1. Is this course to be considered for General Education? □ Yes  ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? □ Yes  ☒ No

   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors?  ☒ Yes  □ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date: 3-3-14  Signature, Department Chairperson
   [Signature]

☑ Approved: College Curriculum Committee
   Date: 4-14-14  Signature, College Curriculum Committee Chair
   [Signature]

☐ Approved: Dean of College
   Date: [Date]  Signature, Dean
   [Signature]

☐ Approved: General Education Committee (if applicable)
   Date: [Date]  Signature, General Education Committee Chair
   [Signature]

☐ Approved: Council for Teacher Education (if applicable)
   Date: [Date]  Signature, Council for Teacher Education Chair
   [Signature]

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date: 5/28/14  Signature, Undergraduate Curriculum Committee Chair
   [Signature]

☐ Approved: Faculty Senate
   Date: [Date]  Signature, Recording Secretary, Faculty Senate
   [Signature]

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.
Pittsburg State University
Irene Ransom Bradley School of Nursing
Pre-Licensure Bachelor of Science in Nursing
NURS 410 Nursing the Adult Medical-Surgical Client
Spring 2016

Instructor(s): Gena Coomes, MSN, CNS and Karen Johnson, APRN, FNP-C, CNE

Instructor(s) Information and Office Hours:

Karen Johnson, APRN, FNP-C, CNE
Office Phone 235-6187, Cell # 704-1585
Office #108 McPherson Hall
kajohnson@pittstate.edu
Office hours: Mon 1-4 pm; Tues 1-4 pm
Thurs 8am-12pm

Gena Coomes, MSN, CNS
Office Phone 235-4440, Cell # 249-8260
Office #112 McPherson Hall
gcoomes@pittstate.edu
Office hours Mon 1-4 pm; Th 8am-12 pm
Friday 1-4pm

Course Delivery Method: Face-to-face format; clinical experience takes place in selected hospitals, offices, Health Simulation Lab/Learning Resources Center, and/or community settings during the clinical rotation.

Credit Hours: Seven (7) credit hours = Five credit hours of theory and two credit hours of clinical. Clinical contact is figured on a 3:1 ratio. Therefore, an equivalent of 16 clinical agency clock hours weekly for 6 weeks for a total of 96 hours.

Course Description: Integrate theories and content from the sciences, arts, humanities, nursing and other disciplines to facilitate adaptive responses of clients to chronic and acute physiological problems. Emphasis is placed on adults in hospital and community settings. May be taken for Honors.

Student Learning Outcomes:

Upon successful completion of this course, the student will be able to:

1. Implement a plan of care for adults experiencing illness utilizing theories and content from basic sciences and humanities.
2. Demonstrate safe patient care to adults experiencing chronic and acute physiological problems that results in high-quality patient outcomes.
3. Apply the basic elements of the research process and evidence to nursing practice for the improvement of health care for adults in hospital and community settings.
4. Utilize patient care technologies in the plan of care for adults experiencing illness.
5. Explore the social, ethical, legal and economic factors of the health care system that impact the adult and family.
6. Collaborate with each member of the health care team in meeting the needs of adults experiencing illness.
7. Assess health promotion and disease prevention beliefs and practices of individuals, families, communities, and populations.
8. Practice the concepts of responsibility and accountability in the role of nursing student.
9. Manage care of clients experiencing multiple functional problems to maximize health and quality of life for the adult and family.
10. Model behaviors of personal integrity and professional values as explicated in the ANA Code of Ethics and the PSU Irene Ransom Bradley School of Nursing Code of Conduct in all activities related to this course.

**Course Prerequisites:** Successful completion of: NURS 265 Health Promotion and Disease Prevention, NURS 320 Health Assessment, NURS 390 Pathophysiologic Bases of Nursing, NURS 322 Professional Nursing, and NURS 318 Nursing Fundamentals. Successful completion of or concurrent enrollment in NURS 442 Pharmacology in Nursing; NURS 470 Nursing the Psychiatric/Mental Health Client; NURS 452 Nursing the Childbearing Family; NURS 462 Nursing the Child and Family; NURS 405 Gerontological Nursing; NURS 482 Evidence Based Practice and Research; NURS 499 Concepts of Leadership in an Evolving Healthcare System.

**Content to be Covered in Course:** Management of nursing care of adult clients with alterations in: Blood and Lymphatic Disorders, Gas Exchange and Oxygenation, Hypertension, Metabolism, Digestion and Elimination, Urinary Elimination, Cognition and Sensation, Mobility, Skin Integrity, and Vision and Auditory Impairments. Additional content includes the Health and Illness Continuum, Perioperative Nursing Care, and Oncologic Disorders.

**Methods of Assessment:** Case studies, discussion, group assignments, lecture, computer-assisted instruction, laboratory and clinical practice, and guest speakers. Demonstration of selected psychomotor skills will be done in the Learning Resources Center with students displaying competence in return demonstrations.

**Grades:**
91-100 A
83-90 B
75-82 C
65-74 D
64 and below F

**Required Textbooks:**
Assessment Technologies Institute, LLC. (2013). *Adult Medical-Surgical Nursing,* (RN Edition 9.0)

**Recommended Textbooks:**
A current nursing drug handbook or medication card deck and care plan book.
A current diagnostic/laboratory test handbook and physical exam book.
*Academic honesty and integrity policy
http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot

*Center for Student Accommodations:
http://www.pittstate.edu/office/center-for-student-accommodations/index.dot

*Equal Opportunity Office
http://www.pittstate.edu/office/eosa/

*PSU Syllabus Supplement
http://www.pittstate.edu/office/registrar/syllabus-supplement.dot
Request for New Course

(Pittsburg State University)

Department: Nursing College: College of Arts and Sciences

Date: 3/3/14

Submission

Contact Person: Sandra McChristy

☑ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?

☐ Yes ☑ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.

This course is required in the upper division nursing major curriculum.

Proposed Course:

Course Number: NURS 447

Title of Course: Pharmacology in Nursing

Credit Hours: 3

Date first offered: 2016 (Semester/Year)

☐ Fall ☑ Spring ☐ Summer

(check all that apply)

Prerequisite: Successful completion of NURS 265 Health Promotion and Disease Prevention, NURS 320 Health Assessment, NURS 390 Pathophysiologic Bases of Nursing, NURS 322 Professional Nursing, and NURS 318 Nursing Fundamentals. Concurrent enrollment in NURS 410 Nursing the Adult Medical-Surgical Client; NURS 470 Nursing the Psychiatric/Mental Health Client; NURS 452 Nursing the Childbearing Family; NURS 462 Nursing the Child and Family; NURS 405 Gerontological Nursing.

Course Description (as it will appear in the next catalog): This course will focus on the nurse’s role in pharmacological therapy of individuals across the lifespan. This course may be taken for Honors.

Purpose/Justification for Proposed Course: The Bachelor of Science in Nursing Pre-Licensure curriculum is being revised with select new courses being added in concert with national nursing education accreditation standards. The new courses reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)

Upon successful completion of the course, students will be able to:

1. Describe implications of drug therapy.
2. Incorporate healthcare policy, finance, regulatory, legal and ethical aspects of drug therapy.
3. Select content from the sciences and humanities to help understand the rationale of drug therapy.
4. Identify teaching-learning principles as they relate to pharmacologic therapy.
5. Identify the nurse’s role with health team members in the safe and effective delivery of drug therapy.

Request for New Course - Revised Summer 2013
6. Demonstrate the concept of individual responsibility and accountability in providing effective drug therapy.

7. Identify leadership principles in managing drug therapy.

8. Identify research findings relevant to patient care and drug therapy.

9. Model behaviors of personal integrity and professional values as explicated in the ANA Code of Ethics and the PSU Irene Ransom Bradley School of Nursing Code of Conduct in all activities related to this course.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

Exams, quizzes, written assignments

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   [ ] Yes  [X] No       If “yes,” please realize that it will need to gain approval of the President’s Council.
   Please give the rationale for additional student fees:

3. Is this course to be considered for General Education?  [ ] Yes  [X] No
   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors?  [ ] Yes  [X] No
   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors?  [X] Yes  [ ] No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   None
Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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Instructor(s): Sandra McChristy, MSN, NP-C and Tracy Stahl, MSN, NP-C

Instructor(s) Information and Office Hours:

Sandra McChristy, MSN, APRN, NP-C
Monday 9 a.m.-12 p.m. through Friday 9 a.m.-12 p.m.
(620) 235-6519 – office (McPherson Hall, Room 125)
620-249-0361—cell (text messaging allowed, please sign your name to your text)
smcchristy@pstate.edu

Tracy Stahl, MBA, MSN, APRN, NP-C
Monday 9 a.m.-12 p.m. through Friday 9 a.m.-12 p.m.
(620) 235-4445 – office (McPherson Hall, Room 105)
(620) 249-5961—cell (text messaging allowed, please sign your name to your text)
stahl@pstate.edu

Course Delivery Method: Face-to-face.

Credit Hours: 3 Credit Hours

Course Description: This course will focus on the nurse’s role in pharmacological therapy of individuals across the lifespan. This course may be taken for Honors.

Student Learning Outcomes
Upon successful completion of the course, students will be able to:
1. Describe implications of drug therapy.
2. Incorporate healthcare policy, finance, regulatory, legal and ethical aspects of drug therapy.
3. Select content from the sciences and humanities to help understand the rationale of drug therapy.
4. Identify teaching-learning principles as they relate to pharmacologic therapy.
5. Identify the nurse’s role with health team members in the safe and effective delivery of drug therapy.
6. Demonstrate the concept of individual responsibility and accountability in providing effective drug therapy.
7. Identify leadership principles in managing drug therapy.
8. Identify research findings relevant to patient care and drug therapy.
9. Model behaviors of personal integrity and professional values as explicated in the ANA Code of Ethics and the PSU Irene Ransom Bradley School of Nursing Code of Conduct in all activities related to this course.
Course Prerequisites: Successful completion of: NURS 265 Health Promotion and Disease Prevention, NURS 320 Health Assessment, NURS 390 Pathophysiologic Bases of Nursing, NURS 322 Professional Nursing, and NURS 318 Nursing Fundamentals. Concurrent enrollment in NURS 410 Nursing the Adult Medical-Surgical Client; NURS 470 Nursing the Psychiatric/Mental Health Client; NURS 452 Nursing the Childbearing Family; NURS 462 Nursing the Child and Family; NURS 405 Gerontological Nursing.

Content to be Covered in Course:
Nursing process, pharmacological principles, over-the-counter drugs, lifespan, cultural, legal and ethical considerations, gene therapy and pharmacogenetics, analgesic drugs (opioids, NSAIDS and antidote), anesthetics and substance abuse, acid controlling drugs, bowel disorder drugs, coagulation modifier drugs, antihyperensive drugs, thyroid and antithyroid drugs, antidiabetic drugs, antihistamines, decongestants, antitussives and expectorants, bronchodilators, antianginal drugs, antihyperensive drugs, diuretic drugs, antiemetic and antinausea drugs, dermatologic drugs, antibiotics, antiviral drugs, antitubercular, antifungal, antimalarial, antiprotozoal and anthelmintic drugs, ophthalmic and otic drugs, women’s and men’s health drugs, antiparkinsonian drugs, CNS depressants and muscle relaxants, CNS stimulants, psychotherapeutic drugs, heart failure drugs, antidyssrhythmic drugs, antihypertensive drugs, antineoplastic and immunosuppressant drugs, anemia drugs.

Methods of Assessment:
Exams, quizzes, written assignments

Grades:
91-100 A
83-90 B
75-82 C
65-74 D
64 and below F

Required Textbooks:


Recommended Textbooks:
None
Academic honesty and integrity policy

*Center for Student Accommodations:

*Equal Opportunity Office

*PSU Syllabus Supplement
Department: Nursing  College: Arts and Sciences
3/3/14

Contact Person: Barbara McClaskey

Revision Effective: Spring 2016 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes  ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is required in the upper division nursing major curriculum.

Purpose/Justification for Revision to Course: The Bachelor of Science in Nursing Pre-Licensure BSN Curriculum is being revised to be in concert with national nursing education accreditation standards. The course revisions reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Existing Course:
Course Number: Nurs 452

Title of Course: Nursing the Childbearing Family

Credit Hours: 3

Prerequisite: Successful completion of Level I nursing courses.

Course Description (as it appears in the current catalog): This course introduces the learner to concepts and theories essential for implementation of the nursing process with the childbearing family. Adaptive/maladaptive responses are identified and bio-psycho-social adaptation facilitated in the preconceptual, prenatal, intrapartal, postpartal, and neonatal phases of the childbearing cycle.

Proposed Course:
Course Number: Nurs 452

Title of Course: Nursing the Childbearing Family

Credit Hours: 4

Prerequisite: Course Prerequisites: Successful completion of: NURS 265 Health Promotion and Disease Prevention, NURS 320 Health Assessment, NURS 390 Pathophysiologic Bases of Nursing, NURS 322 Professional Nursing, and NURS 318
Nursing Fundamentals. Successful completion of or concurrent enrollment in NURS 442 Pharmacology in Nursing; NURS 410 Nursing the Adult Medical-Surgical Client; NURS 470 Nursing the Psychiatric/Mental Health Client; NURS 462 Nursing the Child and Family; NURS 405 Gerontological Nursing; NURS 482 Evidence Based Practice and Research; NURS 499 Concepts of Leadership in an Evolving Healthcare System.

Course Description (as it will appear in the next catalog): This course includes concepts, theories, and psychomotor skills essential for implementation of nursing care of the childbearing family. Assessment and care during the preconceptual, prenatal, intrapartal, postpartal, and neonatal phases of the childbearing cycle are included. Course may be taken for Honors.
Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? ☒ Yes ☐ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
  Date: 9/2/11 Signature, Department Chairperson

☐ Approved: College Curriculum Committee
  Date: 11/11/11 Signature, College Curriculum Committee Chair

☐ Approved: Dean of College
  Date: 11/11/11 Signature, Dean

☐ Approved: General Education Committee (if applicable)
  Date: ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
  Date: ______ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
  Date: 4/27/14 Signature, University Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
  Date: ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.
Pittsburg State University
Irene Ransom Bradley School of Nursing
Pre-Licensure Bachelor of Science in Nursing
NURS 452 Nursing the Childbearing Family
Spring 2016

Instructor: Barbara McLaskey, PhD, APRN-CNS

Instructor Information and Office Hours:
University Professor, School of Nursing, Pittsburg State University
Phone: 620-235-4443 (office)
Email: bmcclaskey@pittstate.edu
Office Hours: 9-12 M through F

Course Delivery Method:
The theory content is this course is delivered in a face-to-face format. Clinical experience takes place in selected hospitals, offices, Human Simulation Center/Learning Resources Center, and community settings during the clinical rotation.

Credit Hours: 4 credit hours
Four (4) Credit Hours = 3 credit hours of theory and 1 credit hour of clinical
Clinical contact is figured on a 3:1 ratio. Therefore, an equivalent of 3 hours of clinical per week in a 16 week semester or 48 hours is required.

Course Description:
This course includes concepts, theories, and psychomotor skills essential for implementation of nursing care of the childbearing family. Assessment and care during the preconceptual, prenatal, intrapartal, postpartal, and neonatal phases of the childbearing cycle are included. Course may be taken for Honors.

Student Learning Outcomes:
Upon successful completion of this course, the student will be able to:
1. Integrate theories and content from the sciences, humanities, nursing, and other disciplines in the planning and implementation of nursing care for the childbearing family.
2. Demonstrate individual leadership in the provision of high quality nursing care for the childbearing family.
3. Identify the application of research in improving evidence-based nursing practice for the childbearing family.
4. Explore historical, political, social, economic, legal, and ethical aspects of nursing care of childbearing families.
5. Collaborate with members of the health care team to promote safe, high quality, and effective care of the childbearing family.
6. Develop educational materials for promoting safety, health promotion, and care of the newborn and postpartum family.
7. Model behaviors of personal integrity and professional values as explicated in the ANA Code of Ethics and the PSU Irene Ransom Bradley School of Nursing Code of Conduct in all activities related to this course.

Course Prerequisites: Successful completion of: NURS 265 Health Promotion and Disease Prevention, NURS 320 Health Assessment, NURS 390 Pathophysiologic Bases of Nursing, NURS 322 Professional Nursing, and NURS 318 Nursing Fundamentals. Successful completion of or concurrent enrollment in NURS 442 Pharmacology in Nursing, NURS 410 Nursing the Adult Medical-Surgical Client, NURS 470 Nursing the Psychiatric/Mental Health Client; NURS 462 Nursing the Child and Family; NURS 405 Gerontological Nursing; NURS 482 Evidence Based Practice and Research; NURS 499 Concepts of Leadership in an Evolving Healthcare System.

Content to be Covered in Course:
Statistical Profiles in Maternity Nursing
Identification of Risk Factors and Reproductive Outcomes
Ethical, Cultural, Social, Economic, and Legal Aspects
Genomics and the Childbearing Family
Anatomy and Physiology of Reproduction
Conception, Ovum and Fetal Development
Physical and Psychosocial Changes in Pregnancy and Postpartum
Nutritional Care in Pregnancy
Assessment and Care in the Prenatal, Intrapartal, and Postpartal Period
Identifying the At-Risk Childbearing Family
Neonatal Assessment and Care
Identification and Care of Newborns at Risk

Methods of Assessment:
Unit and final examinations, quizzes, projects, clinical reports, satisfactory clinical performance.

Grades:
91-100 A
83-90 B
75-82 C
65-74 D
64 and below F

Required Textbooks:


Recommended Textbooks:
*Academic honesty and integrity policy
http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot

*Center for Student Accommodations:
http://www.pittstate.edu/office/center-for-student-accommodations/index.dot

*Equal Opportunity Office
http://www.pittstate.edu/office/coea/

*PSU Syllabus Supplement
http://www.pittstate.edu/office/Registrar/syllabus-supplement.dot
Department: Nursing  College: Arts and Sciences
3/3/14

Contact Person: Tracy Stahl  ☑ Faculty member ☐ Chair

Revision Effective: Spring 2016 (Semester/Year)

Offered: (check all that apply)
☑ Fall
☑ Spring
☐ Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes ☑ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course is required in the upper-division nursing major curriculum.

Purpose/Justification for Revision to Course: The Bachelor of Science in Nursing Pre-Licensure BSN Curriculum is being revised to be in concert with national nursing education accreditation standards. The course revisions reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Existing Course:
Course Number: NURS 462

Title of Course: Nursing the Child and Family

Credit Hours: 3

Prerequisite: Foundations of Nursing Practice N300, Health Assessment N320, Pathophysiology of Nursing N414, Pharmacology in Nursing N440 (Second Semester) or N441 (Third Semester) or concurrently.

Course Description (as it appears in the current catalog): This course utilizes the nursing process to facilitate adaptive responses in the child and family. Focus is on infancy through adolescence as related to normal growth and development and minor and major maladaptation. This class may be taken for honors.

Proposed Course:
Course Number: NURS 462

Title of Course: Nursing the Child and Family

Credit Hours: 4

Prerequisite: Successful completion of: NURS 265 Health Promotion and Disease Prevention, NURS 320 Health Assessment, NURS 390 Pathophysiologic Bases of Nursing, NURS 372 Professional Nursing, and NURS 318 Nursing
Fundamentals. Successful completion of or concurrent enrollment in NURS 442 Pharmacology in Nursing; NURS 410 Nursing the Adult Medical-Surgical Client; NURS 470 Nursing the Psychiatric/Mental Health Client; NURS 452 Nursing the Childbearing Family; NURS 405 Gerontological Nursing; NURS 482 Evidence Based Practice and Research; NURS 499 Concepts of Leadership in an Evolving Healthcare System.

Course Description (as it will appear in the next catalog): This course will focus on the nurse's role in caring for the child and family. Focus is on infancy through adolescence as related to normal growth and development and disease processes as they relate to the pediatric patient. This class may be taken for Honors.
Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? ☒ Yes ☐ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 12/31/2021
Signature, Department Chairperson

☒ Approved: College Curriculum Committee
Date 12/31/2021
Signature, College Curriculum Committee Chair

☒ Approved: Dean of College
Date 12/31/2021
Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date ______
Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date ______
Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 12/31/2021
Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date ______
Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.
Instructor(s): Tracy Stahl and SanDee McChristy

Instructor(s) Information and Office Hours:
Tracy Stahl, MSN, APRN-C email: tsstahl@pittstate.edu
Office 620-235-4445; cell phone 620-249-9961; Office hours: Monday - Friday 9:00-12:00
SanDee McChristy, MSN, APRN-C email: smcchristy@pittstate.edu
Office 620-235-6519; cell 620-249-0361; Office hours: Monday - Friday 9:00-12:00

Course Delivery Method:
The theory content in this course is delivered in a face-to-face format. Clinical experience takes place in selected hospitals, offices, Health Simulation/Learning Resources Center, and/or community settings during the clinical rotation.

Credit Hours: 4 credit hours
Four (4) Credit Hours = 3 credit hours of theory and 1 credit hour of clinical.
Clinical contact is figured on a 3:1 ratio. Therefore, an equivalent of 3 hours of clinical per week in a 16 week semester or 48 hours is required.

Course Description:
This course will focus on the nurse’s role in caring for the child and family. Focus is on infancy through adolescence as related to normal growth and development and disease processes as they relate to the pediatric patient. This class may be taken for Honors.

Student Learning Outcomes:
Upon successful completion of this course, the student will be able to:
1. Integrate selected theories and content from the sciences, arts, humanities, nursing and other disciplines in the planning and implementation of nursing care for children and families.
2. Examine healthcare policy, finance, regulatory processes, social, and cultural factors as they impact child health promotion and the role of the nurse.
3. Identify teaching-learning principles as they relate to health promotion, education, safety, and disease prevention of the child and family.
4. Collaborate and coordinate with members of the health care team to promote safe, high quality, and effective care of the child and family.
5. Demonstrate individual responsibility and accountability for nursing practice in relation to child and family.
6. Demonstrate individual leadership principles in child health promotion.
7. Examine research to improve health promotion for children and families.
8. Demonstrate individual responsibility and accountability in the care of children and families.
9. Model behaviors of personal integrity and professional values as explicated in the ANA Code of Ethics and the PSU Irene Ransom Bradley School of Nursing Code of Conduct in all activities related to this course.

**Course Prerequisites:** Successful completion of NURS 265 Health Promotion and Disease Prevention, NURS 320 Health Assessment, NURS 390 Pathophysiologic Bases of Nursing, NURS 322 Professional Nursing, and NURS 318 Nursing Fundamentals. Successful completion of or concurrent enrollment in NURS 442 Pharmacology in Nursing; NURS 410 Nursing the Adult Medical-Surgical Client; NURS 470 Nursing the Psychiatric/Mental Health Client; NURS 452 Nursing the Childbearing Family; NURS 405 Gerontological Nursing; NURS 482 Evidence Based Practice and Research; NURS 499 Concepts of Leadership in an Evolving Healthcare System.

**Content to be Covered in Course:**
1. Standards of practice and ethical considerations
2. Family dynamics and communicating with the child and family
3. Cultural, spiritual, and environmental Influences
4. End of life care
5. Growth and development of the infant, toddler, preschooler, school-age child, and adolescent
6. Common Illnesses or Disorders in Childhood to include respiratory disorders, cardiovascular disorders, neurologic and sensory disorders, mental health disorders, gastrointestinal disorders, renal disorders, endocrine disorders, reproductive and genetic disorders, hematologic, immunologic, and neoplastic disorders, musculoskeletal disorders, dermatological diseases, and communicable diseases

**Methods of Assessment:**
Unit exams and final exam, quizzes, ATI testing, and learning activities.

**Grades:**
- 91-100 A
- 83-90 B
- 75-82 C
- 65-74 D
- 64 and below F

**Required Textbooks:**

Assessment Technologies Institute, LLC. (2013) *Nursing Care of Children* 9.0. (RN Edition 9.0)

**Recommended Textbooks:** None
*Academic honesty and integrity policy
http://www.artsate.edu/offices/current-students/policies/nh/index.html

*Center for Student Accommodations:
http://www.artsate.edu/offices/student-accommodations/index.html

*Equal Opportunity Office
http://www.artsate.edu/educational-equity/

*PSU Syllabus Supplement
http://www.artsate.edu/offices/academic-operations/
Request for Revision to Course
(Undergraduate Course Numbers through Course Number 699)

Department: Nursing  College: Arts and Sciences

Contact Person: Karen Tompkins-Dobbs

Revision Effective: Spring 2016 (Semester/Year)

Offered: (check all that apply)
XI Fall
XI Spring
☐ Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes  ☑ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course is required in the upper division nursing major curriculum.

Purpose/Justification for Revision to Course: The Bachelor of Science in Nursing Pre-Licensure BSN curriculum is being revised to be in concert with national nursing education accreditation standards. The course revisions reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Existing Course:
Course Number: NURS 470
Title of Course: Psychiatric Mental Health
Credit Hours: 5 (Lecture 3 hours and clinical experience 6 hours weekly)
Prerequisite: Successful completion of Level I nursing courses. May be taken for honors.

Course Description (as it appears in the current catalog): Formulates a philosophy of mental health for personal and professional lives. Classic signs and symptoms of mental illnesses, alienation, identity crises, sudden life changes, troubled family interactions, poverty, experiences of death. Synthesizes social-psychological, psychobiology research within hospitals and communities. May be taken for Honors.

Proposed Course:
Course Number: NURS 470
Title of Course: Psychiatric/Mental Health Nursing
Credit Hours: Four (4) credit hours = Three (3) credit hours of theory and one (1) credit hours of clinical. Clinical contact is figured on a 3:1 ratio. Therefore, an equivalent of 3 hours of clinical per week in a 16 week semester with a total of 48 hours is required.
Prerequisite: Successful completion of: NURS 265 Health Promotion and Disease Prevention, NURS 320 Health Assessment, NURS 390 Pathophysiological Bases of Nursing, NURS 322 Professional Nursing, and NURS 318 Nursing Fundamentals. Successful completion of or concurrent enrollment in NURS 442 Pharmacology in Nursing; NURS 410 Nursing the Adult Medical-Surgical Client; NURS 452 Nursing the Childbearing Family; NURS 462 Nursing the Child and Family; NURS 405 Gerontological Nursing; NURS 482 Evidence Based Practice and Research; NURS 499 Concepts of Leadership in an Evolving Healthcare System.

Course Description (as it will appear in the next catalog): The study of promoting mental health throughout the lifespan. Synthesizes social and psychological evidence-based research in hospital and community settings. May be taken for Honors.
Additional Questions

1. Is this course to be considered for General Education? □ Yes  ☒ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? □ Yes  ☒ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? ☒ Yes  □ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 3-3-14 Signature, Department Chairperson

Approved: College Curriculum Committee
Date Signature, College Curriculum Committee Chair

Approved: Dean of College
Date Signature, Dean

Approved: General Education Committee (if applicable)
Date Signature, General Education Committee Chair

Approved: Council for Teacher Education (if applicable)
Date Signature, Council for Teacher Education Chair

Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-1-14 Signature, Undergraduate Curriculum Committee Chair

Approved: Faculty Senate
Date Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.
Instructor(s): Karen Tompkins-Dobbs and Judy Coltharp

Instructor(s) Information and Office Hours:

Karen Tompkins-Dobbs, MSN
Office Phone 235-4449, Cell #417-674-1032
Office #120 McPherson Hall
ktompkins-dobbs@pittstate.edu
Office hours: Mon 1-4 pm; Tues 1-4 pm
Thurs 8am-12pm

Judy Coltharp, RN, MSN, APRN
Office Phone 235-4437, Cell # 620-704-2241
Office #114 McPherson Hall
jcoltharp@pittstate.edu
Office hours Mon 9-12 pm; Thurs 9-4pm

Course Delivery Method: Face-to-face format; clinical experience takes place in selected hospitals, Health Simulation Lab/Learning Resources Center, and/or community settings during the clinical rotation.

Credit Hours: Four (4) credit hours = Three (3) credit hours of theory and one credit hours of clinical. Clinical contact is figured on a 3:1 ratio. Therefore, an equivalent of 3 hours of clinical per week in a 16 week semester with a total of 48 hours is required.

Course Description: The study of promoting psychiatric/mental health throughout the lifespan. Synthesizes social and psychological evidence-based research in hospital and community settings. May be taken for Honors.

Student Learning Outcomes:
Upon successful completion of this course, the student will be able to:

1. Integrate nursing theories, models, and research related to psychiatric/mental health and illness to provide safe, high quality evidence-based nursing care.
2. Discuss historical, political, social, economic, legal, ethical, and cultural aspects of health care to psychiatric/mental health nursing practice.
3. Collaborate with members of the health care team to discuss healthcare policy, finance, and regulatory processes as they impact the care of patients and communities in the psychiatric/mental health system.
4. Apply the basic principles of pharmacokinetics and pharmacodynamics of psychotropic medications related to psychiatric/mental health disorders.
5. Explore complementary and alternative therapies related to psychiatric/mental health nursing.
6. Model behaviors of personal integrity and professional values as explicated in the ANA Code of Ethics and the PSU Irene Ransom Bradley School of Nursing Code of Conduct in all activities related to this course.
Course Prerequisites: Successful completion of: NURS 265 Health Promotion and Disease Prevention, NURS 320 Health Assessment, NURS 390 Pathophysiologic Bases of Nursing, NURS 322 Professional Nursing, and NURS 318 Nursing Fundamentals. Successful completion of or concurrent enrollment in NURS 442 Pharmacology in Nursing; NURS 410 Nursing the Adult Medical-Surgical Client; NURS 452 Nursing the Childbearing Family; NURS 462 Nursing the Child and Family; NURS 405 Gerontological Nursing; NURS 482 Evidence Based Practice and Research; NURS 499 Concepts of Leadership in an Evolving Healthcare System.

Content to be Covered in Course:
Unit 1: Mental Health Nursing Foundation
1. Continuum of mental health and mental illness
2. Epidemiology of mental disorders.
3. Classification of mental disorders
4. Psychiatric Unit mental health nursing.
5. Inpatient psychiatric mental health care.
6. Community psychiatric mental health nursing
7. Ethical issues in psychiatric mental health
8. Future issues
9. Culture and Mental health

Unit 2: Non-pharmacological Therapies and nursing tools
1. Theories and therapies related to Mental Health Nursing.
2. Ethical concepts
3. Mental health laws
4. Patient’s rights
5. Standards of care
6. Nursing process related to care in psychiatric nursing.
7. Concepts of the nurse-patient relationship
8. Values, beliefs, and self-awareness
9. Factors that encourage and promote patients’
10. The communication process
11. Factors that affect communication
12. Verbal and non-verbal communication
13. Communication skills for nursing
14. Therapeutic factors of groups
15. Family interventions
16. Integrative care

Unit 3: Psychobiological Disorders
Clinical picture, epidemiology, comorbidity, etiology, application of the nursing process related to:
1. Anxiety
2. Anxiety disorders
3. Depressive disorders
4. Bipolar disorders
5. Schizophrenia
6. Eating Disorders
7. Cognitive disorders
8. Addictive disorders
9. Personality disorders
10. Sleep disorders
11. Somatoform
12. Factitious

Unit 4: Pharmacological Therapies
3. Antianxiety medications.
4. Antidepressant medications
5. Mood stabilizers
6. Anticonvulsant drugs
7. Antipsychotic drugs
8. Drug treatment for Alzheimer’s disease

Special Populations
1. Epidemiology, comorbidity, risk factors, etiology and application of the nursing process with disorders of children and adolescents.
2. Mental Health issues related to aging
3. Health care concerns of older adults
4. Nursing care of older adults
5. Serious mental illness across the lifespan
6. Psychological needs of patients with medical conditions
7. Nursing care for those who grieve
8. Nursing care at the end-of-life

Psychiatric Emergencies
1. Crisis and disaster
2. Suicide
3. Anger
4. Aggression
5. Violence
6. Older adult, child, and intimate abuse
7. Sexual assault

Methods of Assessment: Exams, case studies, discussion, group assignments, lecture, simulation, laboratory and clinical practice, and guest speakers.

Grades:
91-100 A
83-90 B
75-82 C
65-74 D
64 and below F
Required Textbooks:


Recommended Textbooks:


A current nursing drug handbook or medication card deck and care plan book.

A current diagnostic/laboratory test handbook and physical exam book.

*Academic honesty and integrity policy

*Center for Student Accommodations:

*Equal Opportunity Office

*PSU Syllabus Supplement
Request for Revision to Course
(Undergraduate Course Numbers through Course Number 699)

Department: Nursing  College: Arts and Sciences
3/3/14

Contact Person: Barbara McClaskey

Revision Effective: Fall 2016 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes  ☒ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is required in the upper division nursing major curriculum

Purpose/Justification for Revision to Course: The Bachelor of Science in Nursing Pre-Licensure BSN Curriculum is being revised to be in concert with national nursing education accreditation standards. The course revisions reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Existing Course:
Course Number: Nurs 482

Title of Course: Research in Nursing

Credit Hours: 2

Prerequisite: Successful completion of Level I courses or permission of instructor.

Course Description (as it appears in the current catalog): Introduction to research methods as a basis for investigation of nursing problems. Presents basic steps of the research process and includes critical evaluation of nursing studies. May be taken for honors.

Proposed Course:
Course Number: Nurs 482

Title of Course: Evidence-based Practice and Research

Credit Hours: 2

Prerequisite: Successful completion of: NURS 265 Health Promotion and Disease Prevention, NURS 320 Health Assessment, NURS 390 Pathophysiologic Bases of Nursing, NURS 322 Professional Nursing, and NURS 318 Nursing Fundamentals, Successful completion of or concurrent enrollment in NURS 442 Pharmacology in Nursing; NURS 410

Request for Revision to Course - Revised Summer 2013
Nursing the Adult Medical-Surgical Client; NURS 470 Nursing the Psychiatric/Mental Health Client; NURS 462 Nursing the Child and Family; NURS 405 Gerontological Nursing; NURS 452 Nursing the Childbearing Family; NURS 499 Concepts of Leadership in an Evolving Healthcare System.

Course Description (as it will appear in the next catalog): Introduction to research methods and evidence-based practice as a basis for providing high quality nursing care. Basic steps of the research process and factors in critical evaluation of research studies will be included. The course may be taken for Honors.
Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? ☒ Yes ☐ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 1/14 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
Date 1/14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date 1/14 Signature, Dean

☑ Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair

☑ Approved: Council for Teacher Education (if applicable)
Date ______ Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/14 Signature, Undergraduate Curriculum Committee Chair

☑ Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.
Pittsburg State University
Irene Ransom Bradley School of Nursing
Pre-Licensure Bachelor of Science in Nursing
NURS 482 Evidence-Based Practice and Research
Fall 2016

Instructor: Barbara McClaskey, PhD, APRN-CNS

Instructor Information and Office Hours:
University Professor, School of Nursing, Pittsburg State University
Phone: 620-235-4443 (office)
Email: bmcclaskey@pittstate.edu
Office Hours: 9-12 M through F

Course Delivery Method: Face-to-face format.

Credit Hours: 2 credit hours

Course Description:
Introduction to research methods and evidence-based practice as a basis for providing high quality nursing care. Basic steps of the research process and factors in critical evaluation of research studies will be included. The course may be taken for Honors.

Student Learning Outcomes:
Upon successful completion of this course, the student will be able to:
1. Demonstrate an understanding of the basic elements of the research process.
2. Describe different approaches to quantitative and qualitative research in nursing.
3. Distinguish the importance of advocating for the protection of human subjects in research.
4. Plan and discuss an evidence-based project proposal to improve an aspect of nursing care.
5. Develop skills in conducting a critique of a published research study.
6. Model behaviors of personal integrity and professional values as explicated in the ANA Code of Ethics and the PSU Irene Ransom Bradley School of Nursing Code of Conduct in all activities related to this course.

Course Prerequisites: Successful completion of: NURS 265 Health Promotion and Disease Prevention, NURS 320 Health Assessment, NURS 390 Pathophysiologic Bases of Nursing, NURS 322 Professional Nursing, and NURS 318 Nursing Fundamentals. Successful completion of or concurrent enrollment in NURS 442 Pharmacology in Nursing; NURS 410 Nursing the Adult Medical-Surgical Client; NURS 470 Nursing the Psychiatric/Mental Health Client; NURS 462 Nursing the Child and Family; NURS 405 Gerontological Nursing; NURS 452 Nursing the Childbearing Family; NURS 499 Concepts of Leadership in an Evolving Healthcare System.
Content to be Covered in Course:
Components of the research process.
Differences in quantitative and qualitative research and methods of each.
Ethics of research
Evidence-based research

Methods of Assessment:
Active listening and participation in discussions, examinations, class activities, critiques, evidence-based project, and class presentation.

Grades:
91-100 A
83-90 B
75-82 C
65-74 D
64 and below F

Required Textbooks:

Recommended Textbooks:
None

*Academic honesty and integrity policy
http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot

*Center for Student Accommodations:
http://www.pittstate.edu/office/center-for-student-accommodation/index.dot

*Equal Opportunity Office
http://www.pittstate.edu/office/eoaa/

*PSU Syllabus Supplement
http://www.pittstate.edu/office/registrar/syllabus-supplement.dot
Department: Nursing  College: College of Arts and Sciences
Date: 3/3/14

Contact Person: Judy Coltharp  ☑ Faculty member  ☐ Chair

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes  ☑ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is required in the upper division nursing major curriculum.

Proposed Course:
Course Number: NURS 499

Title of Course: Concepts of Leadership in an Evolving Healthcare System

Credit Hours: 4

Date first offered: Fall 2016  ☑ Fall  ☐ Spring  ☐ Summer
(Semester/Year) (check all that apply)

Prerequisite: Successful completion of: NURS 265 Health Promotion and Disease Prevention, NURS 320 Health Assessment, NURS 390 Pathophysiologic Bases of Nursing, NURS 322 Professional Nursing, and NURS 318 Nursing Fundamentals. Successful completion of or concurrent enrollment in NURS 442 Pharmacology in Nursing; NURS 410 Nursing the Adult Medical-Surgical Client; NURS 470 Nursing the Psychiatric/Mental Health Client; NURS 462 Nursing the Child and Family; NURS 405 Gerontological Nursing; NURS 452 Nursing the Childbearing Family; NURS 482 Evidence-Based Practice and Research.

Course Description (as it will appear in the next catalog): Exploration of concepts of leadership and their application to current and future practice in the healthcare environment; informatics and healthcare policy. Developing decision making, time management, and delegation and prioritization skills for application in management of nursing care. This course may be taken for Honors.

Purpose/Justification for Proposed Course: The Bachelor of Science in Nursing Pre-Licensure curriculum is being revised with select new courses being added in concert with national nursing education accreditation standards. The new courses reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
Upon successful completion of this course, the student will be able to:
1. Identify theories and content from the sciences, arts, humanities, nursing and other disciplines that influence nursing leadership in healthcare delivery and healthcare delivery models.
2. Demonstrate individual, organizational and system leadership in the provision of safe, high quality patient care.
3. Describe the nurse leader’s role in the application of a variety of information systems and patient care technologies.
4. Discuss healthcare policy, finance and regulatory processes as they impact individuals, families, groups, communities, and populations.

5. Analyze intraprofessional and interprofessional communication and collaboration for improving healthcare delivery.

6. Model behaviors of personal integrity and professional values as explicated in the ANA Code of Ethics and the PSU Irene Ransom Bradley School of Nursing Code of Conduct in delegating to and supervising other members of the healthcare team and in all activities related to this course.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

Student achievement of learning outcomes will be assessed through exams, in class and out of class assignments and activities, simulations and projects.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes  ☒ No  If “yes,” please realize that it will need to gain approval of the President’s Council.
   Please give the rationale for additional student fees:

3. Is this course to be considered for General Education? ☐ Yes  ☒ No
   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data
   that will be collected to measure these goals:
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☐ Yes  ☒ No
   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors? ☒ Yes  ☐ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date: [Signature, Department Chairperson]

☑ Approved: College Curriculum Committee
Date: [Signature, College Curriculum Committee Chair]

☑ Approved: Dean of College
Date: [Signature, Dean]

☐ Approved: General Education Committee (if applicable)
Date: [Signature, General Education Committee Chair]

☐ Approved: Council for Teacher Education (if applicable)
Date: [Signature, Council for Teacher Education Chair]

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date: [Signature, Undergraduate Curriculum Committee Chair]

☐ Approved: Faculty Senate
Date: [Signature, Recording Secretary, Faculty Senate]

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for New Course: Revised Summer 2013
Pittsburg State University
Irene Ransom Bradley School of Nursing
Pre-Licensure Bachelor of Science in Nursing
NURS 499 Concepts of Leadership in an Evolving Healthcare System
Fall 2016

Instructors: Judy Coltharp and Kristi Frisbee

Instructor Information and Office Hours:
Judy Coltharp, RN, MSN, APRN
Instructor, School of Nursing, Pittsburg State University
Phone: 620-235-4437
e-mail: jcoltharp@pittstate.edu
Office Hours:
Monday – Wednesday – Friday 10:00 am – 12:00 pm
Tuesday – Thursday 2:00 pm – 4:00 pm

Kristi Frisbee, DNP, RN
Assistant Professor, School of Nursing, Pittsburg State University
Phone: 620-235-4434
e-mail: kfrisbee@pittstate.edu
Office Hours:
Monday – Wednesday – Friday 10:00 am – 12:00 pm
Tuesday – Thursday 2:00 pm – 4:00 pm

Course Delivery Method: Face-to-face

Credit Hours: 4 credit hours

Course Description: Exploration of concepts of leadership and their application to current and future practice in the healthcare environment; informatics and healthcare policy.
Developing decision making, time management, and delegation and prioritization skills for application in management of nursing care. This course may be taken for Honors.

Student Learning Outcomes: Upon successful completion of this course, the student will be able to:
1. Identify theories and content from the sciences, arts, humanities, nursing and other disciplines that influence nursing leadership in healthcare delivery and healthcare delivery models.
2. Demonstrate individual, organizational and system leadership in the provision of safe, high quality patient care.
3. Describe the nurse leader's role in the application of a variety of information systems and patient care technologies.
4. Discuss healthcare policy, finance and regulatory processes as they impact individuals, families, groups, communities, and populations.
5. Analyze intraprofessional and interprofessional communication and collaboration for improving healthcare delivery.

6. Model behaviors of personal integrity and professional values as explicated in the ANA Code of Ethics and the PSU Irene Ransom Bradley School of Nursing Code of Conduct in delegating to and supervising other members of the healthcare team and in all activities related to this course.

Course Prerequisites: Successful completion of: NURS 265 Health Promotion and Disease Prevention, NURS 320 Health Assessment, NURS 390 Pathophysiological Bases of Nursing, NURS 322 Professional Nursing, and NURS 318 Nursing Fundamentals. Successful completion of or concurrent enrollment in NURS 442 Pharmacology in Nursing; NURS 410 Nursing the Adult Medical-Surgical Client; NURS 470 Nursing the Psychiatric/Mental Health Client; NURS 462 Nursing the Child and Family; NURS 405 Gerontological Nursing; NURS 452 Nursing the Childbearing Family; NURS 482 Evidence-Based Practice and Research.

Content to be Covered in Course: Decision making, problem solving, critical thinking, classical views of leadership and management, 21st century thinking about leadership and management, ethical issues, legal and legislative issues, advocacy, strategic and operational planning, planned change, time management, fiscal planning, career development, organizational structure, power, organizing patient care, quality control, performance appraisal, problem employees, creating a motivating climate in healthcare, communication, delegation, managing conflict, collective bargaining, unionization, employment laws, informatics, healthcare policy and emerging leadership topics.

Methods of Assessment: Student achievement of learning outcomes will be assessed through exams, in class and out of class assignments and activities, simulations and projects.

Grades:
91-100 A
83-90 B
75-82 C
65-74 D
64 and below F

Required Textbooks:

Recommended Textbooks: None

*Academic honesty and integrity policy
http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot

*Center for Student Accommodations:
http://www.pittstate.edu/office/center-for-student-accommodations/index.dot
*Equal Opportunity Office
http://www.pittstate.edu/office/eoa*

*PSU Syllabus Supplement*
http://www.pittstate.edu/office/Registrar/syllabus-supplement.dot
Request for Revision to Course
(Undergraduate Course Numbers through Course Number 699)

Department: Nursing    College: Arts and Sciences

3/3/14

Submission Date: 

Contact Person: Dr. Jan Schiefelbein

Revision Effective: Spring 2017 (Semester/Year)

Offered: (check all that apply)

- [ ] Fall
- [x] Spring
- [ ] Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
- [ ] Yes
- [x] No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course is required in the upper division nursing major curriculum.

Purpose/Justification for Revision to Course: The Bachelor of Science in Nursing Pre-Licensure BSN curriculum is being revised to be in concert with national nursing education accreditation standards. The course revisions reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Existing Course:
Course Number: NURS 502

Title of Course: Community Nursing

Credit Hours: 4

Prerequisite: Level I and Level II or permission of instructor

Current CPR certification

Course Description (as it appears in the current catalog): Lecture two hours and clinical experiences six hours per week. Concepts of nursing and public health applied to promoting health of families and other population aggregates, and assessing health states and resources available to specific populations. Includes facilitation of adaptive responses of populations experiencing situations of varying complexity. Clinical experiences take place in selected community settings. Prerequisite: Successful completion of Level II nursing courses or special permission. May be taken for honors.

Proposed Course:
Course Number: NURS 502

Title of Course: Community Health Nursing

Credit Hours: 5

Request for Revision to Course Revised Summer 2013
Prerequisite: Successful completion of NURS 442 Pharmacology in Nursing; NURS 410 Nursing the Adult Medical-Surgical Client; NURS 470 Nursing the Psychiatric/Mental Health Client; NURS 462 Nursing the Child and Family; NURS 405 Gerontological Nursing; NURS 452 Nursing the Childbearing Family; NURS 482 Evidence-Based Practice and Research; NURS 499 Concepts of Leadership in an Evolving Healthcare System. Concurrent enrollment of NURS 525 Advanced Care of the Medical-Surgical Client; NURS 600 Transitions in Nursing Practice.

Course Description (as it will appear in the next catalog): Concepts of nursing and public health applied to promoting health of families and other population aggregates, and assessing health states and resources available to specific populations. Clinical experiences takes place in selected community settings. May be taken for honors.
Additional Questions

1. Is this course to be considered for General Education? □ Yes  ☒ No

   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? □ Yes  ☒ No

   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? ☒ Yes  □ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date: 9/11/14
   Signature, Department Chairperson

☑ Approved: College Curriculum Committee
   Date: 11/11/14
   Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
   Date: 11/14/14
   Signature, Dean

☐ Approved: General Education Committee (if applicable)
   Date: __/__/__
   Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
   Date: __/__/__
   Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date: 4/28/14
   Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
   Date: __/__/__
   Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pittsburg State University
Irene Ransom Bradley School of Nursing
Pre-Licensure Bachelor of Science in Nursing
NURS 502 Community Health Nursing
Spring 2017

Instructor: Janis Schiefelbein RN, PhD

Instructor Information and Office Hours:
Office: 620-235-4441
Cell-phone: 620-249-2074
E-mail: jschiefe@pittstate.edu
Office Hours: Monday, Wednesday and Friday 8:00am – 12:00pm
Additional times by appointment

Course Delivery Method: Face-to-face

Credit Hours: 5 credit hours (3 hours theory and 2 hours clinical)
Five (5) Credit Hours = 3 credit hours theory and 2 credit hours of clinical. Clinical contact is figured on a 3:1 ratio for a total of 96 hours required.

Course Description:
Concepts of nursing and public health applied to promoting health of families and other population aggregates, and assessing health states and resources available to specific populations. Clinical experiences takes place in selected community settings. May be taken for honors.

Student Learning Outcomes:
Upon successful completion of the course, students will be able to:

1. Utilize selected theories and content from the community/public health, sciences, humanities and nursing to promote health and disease prevention in the community.
2. Implement community/public health nursing interventions including health education, health maintenance activities, health restoration, coordination of health care, management and evaluation of needs, problems, and care of individuals, families and aggregates within communities.
3. Discuss historical, political, social, economic, legal and ethical aspects of health care for community/public health nurses practicing in communities.
4. Develop teaching-learning principles applicable to the promotion of health of individuals, families, groups and populations in communities.
5. Utilize the nursing process in assessment, planning, implementation and evaluation the health of individuals, families, aggregates and populations in communities.
6. Collaborate and consult with other health care providers and support systems for improvement of health outcomes for individuals, families, and aggregates in communities.
7. Demonstrate knowledge of community resources and the process for referring clients for assistance in communities.

8. Analyze landmark health care legislation, health care economics and the health care system’s influence on the health and well-being of populations and communities.

9. Apply leadership principles in collaboration with other health care providers, professional and citizen groups in community settings.

10. Identify the cultural aspects of nursing practice in the community for culturally diverse individuals, families, groups and communities.

11. Discuss the impact of disasters, bioterrorism and the environment on the health and well-being of communities.

12. Utilize the principles of epidemiology and evidence-based practice to explain disease and health patterns in communities.

13. Describe the assessment, planning, implementation and evaluation of health promotion and disease prevention in the care of selected populations in specialized setting in the community.

14. Model behaviors of personal integrity and professional values as explicated in the ANA Code of Ethics and the PSU Irene Ransom Bradley School of Nursing Code of Conduct in all activities related to this course.

Course Prerequisites: Successful completion of NURS 442 Pharmacology in Nursing; NURS 410 Nursing the Adult Medical-Surgical Client; NURS 470 Nursing the Psychiatric/Mental Health Client; NURS 462 Nursing the Child and Family; NURS 405 Gerontological Nursing; NURS 452 Nursing the Childbearing Family; NURS 482 Evidence-Based Practice and Research; NURS 499 Concepts of Leadership in an Evolving Healthcare System. Concurrent enrollment of NURS 525 Advanced Care of the Medical-Surgical Client; NURS 600 Transitions in Nursing Practice.

Content to be Covered in Course:
- Introduction to community/public health nursing and historical factors effecting community health
- Epidemiology principles
- Assessment, planning, implementation, and evaluation of health problems in the community
- Health education with populations in communities
- Health care systems, economics of health care, policy, politics, and legislation effecting community health
- Environmental health and the effect on individuals, families and communities
- Globalization and international health issues
- Health of aggregates in the community including children, elderly and families
- Vulnerable populations, rural and migrant health, populations affected by disabilities, homeless populations
- Population health problems including communicable diseases, sexually transmitted infections, violence, natural and man-made disasters and bioterrorism
- Community health settings including school, occupational, correctional, faith, home health and hospice

Methods of Assessment:
- Exams
- Community Assessment
- Population Teaching Project
- Assessment and evaluation of an elected community board meeting
- Simulations
- Class activities
- Participation in community clinical experiences

Grades:
- 91-100 A
- 83-90 B
- 75-82 C
- 65-74 D
- 64 and below F

Required Textbooks:

*RN Community Health Nursing* (6.0 ed.). Assessment Technologies Institute, LLC.

Recommended Textbooks: None

*Academic honesty and integrity policy*
[http://www.pittstate.edu/office/center-for-student-accommodations/index.dot](http://www.pittstate.edu/office/center-for-student-accommodations/index.dot)

*Center for Student Accommodations:*
[http://www.pittstate.edu/office/center-for-student-accommodations/index.dot](http://www.pittstate.edu/office/center-for-student-accommodations/index.dot)

*Equal Opportunity Office*
[http://www.pittstate.edu/office/eoaa/](http://www.pittstate.edu/office/eoaa/)

*PSU Syllabus Supplement*
[http://www.pittstate.edu/office/registrar/syllabus-supplement.dot](http://www.pittstate.edu/office/registrar/syllabus-supplement.dot)
Request for Revision to Course
(Undergraduate Course Numbers through Course Number 695)

Department: Nursing  College: Arts & Sciences
Contact Person: Jennifer Harris  Faculty member  Chair
Revision Effective: Spring/2017 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes  ☒ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course is required in the upper division nursing major curriculum.

Purpose/Justification for Revision to Course: The Bachelor of Science in Nursing Pre-Licensure BSN curriculum is being revised to be in concert with national nursing education accreditation standards. The course revisions reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Existing Course:
Course Number: NURS 525

Title of Course: Advanced Medical-Surgical Nursing of the Adult Client

Credit Hours: 6

Prerequisite: Level I and Level II Nursing courses must be completed and passed; all general education & nursing prerequisites in student file documenting completion of those courses.

Course Description (as it appears in the current catalog): NURS 525, Advanced Medical Surgical Nursing of the Adult Client. 6 hours. Lecture four hours and clinical laboratory six hours per week. Focuses on the nursing process to facilitate adaptive human responses of adults with complex/multiple medical-surgical problems in a variety of settings. May be taken for Honors.

Proposed Course:
Course Number: NURS 525

Title of Course: Advanced Care of the Medical-Surgical Client

Credit Hours: 6

Prerequisite: Successful completion of NURS 442 Pharmacology in Nursing; NURS 410 Nursing the Adult Medical-Surgical Client; NURS 470 Nursing the Psychiatric/Mental Health Client; NURS 462 Nursing the Child and Family; NURS 405
Gerontological Nursing: NURS 452 Nursing the Childbearing Family; NURS 482 Evidence-Based Practice and Research; NURS 499 Concepts of Leadership in an Evolving Healthcare System. Concurrent enrollment of NURS 502 Community Health Nursing; NURS 600 Transitions in Nursing Practice.

Course Description (as it will appear in the next catalog): Focuses on client-centered care to optimize human responses of adults with complex/multiple health problems in a variety of environments. May be taken for Honors.
Additional Questions

1. Is this course to be considered for General Education? □ Yes  ☒ No

If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? □ Yes  ☒ No

If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors?  ☒ Yes  □ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date 3-3-19 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
   Date 4-1-19 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
   Date 4-1-19 Signature, Dean

☐ Approved: General Education Committee (if applicable)
   Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
   Date ______ Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date 4-2-19 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
   Date ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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Instructor(s): Jennifer Harris, MSN, APRN
Anna Beth Gilmore, MSN, APRN
Donnie Shull, MSN, APRN

Instructor(s) Information and Office Hours:
Jennifer Harris, MSN, APRN
Office #106 McPherson Hall
Phone: 620-235-4447
E-Mail: iharris@pittstate.edu
Office Hours: Monday 9:00 – 1:00, Wednesday 9:00 – 1:00, Friday 10:00 – 12:00

Anna Beth Gilmore, MSN, APRN
Office #111 McPherson Hall
Phone: 620-235-4444
E-Mail: agilmore@pittstate.edu
Office Hours: Monday 12:00-4:00, Tuesday 1:00-3:00, Thursday 11:00-3:00,

Donnie Shull, MSN, APRN
Office #123 McPherson Hall
Phone: 620-235-4847
E-Mail: dshull@pittstate.edu
Office Hours: Monday 8:00-12:00, Wednesday 8:00-12:00, Thursday 8:00-10:00

Course Delivery Method: The theory content in this course is delivered in a face-to-face format. Clinical experience takes place in selected hospitals, offices, Health Simulation Center/Learning Resources Center, and/or community settings during the clinical rotation.

Credit Hours: 6 credit hours
Six (6) Credit Hours = 4 credit hours of theory and 2 credit hours of clinical.
Clinical contact is figured on a 3:1 ratio. Therefore, an equivalent of 16 hours of clinical per week in a 14 week rotation or 96 hours is required.

Course Description: Focuses on client-centered care to optimize human responses of adults with complex/multiple health problems in a variety of environments. May be taken for Honors.
Student Learning Outcomes:
Upon completion of this course, the student will be able to:

1. Integrate theories and content from all disciplines to enhance the practice of nursing and provide safe, high quality patient care.
2. Demonstrate leadership in coordination and collaboration with intra- and inter-professionals of the healthcare team to improve health outcomes.
3. Integrate research to improve evidence-based nursing practice and delivery of health care.
4. Demonstrate skills in the use of patient care technologies and information systems that reflect nursing's distinctive contribution to patient outcomes.
5. Formulate safety, health promotion, education and disease prevention strategies to promote health and manage illness.
6. Demonstrate professional standards of moral, ethical and legal conduct.
7. Model behaviors of personal integrity and professional values as explicated in the ANA Code of Ethics and the PSU Irene Ransom Bradley School of Nursing Code of Conduct in all activities related to this course.

Course Prerequisites:
Successful completion of NURS 442 Pharmacology in Nursing; NURS 410 Nursing the Adult Medical-Surgical Client; NURS 470 Nursing the Psychiatric/Mental Health Client; NURS 462 Nursing the Child and Family; NURS 405 Gerontological Nursing; NURS 452 Nursing the Childbearing Family; NURS 482 Evidence-Based Practice and Research; NURS 499 Concepts of Leadership in an Evolving Healthcare System. Concurrent enrollment of NURS 502 Community Health Nursing; NURS 600 Transitions in Nursing Practice.

Content to be covered in Course:
1. Nursing Role with Critically Ill Patients and Their Families
2. Dysrhythmias and Cardiac Monitoring: Drug Calculations
3. Antidysrhythmic and Vasoactive Medications; Congestive Heart Failure; Shock
4. Hemodynamic Monitoring, Defibrillation, Automatic Implantable Cardioverter Defibrillators
5. Arterial Blood Gases
6. Coronary Artery Disease, Angina, Myocardial Infarction
7. Revascularization, Heart Surgery (CABG); Valvular Heart Disease; Abdominal Aortic Aneurysm, Femoral Popliteal Bypass, Peripheral Artery Disease
8. Thyroid (hypo & hyper), Parathyroid, Adrenal, Addison’s Disease, Cushing’s, Myasthenia Gravis, Guillain Barre, Bell’s Palsy, Trigeminal Neuralgia
9. Diabetes Insipidus, SIADH, Pheochromocytoma
10. Acute Respiratory Distress Syndrome, Respiratory Failure, Ventilators; Cancer of the Larynx, Chest Trauma, Chest Surgery
11. Head Trauma, Brain Tumor, Increased Intracranial Pressure, Craniotomy
12. Spinal Cord Injury; Cirrhosis, Hepatic Failure
13. Heparin Protocol, PT, PTT, INR; Pancreatitis, GI Bleeding
14. Fluid and Electrolyte Imbalance, Acute Kidney Injury; Renal Dialysis (hemo & peritoneal)
15. Organ Transplantation, Organ Donation
16. HIV
17. Multiple Trauma
18. Multiple Organ Dysfunction Syndrome, Disseminated Intravascular Coagulation; Mock Code Blue

Methods of Assessment:
Unit exams and final exam, quizzes, ATI testing, simulation and learning activities.

Grades:
91-100 A
83-90 B
75-82 C
65-74 D
64 and below F

Required Textbooks:


Recommended Textbooks:


*Academic honesty and integrity policy*
http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.do

*Center for Student Accommodations:*
http://www.pittstate.edu/offices/center-for-student-accommodations/index.do

*Equal Opportunity Office*
http://www.pittstate.edu/office/eosa/
Department: Nursing  College: College of Arts and Sciences

Contact Person: Judy Coltharp

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes  ☑ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course is required in the upper division nursing major curriculum.

Proposed Course:
Course Number: NURS 600

Title of Course: Transitions in Nursing Practice

Credit Hours: 2

Date first offered: Spring 2017  ☑ Fall  ☑ Spring  ☐ Summer

Prerequisite: Concurrent enrollment or satisfactory completion of:
NURS 442 Pharmacology
NURS 410 Nursing the Medical-Surgical Client
NURS 470 Nursing the Psychiatric/Mental Health Client
NURS 452 Nursing the Childbearing Family
NURS 462 Nursing the Child and Family
NURS 405 Gerontological Nursing
NURS 482 Evidence Based Practice and Research
NURS 525 Advanced Medical Surgical Nursing
NURS 502 Community Health Nursing
NURS 499 Concepts of Leadership in an Evolving Healthcare System

Course Description (as it will appear in the next catalog): A capstone experience establishing readiness for professional nursing practice and competency for licensure.

Purpose/Justification for Proposed Course: The Bachelor of Science in Nursing Pre-Licensure curriculum is being revised with select new courses being added in concert with national nursing education accreditation standards. The new courses reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
Upon successful completion of this course, the student will be able to:
1. Integrate theories and content from the sciences, arts, humanities, nursing and other disciplines to enhance the practice of nursing.
2. Demonstrate individual, organizational and system leadership in the provision of safe, high quality patient care.
3. Evaluate research to improve evidence-based nursing practice.
4. Demonstrate the application of a variety of information systems and patient care technologies.
5. Discuss healthcare policy, finance and regulatory processes as they impact individuals, families, groups, communities and populations.
6. Determine intra-professional and inter-professional communication and collaboration for improving health outcomes.
7. Develop safety, health promotion, education, and disease prevention strategies to optimize health across the lifespan in a variety of environments.
8. Model behaviors of personal integrity and professional values.
9. Illustrate competent baccalaureate generalist nursing practice.
10. Model behaviors of personal integrity and professional values as explicated in the ANA Code of Ethics and the PSU Irene Ransom Bradley School of Nursing Code of Conduct in all activities related to this course.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

ATI RN Predictor; Critical Thinking Exit Exam; Ten, one page, type written, essay’s addressing each of the nine program objectives and how objectives have been met; Journal; Participation in all required teaching-learning activities.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes  ☒ No  If “yes,” please realize that it will need to gain approval of the President’s Council.
   Please give the rationale for additional student fees:

3. Is this course to be considered for General Education? ☐ Yes  ☒ No
   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☐ Yes  ☒ No
   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors? ☐ Yes  ☒ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   none
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
  Date: 2-7-14 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
  Date: 1-11-14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
  Date: 4-1-14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
  Date: ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
  Date: ______ Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
  Date: 4-23-14 Signature, Undergraduate Curriculum Committee Chair

☑ Approved: Faculty Senate
  Date: ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.
Pittsburg State University
Irene Ransom Bradley School of Nursing
Pre-Licensure Bachelor of Science in Nursing
NURS 600 Transitions in Nursing Practice
Spring 2017

Instructor(s):
  Mary Carol Pomatto, EdD, APRN, CNS
  Judy Coltharp, RN, MSN, APRN

Instructor(s) Information and Office Hours:
  Mary Carol Pomatto, EdD, APRN, CNS
  Office: #102
  Email: mpomatto@pittstate.edu
  Phone: 620-235-4431 (office) 620-230-9888 (cell)
  Office hours: Monday-Friday 8:00am-4:30pm

  Judy Coltharp, RN, MSN, APRN
  Office: #114
  Email: jcoltharp@pittstate.edu
  Phone: 620-235-4437 (office) 620-704-2241 (cell)
  Office hours: 9:00am-12am Monday and Friday
                1:00pm-4:00pm on Thursday

Course Delivery Method: Face-to-face

Credit Hours: 2 credit hours

Course Description:
A capstone experience establishing readiness for professional nursing practice and competency for licensure.

Student Learning Outcomes:
Upon successful completion of this course, the student will be able to:

  1. Integrate theories and content from the sciences, arts, humanities, nursing and other disciplines to enhance the practice of nursing.
  2. Demonstrate individual, organizational and system leadership in the provision of safe, high quality patient care.
  3. Evaluate research to improve evidence-based nursing practice.
  4. Demonstrate the application of a variety of information systems and patient care technologies.
  5. Discuss healthcare policy, finance and regulatory processes as they impact individuals, families, groups, communities and populations.
  6. Determine intra-professional and inter-professional communication and collaboration for improving health outcomes.
7. Develop safety, health promotion, education, and disease prevention strategies to optimize health across the lifespan in a variety of environments.
8. Model behaviors of personal integrity and professional values.
9. Illustrate competent baccalaureate generalist nursing practice.
10. Model behaviors of personal integrity and professional values as explicated in the ANA Code of Ethics and the PSU Irene Ransom Bradley School of Nursing Code of Conduct in all activities related to this course.

**Course Prerequisites:** Successful completion of NURS 442 Pharmacology in Nursing; NURS 410 Nursing the Adult Medical-Surgical Client; NURS 470 Nursing the Psychiatric/Mental Health Client; NURS 462 Nursing the Child and Family; NURS 405 Gerontological Nursing; NURS 452 Nursing the Childbearing Family; NURS 482 Evidence-Based Practice and Research; NURS 499 Concepts of Leadership in an Evolving Healthcare System. Concurrent enrollment of NURS 502 Community Health Nursing; NURS 525 Advanced Care of the Medical-Surgical Client.

**Content to be Covered in Course:**
Theoretical and clinical integration of all BSN program outcomes

**Methods of Assessment:**
ATI RN Predator, Critical Thinking Exit Exam, 10-one page, type written, essays addressing each of the nine program objectives and how objectives have been met, journal, and participation in all required teaching-learning activities

**Grades:**
Pass/Fail

**Required Textbooks:** None

**Recommended Textbooks:** BSN program resources and required textbooks

**Academic honesty and integrity policy**
http://www.psu.edu/academics/current-students/policies/academic-honesty-and-integrity/index.cfm

**Center for Student Accommodations:**
http://www.psu.edu/centerforstudentaccommodations/index.cfm

**Equal Opportunity Office**
http://www.psu.edu/eoindex.cfm

**PSU Syllabus Supplement**
http://www.psu.edu/registrar/psu-syllabus-supplement.cfm
Request for Revision to Course
(Undergraduate Course Numbers through Course Number 699)

Department: School of Nursing  College: Arts & Sciences
Date: 3/3/14

Contact Person: Judy Coltharp  ☑ Faculty member  ☐ Chair

Revision Effective: Spring/2017 (Semester/Year)

Offered: [check all that apply]
☐ Fall  ☑ Spring  ☐ Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes  ☑ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is required in the upper division nursing curriculum.

Purpose/Justification for Revision to Course: The Bachelor of Science in Nursing Pre-Licensure BSN Curriculum is being revised to be in concert with national nursing education accreditation standards. The course revisions reflect changes that were provided through input and feedback, students, advisory board, and stakeholders.

Existing Course:
Course Number: NURS 599
Title of Course: Internship in Nursing
Credit Hours: 1

Prerequisite: Successful completion of all other nursing courses.

Course Description (as it appears in the current catalog): A clinical experiences capstone course in selected acute care settings, with emphasis on assuming the role of a professional nurse, managing care for a group of clients, and synthesizing nursing knowledge. Students practice clinical skills while working with clinical mentors under the direction of faculty. Pass-fail only.

Proposed Course:
Course Number: NURS 601
Title of Course: Internship in Nursing Practice
Credit Hours: 1

Prerequisite: Successful completion of:
NURS 265 Health Promotions and Disease Prevention
NURS 318 Nursing Fundamentals
NURS 320 Health Assessment
NURS 322 Professional Nursing
NURS 390 Pathophysiology
NURS 405 Gerontological Nursing
NURS 410 Nursing the Medical-Surgical Client
NURS 442 Pharmacology
NURS 452 Nursing the Childbearing Family
NURS 462 Nursing the Child and Family
NURS 470 Nursing the Psychiatric/Mental Health Client
NURS 482 Evidence Based Practice and Research
NURS 499 Concepts of Leadership in an Evolving Healthcare System
NURS 502 Community Nursing
NURS 525 Advanced Medical Surgical Nursing of the Adult Client
NURS 600 Transitions in Nursing Practice

Course Description (as it will appear in the next catalog): A clinical experiences capstone course in primarily acute care settings, with emphasis on assuming the role of the professional nurse, managing care for a group of clients, and synthesizing nursing knowledge. Students practice clinical skills while working with clinical mentors under the direction of faculty.
Additional Questions

1. Is this course to be considered for General Education? ☐ Yes  ☑ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes  ☑ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? ☐ Yes  ☑ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/27/14 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
Date 4/11/14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date 4/11/14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date ______ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/14/14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.
Pittsburg State University  
Irene Ransom Bradley School of Nursing  
Pre-Licensure Bachelor of Science in Nursing  
NURS 601 Internship in Nursing Practice  
Spring 2017

Instructor(s):  
Mary Carol Pomatto, EdD, APRN, CNS  
Judy Coltharp, RN, MSN, APRN

Instructor(s) Information and Office Hours:  
Mary Carol Pomatto, EdD, APRN, CNS  
Office: #107  
Email: mnpomatto@pittstate.edu  
Phone: 620-235-4431 (office) 620-230-9888 (cell)  
Office hours: Monday-Friday 8:00am-4:30pm

Judy Coltharp, RN, MSN, APRN  
Office: #114  
Email: jcoltharp@pittstate.edu  
Phone: 620-235-4437 (office) 620-704-2241 (cell)  
Office hours: 9:00am-12am Monday and Friday, 1:00pm-4:00pm on Thursday

Course Delivery Method: Participation in clinical experiences

Credit Hours: 1 credit hour of clinical for a total of 48 clock hours.

Course Description:  
A clinical experiences capstone course in primarily acute care settings, with emphasis on assuming the role of the professional nurse, managing care for a group of clients, and synthesizing nursing knowledge. Students practice clinical skills while working with clinical mentors under the direction of faculty.

Student Learning Outcomes:  
Upon successful completion of the course, the student will be able to:  
1. Integrate theories and content from the sciences, arts, humanities, nursing and other disciplines to enhance the practice of nursing.  
2. Demonstrate individual, organizational and system leadership in the provision of safe, high quality patient care.  
3. Evaluate research to improve evidence-based nursing practice.  
4. Demonstrate the application of a variety of information systems and patient care technologies.  
5. Discuss healthcare policy, finance and regulatory processes as they impact individuals, families, groups, communities and populations.  
6. Determine intraprofessional and interprofessional communication and collaboration for improving health outcomes.
7. Develop safety, health promotion, education, and disease prevention strategies to optimize health across the lifespan in a variety of environments.
8. Model behaviors of personal integrity and professional values.
9. Illustrate competent baccalaureate generalist nursing practice.

Course Prerequisites:
Successful completion of:
- NURS 265 Health Promotions and Disease Prevention
- NURS 318 Nursing Fundamentals
- NURS 320 Health Assessment
- NURS 322 Professional Nursing
- NURS 390 Pathophysiology
- NURS 405 Gerontological Nursing
- NURS 410 Nursing the Medical-Surgical Client
- NURS 442 Pharmacology
- NURS 452 Nursing the Childbearing Family
- NURS 462 Nursing the Child and Family
- NURS 470 Nursing the Psychiatric/Mental Health Client
- NURS 482 Evidence Based Practice and Research
- NURS 499 Concepts of Leadership in an Evolving Healthcare System
- NURS 502 Community Nursing
- NURS 525 Advanced Medical Surgical Nursing of the Adult Client
- NURS 600 Transitions in Nursing Practice

Content to be Covered in Course:
Clinical integration of all BSN program outcomes

Methods of Assessment:
Students will be evaluated on attendance, professional conduct, preparation for and participation in course experiences, core competencies, completion of the KSBN Nursing Licensure and Regulation Workshop for Graduates Seminar (as required by the Kansas State Board of Nursing), completion of Exit Interview and other required competencies and demonstration of achievement of program outcomes.

The following is a list of evaluation forms the student will be required to complete and submit:
- Faculty/Mentor Evaluation of Student
- Student Self Evaluation
- Student Evaluation of Mentor

Clinical faculty will complete and submit the following evaluation for their assigned clinical site:
- Criteria for Evaluation of Agency and Internship Experience

Grades:
Pass/Fail

Required Textbooks: None
Recommended Textbooks: BSN program resources and required textbooks

*Academic honesty and integrity policy
http://www.mctc.edu/curr/regist/academic-honesty-policy.html

*Center for Student Accommodations:
http://www.mctc.edu/regist/center-for-student-accommodations.html

*Equal Opportunity Office
http://www.mctc.edu/regist/eoe/

*PSU Syllabus Supplement
http://www.mctc.edu/regist/psu-syllabus-supplement.html
Request for Revision to Curriculum

Revision for:  ☑ Major    ☐ Minor    ☐ Emphasis    ☐ Certificate

Department: Nursing    College: Arts and Sciences

Submission Date: 3/7/14    Revision Effective: Fall, 2015

Contact Person: Mary Carol Pematto    Faculty member  ☑ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Science in Nursing, RN to BSN Track

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: The Bachelor of Science in Nursing is being revised with select new courses being added in concert with national nursing education accreditation standards. The new courses and course revisions reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Rationale for Change (include changes to curriculum objectives):

Pittsburg State University Irene Ransom Bradley School of Nursing

Mission and Governance

Mission Statement
The School of Nursing prepares graduates to demonstrate excellence in practice, to meet regulatory requirements for practice, to assume leadership roles and to engage in learning as a lifelong process. The programs of the School of Nursing reflect the university mission of teaching, scholarship and service, with teaching-learning as the primary focus. Recognizing the unique characteristics and needs of our diverse, primarily rural setting, the programs of the School of Nursing prepare graduates to provide nursing care to individuals, families, groups, communities, and populations in a variety of settings. The baccalaureate nursing curriculum builds upon a foundation of the arts, sciences and humanities and provides a base for graduate study. The graduate curriculum builds upon the competencies of baccalaureate nursing and focuses on advanced nursing roles.

Vision Statement
In collaboration with health care systems, educational institutions, and communities-of-interest, the School of Nursing assumes the leadership role in pursuit of excellence in nursing through education of undergraduate and graduate students.

Mission Elements

Teaching
Teaching is a partnership in which faculty facilitates student learning. The goal is to create an environment that encourages student participation in the process of inquiry and discovery. Strategies for success include but are not limited to recognition of individual learner styles, coaching-mentoring, use of technology, and interactive communication of information. The outcome of teaching is the procurement and synthesis of knowledge.

Learning
Learning is a complex, mutual process of growth and development identified by changes in the behavior of the learner. It is the art or process of acquiring knowledge, skills and values by means of study, instruction, observation, interaction, practice and experience. As an active internal process, learning involves cognitive, psychomotor and affective aspects of human behavior. Learning is a lifelong growth process that facilitates the development of human potential. Learners accept responsibility for learning and seek opportunities to increase knowledge, skills and clinical competencies.

Request for Revision to Curriculum- Major or Minor/Emphasis/Certificate- Revised Summer 2013
Teaching-Learning

Teaching-learning in nursing education is the process by which faculty and students collaborate to achieve educational goals. Teaching-learning is a reciprocal process involving the exchange of information that occurs between students and faculty. The process fosters intellectual, social and emotional growth of both teacher and student. When learning occurs, there is measurable evidence that the student has acquired knowledge and demonstrates appropriate clinical competencies and skills.

Scholarship

Scholarship in nursing education encourages activities and inquiries that advance teaching, research and practice of nursing. Faculty guides students and encourages application of evidence-based research in the provision of safe, high quality patient care. Faculty collaborates with students in research, publications, presentations and other creative endeavors.

Conceptual Framework

Faculty and staff, students and communities-of-interest, through guided reflection, determined the conceptual framework in accord with School Mission and Vision. The School has embraced the metaparadigm of nursing.

Person

We believe that person is a concept that represents the recipient of nursing care. The person can be an individual, family, group, community or population. We view each person as a holistic entity with unique cultural, emotional, spiritual and bio-psycho-social characteristics. Each person possesses unique values and beliefs. The person can exist at any point across the lifespan. The role of the nurse is to provide care that will assist the person to achieve the highest level of functioning.

Environment

We believe that environment includes all conditions, circumstances and influences that are part of the person’s being. The environment includes natural, biological, psychological, social, spiritual and cultural factors. The internal and external environments of person are complex, diverse and ever-changing influencing the person and sometimes resulting in alterations in health. The nurse coexists as part of the person’s environment and works with the person to maximize health.

Health

We believe that health is a dynamic state and reflects the ability of the person to adapt to the environment. Health is unique to each person and is viewed as a function of perception and observation. Health incorporates illness and wellness and is viewed as actualization of human potential for development.

Nursing and Nursing Practice

Nursing is a professional discipline with both components of art and science. Nursing as an art involves the implementation of caring strategies to promote well-being. Those strategies may include but are not limited to intuition, creativity and compassion, nursing therapeutics, communication skills, patient advocacy and empowerment. Caring encompasses the nurse’s authentic presence reflected through empathy for and connection with the person through all aspects of being. The caring nurse identifies questions to be investigated and builds a sound, evidence base for nursing practice. The caring nurse provides care, both direct and indirect, assisting persons to achieve the highest level of functioning. Accountability for design, coordination and management of safe, high quality care delivered by self or others is assumed by the caring nurse as is responsibility for assuming a professional identity that values continued growth in judgment, knowledge and skills through adoption of lifelong learning.

Bachelor of Science in Nursing Program Characteristics

The Bachelor of Science in Nursing curriculum is consistent with mission and philosophy. The metaparadigm of nursing including person, environment, health, and nursing and nursing practice provides the curricular frame. The nursing curriculum is offered as an upper division clinical nursing major with two tracks, the Pre-RN Licensure Track and the RN
to BSN Track. The clinical nursing major builds upon the learning from the lower division nursing prerequisites and general education courses in the natural sciences, social sciences, arts and humanities. Students are introduced to the curricular frame with expected outcomes upon entry into the BSN program.

Teaching-learning experiences in the BSN program are consistent with role expectations for the baccalaureate generalist nurse. Clinical experiences occur in a variety of complex, dynamic settings including homes, schools, communities, acute care settings, clinics, web-based learning management communities, and simulation centers to name a few. As students progress through the curriculum, the focus of nursing practice generally moves from provision of nursing care to persons experiencing more minor adaptations in health and wellness to more major adaptations. The student incorporates concepts of health promotion, disease prevention and pathophysiologic processes as a basis for nursing interventions. Skills for complex decision making are introduced including health assessment and nursing fundamentals.

Professionalism and accountability as individual, member of the nursing profession and member of an interdisciplinary health care team is integrated. As the student progresses in the program, complexity of care increases. The student utilizes theories, concepts, and nursing process with persons across the continuum of life. Findings from research and information systems are analyzed for application in the improvement of nursing care. The student incorporates pharmacologic knowledge into nursing interventions. Concepts of leadership in an evolving healthcare system including healthcare policy, informatics and change for improvement of systems are applied. As the curriculum nears its end, the student synthesizes previous and new knowledge as a basis for prioritizing care. Concepts of care are expanded to include community, assessment of communities, and population-oriented practice. Students care for persons experiencing complex challenges to health status in acute health care settings. Role transition from student to practicing professional is assimilated in capstone internship and competency-based transition experiences. Upon graduation, Pre-RN Licensure graduates are eligible to take the National Council for State Boards of Nursing certification examination, the NCLEX-RN, to become a Registered Nurse.

For RN to BSN students, the program pathway recognizes the prior knowledge and competencies that they have attained. After meeting program course requirement and general education requirements, the RN to BSN student may complete the BSN curriculum in twelve months of full-time study with teaching-learning occurring mostly online and in distinct, integrated clinical experiences in their home community.

Program Outcomes

The BSN program prepares the graduate to:

1. Integrate theories and content from the sciences, arts, humanities, nursing and other disciplines to enhance the practice of nursing. (Essential I: Liberal Education for Baccalaureate Generalist Nursing Practice)

2. Demonstrate individual, organizational and system leadership in the provision of safe, high quality patient care. (Essential II: Basic Organizational and Systems Leadership for Quality Care and Patient Safety)

3. Evaluate research to improve evidence-based nursing practice. (Essential III: Scholarship for Evidence-Based Practice)

4. Demonstrate the application of a variety of information systems and patient care technologies. (Essential IV: Information Management and Application of Patient Care Technology)

5. Discuss healthcare policy, finance and regulatory processes as they impact individuals, families, groups, communities and populations. (Essential V: Healthcare Policy, Finance and Regulatory Environments)

6. Determine intraprofessional and interprofessional communication and collaboration for improving health outcomes. (Essential VI: Interprofessional Communication and Collaboration for Improving Patient Health Outcomes)

7. Develop safety, health promotion, education and disease prevention strategies to optimize health across the lifespan in a variety of environments. (Essential VII: Clinical Prevention and Population Health)

Request for Revision to Curriculum- Major or Minor/Emphasis/Certificate- Revised Summer 2013
7. Develop safety, health promotion, education and disease prevention strategies to optimize health across the lifespan in a variety of environments. (Essential VII: Clinical Prevention and Population Health)

8. Model behaviors of personal integrity and professional values. (Essential VIII: Professionalism and Professional Values)

9. Illustrate competent baccalaureate generalist nursing practice. (Essential IX: Baccalaureate Generalist Nursing Practice)

Outcome statements appear together with the corresponding essential from The Essentials of Baccalaureate Education for Professional Nursing Practice as set forth by the American Association for Colleges of Nursing in 2008.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes  ☒ No

Whether a “yes” or “no” response, please provide an explanation.

The curricular revisions for the RN to BSN will not affect any degree programs or minor/emphasis/certificate at any other Regent University.

Is this revision related to, and/or may affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?

☐ Yes  ☒ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

The curricular revisions for the RN to BSN will not affect any other departments, colleges, units or programs at Pittsburg State University.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

Nursing Articulation in Kansas

The PSU Nursing Program participates in the Kansas Statewide Articulation Plan to promote educational mobility for nurses. As a participant of this program, Registered Nurses (RN’s) must validate learning in order to receive credit for BSN courses:

NURS-300: Foundations of Nursing Practice (5 hours)
NURS-302: Techniques for Nursing (2 hours)
NURS-390: Pathophysiologic Bases of Nursing (3 hours)
NURS-410: Nursing the Adult: Medical-Surgical Client (7 hours)
NURS-440: Pharmacology in Nursing I (2 hours)
NURS-441: Pharmacology in Nursing II (1 hour)
NURS-452: Nursing the Childbearing Family (3 hours)
NURS-457: Nursing the Child and the Childbearing Family Practicum (3 hours)
NURS-462: Nursing the Child and Family (3 hours)
NURS-470: Nursing the Psychiatric/Mental Health Client (5 hours)
NURS-599: Internship in Nursing Practice (3 hours)

Validation (37 hours) is accomplished by:
4. Successful completion of NURS 723 Client/Family Health: Theory, Assessment, and Promotion and NURS 724 Client/Family Health: Theory, Assessment, and Promotion Practicum with a "C" or above.

In addition to 1-4, for nursing credits more than ten years old, validation can occur by verifying 1,000 hours of nursing experience in the last three years.

Upper Division Courses

RN to BSN courses are typically offered according to the following designated semesters.

Fall
NURS-265: Health Promotion and Disease Prevention (2 hours)
NURS-304: Transition Into Baccalaureate Nursing Practice (1 hour)
NURS-320: Health Assessment (3 hours)
NURS-405: Health Alterations in Older Adults (3 hours)
NURS-482: Research in Nursing (2 hours)

Spring
NURS-502: Community Nursing (4 hours)
NURS-521: Leadership and Management Function (3 hours)
NURS-525: Advanced Medical-Surgical Nursing of the Adult Client (6 hours)

Fall and Summer
NURS-723: Client/Family Health: Theory, Assessment and Promotion (2 hours)
NURS-724: Client/Family Theory, Assessment, and Promotion Practicum (2 hours)

Upper Division Nursing Electives (2-10 hours)

NURS 723 and 724 are MSN courses.

Nursing Credit Hours Taken at PSU (30-38 hours)
Validated Nursing Credit Hours (37 hours)
Total Credit Hours for Upper Division Nursing Major (67-75 hours)
Total Credit Hours General Education and Nursing Prerequisites (62-66 hours)

The Bachelor of Science in Nursing degree at PSU requires a minimum of 125 hours for graduation.

Proposed Major or Minor/Emphasis/Certificate:
List below, the proposed curriculum as you wish it to appear in the online catalog:
Nursing Articulation in Kansas
The PSU Nursing Program participates in the Kansas Statewide Articulation Plan to promote educational mobility for nurses. As a participant of this program, Registered Nurses (RN) must validate learning in order to receive credit for BSN courses:
NURS 318 Nursing Fundamentals (5 hours)
NURS 410 Nursing the Adult Medical-Surgical Client (7 hours)
NURS 470 Nursing the Psychiatric/Mental Health Client (4 hours)
NURS 452 Nursing the Childbearing Family (4 hours)
NURS 462 Nursing the Child and Family (4 hours)
NURS 525 Advanced Care of the Medical-Surgical Client (6 hours)
NURS 600 Transitions in Nursing Practice (2 hours)

Validation (32 hours) is accomplished by:

1. Achieving a passing score on the National Council's Licensing Examination for Registered Nurses (NCLEX-RN), as evidenced by a current license to practice as a Registered Nurse.
2. Validation letter of a minimum of three months current nursing practice.
3. Successful completion of NURS 304 Advancing Careers: Transitions into Baccalaureate Nursing with a "C" or above.
1. Achieving a passing score on the National Council’s Licensing Examination for Registered Nurses (NCLEX-RN), as evidenced by a current license to practice as a Registered Nurse.
2. Validation letter of a minimum of three months current nursing practice.
3. Successful completion of NURS 304 Advancing Careers: Transitions into Baccalaureate Nursing with a “C” or above.
4. Successful completion of NURS 670 Family Health Care Nursing (Capstone) with a “C” or above.

Upper Division Courses
NURS 304 Advancing Careers: Transitioning to Baccalaureate Nursing (3 hours)
NURS 340 Nurse’s Role in Health Promotion (2 hours)
NURS 321 Health Assessment for the Registered Nurse (4 hours)
NURS 407 Gerontology for the Registered Nurse (2 hours)
NURS 484 Evidence-based Research for the Registered Nurse (2 hours)
NURS 503 Population-based Health Care (4 hours)
NURS 505 Leadership and Management for the Registered Nurse (4 hours)
NURS 665 Pathophysiology and Pharmacology for the Registered Nurse (3 hours)
NURS 668 Health Care Policy Today and in the Future for the Registered Nurse (2 hours)
NURS 670 Family Health Care Nursing (4 hours)

Nursing Credit Hours Taken at PSU (30 hours)
Validated Nursing Credit Hours (32 hours)
Total Credit Hours for Upper Division Nursing Major (62 hours)
Total Credit Hours General Education and Program Course Requirements (62-68 hours)

The Bachelor of Science in Nursing degree at PSU requires a minimum of 124 hours for graduation.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.): 
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? 
   □ Yes  ☒ No  
   If "yes," please realize that it will need to gain approval of the President's Council.

   Please give the rationale for additional student fees: ________________________________

3. Will this revision have specific General Education courses required?  □ Yes  ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors?  □ Yes  ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)? 
   none

Request for Revision to Curriculum- Major or Minor/Emphasis/Certificate- Revised Summer 2015
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3-7-14 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
Date 4-14-14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date 4-14-14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date ______ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-14-14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate

☐ Final approved packet forwarded to Provost’s office.
Date ______ Signature, Recording Secretary, Faculty Senate

Notification to COCAO/Kansas Board of Regents (if required):

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost’s administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost’s administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum - Major or Minor/Emphasis/Certificate - Revised Summer 2013
Request for Revision to Course
(Undergraduate Course Numbers through Course Number 699)

Department: Nursing College: Arts and Sciences

3/3/14

Contact Person: Dr. Janis Schiebelbein

Revision Effective: Fall 2015 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at
Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is required in the upper division nursing major curriculum.

Purpose/Justification for Revision to Course: The Bachelor of Science in Nursing RN to BSN curriculum is being revised to be in concert with national nursing education accreditation standards. The course revisions reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Existing Course:
Course Number: NURS 304

Title of Course: Transition into Baccalaureate Nursing Practice

Credit Hours: 2

Prerequisite: none

Course Description (as it appears in the current catalog): The conceptual and theoretical basis of nursing practice and the utilization of knowledge and skills essential for the implementation of the nursing process. Prerequisite: Open to Registered Nurses only. May be taken for honors....

Proposed Course:
Course Number: NURS 304

Title of Course: Advancing Careers: Transitioning to Baccalaureate Nursing

Credit Hours: 3

Prerequisite: Admission to the PSU Irene Ransom Bradley School of Nursing RN-BSN Program; Completion of an associate degree in nursing and licensed as a registered nurse.
Course Description (as it will appear in the next catalog): Engages the learner intellectually in an ongoing professional dialogue and journey with peers, colleagues and instructors to broaden professional development and build on preexisting knowledge and experience. Content centers on involvement within the profession, utilization of evidence-based practice, expanding technologies and broadening the vision of professional nursing practice.
Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If “yes,” please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? ☐ Yes ☒ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 2/3/14 Signature, Department Chairperson
Mary Carol Romatti

☑ Approved: College Curriculum Committee
Date 4/14/14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date 4/14/14 Signature, Dean

☑ Approved: General Education Committee (if applicable)
Date _____ Signature, General Education Committee Chair

☑ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 6/29/14 Signature, Undergraduate Curriculum Committee Chair

☑ Approved: Faculty Senate
Date _____ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.
Pittsburg State University
Irene Ransom Bradley School of Nursing
RN – BSN Program
NURS 304 Advancing Careers: Transitioning to Baccalaureate Nursing
Fall 2015

Instructor:
Janis Schiefelbein RN, PhD

Instructor Information and Office Hours:
107 McPherson Building
Office Phone: 620-235-4441
Office e-mail: jschiefel@pittstate.edu
Office Hours: Monday, Wednesday and Friday 8:00 am to 11:00 am
Virtual Office: Monday and Friday 1:00 -2:00

Course Delivery Method:
Hybrid

Credit Hours:
3 credit hours

Course Description:
Engages the learner intellectually in an ongoing professional dialogue and journey with peers, colleagues and instructors to broaden professional development and build on preexisting knowledge and experience. Content centers on involvement within the profession, utilization of evidence-based practice, expanding technologies and broadening the vision of professional nursing practice.

Student Learning Outcomes: Upon successful completion of this course, the student will be able to:

1. Discuss theory and evidence-based research as the basis for professional practice.
2. Evaluate current communications skills with clients and colleagues and propose refinement as a part of advancing a career in nursing.
3. Analyze problem-solving and critical thinking skills needed in practice.
4. Differentiate between effective and ineffective groups and the characteristics of an effective group leader.
5. Examine and compare personal knowledge, skills and abilities in various management and leadership roles for professional nursing practice in healthcare organizations.
6. Describe the process and strategies for effective organizational change.
7. Identify ethical decision making in the practice setting in client and collegial situations.
8. Discuss quality and safety in the health care setting.
9. Describe computer and informatics applications used in nursing practice, education and research.
10. Examine the roles and activities of nurses and professional associations in influencing health policy decisions.
11. Evaluate personal and professional goals for future professional nursing practice.

Course Prerequisites:

Admission to the PSU Irene Ransom Bradley School of Nursing RN to BSN Program; Completion of an associate degree in nursing and licensed as a registered nurse.

Content to be Covered in Course:

- Professional identity and nursing philosophy
- Theory and evidence-based research as the basis of practice
- Effective communication and working in groups
- Problem-solving and critical thinking
- Managing and leading in the organization
- Change and innovation
- Professional ethics
- Quality and safety improvement
- Informatics and documenting outcomes
- Politically active nurse
- Future personal and professional visions

Methods of Assessment:

- Online discussions
- Course activities
- Papers
- Projects
- Quizzes

Grades:

<table>
<thead>
<tr>
<th>Score Range</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>91-100</td>
<td>A</td>
</tr>
<tr>
<td>83-90</td>
<td>B</td>
</tr>
<tr>
<td>75-82</td>
<td>C</td>
</tr>
<tr>
<td>65-74</td>
<td>D</td>
</tr>
<tr>
<td>64 and below</td>
<td>F</td>
</tr>
</tbody>
</table>
Required Textbooks:


Recommended Textbooks:

None

*A Academic honesty and integrity policy
http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot

*Center for Student Accommodations:
http://www.pittstate.edu/office/center-for-student-accommodations/index.dot

*Equal Opportunity Office
http://www.pittstate.edu/office/eoaa/

*PSU Syllabus Supplement
http://www.pittstate.edu/office/ registrar/syllabus-supplement.dot
Request for New Course
(Undergraduate Course Numbers through Course Number 699)

Department: Nursing    College: College of Arts and Sciences
Date: 3/3/14

Contact Person: Amy Hite  ✗ Faculty member  ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes  ✗ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This is required in the upper division nursing major curriculum.

Proposed Course:
Course Number: NURS 321

Title of Course: Health Assessment for the Registered Nurse

Credit Hours: 4

Date first offered: Fall 2015  ☑ Fall  ☐ Spring  ☐ Summer
(Semester/Year) (check all that apply)

Prerequisite: Admission to PSU and the Irene Ransom Bradley School of Nursing RN to BSN program; Completion of an associate degree in nursing and licensed as a registered nurse. Concurrent enrollment or satisfactory completion of NURS 304: Advancing Career: Transitioning to Baccalaureate Nursing.

Course Description (as it will appear in the next catalog): Examine nurse’s role in conducting evidence-based health and physical assessments across the life span. Emphasis is on advancing the foundation of physical assessment skills, differentiating normal and abnormal findings, and completing proper documentation of findings. This course may be taken for Honors.

Purpose/Justification for Proposed Course: The Bachelor of Science in Nursing RN to BSN curriculum is being revised with select new courses being added in concert with national nursing education accreditation standards. The new courses reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
1. Perform health history and physical assessments skills and techniques for diverse patients and populations across the life span.
2. Complete comprehensive and focused physical, behavioral, psychological, spiritual, socioeconomic, and environmental assessments of health and illness factors, using developmentally, ethically, and culturally appropriate techniques.
3. Apply holistic, patient centered assessments that demonstrate knowledge of human growth and development across the health–illness continuum, across the lifespan, and in a variety of healthcare settings.
4. Promote atmosphere of professionalism, safety and caring during health assessments with effective communication.
5. Demonstrate documentation of assessment findings with various patient care technologies, information systems, and communication devices that encourages safe nursing practice.
6. Utilize inter- and intra-professional communication and collaboration to deliver evidence-based nursing care in accordance with prioritization of health assessment findings.
7. Initiate health promotion and disease prevention education with clients determined through assessment of protective and predictive factors influenced by genetic risks, environmental exposure, family history, current health problems, determinants of health, and health/illness beliefs.
8. Demonstrate head-to-toe nursing assessment according to critical elements evaluated in the Clinical Final Examination Video.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
PowerPoint slides for online delivery of lecture, textbook reading assignments, Internet readings and assignments, online discussion activities, exams, quizzes and case studies.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
   □ Yes  ☒ No  If "yes," please realize that it will need to gain approval of the President’s Council.

   Please give the rationale for additional student fees:

3. Is this course to be considered for General Education? □ Yes  ☒ No

   If "yes," please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? □ Yes  ☒ No

   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors? ☒ Yes  □ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?  
   none
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date 3/5/14 Signature, Department Chairperson

Approved: College Curriculum Committee
Date 4/14/14 Signature, College Curriculum Committee Chair

Approved: Dean of College
Date 4/14/14 Signature, Dean

☑ Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date ______ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/28/14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.
Pittsburg State University
Irene Ransom Bradley School of Nursing
RN – BSN Program
NURS 321 Health Assessment for the Registered Nurse
Fall 2015

Instructor: Amy Hite, DNP, APRN, FNP

Instructor Information and Office Hours: Office 115; 620-235-6528; ahite@pittstate.edu
Office Hours: Mon 12-4pm
Wed 9 am – 12 pm
Fri 9 am – 12 pm
Virtual Office Th 10 am to 12 pm

Course Delivery Method: Online

Credit Hours: 4 credit hours (2 hours theory & 2 credit hours are experiential clinical assignments, which is equal to 6 clock hours per week)

Course Description: Examine nurse’s role in conducting evidence-based health and physical assessments across the life span. Emphasis is on advancing the foundation of physical assessment skills, differentiating normal and abnormal findings, and completing proper documentation of findings. Course may be taken for Honors.

Student Learning Outcomes: Upon successful completion of the course, the student will be able to:

1. Perform health history and physical assessments skills and techniques for diverse patients and populations across the life span.
2. Complete comprehensive and focused physical, behavioral, psychological, spiritual, socioeconomic, and environmental assessments of health and illness factors, using developmentally, ethically, and culturally appropriate techniques.
3. Apply holistic, patient centered assessments that demonstrate knowledge of human growth and development across the health-illness continuum, across the lifespan, and in a variety of healthcare settings.
4. Promote atmosphere of professionalism, safety and caring during health assessments with effective communication.
5. Demonstrate documentation of assessment findings with various patient care technologies, information systems, and communication devices that encourages safe nursing practice.
6. Utilize inter- and intra-professional communication and collaboration to deliver evidence-based nursing care in accordance with prioritization of health assessment findings.
7. Initiate health promotion and disease prevention education with clients determined through assessment of protective and predictive factors influenced by genetic risks, environmental exposure, family history, current health problems, determinants of health, and health/illness beliefs.
8. Demonstrate head-to-toe nursing assessment according to critical elements evaluated in the Clinical Final Examination Video.
Course Prerequisites: Admission to the PSU Irene Ransom Bradley School of Nursing RN to BSN Program; Completion of an associate degree in nursing and licensed as a registered nurse. Concurrent enrollment or satisfactory completion of NURS 304: Advancing Careers: Transitioning to Baccalaureate Nursing.

Content to be Covered in Course: The evidence-based physical assessment of patients across the life span, documentation, and professional and interdisciplinary communication, including Assessment of the: Abdomen; Age appropriate assessments (newborn, child, adolescent, adult, pregnancy, older adult); Anus, Rectum, & Prostate; Breast; Cultural; Developmental Competency; Domestic Violence; Eyes & Ears; Female Genitalia; Head, neck, & lymphatic; Heart & Peripheral Vascular; Hospitalized Adult; Male Genitalia; Mental Status; Musculoskeletal; Neurological; Nose, mouth & throat; Nutrition; Skin, hair, nails; Substance Abuse; and Thorax & Lungs. Skills and assessments will include: Vital Signs, General Survey, Obtaining a Health History, and Completing a Head to Toe Exam.

Methods of Assessment: PowerPoint slides for online delivery of lecture, textbook reading assignments, Internet readings and assignments, online discussion activities, exams, quizzes and case studies.

Grades:
91-100 A
83-90 B
75-82 C
65-74 D
64 and below F

Required Textbooks:

Recommended Textbooks: None

*Academic honesty and integrity policy
http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot

*Center for Student Accommodations:
http://www.pittstate.edu/office/center-for-student-accommodations/index.dot

*Equal Opportunity Office
http://www.pittstate.edu/office/eoaa/

*PSU Syllabus Supplement
http://www.pittstate.edu/office/Registrar/syllabus-supplement.dot
Request for New Course

(Please provide the Department, College, Course Number, Title, Credit Hours, Date offered, and any other relevant information here.)

Department: Nursing  College: College of Arts and Sciences
Date: 3/3/14

Contact Person: Judy Coltharp
Faculty member Chair

Is this new course proposal related to, and/or affect, any other department's college's unit's curricula or programs at Pittsburg State University? Yes No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g., copies of e-mails, memos, etc.) that have occurred. This is required in the upper division nursing major curriculum.

Proposed Course:
Course Number: NURS 340
Title of Course: Nurse's Role in Health Promotion
Credit Hours: 2

Date first offered: Fall 2015 Fall Spring Summer (check all that apply)

Prerequisite: Admission to PSU and the Irene Ransom Bradley School of Nursing RN to BSN program; Completion of an associate degree in nursing and licensed as a registered nurse. Concurrent enrollment or satisfactory completion of NURS 304: Advancing Careers: Transitioning to Baccalaureate Nursing.

Course Description (as it will appear in the next catalog): Concepts essential for health promotion and disease prevention for nurses. The course provides coverage of theory and research with an emphasis for clinical application of preventative and health promotion actions.

Purpose/Justification for Proposed Course: The Bachelor of Science in Nursing RN to BSN curriculum is being revised with select new courses being added in concert with national nursing education accreditation standards. The new courses reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
1. Evaluate evidence-based research to improve health promotion behaviors.
2. Differentiate the different levels of healthcare policy related to health promotion and illness prevention at local, state and federal levels.
3. Describe effective communication practices and increase self-awareness.
4. Identify and develop a health promotion program.
5. Discuss Healthy People goals and objectives for present and future application to promote health and wellness.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
PowerPoint slides for online delivery of lecture, textbook reading assignments, Internet readings and assignments, online discussion activities, exams, quizzes and case studies.

Request for New Course: Revised summer 2013
If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g., library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g., equipment, clothing, travel, licensing, etc.)?
   □ Yes  ☒ No  If "yes," please realize that it will need to gain approval of the President's Council.
   Please give the rationale for additional student fees:

   __________

3. Is this course to be considered for General Education?  □ Yes  ☒ No
   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   __________
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors?  □ Yes  ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors?  ☒ Yes  □ No

6. What additional costs will be required for this course (e.g., staffing, equipment, etc.)?
   none
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 2/2/14 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
Date 4/11/14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date 4/2/14 Signature, Dean

☑ Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair

☑ Approved: Council for Teacher Education (if applicable)
Date ______ Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/25/14 Signature, Undergraduate Curriculum Committee Chair

☑ Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.
Instructor: Judy Coltharp, RN, MSN, APRN

Instructor Information and Office Hours:
Office: #114
Email: jcoltharp@pittstate.edu
Phone: 620-235-4437
Office hours: 9:00am-12pm Monday and Friday
Virtual Office Hours: 1:00pm-5:00pm on Thursday

Course Delivery Method: Online

Credit Hours: 2 credit hours

Course Description: Concepts essential for health promotion and disease prevention for nurses. The course provides coverage of theory and research with an emphasis for clinical application of preventive and health promotion actions.

Student Learning Outcomes: Upon successful completion of this course, the student will be able to:

1. Evaluate evidence-based research to improve health promotion behaviors.
2. Differentiate the different levels of healthcare policy related to health promotion and illness prevention at local, state and federal levels.
3. Describe effective communication practices and increase self-awareness.
4. Identify and develop a health promotion program.
5. Discuss Healthy People goals and objectives for present and future application to promote health and wellness.

Course Pre-requisites: Admission to the PSU Irene Ransom Bradley School of Nursing RN to BSN Program; Completion of an associate degree in nursing and licensed as a registered nurse. Concurrent enrollment or satisfactory completion of NURS 304 Advancing Careers: Transitioning to Baccalaureate Nursing.

Content to be Covered in Course:
Nurse's role in health promotion and theory
Promote physical, mental and family health promotion
Health policy and health promotion
Health promotion and evidence-based practice
Methods of Assessment: PowerPoint slides for online delivery of lecture, textbook reading assignments, Internet readings and assignments, online discussion activities, exams, quizzes and case studies.

Grades:
91-100 A
83-90 B
75-82 C
65-74 D
64 and below F


Recommended Textbooks: None

*Academic honesty and integrity policy
http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot

*Center for Student Accommodations:
http://www.pittstate.edu/office/center-for-student-accommodations/index.dot

*Equal Opportunity Office
http://www.pittstate.edu/office/eosa/

*PSU Syllabus Supplement
http://www.pittstate.edu/office/registrar/syllabus-supplement.dot
Department: Nursing  
College: College of Arts and Sciences

Date: 3/3/14  

Contact Person: Deborah Fischer  

Faculty member  
Chair

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?  
Yes  
No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.  
This is required in the upper division nursing major curriculum.

Proposed Course:

Course Number: NURS 407

Title of Course: Gerontology for the Registered Nurse

Credit Hours: 2

Date first offered: Fall 2015  
Semester/Year

Fall  
Spring  
Summer

(check all that apply)

Prerequisite: Admission to PSU and the Irene Ransom Bradley School of Nursing RN to BSN program; Completion of an associate degree in nursing and licensed as a registered nurse. Concurrent enrollment or satisfactory completion of NURS 304: Advancing Careers: Transitioning to Baccalaureate Nursing.

Course Description (as it will appear in the next catalog): Promotes successful healthy aging while addressing the physical, psychosocial, and spiritual needs of older adults utilizing a holistic framework.

Purpose/Justification for Proposed Course: The Bachelor of Science in Nursing RN to BSN curriculum is being revised with select new courses being added in concert with national nursing education accreditation standards. The new courses reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)

1. Investigate major concepts and theory of successful aging through evidence based research.
2. Identify the physiological changes associated with normal aging
3. Discuss factors associated with economic and social well-being in the older adult
4. Describe challenges related to mental wellness, spirituality and end-of-life care in the older adult.

Assessment Strategies (e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus))

PowerPoint slides for online delivery of lecture, textbook reading assignments, Internet readings and assignments, online discussion activities, exams, quizzes and case studies.
If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.): none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? □ Yes ☒ No If “yes,” please realize that it will need to gain approval of the President’s Council.

Please give the rationale for additional student fees:

3. Is this course to be considered for General Education? □ Yes ☒ No

If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? □ Yes ☒ No

If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors? □ Yes ☒ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)? none
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date: 3/31/14 Signature, Department Chairperson
   [Signature]

☑ Approved: College Curriculum Committee
   Date: 4/1/14 Signature, College Curriculum Committee Chair
   [Signature]

☑ Approved: Dean of College
   Date: 4/1/14 Signature, Dean
   [Signature]

☐ Approved: General Education Committee (if applicable)
   Date: __________ Signature, General Education Committee Chair
   [Signature]

☐ Approved: Council for Teacher Education (if applicable)
   Date: __________ Signature, Council for Teacher Education Chair
   [Signature]

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date: 4/27/14 Signature, Undergraduate Curriculum Committee Chair
   [Signature]

☐ Approved: Faculty Senate
   Date: __________ Signature, Recording Secretary, Faculty Senate
   [Signature]

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original filename: version2.docx” (e.g. MATH 343.version2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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Request for Revision to Course: Revised Summer 2013
Pittsburg State University
Irene Ransom Bradley School of Nursing
RN – BSN Program
NURS 407 Gerontology for the Registered Nurse
Fall 2015

Instructor: Deborah Fischer, RN, MSN, APRN

Instructor Information and Office Hours: Office 124, McPherson Nursing Building
Phone: Office (620) 235-4442 Home (620) 235-1598 Cell (620) 875-9913
Office Hours: Monday and Friday 9:00 to 12:00 pm. Virtual office hours Thursday 10:00 to 2:00

Course Delivery Method: Online

Credit Hours: 2 Credit Hours

Course Description: Promotes successful healthy aging while addressing the physical, psychosocial, and spiritual needs of older adults utilizing a holistic framework

Student Learning Outcomes: Upon successful completion of this course, the student will be able to
1. Investigate major concepts and theory of successful aging through evidence based research.
2. Identify the physiological changes associated with normal aging
3. Discuss factors associated with economic and social well-being in the older adult
4. Describe challenges related to mental wellness, spirituality and end-of-life care in the older adult.

Course Prerequisites: Admission to the PSU Irene Ransom Bradley School of Nursing RN to BSN Program; Completion of an associate degree in nursing and licensed as a registered nurse. Concurrent enrollment or satisfactory completion of NURS 304: Advancing Careers: Transitioning to Baccalaureate Nursing.

Content to be Covered in Course:

• Promotion of successful, healthy aging
• Physical health and functioning
• Economic and social well-being
• Mental well-being, spiritual fulfillment, and end-of-life care

Methods of Assessment: PowerPoint slides for online delivery of lecture, textbook reading assignments, Internet readings and assignments, online discussion activities, exams, quizzes and case studies.
Grades:
91-100 A
83-90 B
75-82 C
65-74 D
64 and below F


**Recommended Textbooks:** None

*Academic honesty and integrity policy*
http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot

*Center for Student Accommodations:*
http://www.pittstate.edu/office/center-for-student-accommodations/index.dot

*Equal Opportunity Office*
http://www.pittstate.edu/office/eooa/

*PSU Syllabus Supplement*
http://www.pittstate.edu/office/registrar/syllabus-supplement.dot
Request for New Course
(Undergraduate Course Numbers through Course Number 899)

Department: Nursing  College: College of Arts and Sciences
Date: 3/3/14

Contact Person: Dr. Janis Schiebelhain

☑ Faculty member  ☐ Chair

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes  ☑ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This is required in the upper division nursing major curriculum.

Proposed Course:
Course Number: NURS 484

Title of Course: Evidence-based Research for the Registered Nurse

Credit Hours: 2

Date first offered: Fall 2015  ☑ Fall  ☐ Spring  ☐ Summer
(Semester/Year)
(check all that apply)

Prerequisite: Admission to PSU and the Irene Ransom Bradley School of Nursing RN to BSN program; Completion of an associate degree in nursing and licensed as a registered nurse. Concurrent enrollment or satisfactory completion of NURS 384: Advancing Careers: Transitioning to Baccalaureate Nursing.

Course Description (as it will appear in the next catalog): Focus is knowledge of the research process, quantitative versus qualitative research designs, ethical issues, basic knowledge of some of the most common empirical analyses, appraisal of evidence and integration of the evidence into nursing practice. Course may be taken for Honors.

Purpose/Justification for Proposed Course: The Bachelor of Science in Nursing RN to BSN curriculum is being revised with select new courses being added in concert with national nursing education accreditation standards. The new courses reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
1. Define nursing research and discuss research as evidence for nursing practice
2. Review the steps of the quantitative and qualitative research process
3. Discuss ethical consideration and protection of human subjects rights
4. Develop problem statements and formulate research questions
5. Appraise relevant literature and theories for study
6. Discuss selection of appropriate research design and sampling options
7. Discuss measurement and data collection methods used in evidence-based research
8. Identify control of internal and external validity to enhance research
9. Read and critically analyze empirical research studies
10. Discuss interpreting research outcomes and application to nursing practice

Request for New Course: Revised Summer 2023
Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Online discussion and participation
Quizzes
Exams
Critique of research studies
Evidence-based project

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g., library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g., equipment, clothing, travel, licensing, etc.)?
   □ Yes  ☒ No  If "yes," please realize that it will need to gain approval of the President's Council.
   Please give the rationale for additional student fees:
   
3. Is this course to be considered for General Education?  □ Yes  ☒ No
   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data
   that will be collected to measure these goals:
   
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors?  □ Yes  ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors?  ☒ Yes  □ No

6. What additional costs will be required for this course (e.g., staffing, equipment, etc.)?
   none
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

Approved: Department Chairperson
Date: 2/10/21
Signature, Department Chairperson

☑ Approved: College Curriculum Committee
Date: 1/14
Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date: 1/14
Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date: ______
Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date: ______
Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date: 01/25/21
Signature, Undergraduate Curriculum Committee Chair

☑ Approved: Faculty Senate
Date: ______
Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

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Instructor:

Dr. Jan Schiefelbein RNC, PhD

Instructor Information and Office Hours:

Office Phone: (620) 235-4441
Email: jschif@pittstate.edu
Office Hours: 8:00 am-11:00 am Monday, Wednesday and Friday
Virtual Office Hours: Monday and Friday 1:00-3:00 pm

Course Delivery Method:

Online

Credit Hours:

2 credit hours

Course Description:

Focus is knowledge of the research process, quantitative versus qualitative research designs, ethical issues, basic knowledge of some of the most common empirical analyses, appraisal of evidence and integration of the evidence into nursing practice. Course may be taken for Honors.

Student Learning Outcomes: Upon completion of the course students will be able to:

1. Define nursing research and discuss research as evidence for nursing practice
2. Review the steps of the quantitative and qualitative research process
3. Discuss ethical consideration and protection of human subjects rights
4. Develop problem statements and formulate research questions
5. Appraise relevant literature and theories for study
6. Discuss selection of appropriate research design and sampling options
7. Discuss measurement and data collection methods used in evidence-based research
8. Identify control of internal and external validity to enhance research
9. Read and critically analyze empirical research studies
10. Discuss interpreting research outcomes and application to nursing practice
Course Prerequisites:

Admission to the PSU Irene Ransom Bradley School of Nursing RN to BSN Program:
Completion of an associate degree in nursing and licensed as a registered nurse.
Concurrent enrollment or satisfactory completion of NURS 304: Advancing Careers:
Transitioning to Baccalaureate Nursing.

Content to be Covered in Course:

- Definition of nursing research
- Definition of evidence-based research
- Research utilization
- Theoretical/Conceptual Frameworks
- Quantitative and qualitative research designs
- Problem statement, research questions, hypothesis
- Literature review
- Variables
- Ethics in Research and evidence-based nursing practice
- Sampling
- Data collection
- Data analysis and interpreting statistical tests
- Findings recommendations
- Strengths and limitations
- Mixed methods
- Reading and critically analyzing empirical research studies
- Implementing evidence-based nursing practice

Methods of Assessment:

Online discussion and participation
Quizzes
Exams
Critique of research studies
Evidence-based project

Grades:

<table>
<thead>
<tr>
<th>Score Range</th>
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<td>75-82</td>
<td>C</td>
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<tr>
<td>65-74</td>
<td>D</td>
</tr>
<tr>
<td>64 and below</td>
<td>F</td>
</tr>
</tbody>
</table>
Required Textbooks:


Recommended Textbooks:

None

*Academic honesty and integrity policy*
http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot

*Center for Student Accommodations:*
http://www.pittstate.edu/office/center-for-student-accommodations/index.dot

*Equal Opportunity Office*
http://www.pittstate.edu/office/eoaa/

*PSU Syllabus Supplement*
http://www.pittstate.edu/office/Registrar/ syllabus-supplement.dot
Request for New Course
(undergraduate course numbers through course number 699)

Department: Nursing
College: College of Arts and Sciences
Date: 3/3/14

Contact Person: Dr. Janis Schiefelbein

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

□ Yes □ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This is required in the upper division nursing major curriculum.

Proposed Course:
Course Number: NURS 503

Title of Course: Population-based Health Care

Credit Hours: 4

Date first offered: Fall 2015
(Semester/Year) □ Fall □ Spring □ Summer
(check all that apply)

Prerequisite: Admission to PSU and the Irene Ransom Bradley School of Nursing RN to BSN program; Completion of an associate degree in nursing and licensed as a registered nurse. Concurrent enrollment or satisfactory completion of NURS 304: Advancing Careers: Transitioning to Baccalaureate Nursing.

Course Description (as it will appear in the next catalog): Concepts of community/public health nursing with synthesis of nursing and public health practice with goals to promote and preserve the health of populations. Focus includes working with aggregates and communities in activities to create options for healthier environments and essential components of health through organized assessment, education and utilization of resources available for populations in the communities. Maybe taken for Honors.

Purpose/Justification for Proposed Course: The Bachelor of Science in Nursing RN to BSN curriculum is being revised with select new courses being added in concert with national nursing education accreditation standards. The new courses reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
1. Discuss community/public health nursing practice, the public health's core functions, essential services and Healthy People objectives.
2. Describe different historical community/public health events, theories, models, and frameworks and their influence and application to community/public health nursing.
3. Evaluate the use of epidemiological methods to explain disease and health patterns in populations.
4. Describe the nursing process in assessment, planning, implementation and evaluation of community health.
5. Discuss health education in the community setting.
6. Analyze landmark health care legislation, the health care system's influence on the health and well-being of populations and health care economics.
7. Identify the cultural aspects of nursing care for culturally diverse individuals, groups and communities.
8. Discuss the impact of disasters, bioterrorism and environment on health that limits the survival and well-being of communities.
9. Discuss globalization and international patterns of health and disease.
10. Describe the assessment, planning, implementation, and evaluation of care for special populations in the community and for those in specialized setting.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Online Discussion and Participation
Exams
Interviews with Population-based Health Care Providers
Community Assessment Project
Population Teaching Project
Board Meeting Project

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   □ Yes  □ No  If "yes," please realize that it will need to gain approval of the President's Council.
   Please give the rationale for additional student fees:

3. Is this course to be considered for General Education? □ Yes  □ No
   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data
   that will be collected to measure these goals:
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? □ Yes  □ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors? □ Yes  □ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   none
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson  
Date: 3-2-14  Signature, Department Chairperson  
MaryLynn Cofretti

☑ Approved: College Curriculum Committee  
Date: 4-17-14  Signature, College Curriculum Committee Chair  

☑ Approved: Dean of College  
Date: 4-17-14  Signature, Dean  

☑ Approved: General Education Committee (if applicable)  
Date: 4-17-14  Signature, General Education Committee Chair  

☐ Approved: Council for Teacher Education (if applicable)  
Date: 4-17-14  Signature, Council for Teacher Education Chair  

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date: 4-17-14  Signature, Undergraduate Curriculum Committee Chair  

☐ Approved: Faculty Senate  
Date: 4-17-14  Signature, Recording Secretary, Faculty Senate  

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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Pittsburg State University
Irene Ransom Bradley School of Nursing
RN – BSN Program
NURS 503 Population-based Health Care
Spring 2016

Instructor:
Dr. Jan Schiefelbein RNC, PhD
Professor

Instructor Information and Office Hours:
Office 620-235-4441
E-mail jschiefe@pittstate.edu
Mon, Wed and Fri 8:00 am to 12:00 pm
Virtual Office Hours: Monday and Friday 1:00 - 2:00.
I will also check course e-mails on Sunday evening.

Course Delivery Method:
Online

Credit Hours:
4 credit hours (2 theory and 2 experiential clinical assignments)

Course Description:
Concepts of community/public health nursing with synthesis of nursing and
public health practice with goals to promote and preserve the health of
populations. Focus includes working with aggregates and communities in
activities to create options for healthier environments and essential components of
health though organized assessment, education and utilization of resources
available for populations in the communities. This course may be taken for
Honors.

Student Learning Outcomes: Upon completion of the course, students will be able to:

1. Discuss community/public health nursing practice, the public health’s core
   functions, essential services and Healthy People objectives.
2. Describe different historical community/public health events, theories,
   models, and frameworks and their influence and application to
   community/public health nursing.
3. Evaluate the use of epidemiological methods to explain disease and health
   patterns in populations.
4. Describe the nursing process in assessment, planning, implementation and evaluation of community health.
5. Discuss health education in the community setting.
6. Analyze landmark health care legislation, the health care system’s influence on the health and well-being of populations and health care economics.
7. Identify the cultural aspects of nursing care for culturally diverse individuals, groups and communities.
8. Discuss the impact of disasters, bioterrorism and environment on health that limits the survival and well-being of communities.
9. Discuss globalization and international patterns of health and disease.
10. Describe the assessment, planning, implementation, and evaluation of care for special populations in the community and for those in specialized setting.

Course Prerequisites: Admission to the PSU Irene Ransom Bradley School of Nursing RN to BSN Program; Completion of an associate degree in nursing and licensed as a registered nurse. Concurrent enrollment or satisfactory completion of NURS 304: Advancing Careers: Transitioning to Baccalaureate Nursing.

Content to be Covered in Course:

- Introduction to community/public health nursing and historical factors
- Epidemiology
- Community assessment, planning, implementation, and evaluation
- Community health education
- Health care systems, economics of health care, policy, politics, and legislation for community health
- Environmental health
- Globalization and international health
- Health of aggregates in the community including children, elderly and families
- Vulnerable populations, rural and migrant health, populations affected by disabilities, homeless populations
- Population health problems including communicable diseases, violence, natural and man-made disasters and bioterrorism
- Community health settings including school, occupational, correctional, faith, home health and hospice

Methods of Assessment:

Online Discussion and Participation
Exams
Interviews with Population-based Health Care Providers
Community Assessment Project
Population Teaching Project
Board Meeting Project
Grades:

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<td>64 and below</td>
<td>F</td>
</tr>
</tbody>
</table>

Required Textbooks:


Recommended Textbooks:

None

*Academic honesty and integrity policy*
http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot

*Center for Student Accommodations:*
http://www.pittstate.edu/office/center-for-student-accommodations/index.dot

*Equal Opportunity Office*
http://www.pittstate.edu/office/eoaa/

*PSU Syllabus Supplement*
http://www.pittstate.edu/office/registrar/syllabus-supplement.dot
Department: Nursing  College: College of Arts and Sciences
Date: 3/3/14

Contact Person: Barbara McCluskey  
Faculty member  Chair

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?

Yes  No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This is required in the upper division nursing major curriculum.

Proposed Course:
Course Number: NURS 505

Title of Course: Leadership and Management for the Registered Nurse

Credit Hours: 4

Date first offered: Fall 2015  (Semester/Year)  Fall  Spring  Summer

Prerequisite: Admission to PSU and the Irene Ransom Bradley School of Nursing RN to BSN program; Completion of an associate degree in nursing and licensed as a registered nurse. Concurrent enrollment or satisfactory completion of NURS 304: Advancing Careers: Transitioning to Baccalaureate Nursing.

Course Description (as it will appear in the next catalog): Exploration of leadership roles and nursing management functions and their application to current practice in today’s healthcare environment. Includes leadership and management concepts, ethical factors, care delivery models, and intra- and inter-professional collaboration in providing quality nursing care. Includes experiential assignments with nurse leaders at least one level above current practice level. Course may be taken for Honors.

Purpose/Justification for Proposed Course: The Bachelor of Science in Nursing RN to BSN curriculum is being revised with select new courses being added in concert with national nursing education accreditation standards. The new courses reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
1. Examine economic, political, legal, and ethical factors that influence health care delivery.
2. Discuss leadership and management concepts and nursing care delivery models in the coordination of quality patient care.
3. Analyze intra-professional and inter-professional communication and collaboration for improving health care delivery.
4. Apply health care delivery concepts, professionalism, and accountability in delegating to and supervising other members of the healthcare team.
5. Investigate and summarize a focused leadership topic of interest.
Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

Discussions, postings, projects, assignments, and quizzes will be assigned and evaluated throughout the semester. A student created leadership project and journal of experiential experiences will be included in student evaluation.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   □ Yes  ☑ No  If "yes," please realize that it will need to gain approval of the President's Council.
   Please give the rationale for additional student fees:
   
3. Is this course to be considered for General Education?  □ Yes  ☑ No
   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors?  □ Yes  ☑ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors?  ☑ Yes  □ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   none
Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.
Instructor: Barbara McClaskey, PhD, APRN-CNS

Instructor Information and Office Hours:
University Professor, School of Nursing, Pittsburg State University
Phone: 620-235-4443 (office)
Email: bmclaskey@pittstate.edu
Office hours: 9:00 am-12:00 pm Monday and Friday
Virtual Office Hours: 9:00 am -12:00 pm Tuesday

Course Delivery Method: Online

Credit Hours: 4 credit hours (3 credit hours of theory and 1 credit hour of experiential learning)

Course Description: Exploration of leadership roles and nursing management functions and their application to current practice in today's healthcare environment. Includes leadership and management concepts, ethical factors, care delivery models, and intra- and inter-professional collaboration in providing quality nursing care. Includes experiential assignments with nurse leaders at least one level above current practice level. Course may be taken for Honors.

Student Learning Outcomes:
Upon successful completion of this course, the student will be able to:
1. Examine economic, political, legal, and ethical factors that influence health care delivery.
2. Discuss leadership and management concepts and nursing care delivery models in the coordination of quality patient care.
3. Analyze intraprofessional and interprofessional communication and collaboration for improving health care delivery.
4. Apply health care delivery concepts, professionalism, and accountability in delegating to and supervising other members of the healthcare team.
5. Investigate and summarize a focused leadership topic of interest.

Course Prerequisites:
Admission to the PSU Irene Ransom Bradley School of Nursing RN to BSN Program;
Completion of an associate degree in nursing and licensed as a registered nurse;
Concurrent enrollment in or satisfactory completion of NURS 304 Advancing Careers;
Transitioning to Baccalaureate Nursing.

Content to be covered in Course:
Leadership Theory
Decision Making and Conflict Management
Ethical Responsibility of the Nurse Leader
Organization and Management Theory
Delegation
Maintaining Standards
Motivation in the Work Setting
Legal Issues
Managing Change
Managing Resources – staff, time, budget, informatics

Methods of Assessment:
Discussions, postings, projects, assignments, and quizzes will be assigned and evaluated throughout the semester. A student created leadership project and journal of experiential experiences will be included in student evaluation.

Grades:
91-100 A
83-90 B
75-82 C
65-74 D
64 and below F

Required Textbooks:

Recommended Textbooks:

*Academic honesty and integrity policy
http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot

*Center for Student Accommodations:
http://www.pittstate.edu/office/center-for-student-accommodations/index.dot

*Equal Opportunity Office
http://www.pittstate.edu/office/eooa/

*PSU Syllabus Supplement
http://www.pittstate.edu/office/registrar/syllabus-supplement.dot
Request for New Course
(Pittsburg State University)

Department: Nursing
College: College of Arts and Sciences
Date: 3/3/14

Contact Person: Mary Carol Pomatto

☐ Faculty member ☒ Chair

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This is required in the upper division nursing major curriculum.

Proposed Course:
Course Number: NURS 668

Title of Course: Health Care Policy Today and in the Future for the Registered Nurse

Credit Hours: 2

Date first offered: Fall 2015 ☒ Fall ☐ Spring ☐ Summer
(Semester/Year) (check all that apply)

Prerequisite: Admission to PSU and the Irene Ransom Bradley School of Nursing RN to BSN program; Completion of an associate degree in nursing and licensed as a registered nurse. Concurrent enrollment or satisfactory completion of NURS 304: Advancing Careers: Transitioning to Baccalaureate Nursing.

Course Description (as it will appear in the next catalog): Examination of the role that nurses individually and collectively play in influence of health care, health care systems, and health care policy. Course may be taken for Honors.

Purpose/Justification for Proposed Course: The Bachelor of Science in Nursing RN to BSN curriculum is being revised with select new courses being added in concert with national nursing education accreditation standards. The new courses reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
1. Examine the role of nurses in influencing health care, systems and policy.
2. Describe legislative and regulatory processes.
3. Articulate the role that politics plays in formation of health care policy.
4. Discuss social trends as they effect health care, systems and policy.
5. Participate in advocacy for consumers of nursing and health care.
6. Explore professional/legal/ethical dilemmas in provision of health care.
7. Identify the role of research and evidence in improvement of quality of nursing and health care delivery at local, state, federal and international levels.
8. Discuss realities of economics, access and disparity in delivery of health care.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Participation in online discussions and activities, written policy analyses, exercises for exploration of pertinent web resources, written papers, development of advocacy plans, final examination, development and analyses of research critiques, case studies.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   □ Yes   □ No  If “yes,” please realize that it will need to gain approval of the President’s Council.
   Please give the rationale for additional student fees:
   
3. Is this course to be considered for General Education? □ Yes   □ No
   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data
   that will be collected to measure these goals:
   
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? □ Yes   □ No
   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors? □ Yes   □ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   none
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 9/2/14 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
Date 11/24/14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date 11/24/14 Signature, Dean

☑ Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair

☑ Approved: Council for Teacher Education (if applicable)
Date ______ Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11/4/14 Signature, Undergraduate Curriculum Committee Chair

☑ Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.
Instructor:
Mary Carol Pomatto, EdD, APRN

Instructor Information and Office Hours:
Mary Carol Pomatto, EdD, APRN
Office: #102 McPherson Hall
Email: mpomatto@pittstate.edu
Phone: 620-235-4432 (Desk)
       620-235-4431 (Front Office)
Office Hours:
Monday through Friday, 8:00 a.m. to 4:30 p.m.
Virtual Office Hours: Tuesday 2:00 p.m. to 4:00 p.m.

Course Delivery Method:
Online

Credit Hours:
2 Credit Hours

Course Description:
Examination of the role that nurses individually and collectively play in influence of
health care, health care systems, and health care policy. Course may be taken for Honors.

Student Learning Outcomes: Upon successful completion of this course, the student will be able to:
1. Examine the role of nurses in influencing health care, systems and policy.
2. Describe legislative and regulatory processes.
3. Articulate the role that politics plays in formation of health care policy.
4. Discuss social trends as they effect health care, systems and policy.
5. Participate in advocacy for consumers of nursing and health care.
6. Explore professional/legal/ethical dilemmas in provision of health care.
7. Identify the role of research and evidence in improvement of quality of nursing and
   health care delivery at local, state, federal and international levels.
8. Discuss realities of economics, access and disparity in delivery of health care.

Course Prerequisites:
Admission to PSU and the Irene Ransom Bradley School of Nursing RN to BSN program; Completion of an associate degree in nursing and licensed as a registered nurse.
Concurrent enrollment or satisfactory completion of NURS 304: Advancing Careers: Transitioning to Baccalaureate Nursing.
Content to be Covered in Course:
Issues of: economics; politics; regulation; legislation; consumerism; advocacy; access; disparities; professional/legal/ethical dilemmas; research/evidence/quality improvement; and, social trends such as genetics/genomics, obesity and aging are explored.

Methods of Assessment:
Participation in online discussions and activities, written policy analyses, exercises for exploration of pertinent web resources, written papers, development of advocacy plans, final examination, development and analyses of research critiques, case studies.

Grades:
91-100 A
83-90 B
75-82 C
65-74 D
64 and below F

Required Textbooks:

Recommended Textbooks:
None.

• Academic honesty and integrity policy
http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot

• Center for Student Accommodations:
http://www.pittstate.edu/office/center-for-student-accommodations/index.dot

• Equal Opportunity Office
http://www.pittstate.edu/office/eooa/

• PSU Syllabus Supplement
http://www.pittstate.edu/office/registrar/syllabus-supplement.dot
Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: Nursing  College: College of Arts and Sciences
Date: 3/3/14

Contact Person: Karen Johnson  Faculty member  Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes  ☒ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g., copies of e-mails, memos, etc.) that have occurred.

This course is required in the upper division nursing major curriculum.

Proposed Course:

Course Number: NURS 665

Title of Course: Pathophysiology and Pharmacology for the Registered Nurse

Credit Hours: 3

Date first offered: Fall 2015  ☒ Fall  ☐ Spring  ☐ Summer
(Semester/Year)  (check all that apply)

Prerequisite: Admission to the PSU Irene Ransom Bradley School of Nursing RN to BSN Program: Completion of an associate degree in nursing and licensed as a registered nurse. Concurrent enrollment or satisfactory completion of NURS 304: Advancing Careers: Transitioning to Baccalaureate Nursing.

Course Description (as it will appear in the next catalog): Builds on basic knowledge of pathophysiology and pharmacology to enhance nursing management of illness and disease. Pathology, manifestations, diagnostics, treatments, genomics, and nursing interventions for selected disorders are addressed. Major classifications of drugs, their use in selected disorders, and nursing implications are discussed. Course may be taken for Honors.

Purpose/Justification for Proposed Course: The Bachelor of Science in Nursing RN to BSN curriculum is being revised with select new courses being added in concert with national nursing education accreditation standards. The new courses reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)

1. Identify protective and predictive factors, including genomics, which influence the health of individuals, families, groups, communities and populations for selected disorders.
2. Implement evidence-based nursing interventions as appropriate for understanding the pathology, manifestations, diagnosis and treatment of acute and chronic disease processes across the lifespan.
3. Facilitate patient-centered care that reflects an understanding of the interconnection of pharmacology, medical management, and nursing management across the health-illness continuum.
4. Integrate evidence, clinical reasoning, inter-professional perspectives, and patient preferences in planning, implementing, and evaluating outcomes of care for selected disorders.
5. Support safe and quality outcomes of care for diverse populations for selected disorders.
Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
PowerPoint slides for online delivery of lecture, textbook reading assignments, Internet readings and assignments,
online discussion activities, exams, quizzes and case studies.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   □ Yes  ☒ No  If “yes,” please realize that it will need to gain approval of the President’s Council.
   Please give the rationale for additional student fees:

3. Is this course to be considered for General Education?  □ Yes  ☒ No
   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors?  □ Yes  ☒ No
   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors?  ☒ Yes  □ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   None
Pittsburg State University

Legislative Process
Authorization/Notification Sign-Off Sheet

☑ Approved: Department Chairperson
Date: ______  Signature, Department Chairperson

☑ Approved: College Curriculum Committee
Date: ______ Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date: ______ Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date: ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date: ______ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date: ______ Signature, Undergraduate Curriculum Committee Chair

☑ Approved: Faculty Senate
Date: ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.
Instructor: Karen Johnson, MSN, APRN, CNE

Instructor Information and Office Hours: Office 108 Mondays 1-4 pm, Wednesdays 1-4 pm, Fridays 1-4 pm; Virtual Office Hours Thursday 8-11 am kajohnson@pittstate.edu; Phone 620-235-6187

Course Delivery Method: Online

Credit Hours: 3 credit hours

Course Description:
Builds on basic knowledge of pathophysiology and pharmacology to enhance nursing management of illness and disease. Pathology, manifestations, diagnostics, treatments, genomics, and nursing interventions for selected disorders are addressed. Major classifications of drugs, their use in selected disorders, and nursing implications are discussed. Course may be taken for Honors.

Student Learning Outcomes: Upon successful completion of the course, the student will be able to:
1. Identify protective and predictive factors, including genomics, which influence the health of individuals, families, groups, communities and populations for selected disorders.
2. Implement evidence-based nursing interventions as appropriate for understanding the pathology, manifestations, diagnosis and treatment of acute and chronic disease processes across the lifespan.
3. Facilitate patient-centered care that reflects an understanding of the interconnection of pharmacology, medical management, and nursing management across the health-illness continuum.
4. Integrate evidence, clinical reasoning, inter-professional perspectives, and patient preferences in planning, implementing, and evaluating outcomes of care for selected disorders.
5. Support safe and quality outcomes of care for diverse populations for selected disorders.

Course Pre-requisites: Admission to the PSU Irene Ransom Bradley School of Nursing RN to BSN Program: Completion of an associate degree in nursing and licensed as a registered nurse. Concurrent enrollment or satisfactory completion of NURS 304: Advancing Careers: Transitioning to Baccalaureate Nursing.

Content to be Covered in Course: Acute or Chronic Prevalent Diseases affecting the following systems: Cardiac, Respiratory, Gastrointestinal, Endocrine, Neurological, and Immune.
Methods of Assessment: PowerPoint slides for online delivery of lecture, textbook reading assignments, Internet readings and assignments, online discussion activities, exams, quizzes and case studies.

Grades:
91-100 A
83-90 B
75-82 C
65-74 D
64 and below F

Required Textbooks:


Recommended Textbooks:


Other textbooks for following areas:
- Health assessment
- Techniques
- Pathophysiology
- Drug handbook
- Medical dictionary
- Fundamentals/Foundations (skills, procedures)
- Laboratory and diagnostic tests manual
- Academic honesty and integrity policy
http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot

*Center for Student Accommodations:
http://www.pittstate.edu/office/center-for-student-accommodations/index.dot

*Equal Opportunity Office
http://www.pittstate.edu/office/eoaa/

*PSU Syllabus Supplement
http://www.pittstate.edu/office/registrar/syllabus-supplement.dot
Department: Nursing  College: College of Arts and Sciences
Date: 3/3/14

Contact Person: Barbara McClaskey  ☑ Faculty member  ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes  ☑ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This is required in the upper division nursing major curriculum.

Proposed Course:
Course Number: NURS 670

Title of Course: Family Health Care Nursing

Credit Hours: 4

Date first offered: Fall 2015  ☐ Fall  ☑ Spring  ☑ Summer
(Semester/Year)  (check all that apply)

Prerequisite: Satisfactory Completion of all general education course requirements and the following courses:
NURS 304 Advancing Careers: Transitioning to Baccalaureate Nursing
NURS 321 Health Assessment for the Registered Nurse
NURS 340 Nurse's Role in Health Promotion
NURS 407 Gerontology for the Registered Nurse
NURS 484 Evidence-based Research for the Registered Nurse
NURS 503 Population-based Health Care
NURS 505 Principles of Leadership and Management
NURS 665 Pathophysiology and Pharmacology for the Registered Nurse
NURS 668 Health Care Policy Today and in the Future for the Registered Nurse

Course Description (as it will appear in the next catalog): Exploration of family nursing with emphasis on assessment, health education and promotion, application of relevant family theories and family nursing in a rural environment. Population focused assessment of health needs and education are included. The practicum with clients and families across the lifespan allows for application of concepts of family nursing. Course may be taken for Honors.

Purpose/Justification for Proposed Course: The Bachelor of Science in Nursing RN to BSN curriculum is being revised with select new courses being added in concert with national nursing education accreditation standards. The new courses reflect changes that were provided through input and feedback from faculty, students, advisory board, and stakeholders.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
1. Integrate theories and content from the sciences, arts, humanities, nursing and other disciplines to enhance the practice of nursing.
2. Demonstrate individual, organizational and system leadership in the provision of safe, high quality patient care.
3. Evaluate research to improve evidence-based nursing practice.
4. Demonstrate the application of a variety of information systems and patient care technologies.
5. Discuss healthcare policy, finance and regulatory processes as they impact individuals, families, groups, communities and populations.
6. Determine intraprofessional and interprofessional communication and collaboration for improving health outcomes.
7. Develop safety, health promotion, education and disease prevention strategies to optimize health across the lifespan in a variety of environments.
8. Model behaviors of personal integrity and professional values.
9. Illustrate competent baccalaureate generalist nursing practice.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Preparation for and Participation in discussion
Life Span Health Promotion Project
Ethical Case Study
Article Critiques
Clinical Visits to assigned family
Group Population Project
Clinical Journal

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   □ Yes  ☒ No  if "yes," please realize that it will need to gain approval of the President’s Council.
   Please give the rationale for additional student fees:

3. Is this course to be considered for General Education?  □ Yes  ☒ No
   If "yes," please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors?  □ Yes  ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors?  ☒ Yes  □ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   none
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date: 3/22/21 Signature, Department Chairperson [Signature]

☑ Approved: College Curriculum Committee
   Date: 3/11/21 Signature, College Curriculum Committee Chair [Signature]

☑ Approved: Dean of College
   Date: 3/11/21 Signature, Dean [Signature]

☐ Approved: General Education Committee (if applicable)
   Date: [ ] Signature, General Education Committee Chair [Signature]

☐ Approved: Council for Teacher Education (if applicable)
   Date: [ ] Signature, Council for Teacher Education Chair [Signature]

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date: 4/12/21 Signature, Undergraduate Curriculum Committee Chair [Signature]

☐ Approved: Faculty Senate
   Date: [ ] Signature, Recording Secretary, Faculty Senate [Signature]

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.
Pittsburg State University
Irene Ransom Bradley School of Nursing
RN - BSN Program
NURS 670 Family Health Care Nursing
Summer 2016

Instructor: Barbara McClaskey, PhD, APRN-CNS

Instructor Information and Office Hours:
University Professor, School of Nursing, Pittsburg State University
Phone: 620-235-4443 (office)
Email: bmcclaskey@pittstate.edu
Virtual Office Hours: 9:00 am -12:00 noon Tuesday

Course Delivery Method:
The theory content in this course is delivered in a face-to-face format. The clinical experiences take place in individual interactions with families and in a group population health project.

Credit Hours: 4 credit hours
Four (4) Credit Hours = 3 credit hours of theory and 1 credit hour of practicum.
Practicum contact is figured on a 3:1 ratio. Therefore, an equivalent of 3 hours of practicum per week in a 16 week semester or 48 hours is required.

Course Description:
Exploration of family nursing with emphasis on assessment, health education and promotion, application of relevant family theories and family nursing in a rural environment. Population focused assessment of health needs and education are included. The practicum with clients and families across the lifespan allows for application of concepts of family nursing. May be taken for Honors.

Student Learning Outcomes:
Upon completion of this course, the student will be able to:

1. Integrate theories and content from the sciences, arts, humanities, nursing and other disciplines to enhance the practice of nursing.
2. Demonstrate individual, organizational and system leadership in the provision of safe, high quality patient care.
3. Evaluate research to improve evidence-based nursing practice.
4. Demonstrate the application of a variety of information systems and patient care technologies.
5. Discuss healthcare policy, finance and regulatory processes as they impact individuals, families, groups, communities and populations.
6. Determine intraprofessional and interprofessional communication and collaboration for improving health outcomes.
7. Develop safety, health promotion, education and disease prevention strategies to optimize health across the lifespan in a variety of environments.
8. Model behaviors of personal integrity and professional values.
8. Model behaviors of personal integrity and professional values.
9. Illustrate competent baccalaureate generalist nursing practice.

**Course Prerequisites:**
Satisfactory Completion of all general education course requirements and the following courses:
NURS 304 Advancing Careers: Transitioning to Baccalaureate Nursing
NURS 321 Health Assessment for the Registered Nurse
NURS 340 Nurse's Role in Health Promotion
NURS 407 Gerontology for the Registered Nurse
NURS 484 Evidence-based Research for the Registered Nurse
NURS 503 Population-based Health Care
NURS 505 Principles of Leadership and Management
NURS 665 Pathophysiology and Pharmacology for the Registered Nurse
NURS 668 Health Care Policy Today and in the Future for the Registered Nurse

**Content to be Covered in Course:**
Family Theory and Assessment
Rural Aspects of Care
Health Promotion

**Methods of Assessment:**
Preparation for and Participation in discussion
Life Span Health Promotion Project
Ethical Case Study
Article Critiques
Clinical Visits to assigned family
Group Population Project
Clinical Journal

**Grades:**
91-100 A
83-90 B
75-82 C
65-74 D
64 and below F

**Required Textbooks:**

**Recommended Textbooks:**

*Academic honesty and integrity policy*
Center for Student Accommodations:
http://www.pittstate.edu/office/center-for-student-accommodations/index.dot

Equal Opportunity Office
http://www.pittstate.edu/office/ecoaa/

PSU Syllabus Supplement
http://www.pittstate.edu/office/registrar/syllabus-supplement.dot
Request for Deletion of Course
(Undergraduate Course Numbers through Course Number 699)

Department: Physics  College: Arts & Sciences  Submission Date: 3/10/14

Contact Person: David Kuehn  ☑ Faculty member  ☑ Chair

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes  ☑ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course has not been taught in over 5 years.

Purpose/Justification for Course Deletion: Faculty member who taught courses left over 5 years ago.

Course to be Deleted:
Course Number: PHYS 162

Title of Course: Physical Oceanography

Credit Hours: 3

Deletion Effective: Spring 2014 (Semester/Year)

Currently Offered: ☐ Fall  ☐ Spring  ☐ Summer  (check all that apply)

Was this course a part of the General Education package? ☑ Yes  ☐ No

Is there a departmental course that will be proposed as a substitute? ☐ Yes  ☑ No
Please realize that it will need to gain approval of the General Education Committee.

Was this course required of any education majors? ☐ Yes  ☑ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date: 3/14/14 Signature, Department Chairperson: David M. Rehm

☑ Approved: College Curriculum Committee
   Date: 4/1/14 Signature, College Curriculum Committee Chair: L. PRKED

☑ Approved: Dean of College
   Date: 4/1/14 Signature, Dean: L. PRKED

☐ Approved: General Education Committee (if applicable)
   Date: ______ Signature, General Education Committee Chair: ______________

☐ Approved: Council for Teacher Education (if applicable)
   Date: ______ Signature, Council for Teacher Education Chair: ______________

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date: 4/27/14 Signature, Undergraduate Curriculum Committee Chair: ______________

☐ Approved: Faculty Senate
   Date: ______ Signature, Recording Secretary, Faculty Senate: ______________

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for Deletion of Course: Revised Summer 2013
Request for Deletion of Course
(Undergraduate Course Numbers through Course Number 699)

Department: Physics    College: Arts & Sciences

Contact Person: David Kuehn

Submission Date: 3/10/14

Faculty member    Chair

Will this deletion affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?  
☐ Yes  ☒ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course has not been taught in over 5 years.

Purpose/Justification for Course Deletion: Faculty member who taught courses left over 5 years ago.

Course to be Deleted:

Course Number: PHYS 163

Title of Course: Physical Oceanography Laboratory

Credit Hours: 3

Deletion Effective: Spring 2014 (Semester/Year)

Currently Offered: ☐ Fall  ☑ Spring  ☐ Summer  (check all that apply)

Was this course a part of the General Education package?  ☒ Yes  ☐ No

Is there a departmental course that will be proposed as a substitute?  ☐ Yes  ☒ No

Please realize that it will need to gain approval of the General Education Committee.

Was this course required of any education majors?  ☐ Yes  ☒ No

If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date: 3/10/19 Signature, Department Chairperson: David M. Kuehn

☑ Approved: College Curriculum Committee
   Date: 4/12/19 Signature, College Curriculum Committee Chair: [Signature]

☑ Approved: Dean of College
   Date: 4/12/19 Signature, Dean: [Signature]

☐ Approved: General Education Committee (If applicable)
   Date: [Date] Signature, General Education Committee Chair: [Signature]

☐ Approved: Council for Teacher Education (If applicable)
   Date: [Date] Signature, Council for Teacher Education Chair: [Signature]

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date: 6/14/19 Signature, Undergraduate Curriculum Committee Chair: [Signature]

☐ Approved: Faculty Senate
   Date: [Date] Signature, Recording Secretary, Faculty Senate: [Signature]

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.
Request for Deletion of Course
(Pittsburg State University)

Department: Physics  College: Arts & Sciences

Contact Person: David Kuehn  Submission Date: 3/10/14

Faculty member  Chair

Will this deletion affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes  ☒ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course has not been taught in over 5 years.

Purpose/Justification for Course Deletion: Faculty member who taught courses left over 5 years ago.

Course to be Deleted:
Course Number: PHYS 260

Title of Course: Historical Geology

Credit Hours: 5

Deletion Effective: Spring 2014 (Semester/Year)

Currently Offered:  ☐ Fall  ☐ Spring  ☐ Summer  (check all that apply)

Was this course a part of the General Education package?  ☒ Yes  ☐ No

Is there a departmental course that will be proposed as a substitute?  ☐ Yes  ☒ No
Please realize that it will need to gain approval of the General Education Committee.

Was this course required of any education majors?  ☐ Yes  ☒ No
If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/10/14
Signature, Department Chairperson
David M. Kuehn

☐ Approved: College Curriculum Committee
Date 4/1/14
Signature, College Curriculum Committee Chair

☐ Approved: Dean of College
Date 4/1/14
Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date □□□□
Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date □□□□
Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 04/21/14
Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date □□□□
Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.
Request for Deletion of Course
(Undergraduate Course Numbers through Course Number 699)

Department: Physics    College: Arts & Sciences

Contact Person: David Kuehn

Submission Date: 3/10/14

Will this deletion affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes  ☑ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course has not been taught in over 5 years.

Purpose/justification for Course Deletion: Faculty member who taught courses left over 5 years ago.

Course to be Deleted:
Course Number: PHYS 264

Title of Course: Environmental Geology

Credit Hours: 4

Deletion Effective: Spring 2014 (Semester/Year)

Currently Offered: ☐ Fall  ☐ Spring  ☐ Summer  (check all that apply)

Was this course a part of the General Education package? ☑ Yes  ☐ No

Is there a departmental course that will be proposed as a substitute? ☐ Yes  ☑ No
Please realize that it will need to gain approval of the General Education Committee.

Was this course required of any education majors? ☐ Yes  ☑ No
If "yes," please realize that it will need to have the approval of the Council for Teacher Education.
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/10/14 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
Date 4/7/14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date 4/7/14 Signature, Dean

☑ Approved: General Education Committee (if applicable)
Date _______ Signature, General Education Committee Chair

☑ Approved: Council for Teacher Education (if applicable)
Date _______ Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 6/23/14 Signature, Undergraduate Curriculum Committee Chair

☑ Approved: Faculty Senate
Date _______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.
Request for Deletion of Course
(Undergraduate Course Numbers Through Course Number 899)

Department: Physics  College: Arts & Sciences  Submission Date: 3/10/14

Contact Person: David Kuehn  □ Faculty member  □ Chair

Will this deletion affect any other department's/college's/unit's curricula or programs at Pittsburg State University?
□ Yes  □ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course has not been taught in over 5 years.

Purpose/Justification for Course Deletion: Faculty member who taught courses left over 5 years ago.

Course to be Deleted:
Course Number: PHYS 560

Title of Course: Field Studies in Earth and Space Science

Credit Hours: 2-3

Deletion Effective: Spring 2014 (Semester/Year)

Currently Offered: □ Fall  □ Spring  □ Summer  (check all that apply)

Was this course a part of the General Education package? □ Yes  □ No

Is there a departmental course that will be proposed as a substitute? □ Yes  □ No
Please realize that it will need to gain approval of the General Education Committee.

Was this course required of any education majors? □ Yes  □ No
if "yes," please realize that it will need to have the approval of the Council for Teacher Education.
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 1/11/14 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
Date 1/11/14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date 1/11/14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date __________ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date __________ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date __________ Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date __________ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the deletion.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Request for Deletion of Course - Revised Summer 2013
Request for New Minor/Concentration/Emphasis

Proposal for a New:  ☑  Minor  ☐  Concentration  ☐  Emphasis

Department: HHPR  College: COE

Submission Date: December 2, 2013  Effective: Fall, 2014 (Year)

Contact Person: Janice Jewett  ☑  Faculty member  ☐  Chair

Title of Proposed Minor/Concentration/Emphasis: Minor in Dance

Purpose/Justification for Minor/Concentration/Emphasis: The purpose of the Minor in Dance is to provide knowledge and resources for students to be involved in community and commercial dance programs as instructors, facilitators, and directors as well as provide skills for students to become dance sponsors and coaches within schools. In addition, this minor will provide tools for integrating dance and rhythms in educational settings. Students will learn about studio dance, competitive studio dancing, middle school and high school dance tryouts, performances, competitions and camps, dance terminology, choreography, performances (including recitals), costumes, music for dancing, technology and other issues related to the world of dance for recreation, competition, educational and school dance teams.

Is this new minor/concentration/emphasis proposal related to, and/or may affect, any degree program or minor/concentration/emphasis at any other Regent university?
☐ Yes  ☑  No

Whether a “yes” or “no” response, please provide an explanation.
Of the colleges and universities in Kansas, very few offer dance programs. Currently, Kansas State University, the University of Kansas and Wichita State University offer a minor in Dance. In addition, the PSU Minor in Dance would be unique to those few offered in Kansas.

Is this new minor/concentration/emphasis proposal related to, and/or may affect, any other department’s/ college’s/ unit’s curricula or programs at Pittsburg State University?
☐ Yes  ☑  No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The HHPR Department has visited with Eric Harris in the College of Business for a recommendation on a business class. He suggested Introduction to Business as the class most likely to offer the students minorin in dance and interested in managing or owning a studio practical information. In addition, Dr. ’s Oppliger and Jewett met with Cynthia Allen in the Department of Communication to see how this new minor would impact their students. She was in favor of the minor and suggested the course Technical Production I. She also said that the dance minor would be a recommended minor for students majoring in Theatre.

Please complete the Kansas Board of Regent forms attached to this document and list the proposed curriculum for the minor/concentration/emphasis, in section 3 (III) of the forms. Please input the proposed curriculum as you wish it to appear in the next catalog. If you have any questions about the KBOR forms, please contact the Provost’s administrative officer at x4113.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.): At the present time, minimal additional resources would be required. There may be additional dance studio space required as there is only one dance/fitness studio in the Student Recreation Center. Additional operating funds for travel and performances is anticipated in the future.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? □ Yes  □ No  If “yes,” please realize that it will need to gain approval of the President’s Council.

Please give the rationale for additional student fees:

3. Will this minor/concentration/emphasis have specific General Education courses required? □ Yes  □ No

Please realize that it will need to gain approval of the General Education Committee.

4. Will this minor/concentration/emphasis affect any education majors? □ Yes  □ No

If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this minor/concentration/emphasis (e.g. staffing, equipment, etc.)? Adjunct funds will be used as necessary to offer some of the dance classes. Community members with the desired skill have been identified and will be used when necessary to offer some of the courses. In addition, the HHPR Department will ask for an additional graduate assistant with a dance background to assist with the instruction of selected courses. Faculty candidates with dance training will be considered when replacing positions.
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
  Date 2/19/14 Signature, Department Chairperson

☐ Approved: College Curriculum Committee
  Date 4/1/14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
  Date 4/1/14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
  Date _____ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
  Date _____ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
  Date 4/23/14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
  Date _____ Signature, Recording Secretary, Faculty Senate

☐ Final approved packet forwarded to Provost’s office.
  Date _____ Signature, Recording Secretary, Faculty Senate

Approval at Kansas Board of Regents level:

☐ COCAO
  Date: _____

The Provost’s Office will notify the department, college and Registrar of the completion of the approval process.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” and uploaded as well. Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL) FOR FORWARDING TO THE KANSAS BOARD OF REGENTS FOR BOARD APPROVAL.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for approval, which may result in a delay in implementation.
Kansas Board of Regents

APPLICATION FOR APPROVAL
OF MINOR

Pittsburg State University

(NAME OF INSTITUTION)

1701 S. Broadway – Pittsburg KS 66762

(ADDRESS)

620-231-7000

(TELEPHONE)

Minor:

Minor in Dance – 50.0399

(Title and CIP)

_X_ New

_____ Derived from Existing Program

February 16, 2014

(DATE SUBMITTED)
PROPOSAL FOR MINOR
Kansas Board of Regents

Submitted by Janice Jewett

College of Education

Division of Health, Human Performance and Recreation

I. Indicate major in which minor will be located:

The minor will be available for all students and will be administered by the Department of Health, Human Performance and Recreation.

II. Give the name and describe the purpose of the proposed minor:

Name: Minor in Dance

Description of Purpose: The purpose of the Minor in Dance is to provide knowledge and resources for students to be involved in community and commercial dance programs as instructors, facilitators, and directors as well as provide skills for students to become dance sponsors and coaches within schools. In addition, this minor will provide tools for integrating dance and rhythms in educational settings. Students will learn about studio dance, competitive studio dancing, middle school and high school dance tryouts, performances, competitions and camps, dance terminology, choreography, performances (including recitals), costumes, music for dancing, technology and other issues related to the world of dance for recreation, competition, educational and school dance teams.

III. Provide curriculum for the minor:

___Minor in Dance___

Name of Minor

<table>
<thead>
<tr>
<th>Course Name &amp; Number</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dance Appreciation HHP 151</td>
<td>3</td>
</tr>
<tr>
<td>Dance (Specific Style) DANCE 200</td>
<td>1-3</td>
</tr>
<tr>
<td>First Aid and CPR HHP 260</td>
<td>2</td>
</tr>
<tr>
<td>Care and Prevention of Athletic Injuries HHP 262</td>
<td>2</td>
</tr>
<tr>
<td>Practicum: Group Fitness, Dance and Rhythms HHP 385</td>
<td>2</td>
</tr>
<tr>
<td>Dance Performance and Production DANCE 410</td>
<td>3</td>
</tr>
<tr>
<td>Theory and Methods of Teaching Dance DANCE 360</td>
<td>3</td>
</tr>
<tr>
<td>Technology for Dance DANCE 370</td>
<td>3</td>
</tr>
</tbody>
</table>
Electives: Students choose a minimum of three credits from the following:

- Music Appreciation MUSIC 120  3
- Performance Appreciation COMM 105  3
- Band MUSIC 156, 356 or 756  1
- Ballroom/Western Dance HHP 200  1
- Hip Hop Dance HHP 200  1
- Zumba HHP 200  1
- Dance Team HHP 200  1
- Dance Performance DANCE 420  1
- Elementary Games and Rhythms for K-6 HHP 347  2
- Group Fitness Instruction HHP 349  2
- Topics: Dance Workshop HHP 440  1
- Pilates HHP 200  1
- Introduction to Business MGMKT 101  3
- Technical Production I COMM 363  3

Total: 24

Note: By Board of Regents definition concentrations are established within existing programs and are:
1. 24 hours or less at the undergraduate level
2. 12 hours or less at the master's level
3. 18 hours or less at the doctoral level

IV. Faculty resources:

A. Number of FTE faculty who teach in the major, including all concentrations: 4

B. Rank of faculty:
   - Instr.
   - Asst.
   - Prof. 1
   - Assoc.
   - Prof. 1
   - GTAs 2

C. Preparation of faculty:
   - Indicate level of degrees: Bach.
   - Masters 1
   - Doctors 3

D. Explain other instructional responsibilities of faculty. (e.g. list service courses in school or for other schools/majors): Reassignment of coursework within the department will not require overload of faculty.
Request for New Minor/Emphasis/Certificate

Proposal for a New:  ☐ Minor  ☐ Emphasis  ☑ Certificate

Department:  HHPR  College:  COF

Submission Date:  February 4, 2014  Effective:  Fall, 2014 (Year)

Contact Person:  Janice Jewett  ☑ Faculty member  ☐ Chair

Title of Proposed Minor/Emphasis/Certificate:  Certificate in Dance

Purpose/Justification for Minor/Emphasis/Certificate:  The Certificate in Dance allows non-degree seeking students and professionals to obtain continuing education related to dance and rhythms. In addition, those students minoring in dance may also receive the Certificate in Dance once all requirements for the certificate are met. The purpose of the certificate is to provide knowledge and resources for students to be involved in community and commercial dance programs as instructors, facilitators, and directors as well as provide skills for students to become dance sponsors and coaches within schools. In addition, the curriculum will provide tools for integrating dance and rhythms in educational settings. Students will learn about studio dance, competitive studio dancing, middle school and high school dance tryouts, performances, competitions and camps, dance terminology, choreography, performances (including recitals), costumes, music for dancing, technology and other issues related to the world of dance for recreation, competition, educational and school dance teams.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes  ☑ No

Whether a “yes” or “no” response, please provide an explanation. Of the colleges and universities in Kansas, very few offer dance programs. Currently, Kansas State University, the University of Kansas and Wichita State University offer a minor in Dance. In addition, the PSU Certificate in Dance would be unique to those few higher education dance programs offered in Kansas.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department’s/ college’s/ unit’s curricula or programs at Pittsburg State University?
☐ Yes  ☑ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The HHPR Department has visited with Eric Harris in the College of Business for a recommendation on a business class. He suggested Introduction of Business as the class most likely to offer practical information to the students seeking a certificate in dance and interested in managing or owning a studio. In addition, Dr. ’s Oplinger and Jewett met with Cynthia Allen in the Department of Communication to see how this new coursework would impact their students. She was in favor of the courses and suggested the class Technical Production I. In addition, through various discussions with individuals on campus it was determined that a certificate may be valuable to those already teaching full-time either in a traditional educational setting or within a dance studio.
Please complete the Kansas Board of Regent forms located at [http://www.kansasregents.org/new_program_approval](http://www.kansasregents.org/new_program_approval) and list the proposed curriculum for the minor/emphasis/concentration, in section 3 (III) of the forms. Please input the proposed curriculum as you wish it to appear in the next catalog. If you have any questions about the KBOR forms, please contact the Provost’s administrative officer at x4113.
Additional Questions

1. Additional resources required (e.g., library or multimedia resources, technology, space, major expense, etc.):
   At the present time, minimal additional resources would be required. There may be additional dance studio space
   required as there is only one dance/fitness studio in the Student Recreation Center. Additional operating funds for
   travel and performances is anticipated in the future.

2. Will any additional student fees be required (e.g., equipment, clothing, travel, licensing, etc.)?
   □ Yes   ☒ No   If "yes," please realize that it will need to gain approval of the President's Council.
   Please give the rationale for additional student fees:

3. Will this minor/emphasis/certificate have specific General Education courses required?
   □ Yes   ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this minor/emphasis/certificate affect any education majors? □ Yes   ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this minor/emphasis/certificate (e.g., staffing, equipment, etc.)?
   Adjunct funds will be used as necessary to offer some of the dance classes. Community members with the desired
   skill have been identified and will be used when necessary to offer some of the courses. In addition, the HHPR
   Department will ask for an additional graduate assistant with a dance background to assist with the instruction of
   selected courses. Faculty candidates with dance training will be considered when replacing positions.
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date 4/14/14 Signature, Department Chairperson
   [Signature]

☑ Approved: College Curriculum Committee
   Date 4/14/14 Signature, College Curriculum Committee Chair
   [Signature]

☑ Approved: Dean of College
   Date 4/14/14 Signature, Dean
   [Signature]

☐ Approved: General Education Committee (if applicable)
   Date ______ Signature, General Education Committee Chair
   [Signature]

☐ Approved: Council for Teacher Education (if applicable)
   Date ______ Signature, Council for Teacher Education Chair
   [Signature]

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date 4/17/14 Signature, Undergraduate Curriculum Committee Chair
   [Signature]

☐ Approved: Faculty Senate
   Date ______ Signature, Recording Secretary, Faculty Senate
   [Signature]

☐ Final approved packet forwarded to Provost’s office.
   Date ______ Signature, Recording Secretary, Faculty Senate
   [Signature]

Approval at Kansas Board of Regents level:

☐ COCAO
   Date: _____

The Provost’s Office will notify the department, college and Registrar of the completion of the approval process.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” and uploaded as well. Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL) FOR FORWARDING TO THE KANSAS BOARD OF REGENTS FOR BOARD APPROVAL.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an
additional month added to the process, before it is sent to the Kansas Board of Regents for approval, which may result in a delay in implementation.
Kansas Board of Regents

APPLICATION FOR APPROVAL
OF CERTIFICATE

Pittsburg State University

(NAME OF INSTITUTION)

1701 S. Broadway – Pittsburg KS 66762

(ADDRESS)

620-231-7000

(TELEPHONE)

Certificate:

Certificate in Dance – 50.0399

>Title and CIP)

X New

____ Derived from Existing Program

February 16, 2014

(DATE SUBMITTED)
PROPOSAL FOR CERTIFICATE
Kansas Board of Regents

Submitted by ___Janice Jewett___

College of ___Education___

Division of ___Health, Human Performance and Recreation___

I. Indicate major in which certificate will be located:

The certificate will be available for all students and will be administered by the
Department of Health, Human Performance and Recreation.

II. Give the name and describe the purpose of the proposed certificate:

Name: ___Certificate in Dance___

Description of Purpose: __The purpose of the Certificate in Dance is to provide knowledge and
resources for students to be involved in community and commercial dance programs as
instructors, facilitators, and directors as well as provide skills for students to become dance
sponsors and coaches within schools. In addition, the dance certificate will provide tools for
integrating dance and rhythms in educational settings. Students will learn about studio dance,
competitive studio dancing, middle school and high school dance tryouts, performances,
competitions and camps, dance terminology, choreography, performances (including recitals),
costumes, music for dancing, technology and other issues related to the world of dance for
recreation, competition, educational and school dance teams."

III. Provide curriculum for the certificate:

______Certificate in Dance_______
Name of Certificate

<table>
<thead>
<tr>
<th>Course Name &amp; Number</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dance Appreciation HHP 151</td>
<td>3</td>
</tr>
<tr>
<td>Dance (Specific Style) DANCE 200</td>
<td>1-3</td>
</tr>
<tr>
<td>First Aid and CPR HHP 260</td>
<td>2</td>
</tr>
<tr>
<td>Care and Prevention of Athletic Injuries HHP 262</td>
<td>2</td>
</tr>
<tr>
<td>Practicum: Group Fitness, Dance and Rhythms HHP 385</td>
<td>2</td>
</tr>
<tr>
<td>Dance Performance and Production DANCE 410</td>
<td>3</td>
</tr>
<tr>
<td>Theory and Methods of Teaching Dance DANCE 360</td>
<td>3</td>
</tr>
<tr>
<td>Technology for Dance DANCE 370</td>
<td>3</td>
</tr>
</tbody>
</table>
Electives Students choose a minimum of three credits from the following:

- Music Appreciation MUSIC 120 3
- Performance Appreciation COMM 105 3
- Band MUSIC 156, 356 or 756 1
- Ballroom/Western Dance HHP 200 1
- Hip Hop Dance HHP 200 1
- Zumba HHP 200 1
- Dance Team HHP 200 1
- Dance Performance DANCE 420 1
- Elementary Games and Rhythms for K-6 HHP 347 2
- Group Fitness Instruction HHP 349 2
- Topics: Dance Workshop HHP 440 1
- Pilates HHP 200 1
- Introduction to Business MGMKT 101 3
- Technical Production I COMM 363 3

Total: 24

Note: By Board of Regents definition concentrations are established within existing programs and are:

1. 24 hours or less at the undergraduate level
2. 12 hours or less at the master's level
3. 18 hours or less at the doctoral level

IV. Faculty resources:

A. Number of FTE faculty who teach in the major, including all concentrations:
   # 4 __________

B. Rank of faculty:
   Instr. _______;  Asst. Prof. ___1____;  Assoc. Prof. __1____;
   Prof. __________;
   GTAs ___2______.

C. Preparation of faculty:
   Indicate level of degrees:  Bach. ______;  Masters ___1____;
   Doctors ___3____

D. Explain other instructional responsibilities of faculty. (e.g. list service courses in school or for other schools/majors): Reassignment of coursework within the department will not require overload of faculty.
Request for New Course
(Undergraduate Course Numbers through Course Number 699)

Department: HHPR  College: C.O.E.  Submission Date: 2/5/14

Contact Person: Dr. Janice Jewett  Faculty member  Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes  ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course will be the same as the pass/fail HHP-200: Lifetime Sports: ( ) 1-3 hours, except it will have the new DANCE prefix and will be graded. It will also only be used with courses that involve dance.

Proposed Course:
Course Number: DANCE 200

Title of Course: Dance: [Selected Offerings]

Credit Hours: 1-3

Date first offered: Fall 2014  ☒ Fall  ☒ Spring  ☐ Summer
(Semester/Year)  (check all that apply)

Prerequisite: N/A

Course Description (as it will appear in the next catalog): DANCE 200: Dance: ( ). 1-3 hours. May include: Ballroom/Western Dance, Ballet, Jazz, tap etc. Specific topics may not be repeated.

Purpose/Justification for Proposed Course: Students pursuing either the Minor in Dance or the Certificate in Dance will be required to complete a minimum of three skill proficiency courses in dance and these courses cannot be pass/fail.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
Students will learn a variety of movements/choreography from the selected style of dance as identified in the course title.
Students will demonstrate correct technique which fits the style of dance.
Students will learn the history and origins of the style of dance learned.
Students will learn and recognize health and safety concerns related to dance.
Students will learn methods of teaching and terminology related to specific styles of dance.
Students will learn and understand the cultural and/or ethical importance of specific dance styles in a healthy society.
Students will view a variety of live and video performances related to the style of dance.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Students will be graded on attendance and not allowed to miss more than three class periods.
Students will fully participate in the physical aspects of the course.
Students will teach a minimum of one lesson.
Students will write and submit a paper on the history and origins of the dance style covered and focus on the cultural and/or ethical aspects of its development.

Students will demonstrate correct technique which fits the style of dance.

Students will critique a minimum of three performances.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.): none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? □ Yes ☒ No If “yes,” please realize that it will need to gain approval of the President’s Council.

   Please give the rationale for additional student fees:

3. Is this course to be considered for General Education? □ Yes ☒ No

   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? □ Yes ☒ No

   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors? □ Yes ☒ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)? none
Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.
DANCE 200
Fall, 2014
Department of Health, Human Performance, and Recreation
College of Education
Pittsburg State University

Course Number: DANCE 200  Title: Dance: (Selected Offerings)
Credit Hours: 1-3  Course Time: TBA
Instructor: Staff  Office Phone: 235-XXXX
Office Hours: 9-11am MWF
9:30-11:30am TuTh or by appointment
Email: staff@pittstate.edu
Office: 101 Student Recreation Center

I. Course Description: Dance (title of dance style to be taught) may include:
ballroom/western dance, ballet, jazz, tap, etc. Specific topics may not be repeated.

II. Course Objectives: Upon successful completion of this course, the student should be able to:

1) Identify and demonstrate a variety of movements/choreography from the selected style of dance as identified in the course title.
2) Students will demonstrate correct technique, which fits the style of dance.
3) Students will learn the history and origins of the style of dance learned.
4) Students will learn and recognize health and safety concerns related to dance.
5) Students will learn methods of teaching and terminology related to specific styles of dance.
6) Students will learn and understand the cultural and/or ethical importance of specific dance styles in a healthy society.
7) Students will view a variety of live and video performances related to the style of dance.

III. Instructional Resources:

   Required Text Book: To be Determined

IV. Teaching Strategies

A. Traditional Face-to-Face Class Meetings: Students will learn a variety of dance moves, cultural impact and historical significance related to a specific style of dance.

B. Practice Teaching—Students will practice instructional skills with their peers and others to hone their techniques.

C. Critical Evaluation – Students will critique their own dance techniques as well as those of their peers and professionals.
D. Observation — Students will observe professionals in the field performing the specific style of dance covered in this course.

V. Evaluation

Student work will be assessed in a variety of ways as follows:
A. Students will be graded on attendance and not allowed to miss more than three class periods.
B. Students will fully participate in the physical aspects of the course.
C. Students will teach a minimum of one lesson.
D. Students will write and submit a paper on the history and origins of the dance style covered and focus on the cultural and/or ethical aspects of its development.
E. Students will demonstrate correct technique, which fits the style of dance.
F. Students will critique a minimum of three performances.

Grading Scale:  

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>90-100%</td>
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<tr>
<td>70-79%</td>
<td>C</td>
</tr>
<tr>
<td>60-69%</td>
<td>D</td>
</tr>
<tr>
<td>0-59%</td>
<td>F</td>
</tr>
</tbody>
</table>

VI. Academic Honesty and Integrity

It is expected that students will complete their own work. This course will follow the academic misconduct guidelines as determined by PSU, which can be found at the following link:

http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot
Request for New Course
(Undergraduate Course Numbers through Course Number 699)

Department: HHPR  College: COF  Submission Date: February 4, 2014

Contact Person: Janice Jewett  Faculty member No Chair

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes  ☑ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The HHPR Department has visited with Eric Harris in the College of Business for a recommendation on a business class. He suggested MGMKT 101 Introduction of Business as the class most likely to offer the students minoring in dance and interested in managing or owning a studio practical information. In addition, Dr. ’s Oppiger and Jewett met with Cynthia Allen in the Department of Communication to see how this new minor would impact their students. She was in favor of the minor and suggested the course COMM 363 Technical Production I. She also said that the dance minor would be a recommended minor for students majoring in Theatre.

Proposed Course:
Course Number: DANCE 360

Title of Course: Theory and Methods of Teaching Dance

Credit Hours: 3

Date first offered: Spring, 2015  Fall  ☑ Spring  ☐ Summer
(Semester/Year)  (check all that apply)

Prerequisite: HHP 151 Dance Appreciation

Course Description (as it will appear in the next catalog): Theory and Methods of Teaching Dance will include methodologies needed to teach rhythms and dance. Special consideration will be given to working with populations of all ages and abilities.

Purpose/Justification for Proposed Course: This course will enhance student’s abilities to instruct dance and rhythms using a variety of techniques and practical experiences.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
1) ______ Implement strategies for teaching rhythms and dance.
2) ______ Be comfortable in their ability to teach dance moves to individuals of all ages.
3) ______ Be comfortable in providing instruction of simple dance moves and choreography to individuals with various abilities.
4) ______ Understand pedagogy when applied to dance instruction.
5) ______ Apply organizational skills when instructing dance choreography.
6) ______ Use vocabulary associated with the world of dance.
7) ______ Incorporate a variety of dance styles into a curriculum.
8) ______ Incorporate cross discipline learning with dance and rhythms.
9) ______ Utilize a variety of dance and rhythm resources.
10) Choreograph simple rhythms and dance for individuals of all ages and abilities.
11) Use dance and rhythms to enhance physical fitness.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

Student work will be assessed in a variety of ways as follows:
A. Tests over material covered during the course.
B. Attendance and reflection papers when instructing dance both in class and off-site.
C. Attendance and reflection papers when critically evaluating peers and professionals in their instruction of dance and rhythms.
D. Use of instructional techniques in class.
E. Using creativity to expand repertoire of dance and other rhythmic activities.
F. Students will journal their experiences and thoughts for further reflection and for future reference.
G. Students will compile a notebook of resources to include dance and rhythm techniques as well as dances and rhythmic activities that can be used in the future.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   At the present time, minimal additional resources would be required.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes   ☒ No  If "yes," please realize that it will need to gain approval of the President's Council.
   Please give the rationale for additional student fees:

3. Is this course to be considered for General Education? ☐ Yes   ☒ No
   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data
   that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☐ Yes   ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors? ☐ Yes   ☒ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   None at the present time.
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
  Date 1/1/14 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
  Date 1/1/14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
  Date 1/1/14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
  Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
  Date ______ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
  Date 9/12/14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
  Date ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.
Title: Theory and Methods of Teaching Dance  
Course Time: TBA  
Office Phone: 235-4669  
Email: jjewett@pittstate.edu  
Office: 101 Student Recreation Center

I. **Course Description:** Theory and Methods of Teaching Dance will include methodologies needed to teach rhythms and dance. Special consideration will be given to working with populations of all ages and abilities.

II. **Course Objectives:** Upon successful completion of this course, the student should be able to:
1) Implement strategies for teaching rhythms and dance.
2) Be comfortable in their ability to teach dance moves to individuals of all ages.
3) Be comfortable in providing instruction of simple dance moves and choreography to individuals with various abilities.
4) Understand pedagogy when applied to dance instruction.
5) Apply organizational skills when instructing dance choreography.
6) Use vocabulary associated with the world of dance.
7) Incorporate a variety of dance styles into a curriculum.
8) Incorporate cross discipline learning with dance and rhythms.
9) Utilize a variety of dance and rhythm resources.
10) Choreograph simple rhythms and dance for individuals of all ages and abilities.
11) Use dance and rhythms to enhance physical fitness.

III. **Instructional Resources:**

   **Required Text Book:** To be Determined

IV. **Teaching Strategies**
A. Traditional Face-to-Face Class Meetings: Students will learn a variety of rhythm and dance activities to use with individuals of all ages and abilities.
B. Practice Teaching—Students will practice instructional skills at various schools and other businesses to hone their techniques.
C. Critical Evaluation – Students will critique their own instructional techniques as well as those of their peers and professionals.
D. Observation – Students will observe professionals in the field instructing dance and rhythm to reinforce their own beliefs and theories related to successful dance instruction.

V. Evaluation
Student work will be assessed in a variety of ways as follows:
A. Tests over material covered during the course.
B. Attendance and reflection papers when instructing dance both in class and off-site.
C. Attendance and reflection papers when critically evaluating peers and professionals in their instruction of dance and rhythms.
D. Use of instructional techniques in class.
E. Using creativity to expand repertoire of dance and other rhythmical activities.
F. Students will journal their experiences and thoughts for further reflection and for future reference.
G. Students will compile a notebook of resources to include dance and rhythm techniques as well as dances and rhythmical activities that can be used in the future.

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Pittsburg State University

Request for New Course
(Undergraduate Course Numbers through Course Number 699)

Department: HHPR  College: COE  Submission Date: February 4, 2014

Contact Person: Janice Jewett  Faculty member  Chair

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
  □ Yes  □ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

The HHPR Department has visited with Eric Harris in the College of Business for a recommendation on a business class. He suggested MGMKT 101 Introduction of Business as the class most likely to offer the students minoring in dance and interested in managing or owning a studio practical information. In addition, Dr. ’s Opplieter and Jewett met with Cynthia Allen in the Department of Communication to see how this new minor would impact their students. She was in favor of the minor and suggested the course COMM 363 Technical Production I. She also said that the dance minor would be a recommended minor for students majoring in Theatre.

Proposed Course:
Course Number: DANCE 370

Title of Course: Technology for Dance

Credit Hours: 3

Date first offered: Spring, 2015  □ Fall  □ Spring  □ Summer
  (Semester/Year)  (check all that apply)

Prerequisite: HHP 151 Dance Appreciation

Course Description (as it will appear in the next catalog): Technology for Dance will include investigation of some of the most current applications, software and equipment helpful in teaching, performing, marketing and other endeavors related to the field of dance.

Purpose/Justification for Proposed Course: This new class will assist students with the technology, equipment, terminology and tools available as it relates to all aspects of dance and performances.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
1) Learn communication and terminology used with sound and lighting technicians.
2) Learn technology useful for publicity and marketing.
3) Learn about the cost of various technological products and services related to dance.
4) Learn how to edit music.
5) Learn basics of lighting and sound technology used in a performance.
6) Become aware and use equipment/technology available in public settings such as schools, recreation departments, performing arts centers, etc.
7) Learn and use apps available for the various uses related to dance.
8) Examine the artistry components of a performance as it relates to the influence of proper technological tools.

Request for New Course- Revised Summer 2013
Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Student work will be assessed in a variety of ways as follows:
A. Tests over material, including terminology, covered during the course.
B. Ability to edit a three-minute selection of music.
C. Attendance and reflection papers after practicing technical skills related to sound and lighting.
D. Attendance and reflection papers after touring various facilities and the equipment/technology used at the facility.
E. Students will design various promotional tools for marketing dance.
F. Students will journal their experiences and thoughts for further reflection and for future reference.
G. Students will compile a notebook of app resources, which can be used for editing music, controlling sound and lighting, and other relevant applications related to dance.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   At the present time, minimal additional resources would be required.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   □ Yes   ☒ No   If "yes," please realize that it will need to gain approval of the President’s Council.

   Please give the rationale for additional student fees:
   __________

3. Is this course to be considered for General Education? □ Yes    ☒ No

   If "yes," please indicate the University’s General Education Goals met by this course AND the assessment data
   that will be collected to measure these goals:
   __________
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? □ Yes    ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors? □ Yes    ☒ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   None at the present time.
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
  Date 3/19/19 Signature, Department Chairperson
  ________________________________
  John H. Orgilin

☑ Approved: College Curriculum Committee
  Date 4/1/14 Signature, College Curriculum Committee Chair
  ________________________________
  ____________________________

☑ Approved: Dean of College
  Date 4/1/14 Signature, Dean
  ________________________________
  ____________________________

☐ Approved: General Education Committee (if applicable)
  Date ______ Signature, General Education Committee Chair
  ________________________________

☐ Approved: Council for Teacher Education (if applicable)
  Date ______ Signature, Council for Teacher Education Chair
  ________________________________

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
  Date 4/13/14 Signature, Undergraduate Curriculum Committee Chair
  ________________________________
  ____________________________

☐ Approved: Faculty Senate
  Date ______ Signature, Recording Secretary, Faculty Senate
  ________________________________

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.
DANCE 370
Spring 2015
Department of Health, Human Performance, and Recreation
College of Education
Pittsburg State University

Course Number: DANCE 370  
Title: Technology for Dance
Credit Hours: 3  
Course Time: TBA
Instructor: Dr. Janice Jewett  
Office Phone: 235-4669
Office Hours: 9-11am MWF  
Email: jjewett@pittstate.edu
   9:30-11:30am TuTh
or by appointment  
Office: 101 Student Recreation Center

I. Course Description: Technology for Dance will include investigation of some of the
most current applications, software and equipment helpful in teaching, performing,
marketing and other endeavors related to the field of dance.

II. Course Objectives: Upon successful completion of this course, the student should be
able to:
   1) Learn communication and terminology used with sound and lighting technicians.
   2) Learn technology useful for publicity and marketing.
   3) Learn about the cost of various technological products and services related to
dance.
   4) Learn how to edit music.
   5) Learn basics of lighting and sound technology used in a performance.
   6) Become aware and use equipment/technology available in public settings such as
schools, recreation departments, performing arts centers, etc...
   7) Learn and use apps available for the various uses related to dance.
   8) Examine the artistry components of a performance as it relates to the influence of
proper technological tools.

III. Instructional Resources:

   Required Text Book: To be Determined

IV. Teaching Strategies
A. Traditional Face-to-Face Class Meetings: Students will examine a variety of technological resources in dance to use with individuals of all ages and abilities.

B. Practice Teaching—Students will practice the use of a variety of equipment and other technology while instructing dance or putting together a dance show.

C. Studio/Venue Visits — Students will have the opportunity to visit a number of dance studios and/or performing arts center to expand their body of knowledge related to technology.

D. Guest Speakers — Whenever feasible, professionals will engage the students by explaining technology as it relates to dance from their own personal work experiences.

V. Evaluation

Student work will be assessed in a variety of ways as follows:

A. Tests over material, including terminology, covered during the course.
B. Ability to edit a three-minute selection of music.
C. Attendance and reflection papers after practicing technical skills related to sound and lighting.
D. Attendance and reflection papers after touring various facilities and the equipment/technology used at the facility.
E. Students will design various promotional tools for marketing dance.
F. Students will journal their experiences and thoughts for further reflection and for future reference.
G. Students will compile a notebook of app resources, which can be used for editing music, controlling sound and lighting, and other relevant applications related to dance.

Grading Scale:  

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VI. Academic Honesty and Integrity

It is expected that students will complete their own work. This course will follow the academic misconduct guidelines as determined by PSU, which can be found at the following link:

http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot
Request for New Course
(Undergraduate Course Numbers through Course Number 699)

Department: HHPR   College: COE

Contact Person: Janice Jewett

Submission Date: February 4, 2014

☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes  ☒ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

The HHPR Department has visited with Eric Harris in the College of Business for a recommendation on a business class. He suggested MGMT 101 Introduction of Business as the class most likely to offer the students minoring in dance and interested in managing or owning a studio practical information. In addition, Dr.'s Oppliger and Jewett met with Cynthia Allen in the Department of Communication to see how this new minor would impact their students. She was in favor of the minor and suggested the course COMM 363 Technical Production I. She also said that the dance minor would be a recommended minor for students majoring in Theatre.

Proposed Course:
Course Number: DANCE 410

Title of Course: Dance Performance and Production

Credit Hours: 3

Date first offered: Fall, 2014  ☒ Fall  ☐ Spring  ☐ Summer
(Semester/Year)

Prerequisite: HHP 151 Dance Appreciation

Course Description (as it will appear in the next catalog): Dance Performance and Production will focus on items that go into a performance such as costumes, makeup, props, music, technology to enhance the performance, etc... In addition, the steps that go into putting on a show or recital (ticket sales, venue selection, program, sponsorships, group sales, stage crew, stage aspects of lighting, sound and props, etc) will be discussed. It is anticipated that students will view various professional performances, tour venues in Pittsburg and possibly elsewhere when feasible.

Purpose/Justification for Proposed Course: The new Minor in Dance and Certificate in Dance allow students to focus on one of three areas of dance. This course is for the student interested in managing their own dance studio or advising a school dance team.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
1) Identify the steps in preparing for a live performance and production.
2) Explain the concept of ticket sales, venue selection, program, sponsorships, group sales, stage crew and how they relate to live events.
3) Review aspects of stage lighting, sound, props, makeup and costumes as related to dance performances.
4) Explain the rehearsal schedule that leads up to a live performance.
5) Identify various jobs that utilize performance and production skills such as Artistic Director and Costume Designer.

Request for New Course- Revised Summer 2013
6) Demonstrate the ability to critically analyze a performance including performance notes, corrections and praise.
7) Articulate the process and importance of auditioning.
8) Examine additional components that involve creativity in the entire performance experience such as audience engagement/participation, thematic development, house display, etc...
9) Students will learn about the various costs, fees and revenues associated with performances. Students will prepare a sample budget.
10) Developing contracts as well as entering into agreements with other entities will be discussed.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

A. Tests over material covered during the course.
B. Attendance and reflection papers when various videos are watched and/or live performances are attended.
C. Attendance and reflection papers when various venues are visited and/or guest presenters visit class.
D. Students will develop a timeline that addresses the steps leading up to a successful performance and production.
E. Students will prepare a budget for a recital.
F. Students will prepare a contract appropriate for a school setting and/or studio.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   At the present time, minimal additional resources would be required.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   □ Yes  ☒ No  If "yes," please realize that it will need to gain approval of the President’s Council.
   Please give the rationale for additional student fees:
   
3. Is this course to be considered for General Education?  □ Yes  ☒ No
   If "yes," please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors?  □ Yes  ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors?  □ Yes  ☒ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   None at the present time.
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date: 4/15/14 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
   Date: 4/14/14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
   Date: 4/14/14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
   Date: Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
   Date: Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date: 4/14/14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
   Date: Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for New Course - Revised Summer 2013
DANCE 410
Fall, 2014
Department of Health, Human Performance, and Recreation
College of Education
Pittsburgh State University

Course Number: DANCE 410
Credit Hours: 3
Instructor: Dr. Janice Jewett
Office Hours: 9-11am MWF
         9:30-11:30am TuTh
         or by appointment

Title: Dance Performance and Production
Course Time: TBA
Office Phone: 235-4669
Email: jjewett@pittstate.edu
Office: 101 Student Recreation Center

I. **Course Description:** Dance Performance and Production will focus on items that go into a performance such as costumes, makeup, props, music, technology to enhance the performance, etc... In addition, the steps that go into putting on a show or recital (ticket sales, venue selection, program, sponsorships, group sales, stage crew, stage aspects of lighting, sound and props, etc) will be discussed. It is anticipated that students will view various professional performances, tour venues in Pittsburg and possibly elsewhere when feasible.

II. **Course Objectives:** Upon successful completion of this course, the student should be able to:
1) Identify the steps in preparing for a live performance and production.
2) Explain the concept of ticket sales, venue selection, program, sponsorships, group sales, stage crew and how they relate to live events.
3) Review aspects of stage lighting, sound, props, makeup and costumes as related to dance performances.
4) Explain the rehearsal schedule that leads up to a live performance.
5) Identify various jobs that utilize performance and production skills such as Artistic Director and Costume Designer.
6) Demonstrate the ability to critically analyze a performance including performance notes, corrections and praise.
7) Articulate the process and importance of auditioning.
8) Examine additional components that involve creativity in the entire performance experience such as audience engagement/participation, thematic development, house display, etc...
9) Students will learn about the various costs, fees and revenues associated with performances. Students will prepare a sample budget.
10) Developing contracts as well as entering into agreements with other entities will be discussed.

III. Instructional Resources:

Required Text Book: To be Determined

IV. Teaching Strategies

A. Traditional Face-to-Face Class Meetings: Students will view a variety of productions on video including solo, duet, small group and large group dance performances involving a variety of dance styles. In addition, students will view musicals and dance recitals to apply concepts of dance performance and production learned.

B. Venue Visits- Students will visit area venues and meet with the directors of venues to learn about the details of various facilities and technology.

C. Guest Speakers – When appropriate and available professional guests will engage students on their work. This may include area dance directors, lighting and sound technicians, artistic directors, etc

D. Competitions – When available students will have the opportunity to view live performances and competitions in the Pittsburg area and possibly out-of-town (such as the Kansas City Regional Ballet or Branson Performers) when funding is available.

V. Evaluation

Student work will be assessed in a variety of ways as follows:

A. Tests over material covered during the course.
B. Attendance and reflection papers when various videos are watched and/or live performances are attended.
C. Attendance and reflection papers when various venues are visited and/or guest presenters visit class.
D. Students will develop a timeline that addresses the steps leading up to a successful performance and production.
E. Students will prepare a budget for a recital.
F. Students will prepare a contract appropriate for a school setting and/or studio.

Grading Scale:

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VI. Academic Honesty and Integrity
It is expected that students will complete their own work. This course will follow the academic misconduct guidelines as determined by PSU, which can be found at the following link:

http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot
Request for New Course
(Undergraduate Course Numbers through Course Number 699)

Department: HHPR       College: COE
Contact Person: Janice Jewett

Submission Date: February 4, 2014

Facility member ☑   Chair □

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes ☑ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The HHPR Department has visited with Eric Harris in the College of Business for a recommendation on a business class.
He suggested MGMKT 101 Introduction of Business as the class most likely to offer the students minoring in dance and interested in managing or owning a studio practical information. In addition, Dr.’s Oppinger and Jewett met with Cynthia Allen in the Department of Communication to see how this new minor would impact their students. She was in favor of the minor and suggested the course COMM 363 Technical Production I. She also said that the dance minor would be a recommended minor for students majoring in Theatre.

Proposed Course:
Course Number: DANCE 420

Title of Course: Dance Performance

Credit Hours: 1

Date first offered: Spring 2015 □   Fall □   Spring ☑   Summer □
(Semester/Year) (check all that apply)

Prerequisite: HHP 151 Dance Appreciation, DANCE 370 Technology for Dance, DANCE 410 Dance Performance and Production or HHP 347 Elementary Games and Rhythms for K-6.

Course Description (as it will appear in the next catalog): Dance Performance is a culminating course in which students will work on choreography, artistry elements, sound, lighting, costume, makeup, etc and present their unique work for the evaluation of the instructor, their peers and other guests.

Purpose/Justification for Proposed Course: This course allows the student to work independently and with others to create and perform. This is the culminating project/course for the dance minor and utilizes concepts learned in previous coursework.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)

1) Demonstrate the ability to choreograph a unique piece of dance.
2) Perform the dance for their peers, instructor and other audience members.
3) Work with other students and/or dancers when applicable depending on the style of dance, number of dancers, etc. to produce a duet, small group or large group performance.
4) Demonstrate the ability to accept feedback from peers, the instructor and others including performance notes, corrections and praise.
5) Include additional components that involve creativity in the entire performance such as audience engagement/participation, thematic development, house display, costumes, makeup, etc.
6) Work independently and with others on important components such as rehearsal, dress rehearsal, the show, etc.

7) Promote the dance show using marketing and other promotional tools learned throughout the curriculum.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

Student work will be assessed in a variety of ways as follows:

A. Attendance and reflection papers regarding choreography development and rehearsals.
B. Develop a timeline and maintain records that document detailed tasks leading up to the performance.
C. Students will prepare a budget for the performance.
D. Students will audition their piece prior to the performance.
E. Students will critically evaluate their peers as well as their own performance.
F. The performance will be evaluated on the quality of the work submitted including the overall experience (choreography, sound, lighting, costume, props, etc).

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   At the present time, minimal additional resources would be required.

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   □ Yes  ☒ No  If “yes,” please realize that it will need to gain approval of the President’s Council.

   Please give the rationale for additional student fees:
   
3. Is this course to be considered for General Education? □ Yes  ☒ No

   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data
   that will be collected to measure these goals:
   
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? □ Yes  ☒ No

   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors? □ Yes  ☒ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   None at the present time.
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DANCE 420  
Spring 2015  
Department of Health, Human Performance, and Recreation  
College of Education  
Pittsburg State University

Course Number: DANCE 420  
Credit Hours: 1  
Instructor: Dr. Janice Jewett  
Office Hours: 9-11am MWF  
9:30-11:30am TuTh  
or by appointment  

Title: Dance Performance  
Course Time: TBA  
Office Phone: 235-4669  
Email: jjewett@pittstate.edu  
Office: 101 Student Recreation Center

I. Course Description: Dance Performance is a culminating course in which students will work on choreography, artistry elements, sound, lighting, costume, makeup, etc and present their unique work for the evaluation of the instructor, their peers and other guests.

II. Course Objectives: Upon successful completion of this course, the student should be able to:
1) Demonstrate the ability to choreograph a unique piece of dance.
2) Perform the dance for their peers, instructor and other audience members.
3) Work with other students and/or dancers when applicable depending on the style of dance, number of dancers, etc. to produce a duet, small group or large group performance.
4) Demonstrate the ability to accept feedback from peers, the instructor and others including performance notes, corrections and praise.
5) Include additional components that involve creativity in the entire performance such as audience engagement/participation, thematic development, house display, costumes, makeup, etc...
6) Work independently and with others on important components such as rehearsal, dress rehearsal, the show, etc.
7) Promote the dance show using marketing and other promotional tools learned throughout the curriculum.

III. Instructional Resources:

Required Text Book: To be Determined

IV. Teaching Strategies
A. Traditional Face-to-Face Class Meetings: Students will expand their choreography abilities as they work independently and with classmates.

B. Rehearsals – Some rehearsal time will be allowed during class. However, it is expected that much more time for rehearsal will occur outside of class.

C. Venue Visits- Students will visit the performance venues and meet with the director of the venue to learn about the technology available at the facility.

D. Guest Speakers – When appropriate and available professional guests will engage students on their work. This may include visiting choreographers.

E. Performance – The culminating event of this course will be the production and presentation of the student’s choreography.

V. Evaluation

Student work will be assessed in a variety of ways as follows:

A. Attendance and reflection papers regarding choreography development and rehearsals.

B. Develop a timeline and maintain records that document detailed tasks leading up to the performance.

C. Students will prepare a budget for the performance.

D. Students will audition their piece prior to the performance.

E. Students will critically evaluate their peers as well as their own performance.

F. The performance will be evaluated on the quality of the work submitted including the overall experience (choreography, sound, lighting, costume, props, etc).

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VI. Academic Honesty and Integrity

It is expected that students will complete their own work. This course will follow the academic misconduct guidelines as determined by PSU, which can be found at the following link:

http://www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/academic-misconduct.dot
Request for New Minor/Emphasis/Certificate

Proposal for a New: □ Minor   □ Emphasis □ Certificate

Department: Psychology and Counseling   College: Education

Submission Date: March 7, 2014  Effective: Fall, 2014 (Year)

Contact Person: David Hurford □ Faculty member □ Chair

Title of Proposed Minor/Emphasis/Certificate: Bachelor of Science in Psychology with an Emphasis in Psychology and the Military

Purpose/Justification for Minor/Emphasis/Certificate: In recent years the Department of Defense has hired an increasing number of people with Social Service Graduate and Undergraduate degrees. Psychologists, Counselors, Marriage and Family Therapists, Social Workers, Drug and Alcohol Counselors, Prevention Specialists, Social Service Assistants, and Case Managers have experienced this increased hiring due to the large number of Service Members experiencing behavioral health complications due to deployments, trauma, and the effects of families being separated for long periods of time. In addition to the clinical and therapeutic work that is needed, other human behavior applications have been in the area of increasing human performance and resiliency, using a holistic approach. Most military bases now have resiliency centers and resiliency campuses to assists Service members and family members in learning resiliency techniques and are seeing very positive outcomes in reducing problems.

Other Social Service positions involve career counseling, as well as instructional positions and those that work with organizations and organizational improvement with both Service Members and Military Civilian Corps. Positions for employment range at the starting level from GS-7 ($33,974) for Social Service Assistants to GS-13 ($71,674) for Ph.D. level Clinical Psychologist. Salaries may carry an additional locality pay (starting at $4,500) based on the geographical location of the position.

In light of this identified need, the B.S. in Psychology with an Emphasis in Psychology and the Military is proposed to help students develop a foundation of the knowledge, skills, and abilities needed to meet these needs.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

□ Yes □ No

Whether a “yes” or “no” response, please provide an explanation.
This proposed concentration is not offered at any other Board of Regents school.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department’s/ college’s/ unit’s curricula or programs at Pittsburg State University?

□ Yes □ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This proposed concentration is not offered by any other department at Pittsburg State University.
Please complete the Kansas Board of Regent forms located at [http://www.kansasregents.org/new_program_approval](http://www.kansasregents.org/new_program_approval) and list the proposed curriculum for the minor/emphasis/concentration, in section 3 (III) of the forms. Please input the proposed curriculum as you wish it to appear in the next catalog. If you have any questions about the KBOR forms, please contact the Provost's administrative officer at x4113.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☒ Yes ☐ No    If "yes," please realize that it will need to gain approval of the President’s Council.

   Please give the rationale for additional student fees:
   Students will be required to apply to this program with the Department of Psychology and Counseling which requires a $40.00 application fee to cover costs of criminal background checks.

3. Will this minor/emphasis/certificate have specific General Education courses required?
   ☐ Yes ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this minor/emphasis/certificate affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this minor/emphasis/certificate (e.g. staffing, equipment, etc.)?
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/7/14 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
Date 4/1/14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date 4/1/14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date ______ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/1/14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate

☐ Final approved packet forwarded to Provost’s office.
Date ______ Signature, Recording Secretary, Faculty Senate

Approval at Kansas Board of Regents level:

☐ COCAO Date: ______

The Provost’s Office will notify the department, college and Registrar of the completion of the approval process.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” and uploaded as well. Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL) FOR FORWARDING TO THE KANSAS BOARD OF REGENTS FOR BOARD APPROVAL.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for approval, which may result in a delay in implementation.
Department of Psychology and Counseling  
Pittsburg State University  
Bachelor of Science Degree  
With an Emphasis in Psychology and the Military

Common Core (Required) (24 hours)
PSYCH 165: Psychology as a Profession I ...........................................2
PSYCH 263: Developmental Psychology ..............................................3
PSYCH 389: Research Methods in Psychology I ....................................3
PSYCH 392: Research Methods in Psychology II ..................................3
PSYCH 394: Principles of Learning .....................................................3
PSYCH 463: Cognitive Processes .......................................................3
PSYCH 571: Abnormal Psychology ....................................................3
PSYCH 665: Psychology as a Profession II .........................................1
PSYCH 724: Physiological Psychology ..............................................3
  or PSYCH 698: Sensation and Perception .........................................3

BS Psychology Core

Degree Core Required (in addition to required Common Core) (3 hours)
PSYCH 756: Social Psychology ..........................................................3

Electives in Psychology (9 hours)

Total hours in the major (36 hours)

Area of Concentration (Replaces Requirements for a Minor)

Option VII: Psychology and the Military (27 hours)
PSYCH 430: Positive Psychology ......................................................3
PSYCH 505: Power-based Violence* ..................................................3
PSYCH 605: Psychology and the Military* .........................................3
PSYCH 701: Ethics in Human Services ...............................................3
PSYCH 705: Human Service Skills* ..................................................3
PSYCH 711: Addictions I .................................................................3
PSYCH 736: Psychology of Family Development .............................3
  or PSYCH 774: Families and Addictions .........................................3
PSYCH 741: Behavior Modification ..................................................3
PSYCH 749: Crisis Management and Treatment ..................................1
NURS 265: Health Promotion and Disease Prevention .......................2

*Proposed new course offering
Kansas Board of Regents

APPLICATION FOR APPROVAL
OF MINOR/CONCENTRATION

Pittsburg State University, Department of Psychology and Counseling

(NAME OF INSTITUTION)

1701 South Broadway, Pittsburg, KS  66762

(ADDRESS)

620-235-4522

(TELEPHONE)

Concentration or Major:

Bachelor of Science Degree in Psychology with an Emphasis in Psychology and the Military

>Title and CIP)

X New

_____ Derived from Existing Program

(DATE SUBMITTED)

(Signature of Vice-President
for Provost)
PROPOSAL FOR MINOR/CONCENTRATION
Kansas Board of Regents

Submitted by David P. Hurford, Ph.D., Chair
College of Education
Department of Psychology and Counseling

I. Indicate major in which concentration will be located:

Bachelor of Science Degree in Psychology

II. Give the name and describe the purpose of the proposed concentration:

Name: Emphasis in Psychology and the Military

Description of Purpose: In recent years the Department of Defense has hired an increasing number of people with Social Service Graduate and Undergraduate degrees. Psychologists, Counselors, Marriage and Family Therapists, Social Workers, Drug and Alcohol Counselors, Prevention Specialists, Social Service Assistants, and Case Managers have experienced this increased hiring due to the large number of Service Members experiencing behavioral health complications due to deployments, trauma, and the effects of families being separated for long periods of time. In addition to the clinical and therapeutic work that is needed, other human behavior applications have been in the area of increasing human performance and resiliency, using a holistic approach. Most military bases now have resiliency centers and resiliency campuses to assists Service members and family members in learning resiliency techniques and are seeing very positive outcomes in reducing problems.

Other Social Service positions involve career counseling, as well as instructional positions and those that work with organizations and organizational improvement with both Service Members and Military Civilian Corps. Positions for employment range at the starting level from GS-7 ($33,974) for Social Service Assistants to GS-13 ($71,674) for Ph.D. level Clinical Psychologist. Salaries may carry an additional locality pay (starting at $4,500) based on the geographical location of the position.

In light of this identified need, the B.S. in Psychology with an Emphasis in Psychology and the Military is proposed to help students develop a foundation of the knowledge, skills, and abilities needed to meet these needs.

(Use other sheets as needed)
III. Provide curriculum for the major and indicate courses required for each concentration:

B.S. in Psychology with an Emphasis in Psychology and the Military

Name of Major

Common Core (Required) (24 hours)

PSYCH 165: Psychology as a Profession I ......................................................... 2
PSYCH 263: Developmental Psychology ......................................................... 3
PSYCH 389: Research Methods in Psychology I ............................................... 3
PSYCH 392: Research Methods in Psychology II ............................................. 3
PSYCH 394: Principles of Learning ................................................................. 3
PSYCH 463: Cognitive Processes ..................................................................... 3
PSYCH 571: Abnormal Psychology ................................................................. 3
PSYCH 665: Psychology as a Profession II ..................................................... 1
PSYCH 724: Physiological Psychology ........................................................... 3
or PSYCH 698: Sensation and Perception ........................................................ 3

BS Psychology Core

Degree Core Required (in addition to required Common Core) (3 hours)

PSYCH 756: Social Psychology ....................................................................... 3

Electives in Psychology (9 hours)

Total hours in the major (36 hours)

Area of Concentration (Replaces Requirements for a Minor)

Option VII: Psychology and the Military (27 hours)

PSYCH 430: Positive Psychology .................................................................... 3
PSYCH 505: Power-based Violence* ................................................................. 3
PSYCH 605: Psychology and the Military* ....................................................... 3
PSYCH 701: Ethics in Human Services ............................................................. 3
PSYCH 705: Human Service Skills* ................................................................. 3
PSYCH 711: Addictions I .................................................................................. 3
PSYCH 736: Psychology of Family Development ........................................... 3
or PSYCH 774: Families and Addictions ......................................................... 3
PSYCH 741: Behavior Modification ................................................................. 3
PSYCH 749: Crisis Management and Treatment ............................................. 1
NURS 265: Health Promotion and Disease Prevention ............................... 2

*Proposed new course offering

Note: By Board of Regents definition concentrations are established within existing programs and are:

1. 24 hours or less at the undergraduate level
2. 12 hours or less at the master’s level
3. 18 hours or less at the doctoral level
IV. Faculty resources:

A. Number of FTE faculty who teach in the major, including all concentrations: #16

B. Rank of faculty:
   Instr. 2; Asst. Prof. 1; Assoc. Prof. 6; Prof. 7;
   GTAs none.

C. Preparation of faculty;
   Indicate level of degrees: Bach. none; Masters 2; Doctors 14.

D. Explain other instructional responsibilities of faculty. (e.g. list service courses in school or for other schools/majors): Reassignment of coursework with the department will not require overload of faculty.
Request for New Course
(Undergraduate Course Numbers through Course Number 699)

Department: Psychology and Counseling
College: Education
Date: March 7, 2014
Contact Person: David P. Hurford

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes  ☒ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred. Faculty reassignments have been identified and will be implemented. No other program offerings in the Department of Psychology and Counseling will be affected.

Proposed Course:
Course Number: PSYCH 505

Title of Course: Power-Based Violence

Credit Hours: 3

Date first offered: 2015
(Semester/Year)  ☐ Fall  ☐ Spring  ☒ Summer
(check all that apply)

Prerequisite: None

Course Description (as it will appear in the next catalog): This course is designed to provide an understanding of the dynamics underlying power-based violence (including bullying, harassment, sexual harassment, sexual assault, rape, domestic violence, and stalking).

Purpose/Justification for Proposed Course: Required class for new proposed concentration.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
1. To understand the prevalence and incidence rates of sexual assault, rape, and other forms of intimate violence.
2. To understand the psychology of those who commit acts of power-based violence.
3. To understand the consequences of power-based violence on survivors, relationships, families, groups, and communities.
4. To understand the relationship between organizations, communities, polices, and laws, and power-based violence.
5. To identify ways that violence may be prevented on an individual, interpersonal, group, organizational, and societal level.

Assessment Strategies (e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus))
Exams, Papers (reaction papers, summary papers, research paper)

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.): 
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? 
   ☐ Yes  ☒ No  If “yes,” please realize that it will need to gain approval of the President’s Council.

   Please give the rationale for additional student fees:

   ______

3. Is this course to be considered for General Education? ☐ Yes  ☒ No

   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data 
   that will be collected to measure these goals:

   ______

   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☐ Yes  ☒ No

   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors? ☐ Yes  ☒ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)? 
   None
PITTSBURG STATE UNIVERSITY

LEGISLATIVE PROCESS

AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
  Date 3/7/4 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
  Date 4/1/4 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
  Date 4/1/4 Signature, Dean

☐ Approved: General Education Committee (if applicable)
  Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
  Date ______ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
  Date 4/1/4 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
  Date ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.
Department: Psychology and Counseling     College: Education
Date: March 7, 2014

Contact Person: David P. Hurford     Faculty member: No
College: Education
Submission
Chair

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
Yes  No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Faculty reassignments have been identified and will be implemented. No other program offerings in the Department of Psychology and Counseling will be affected.

Proposed Course:
Course Number: PSYCH 605

Title of Course: Psychology and the Military
Credit Hours: 3

Date first offered: 2014
(Semester/Year)  Fall  Spring  Summer (check all that apply)

Prerequisite: none

Course Description (as it will appear in the next catalog): This course will provide the learner an overview of Psychology-based careers in the Federal Government with a particular focus on those in the military. The importance of Psychologists, Counseling-Psychologists, Professional Counselors, Marriage and Family Therapists, Case Managers, and other Psychology-based positions with the federal government. The course will explore opportunities to work with the Government and how as a public servant will take care of government employees and their families, as well as the general public in some cases.

Purpose/Justification for Proposed Course: Required class for new proposed concentration: Psychology and the Military

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
1. Learn to explore career opportunities with the military and the Federal Government and in an area of career interest that is to be your possible interest area; providing demonstrated research of an area, providing reasons for justification and describing the search.
2. Learn to develop a government resume and/or go on a government website and create a resume (i.e. usajobs.gov).
3. Learn about human dynamics, the effects of politics in the workplace, and learn the concept of workplace resilience.
4. Explore the learner's own interests and personality characteristics, as well discuss the learner's drive towards working in a government position and explore whether it is the right personal fit for the learner.
5. The learner will learn the basic concepts of resiliency and its application to daily living, relationships, in the workplace, and in leadership positions.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Exams, Papers (reaction papers, summary papers, research paper)

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.): None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? □ Yes □ No If “yes,” please realize that it will need to gain approval of the President’s Council.

Please give the rationale for additional student fees:

This course will be taught online, therefore the additional $18.00 per credit hour mediation fee will be assessed for this course.

3. Is this course to be considered for General Education? □ Yes □ No

If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? □ Yes □ No

If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors? □ Yes □ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)? None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date 3/14  Signature, Department Chairperson

☒ Approved: College Curriculum Committee
   Date 4/1/14 Signature, College Curriculum Committee Chair

☒ Approved: Dean of College
   Date 4/1/14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
   Date Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
   Date Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date 4/1/14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
   Date Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Teaching and Leadership  
College: Education  
Submission

Date: March 17, 2014

Contact Person: Alice Sagehorn Ph.D.  

☐ Faculty member  ☒ Chair

Revision Effective: Fall 2014 (Semester/Year)

☑ Fall  
☑ Spring  
☐ Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?

☑ Yes  ☐ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

The change to the course was discussed at the Elementary Education Coordinating Council and at the Secondary Education Coordinating Council in February, 2014. These committees include representatives from all departments that include education majors.

Purpose/Justification for Revision to Course: Occasionally education students need to take this course more than one time. This occurs when a student has one or more minors that require EDUC 308 and/or those education majors who choose to participate in international student teaching.

Existing Course:

Course Number: 308

Title of Course: EDUC

Credit Hours: 1

Prerequisite: EDUC 307

Course Description (as it appears in the current catalog): Supervised clinical experiences for students considering teaching as a profession who desire or need more extensive tutorial work in an area school and/or students who are preparing to teach at the elementary level and have completed only one supervised clinical experience. Course includes lesson planning and instructional skills and experiences. Prerequisite is EDUC 307 Clinical Experience. Graded on a Pass-Fall basis only.

Proposed Course:

Course Number: 308

Title of Course: Specialized Clinical Experience (1-3 Hour)

Credit Hours: 1-3

Request for Revision to Course: Revised Summer 2013
Prerequisite: EDUC 307

Course Description (as it will appear in the next catalog): Supervised clinical experiences for students majoring in education and who desire or need more extensive clinical experiences and/or student who are preparing to teach at the elementary level and have completed only one supervised clinical experience. Course includes lesson planning and instructional skills and experiences. May be repeated for credit for up to 3 credit hours. Prerequisite is EDUC 307 Clinical Experience. Graded on a Pass-Fail basis only.
Additional Questions

1. Is this course to be considered for General Education? ☑ Yes ☐ No

   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☑ Yes ☐ No

   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? ☐ Yes ☑ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? none
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
Date 3/17/14 Signature, Department Chairperson

☐ Approved: College Curriculum Committee
Date 4/1/14 Signature, College Curriculum Committee Chair

☐ Approved: Dean of College
Date 4/1/14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date 4/2/14 Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/22/14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Curriculum

Revision for: ☒ Major    ☐ Minor    ☐ Concentration    ☐ Emphasis

Department: Automotive Technology    College: Technology

Submission Date: ______        Revision Effective: Fall, 2015    (Year)

Contact Person: Scott Norman   ☒ Faculty member   ☐ Chair

Name of Existing Major or Minor/Concentration/Emphasis: Bachelor of Applied Science Automotive/Power Mechanics

If proposing a name change to major or minor/concentration/emphasis, indicate Proposed Name Change:

Description of Change: Course changes for the Automotive/Power Mechanics BAS (Bachelor of Applied Science) degree. Specific changes are to the Emphasis Courses, Automotive Technical Support Courses, and Technical Electives.

Rationale for Change (include changes to curriculum objectives): To update the BAS Automotive/Power Mechanics degree to reflect new courses developed, deleting old courses that are no longer being taught, and implementing courses that include the latest trends and technologies in the automotive industry.

Is this revision related to, and/or may affect, any degree program or minor/concentration/emphasis at any other Regent university?
☐ Yes   ☒ No

Whether a “yes” or “no” response, please provide an explanation.
This will affect BAS Automotive Technology students only.

Is this revision related to, and/or may affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes   ☒ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This will have no affect on any other department or program.

Request for Revision to Curriculum- Major or Minor/Concentration/Emphasis- Revised Summer 2013
Existing Major or Minor/Concentration/Emphasis
Copy and paste the existing curriculum as it currently appears in the online catalog:
Automotive/Power Mechanics Emphasis Courses

- Technology Management (Organization and Leadership)
  o TTED-606: Industrial Supervision (3 hours)
  o AT-690: Dealership and Manufacturer Management (3 hours)
  o TM-500: Industrial Organization and Technology Management (3 hours)
  o EST-393: Introduction to Industrial Safety (3 hours)

#Training (Technical-Related Education and Education) courses may be substituted for candidates interested in more of a "training emphasis".

- Technical Specialization, Support and Electives
  o Technical Specialization
  o Technical courses from 2-Year associate degree (40 hours)

- Automotive Technical Support Courses
  o MGFET-405: Quality Control (3 hours)
  o AT-399: Automotive Professional Development (2 hours)
  o AT-615: Engine Performance Laboratory (3 hours)
  o AT-699: Automotive Senior Seminar (1 hour)

MGFET 405 can be substituted through approval.

- Technical Electives (Select 15 hours from below)#
  o AT-300: Automotive Internship (___) (3-6 hours)
  o AT-400: Automotive Internship (___) (3-6 hours)
  o AT-414: Automatic Transmissions (3 hours)
  o AT-519: Fuels, Combustion and Lubricants (3 hours)
  o MGFET-160: Manufacturing Graphics (3 hours)
  o MGFET-261: Computer Aided Part Design (3 hours)

AT 300 and AT 400 should be taken for 3 hours each.
- Technical elective approved by advisor (3-6 hours)

#Training (Technical-Related Education and Education) courses may be substituted for candidates interested in more of a "training emphasis".
Proposed Major or Minor/Concentration/Emphasis:
List below, the proposed curriculum as you wish it to appear in the online catalog:
Automotive/Power Mechanics Emphasis Courses

- Technology Management (Organization and Leadership) (12 hours)
  AT-590: Dealership and Manufacturer Management (3 hours)
  (Select 9 hours from below)
  - TTD-606: Industrial Supervision (3 hours)
  - AT-695: Corporate Service and Parts Management (3 hours)
  - AT-697: Corporate Sales Management (3 hours)
  - EST-393: Introduction to Industrial Safety (3 hours)
  - EST-396: Introduction to Construction Safety (3 hours)
  - MGET-405: Quality Control (3 hours)
  or approved substitute safety or management course

- Technical Specialization, Support and Electives (40 hours)
  - Technical Specialization
    - Technical courses from 2-Year associate degree (40 hours)
  - Automotive Technical Support Courses (12 hours)
    - AT-300: Automotive Internship (3 hours)
    - AT-399: Automotive Professional Development (2 hours)
    - AT-615: Engine Performance Laboratory (3 hours)
    - AT-679: Future Power for Automobile Technology (3 hours)
    - AT-699: Automotive Senior Seminar (1 hours)
  - Technical Electives (Select 12 hours from below)#
    - AT-301: Fundamentals of Collision Technology (3 hours)
    - AT-314: Manual Transmission and 4WD Mechanisms (3 hours)
    - AT-400: Automotive Internship (___) (3-6 hours)
    - AT-414: Automatic Transmissions (3 hours)
    - AT-416: Fluid Power (3 hours)
    - AT-418: Failure Analysis (3 hours)
    - AT-462: Structural and Non-Structural Analysis (3 hours)
    - AT-464: Damage Analysis, Estimating and Insurance Appraisal (3 hours)
    - AT-510: Automotive Climate Systems (3 hours)
    - AT-519: Fuels, Combustion and Lubricants (3 hours)
    - AT 630: On Highway Systems (3 hours)
    - AT-662: Automotive Finishing and Refinishing (3 hours)
    - AT-615: Engine Performance Laboratory (3 hours)
    - AT-611: Diesel Engine Fundamentals (3 hours)
    - AT-635: Advanced Engine Performance (3 hours)
    - AT-641: Construction Equipment Systems (3 hours)
    - AT-650: Dynamometer and Performance Testing (3 hours)

AT 300 and AT 400 should be taken for 3 hours each.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   No

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   □ Yes  ☒ No  If “yes,” please realize that it will need to gain approval of the President’s Council.
   Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required?  □ Yes  ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors?  □ Yes  ☒ No
   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

X Approved: Department Chairperson
Date 3-5-14 Signature, Department Chairperson

X Approved: College Curriculum Committee
Date 4-10-14 Signature, College Curriculum Committee Chair

X Approved: Dean of College
Date 4-10-14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date ______ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4-12-14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate

☐ Final approved packet forwarded to Provost’s office.
Date ______ Signature, Recording Secretary, Faculty Senate

Notification to COCAO/Kansas Board of Regents (if required): Date:

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost’s administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost’s administrative officer at x4113 if unsure.

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Request for Revision to Curriculum

Revision for: ☑ Major     ☐ Minor     ☐ Concentration     ☐ Emphasis

Department: Automotive Technology    College: College of Technology

Submission Date: 12/6/2013    Revision Effective: Fall, 2015

(Year)

Contact Person: Tim Dell ☑ Faculty member ☐ Chair

Name of Existing Major or Minor/Concentration/Emphasis: Bachelor of Applied Science - Diesel/Heavy Equipment (Caterpillar ThinkBIGGER) Emphasis Courses

If proposing a name change to major or minor/concentration/emphasis, indicate Proposed Name Change: ______

Description of Change: Course changes for the Diesel/Heavy Equipment (Caterpillar Think BIGGER) BAS (Bachelor of Applied Science) degree. Specific changes are to the Emphasis Courses, Automotive Technical Support Courses, and Technical Electives.

Rationale for Change (include changes to curriculum objectives): To update the BAS Diesel/Heavy Equipment Caterpillar Think BIGGER degree to reflect new courses developed, deleting old courses that are no longer being taught, and implementing courses that include the latest trends and technologies in the automotive industry.

Is this revision related to, and/or may affect, any degree program or minor/concentration/emphasis at any other Regent university? ☑ Yes     ☐ No

Whether a “yes” or “no” response, please provide an explanation.

This will affect BAS Automotive Technology students only.

Is this revision related to, and/or may affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University? ☐ Yes     ☑ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This will have no affect on any other department or program.

Existing Major or Minor/Concentration/Emphasis

Copy and paste the existing curriculum as it currently appears in the online catalog:

Diesel and Heavy Equipment Emphasis Courses

- Technology Management (Organization and Leadership)
- TTED-606: Industrial Supervision (3 hours)
- AT-690: Dealership and Manufacturer Management (3 hours)
- TM-500: Industrial Organization and Technology Management (3 hours)
- EST-393: Introduction to Industrial Safety (3 hours)
# Training (Technical-Related Education and Education) courses may be substituted for candidates interested in more of a “training emphasis”.

- Technical Specialization, Support and Electives
  - Technical Specialization
  - Technical courses from 2-Year associate degree (40 hours)
  - Automotive Technical Support Courses
  - MFGET-405: Quality Control (3 hours)
  - AT-300: Automotive Internship (____) (3-6 hours)
  - AT-399: Automotive Professional Development (2 hours)
  - AT-400: Automotive Internship (____) (3-6 hours)
  - AT-621: Advanced Diesel Electronics and Diesel Engine Laboratory (3 hours)
  - AT-699: Automotive Senior Seminar (1 hours)

AT 300 and AT 400 should be taken for 3 hours each.

MFGET 405 can be substituted through approval.

- Technical Electives (Select 9 hours from below)
  - AT-414: Automatic Transmissions (3 hours)
  - AT-519: Fuels, Combustion and Lubricants (3 hours)
  - AT-630: On Highway Systems (3 hours)
  - AT-640: Off Highway Systems (3 hours)
  - AT-654: Advanced Hydraulic Systems and Off Highway Systems Laboratory (3 hours)
  - MFGET-160: Manufacturing Graphics (3 hours)
  - MFGET-261: Computer Aided Part Design (3 hours)

Recommended CAT sales, marketing, and dealership management courses may be taken (with prior approval) for college credit, as substitutes or electives. Approved substituates (e.g., training [education] courses) may be used.

Proposed Major or Minor/Concentration/Emphasis:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Diesel and Heavy Equipment (Caterpillar ThinkBIGGER) Emphasis Courses

Technology Management (Organization and Leadership) (12 hours)
  - AT-690: Dealership and Manufacturer Management (3 hours)
    (Select 9 hours from below)
  - TTED-606: Industrial Supervision (3 hours)
  - AT-695: Corporate Service and Parts Management (3 hours)
  - AT-697: Corporate Sales Management (3 hours)
  - EST-393: Introduction to Industrial Safety (3 hours)
  - EST-396: Introduction to Construction Safety (3 hours)
  - MFGET-405: Quality Control (3 hours)
  - or approved substitute safety or management course

Technical Specialization, Support and Electives (40 hours)

  - Technical Specialization
  - Technical courses from 2-Year associate degree (40 hours)

Automotive Technical Support Courses (12 hours)

  - AT-300: Automotive Internship (3 hours)
  - AT-399: Automotive Professional Development (2 hours)
  - AT-621: Advanced Diesel Electronics and Diesel Engine Laboratory (3 hours)
  - AT-654 Advanced Hydraulic Systems and Off Highway Systems Laboratory (3 hours)
AT-699: Automotive Senior Seminar (1 hours)

Technical Electives (Select 12 hours from below)#

AT-400: Automotive Internship (_____ hours) (3-6 hours)
AT-416: Fluid Power (3 hours)
AT-418: Failure Analysis (3 hours)
AT-519: Fuels, Combustion and Lubricants (3 hours)
AT 630: On Highway Systems (3 hours)
AT-640: Off Highway Systems (3 hours)
AT-650: Dynamometer and Performance Testing (3 hours)

AT 300 and AT 400 should be taken for 3 hours each.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   No

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   □ Yes  □ No  If “yes,” please realize that it will need to gain approval of the President’s Council.
   Please give the rationale for additional student fees:
   
   
3. Will this revision have specific General Education courses required? □ Yes  □ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? □ Yes  □ No
   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date 3-5-14 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
   Date 4-10-14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
   Date 4-10-14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
   Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
   Date ______ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date 4-22-14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
   Date ______ Signature, Recording Secretary, Faculty Senate

☐ Final approved packet forwarded to Provost’s office.
   Date ______ Signature, Recording Secretary, Faculty Senate

Notification to COCAO/Kansas Board of Regents (if required): Date: ______

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost’s administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” and uploaded as well.

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Request for Revision to Curriculum- Major or Minor/Concentration/Emphasis- Revised Summer 2013
Request for Revision to Curriculum

Revision for:  ☒ Major  ☐ Minor  ☐ Concentration  ☐ Emphasis

Department: Automotive Technology  College: Technology

Submission Date: _____  Revision Effective: Fall, 2015 (Year)

Contact Person: John Thompson  ☒ Faculty member  ☐ Chair

Name of Existing Major or Minor/Concentration/Emphasis: Bachelor of Applied Science Collision Repair and Insurance Management

If proposing a name change to major or minor/concentration/emphasis, indicate Proposed Name Change: 

Description of Change: Course changes for the Automotive Collision Repair and Insurance Management BAS (Bachelor of Applied Science) degree. Specific changes are to the Emphasis Courses, Automotive Technical Support Courses, and Technical Electives.

Rationale for Change (include changes to curriculum objectives): To update the BAS Collision Repair and Insurance Management degree to reflect new courses developed, deleting old courses that are no longer being taught, and implementing courses that include the latest trends and technologies in the automotive industry.

Is this revision related to, and/or may affect, any degree program or minor/concentration/emphasis at any other Regent university?

☐ Yes  ☒ No

Whether a “yes” or “no” response, please provide an explanation.
This will affect BAS Automotive Technology students only.

Is this revision related to, and/or may affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?

☐ Yes  ☒ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This will have no affect on any other department or program.
Existing Major or Minor/Concentration/Emphasis

Copy and paste the existing curriculum as it currently appears in the online catalog:
Collision Repair and Insurance Management

- Technology Management (Organization and Leadership)
  - TTED-606: Industrial Supervision (3 hours)
  - AT-690: Dealership and Manufacturer Management (3 hours)
  - TM-500: Industrial Organization and Technology Management (3 hours)
  - EST-393: Introduction to Industrial Safety (3 hours)
  or approved substitute safety course

- Technical Specialization, Support and Electives
  - Technical Specialization
  - Technical courses from 2-Year associate degree (40 hours)

  - Automotive Technical Support Courses
    - AT-399: Automotive Professional Development (2 hours)
    - AT-464: Damage Analysis, Estimating and Insurance Appraisal (3 hours)
    - AT-679: Future Power for Automobile Technology (3 hours)
    - AT-699: Automotive Senior Seminar (1 hours)

  - Technical Electives (Select nine hours from below)
    - AT-211: Steering, Alignment and Suspension (3 hours)
    - AT-300: Automotive Internship (_____)(3-6 hours)
    - AT-301: Fundamentals of Collision Technology (3 hours)
    - AT-400: Automotive Internship (_____)(3-6 hours)
    - AT-462: Structural and Non-Structural Analysis (3 hours)
    - AT-510: Automotive Climate Systems (3 hours)
    - AT-662: Automotive Finishing and Refinishing (3 hours)
    - ETECH-296: Materials in Industry (3 hours)

OR GT-330: Engineering Materials and Processes (3 hours)
AT 300 and AT 400 should be taken for 3 hours each.
  - Technical electives approved by advisor (9 hours)
Proposed Major or Minor/Concentration/Emphasis:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Collision Repair and Insurance Management

- Technology Management (Organization and Leadership) (12 hours)
  AT-690: Dealership and Manufacturer Management (3 hours)
  (Select 9 hours from below)
  o TTED-606: Industrial Supervision (3 hours)
  o AT-695: Corporate Service and Parts Management (3 hours)
  o AT-697: Corporate Sales Management (3 hours)
  o EST-393: Introduction to Industrial Safety (3 hours)
  o EST-396: Introduction to Construction Safety (3 hours)
  o MGET-405 Quality Control (3 hours)
  or approved substitute safety or management course

- Technical Specialization, Support and Electives
  o Technical Specialization
  - Technical courses from 2-Year associate degree (40 hours)

  o Automotive Technical Support Courses (12 hours)
    - AT-300: Automotive Internship (3 hours)
    - AT-399: Automotive Professional Development (2 hours)
    - AT-464: Damage Analysis, Estimating and Insurance Appraisal (3 hours)
    - AT-679: Future Power for Automobile Technology (3 hours)
    - AT-699: Automotive Senior Seminar (1 hours)

  o Technical Electives (Select 12 hours from below)
    - AT-112: Engine Analysis (3 hours)
    - AT-210: Brake Systems (3 hours)
    - AT-211: Steering, Alignment and Suspension (3 hours)
    - AT-301: Fundamentals of Collision Technology (3 hours)
    - AT-314: Manual Transmission and 4WD Mechanisms (3 hours)
    - AT-400: Automotive Internship (___) (3 hours)
    - AT-414: Automatic Transmissions (3 hours)
    - AT-418: Failure Analysis (3 hours)
    - AT-462: Structural and Non-Structural Analysis (3 hours)
    - AT-510: Automotive Climate Systems (3 hours)
    - AT-611: Diesel Engine Fundamentals (3 hours)
    - AT-615: Engine Performance Laboratory (3 hours)
    - AT-662: Automotive Finishing and Refinishing (3 hours)

AT 300 and AT 400 should be taken for 3 hours each.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   No

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes  ☒ No   If “yes,” please realize that it will need to gain approval of the President’s Council.

   Please give the rationale for additional student fees:

   ______

3. Will this revision have specific General Education courses required?  ☐ Yes  ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors?  ☐ Yes  ☒ No
   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson  
Date 3-5-14  Signature, Department Chairperson

☑ Approved: College Curriculum Committee  
Date 4-10-14  Signature, College Curriculum Committee Chair

☑ Approved: Dean of College  
Date 4-10-14  Signature, Dean

☐ Approved: General Education Committee (if applicable)  
Date  Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)  
Date  Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date 4-10-14  Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate  
Date  Signature, Recording Secretary, Faculty Senate

☐ Final approved packet forwarded to Provost’s office.  
Date  Signature, Recording Secretary, Faculty Senate

Notification to COCAO/Kansas Board of Regents (if required):  Date: 

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost’s administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” and uploaded as well.

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Request for Revision to Curriculum

Revision for: ☑ Major    ☐ Minor    ☐ Concentration    ☐ Emphasis

Department: Automotive Technology    College: College of Technology

Submission Date: 12/6/2013    Revision Effective: Fall, 2015 (Year)

Contact Person: Bob Schroer    ☑ Faculty member    ☐ Chair

Name of Existing Major or Minor/Concentration/Emphasis: Bachelor of Applied Science - Diesel/Heavy Equipment

If proposing a name change to major or minor/concentration/emphasis, indicate Proposed Name Change:

Description of Change: Course changes for the Diesel/Heavy Equipment BAS (Bachelor of Applied Science) degree. Specific changes are to the Emphasis Courses, Automotive Technical Support Courses, and Technical Electives.

Rationale for Change (include changes to curriculum objectives): To update the BAS Diesel/Heavy Equipment degree to reflect new courses developed, deleting old courses that are no longer being taught, and implementing courses that include the latest trends and technologies in the automotive industry.

Is this revision related to, and/or may affect, any degree program or minor/concentration/emphasis at any other Regent university?
☐ Yes    ☑ No

Whether a “yes” or “no” response, please provide an explanation.
This will affect BAS Automotive Technology students only.

Is this revision related to, and/or may affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes    ☑ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This will have no affect on any other department or program.

Existing Major or Minor/Concentration/Emphasis

Copy and paste the existing curriculum as it currently appears in the online catalog:

Diesel and Heavy Equipment Emphasis Courses

• Technology Management (Organization and Leadership)#
• TTED-606: Industrial Supervision (3 hours)
• AT-690: Dealership and Manufacturer Management (3 hours)
• TM-500: Industrial Organization and Technology Management (3 hours)
• EST-393: Introduction to Industrial Safety (3 hours)

#Training (Technical-Related Education and Education) courses may be substituted for candidates interested in more of a “training emphasis”.

• Technical Specialization, Support and Electives
Technical Specialization

Technical courses from 2-Year associate degree (40 hours)

Automotive Technical Support Courses

MFGET-405: Quality Control (3 hours)
AT-300: Automotive Internship (____) (3-6 hours)
AT-399: Automotive Professional Development (2 hours)
AT-400: Automotive Internship (____) (3-6 hours)
AT-621: Advanced Diesel Electronics and Diesel Engine Laboratory (3 hours)
AT-699: Automotive Senior Seminar (1 hours)

AT 300 and AT 400 should be taken for 3 hours each.
MFGET 405 can be substituted through approval.

Technical Electives (Select 9 hours from below)#
AT-414: Automatic Transmissions (3 hours)
AT-519: Fuels, Combustion and Lubricants (3 hours)
AT-630: On Highway Systems (3 hours)
AT-640: Off Highway Systems (3 hours)
AT-654: Advanced Hydraulic Systems and Off Highway Systems Laboratory (3 hours)
MFGET-160: Manufacturing Graphics (3 hours)
MFGET-261: Computer Aided Part Design (3 hours)

Technical elective approved by advisor (3-6 hours)

#Training (Technical-Related Education and Education) courses may be substituted for candidates interested in more of a “training emphasis”

Proposed Major or Minor/Concentration/Emphasis:

List below, the proposed curriculum as you wish it to appear in the online catalog:

Diesel and Heavy Equipment Emphasis Courses

Technology Management (Organization and Leadership) (12 hours)
AT-690: Dealership and Manufacturer Management (3 hours)
(Select 9 hours from below)
TTED-606: Industrial Supervision (3 hours)
AT-695: Corporate Service and Parts Management (3 hours)
AT-697: Corporate Sales Management (3 hours)
EST-393: Introduction to Industrial Safety (3 hours)
EST-396: Introduction to Construction Safety (3 hours)
MFGET-405: Quality Control (3 hours)
or approved substitute safety or management course

Technical Specialization, Support and Electives (40 hours)

Technical Specialization

Technical courses from 2-Year associate degree (40 hours)

Automotive Technical Support Courses (12 hours)
AT-300: Automotive Internship (3 hours)
AT-399: Automotive Professional Development (2 hours)
AT-621: Advanced Diesel Electronics and Diesel Engine Laboratory (3 hours)
AT-654 Advanced Hydraulic Systems and Off Highway Systems Laboratory (3 hours)
AT-699: Automotive Senior Seminar (1 hours)
Technical Electives (Select 12 hours from below)

- AT-400: Automotive Internship (___) (3-6 hours)
- AT-416: Fluid Power (3 hours)
- AT-418: Failure Analysis (3 hours)
- AT-519: Fuels, Combustion and Lubricants (3 hours)
- AT 630: On Highway Systems (3 hours)
- AT-640: Off Highway Systems (3 hours)
- AT-650: Dynamometer and Performance Testing (3 hours)

AT 300 and AT 400 should be taken for 3 hours each.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):  
   No

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
   □ Yes  □ No  If “yes,” please realize that it will need to gain approval of the President’s Council. 
   Please give the rationale for additional student fees:
   
3. Will this revision have specific General Education courses required?  □ Yes  □ No  
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors?  □ Yes  □ No  
   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?  
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3-5-14 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
Date 4-10-14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date 4.10.14 Signature, Dean

☑ Approved: General Education Committee (if applicable)
Date ________ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date ________ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4.10.14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date ________ Signature, Recording Secretary, Faculty Senate

☐ Final approved packet forwarded to Provost’s office.
Date ________ Signature, Recording Secretary, Faculty Senate

Notification to COCAO/Kansas Board of Regents (if required): Date:

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost’s administrative officer at x4113.

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Request for Revision to Curriculum- Major or Minor/Concentration/Emphasis- Revised Summer 2013
January 30, 2014

Dr. Steven A. Scott  
President  
Pittsburg State University

Dear President Scott:

As you know, Duane Whitbeck, Chair of the Department of Family and Consumer Sciences, and Karl Kunkel, Dean of the College of Arts & Sciences, approached Bruce Dallman, Dean of the College of Technology, and Jim Otter, Director of the School of Construction regarding a transfer of the Interior Design program to the School of Construction. Attached is the agreement which they developed following much discussion and review. I am supportive of this agreement and recommend that this structural change be implemented using the time line which they suggest. This will result in the transfer of two tenure/tenure earning faculty members to the School of Construction (Denise Bertonecino and Holly Page-Sagehorn). Faculty members remaining in the Department of Family and Consumer Sciences are supportive of this transition. Steps will be taken to notify current students as well as those who have been admitted for the Fall 2014 semester.

Beyond this administrative change, curriculum will need to move through our Undergraduate Curriculum legislation process.

Sincerely,

Lynette J. Olson, PhD, CFLE  
Provost and Vice President for Academic Affairs

Attachment

cc:  Karl Kunkel  
     Bruce Dallman  
     Duane Whitbeck  
     Jim Otter  
     Registrar’s Office
Request to Transfer the Interior Design Program from the Department of Family and Consumer Sciences to the College of Technology, School of Construction.

The following general framework has been discussed and agreed upon by the Department of Family and Consumer Sciences in the College of Arts and Sciences, and the School of Construction in the College of Technology.

Beginning in the Spring 2014, students will be advised on the transitioning of the Interior Design program from the Family and Consumer Sciences department to the School of Construction. Effective immediately upon final administrative acceptance of this proposal, no additional students will be permitted to declare a major in the FCS-Interior Design program. The Department of Family and Consumer Sciences will work with the School of Construction to devise a teach-out plan so all current FCS-Interior Design students have the chance to complete the current program of study by the end of Spring 2017. Further, current FCS-Interior Design majors will have the option of switching their degree program to Interior Design (a program to be legislated by the School of Construction) when it becomes available. During the 2014-2015 academic year the School of Construction will legislate a new standalone degree program in Interior Design with a target implementation date of Fall 2015. It is anticipated as much as 90% of the new program will use existing and relabeled FCS Interior Design courses.

Effective with final administrative approval of this proposal, current FCS faculty members Denise Bertolino and Holly Page-Sagehorn will become faculty members in the School of Construction and College of Technology. Beginning at that time, both faculty members will be evaluated for all purposes (annual performance, tenure, and promotion) under current guidelines established in the School of Construction as a unit in the College of Technology. For Ms. Bertolino, her tenure will be transferred to the School of Construction. For Ms. Page-Sagehorn, years completed toward tenure and the deadline for tenure consideration remains the same. Previous progress toward tenure evaluations on file for Holly Page-Sagehorn will be considered when a tenure decision is made in the College of Technology.

Resources:

OOE: There will be no change in the OOE for the Department of Family & Consumer Sciences as a result of this program transfer. The School of Construction is responsible for advocating any additional OOE within their college.

Furniture: The classroom furniture used for Interior Design will stay with the FCS department. This includes office furniture, storage cabinets, computers, printers, etc. However, as long as Interior Design faculty remain housed in the FCS Building, they will have continued and full access to this equipment. The drafting tables in FCS 207 will remain property of FCS and in their present location until the Interior Design program physically moves out of the FCS Building. At that time, the College of Technology will have the option to take these tables to another location outside the FCS Building.

Technology: Computers, software, and printers purchased by the College of Arts and Science, and housed in FCS offices and computer labs, will remain with the FCS department. No technology will be moved or become the property of the College of Technology. The Department of Family and Consumer Sciences will have continued access to all CAD, REVIT, and other programs that are part of the University’s licenses. There may be a need for additional software used within the School of
Construction to be added to the FCS computers so students in the Interior Design program have the ability to work on projects in either location. If so, the College of Technology/School of Construction will pay costs to install this software.

Curriculum: The curriculum for the new Interior Design program will be developed by Denise Bertonacci and Holly Page-Sagehorn in consultation with School of Construction Director and faculty. A draft of potential coursework is developed, but in its current state is considered just an early draft. During the teach-out period for the current FCS-Interior Design degree program current FCS courses in Interior Design will be cross-listed in both the Department of Family and Consumer Sciences as well as the School of Construction. After Spring 2017, these courses no longer will be listed as FCS courses.

Office Space: Both Denise Bertonacci and Holly Page-Sagehorn will continue to occupy their current offices in the FCS Building until the College of Technology is able to find adequate space for this purpose at another location. The target for physically moving these faculty out of the FCS Building and into another appropriate facility is prior to the Fall 2016 Semester.

Classroom Space: Until or unless spaces are allocated sooner by the College of Technology, Interior Design courses will be taught in the existing FCS classrooms (FCS 207 – Drafting studio, 208 – FCS Computer lab, 211 – FCS classroom) through Summer 2016. FCS 207 is the only dedicated space for the Interior Design program and contains 18 drafting tables. Interior Design courses can continue to meet in this space until Fall 2016; however, the School of Construction might deem it advantageous and important to locate these courses at another appropriate space on campus prior to that date.

The Interior Merchandising Program: Effective with final administrative approval of this proposal, the Department of Family and Consumer Sciences will initiate legislative paperwork to delete the FCS Interior Merchandising emphasis. There currently are three students in this emphasis. These students will be offered the opportunity to transfer to the proposed Interior Design program offered through the School of Construction and/or a teach-out plan will be created for these students so they can complete their degree by the Spring of 2016.

Approvals:

KPR
Karl Kunkel, Dean, College of Arts and Sciences 1-8-14

BD
Bruce Dallman, Dean, College of Technology 1/13/14

DWH
Duane Whitbeck, Chair, Department of Family and Consumer Sciences 1-9-14

JOT
James Otter, Director, School of Construction 1/13/14
Dear Prospective FCS – Interior Design Student,

We are excited to learn of your interest in studying Interior Design at Pittsburg State University. We are writing to share with you some of the upcoming changes to the program which will make this program stronger and enhance your experience. Interior design as a professional field of study has a strong history here at Pittsburg State University. As the profession has changed over the past 10+ years we have made many successful efforts to keep our students current in their preparation and ready to enter their career with the knowledge and skills necessary. We have been very successful with outstanding placements at corporations such as Conoco Phillips, design firms such as Steelman Partners Group and Gensler Architecture & Design as well as in education at the Art Institute of Austin.

Our current students have been completing a BS in Family & Consumer Sciences with a concentration in Interior Design. The majority of our students have selected Construction Technology as a minor which has positioned them to work well within the wide variety of fields open to them. One of our goals has been to have this program accredited through the Council for Interior Design Accreditation. We have completed multiple mock reviews of the program to make sure we are meeting industry standards. Recently we have come to an agreement with the PSU School of Construction that they would like to include Interior Design as part of their program and this will help to both allow the major to be a BS in Interior Design as well as to apply for accreditation. This will result in a period of transition as the current program winds down and the new program gets started.

For students currently in FCS – Interior Design this means that they will have the option of remaining in the program until it hits its termination date (Spring 2017) or change to the new program after its approval. All of the current Interior Design courses will continue to be taught in the FCS building for the next two academic years without interruption. During the time of transition the resources currently available within the Family & Consumer Sciences department will remain available.

Advising: Holly Page-Sagehorn & Denise Bertoncinco will continue to be the advisors of the Interior Design program and when the transition takes place they will advise current students through the completion of their FCS program as well as advise those in the new interior design program. Incoming students for the next year, until the new program is legislated, will come in as Family & Consumer Sciences – Community & Family Services students (in name only) just so that we can deal with all of the advising issues. NO new students will be enrolled as FCS – Interior Design which will allow us to phase out that program as we gear up for the transition.

Scholarships: For the 2014 – 15 academic year all FCS – Interior Design students will be eligible for departmental scholarships through the FCS department. Incoming students, enrolled in the FCS – Community & Family Services concentration will be eligible for departmental scholarships. After the new program is in effect those that change to the School of Construction will no longer be eligible for FCS scholarships, but they will be eligible for College of Technology scholarships.
We look forward to working with you throughout this period and while we will feel the loss of a valued part of our department we know that long term it is in the best interest of those choosing Interior Design as their field of study. We will be happy to answer questions that you might have now or in the future.

Sincerely,

Duane A. Whitbeck  
FCS Department Chair  
dwhitbeck@pittstate.edu  
620-235-4457

Denise Bertoneino  
ID Program Coordinator  
dbertoneino@pittstate.edu  
620-235-4458

Holly Page-Sagehorn  
ID Faculty & Adviser  
hpage-sagehorn@pittstate.edu  
620-235-4064
MEMORANDUM

To: Curriculum Committee
From: Denise Bertoncino, Interior Design
Re: Curriculum Changes
Date: 2/11/14

The following lists were made to clarify the changes that are being proposed by the interior design program.

The list below is modified by a change in prefix only. The course title and description remain the same.

<table>
<thead>
<tr>
<th>Original</th>
<th>New</th>
</tr>
</thead>
<tbody>
<tr>
<td>FCS 312 History of Design I</td>
<td>IND 312 History of Design I</td>
</tr>
<tr>
<td>FCS 313 History of Design II</td>
<td>IND 313 History of Design II</td>
</tr>
<tr>
<td>FCS 323 Materials and Resources</td>
<td>IND 323 Materials and Resources</td>
</tr>
<tr>
<td>FCS 600 Study Tour</td>
<td>IND 600 Study Tour</td>
</tr>
</tbody>
</table>

The list below is modified by a prefix and description change. The title of the course remains the same.

<table>
<thead>
<tr>
<th>Original</th>
<th>New</th>
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<tbody>
<tr>
<td>FCS 315 Interior Design: Studio I</td>
<td>IND 315 Interior Design: Studio I</td>
</tr>
<tr>
<td>FCS 325 Interior Design: Studio II</td>
<td>IND 325 Interior Design: Studio II</td>
</tr>
<tr>
<td>FCS 411 Professional Practice</td>
<td>IND 411 Professional Practice</td>
</tr>
<tr>
<td>FCS 420 Interior Design: Studio III</td>
<td>IND 420 Interior Design: Studio III</td>
</tr>
<tr>
<td>FCS 422 Interior Design: Studio IV</td>
<td>IND 422 Interior Design: Studio IV</td>
</tr>
</tbody>
</table>

The list below is modified by a prefix, title, and description change. See the Course Revisions for description changes.

<table>
<thead>
<tr>
<th>Original</th>
<th>New</th>
</tr>
</thead>
<tbody>
<tr>
<td>FCS 110 Introduction to Interior Design</td>
<td>IND 110 Interior Design Fundamentals</td>
</tr>
<tr>
<td>FCS 120 Communication Graphics</td>
<td>IND 120 Interior Design Studio Fundamentals</td>
</tr>
<tr>
<td>FCS 316 Lighting</td>
<td>IND 316 Space Planning and Programming</td>
</tr>
<tr>
<td>FCS 570 Professional Internship</td>
<td>IND 570 Professional Internship Preparation</td>
</tr>
<tr>
<td>FCS 326 CADD for Interior Design</td>
<td>IND 326 Computer Applications for Interior Design</td>
</tr>
</tbody>
</table>

The courses listed below are new courses.

IND 316 Space Planning and Programming
IND 324 Applied Color and Lighting Design
IND 425 LEED in Interior Design
IND 571 Professional Internship
IND 572 Interior Design Portfolio and Senior Exhibit

[Signature]
2/18/2014
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date 2-26-14 Signature, Department Chairperson

☒ Approved: College Curriculum Committee
   Date 4-10-14 Signature, College Curriculum Committee Chair

☒ Approved: Dean of College
   Date 4/10/14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
   Date _____ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
   Date _____ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date 5/2/14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
   Date _____ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.
# COURSE SEQUENCE
## INTERIOR DESIGN, FALL 2014

### FRESHMEN

<table>
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<tr>
<th>FALL</th>
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<tbody>
<tr>
<td>IND 110 Interior Design Fundamentals</td>
<td>3 (HP)</td>
<td>ECON 191 Issues in today's Economy</td>
<td>3</td>
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<tr>
<td>GEOG 106 Geography</td>
<td>3</td>
<td>CMCET 133 Construction Graphics (CAD)</td>
<td>3</td>
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<tr>
<td>ENGL 101 English Composition</td>
<td>3</td>
<td>PHIL 113 Business Ethics</td>
<td>3</td>
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<tr>
<td>SOC 100 Sociology</td>
<td>3</td>
<td>COMM 207 Speech</td>
<td>3</td>
</tr>
<tr>
<td>MGMKT 101</td>
<td>3</td>
<td>IND 120 Interior Design Studio Fundamentals</td>
<td>3 (HP)</td>
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<tr>
<td></td>
<td>15</td>
<td>HHP 150 Lifetime Fitness</td>
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### SOPHOMORE

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<tr>
<td>IND 315 Interior Design: Studio I</td>
<td>3 (DB)</td>
<td>IND 315 Space Planning and Programming</td>
<td>3 (DB)</td>
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<tr>
<td>IND 312 History of Design I</td>
<td>3 (DB)</td>
<td>IND 313 History of Design II</td>
<td>3 (DB)</td>
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<tr>
<td>GIT 142 Raster Based – photoshop</td>
<td>3</td>
<td>CMCET 330 Mechanical Systems (HVAC)</td>
<td>3</td>
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<tr>
<td>CMCET 235 Meth/Const Light Frame/Finish</td>
<td>3</td>
<td>GIT 240 Page Layout Software (In Design)</td>
<td>3</td>
</tr>
<tr>
<td>College Algebra (or quantitative reas.)</td>
<td>3_</td>
<td>ART 178 Intro to Visual Arts</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>15</td>
<td>IND 323 Materials and Resources</td>
<td>3 (HP)</td>
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### JUNIOR

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<tr>
<td>IND 324 Applied Color &amp; Lighting Design</td>
<td>3 (HP)</td>
<td>IND 325 Interior Design: Studio II</td>
<td>3 (HP)</td>
</tr>
<tr>
<td>CMCET 340 BIM</td>
<td>3</td>
<td>CMCET 331 Electrical Systems</td>
<td>3</td>
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<tr>
<td>CMCET 350 Mechanical Systems (Plumbing)</td>
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<td>BIOL 113 Envir. Life Science</td>
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<tr>
<td>ENGL 299 Research Writing</td>
<td>3</td>
<td>CMCET 332 Residential Design</td>
<td>3</td>
</tr>
<tr>
<td>IND 570 Professional Internship Preparation</td>
<td>1 (DB &amp; HP)</td>
<td>GIT 221 Web Graphics Software</td>
<td>3</td>
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<tr>
<td>EST 621 Ergonomics</td>
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### SUMMER

IND 571 Professional Internship 2

### SENIOR

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<td>IND 420 Interior Design: Studio III</td>
<td>3 (DB)</td>
<td>IND 422 Interior Design: Studio IV</td>
<td>3 (DB)</td>
</tr>
<tr>
<td>IND 411 Professional Practice</td>
<td>3 (HP)</td>
<td>IND 572 Portfolio Preparation &amp; Sr. Exhibit</td>
<td>1 (HP)</td>
</tr>
<tr>
<td>FCS 356 Textiles</td>
<td>3</td>
<td>PHYS 171 &amp; 172 Physical Science</td>
<td>4</td>
</tr>
<tr>
<td>HIST 102 World History</td>
<td>3</td>
<td>IND 425 LEED in Interior Design</td>
<td>3 (DB)</td>
</tr>
<tr>
<td>PSYCH 155 Psychology</td>
<td>3_</td>
<td>POLS 101</td>
<td>3</td>
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</tbody>
</table>

126 hours

2.18.2014
Request for Revision to Course

(Pittsburg State University)

Department: School of Construction    College: Technology
Submission Date: 2/13/14

Contact Person: Jim Otter    Faculty member    Chair

Revision Effective: Fall 2014 (Semester/Year)

Offered: (check all that apply)
☑ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☑ Yes    ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

The interior design program currently in Family and Consumer Sciences will now be under the School of Construction in the College of Technology. The courses currently taught in FCS will move to the School of Construction under a new prefix. Some courses will have new numbers or course descriptions. Discussions have concurred through administration and have been finalized.

Purpose/Justification for Revision to Course: Concurrent with the information provided above

Existing Course:
Course Number: FCS 110

Title of Course: Introduction to Interior Design

Credit Hours: 3

Prerequisite: None

Course Description (as it appears in the current catalog): Lecture. Survey of the house as a space for both individual and family living. Aesthetic, functional, economic, social, and psychological influences of the total living environments are studied.

Proposed Course:
Course Number: IND 110

Title of Course: Interior Design Fundamentals

Credit Hours: 3

Prerequisite: None

Request for Revision to Course- Revised Summer 2013
Course Description (as it will appear in the next catalog): An introduction to the interior design profession and a basic overview of the facets of interior design, including: design elements and principles, lighting and technology, space planning, material finishes and furniture selection, special considerations in design, and historic influences.
Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No

   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? ☐ Yes ☒ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 2/14/14 Signature, Department Chairperson  

☑ Approved: College Curriculum Committee
Date 4/10/14 Signature, College Curriculum Committee Chair  

☑ Approved: Dean of College
Date 4/10/14 Signature, Dean  

☐ Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair  

☐ Approved: Council for Teacher Education (if applicable)
Date ______ Signature, Council for Teacher Education Chair  

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/10/14 Signature, Undergraduate Curriculum Committee Chair  

☐ Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate  

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course
(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction
College: Technology
Submission Date: 2/13/14
Contact Person: Jim Otter
☐ Faculty member ☑ Chair
Revision Effective: Fall 2014 (Semester/Year)
Offered: (check all that apply)
☐ Fall
☑ Spring
☐ Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☑ Yes ☐ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

The interior design program currently in Family and Consumer Sciences will now be under the School of Construction in the College of Technology. The courses currently taught in FCS will move to the School of Construction under a new prefix. Some courses will have new numbers or course descriptions. Discussions have concurred through administration and have been finalized.

Purpose/Justification for Revision to Course: Concurrent with the information provided above

Existing Course:
Course Number: FCS 120

Title of Course: Communication Graphics for Interior Design
Credit Hours: 3
Prerequisite: None

Course Description (as it appears in the current catalog): Studio. Seeing, drawing, analysis and graphic communication using ideation, visualization, and representation. Application of the elements and principles of design to interior environments. Purchase of supplies required.

Proposed Course:
Course Number: IND 120

Title of Course: Interior Design Studio Fundamentals
Credit Hours: 3
Prerequisite: IND 110 Interior Design Fundamentals
Course Description (as it will appear in the next catalog): Studio. Application of interior design fundamentals in a studio setting. Students will be introduced to hand drafting and introductory level computer aided drafting through a series of exercises and design projects while demonstrating basic space planning and interpretation of architectural plans and symbols. Purchase of supplies required. Prerequisite: IND 110 Interior Design Fundamentals
Additional Questions

1. Is this course to be considered for General Education? □ Yes □ No

If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? □ Yes □ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? □ Yes □ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date 2/14/14 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
   Date 4/10/14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
   Date 4/10/14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
   Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
   Date ______ Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date 4/12/14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
   Date ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

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Request for Revision to Course
(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction        College: Technology
Submission Date: 2/11/14

Contact Person: Jim Otter        □ Faculty member  □ Chair

Revision Effective: Fall 2014 (Semester/Year)

Offered: [check all that apply]
□ Fall
□ Spring
□ Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
□ Yes  □ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

The interior design program currently in Family and Consumer Sciences will now be under the School of Construction in the College of Technology. The courses currently taught in FCS will move to the School of Construction under a new prefix. Some courses will have new numbers or course descriptions. Discussions have concurred through administration and have been finalized.

Purpose/Justification for Revision to Course: Concurrent with the information provided above

Existing Course:
Course Number: FCS 312, FCS 313, FCS 323, FCS 600

Title of Course: History of Design I, History of Design II, Interior Design Materials and Resources, Study Tour

Credit Hours: 3

Prerequisite: Current catalog prerequisites remain the same

Course Description (as it appears in the current catalog): Current course descriptions remain the same

Proposed Course:
Course Number: IND 312, IND 313, IND 323, IND 600

Title of Course: History of Design I, History of Design II, Interior Design Materials and Resources, Study Tour

Credit Hours: 3

Prerequisite: Current catalog prerequisites remain the same

Course Description (as it will appear in the next catalog): Current course descriptions remain the same
Additional Questions

1. Is this course to be considered for General Education?  □ Yes  ☒ No

If “yes,” please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors?  □ Yes  ☒ No

If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors?  □ Yes  ☒ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?  None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 2.14.2014 Signature, Department Chairperson

☒ Approved: College Curriculum Committee
Date 4.10.14 Signature, College Curriculum Committee Chair

☒ Approved: Dean of College
Date 4.10.14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date ______ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date ______ Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate

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Request for Revision to Course
(Undergraduate Course Numbers through Course Number 699)

Pittsburg State University

Department: School of Construction College: Technology
Submission Date: 2/11/14

Contact Person: Jim Otter □ Faculty member □ Chair

Revision Effective: Fall 2014 (Semester/Year)

Offered: (check all that apply)
□ Fall
□ Spring
□ Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
□ Yes □ No

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Purpose/Justification for Revision to Course: Concurrent with the information provided above

Existing Course:
Course Number: FCS 315

Title of Course: Interior Design: Studio I

Credit Hours: 3

Prerequisite: FCS 120 Communication Graphics for Interior Design and FCS 312 History of Design I

Course Description (as it appears in the current catalog): Studio. Techniques of perspective drawing, illustration, rapid visualization, rendering. Presentation methods and format. Exploration of media and commercial products. Prerequisite: FCS 120 Communication Graphics for Interior Design and FCS 312 History of Design I. Purchase of supplies required.

Proposed Course:
Course Number: IND 315

Title of Course: Interior Design: Studio I

Credit Hours: 3

Prerequisite: IND 120 Interior Design Studio Fundamentals
Course Description (as it will *appear in the next catalog*): Studio. Techniques of perspective drawing, illustration, rapid visualization, rendering, and presentation methods. Exploration of media and residential and commercial products. Purchase of supplies required. Prerequisite: IND 120 Interior Design Studio Fundamentals.
Additional Questions

1. Is this course to be considered for General Education? □ Yes ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? □ Yes ☒ No

   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? □ Yes ☒ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 9/16/20
Signature, Department Chairperson

☑ Approved: College Curriculum Committee
Date 4/10/14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date 4/10/14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date ______ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/10/14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for New Course
(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction     College: Technology
Submission Date: 2/11/14

Contact Person: Jim Otter □ Faculty member  ☒ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?  ☒ Yes  □ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The interior design program currently in Family and Consumer Sciences will now be under the School of Construction in the College of Technology. The courses currently taught in FCS will move to the School of Construction under a new prefix. Some courses will have new numbers or course descriptions. Discussions have concurred through administration and have been finalized.

Proposed Course:
Course Number: IND 316

Title of Course: Space Planning and Programming

Credit Hours: 3

Date first offered: Spring 2015  □ Fall  ☒ Spring  □ Summer
(Semester/Year)  (check all that apply)

Prerequisite: IND 315 Interior Design: Studio I or permission of instructor

Course Description (as it will appear in the next catalog): Lecture. Spatial analysis of residential and commercial projects. Application of the preliminary design process including research, analysis, and interpretation of information. Prerequisite: IND 315 Interior Design: Studio I or permission of instructor

Purpose/Justification for Proposed Course: The course is currently taught as a special topics course and is not part of the interior design required courses. To meet CIDA (Council for Interior Design Accreditation) standards, this course needs to be part of the curriculum that all interior design students take.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
1. To practice and gain experience developing programs to satisfy client's needs
2. To learn techniques for assimilating client information, analyzing program requirements, and developing schematic space-planning solutions for both residential and commercial situations.
3. The study of building codes, fire safety, and barrier-free designs as components of laying out interior space.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]

Course grades will be based on the following:
Project #1 – Analyzing Residential Plans 15 points
Book Exercises 50 points
Project #2 - Commercial Spatial Layout 15 points

Request for New Course - Revised Summer 2013
Clearances Notebook 10 points
Total Possible 90 points

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   □ Yes  ☒ No       If "yes," please realize that it will need to gain approval of the President's Council.
   Please give the rationale for additional student fees:
   
3. Is this course to be considered for General Education?  □ Yes  ☒ No
   
   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data
   that will be collected to measure these goals:
   
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors?  □ Yes  ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors?  □ Yes  ☒ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 2/16/14 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
Date 4/10/14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date 4/10/14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date ______ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11/28/14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for New Course

Department: School of Construction   College: Technology
Submission Date: 2/11/14

Contact Person: Jim Otter  □ Faculty member □ Chair

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
□ Yes □ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The interior design program currently in Family and Consumer Sciences will now be under the School of Construction in the College of Technology. The courses currently taught in FCS will move to the School of Construction under a new prefix. Some courses will have new numbers or course descriptions. Discussions have concurred through administration and have been finalized.

Proposed Course:
Course Number: IND324.

Title of Course: Applied Color and Lighting Design

Credit Hours: 3

Date first offered: Fall / 2014  □ Fall □ Spring □ Summer
(Semester/Year)  (check all that apply)

Prerequisite: IND 120 Interior Design Studio Fundamentals or permission of instructor.

Course Description (as it will appear in the next catalog): The application of color theory, psychology of color, and lighting design for interior environments. Emphasis is placed on the appropriate use of color, lighting fixtures, luminaires, and architectural lighting in order to create a specific user experience in an interior space.

Purpose/Justification for Proposed Course: To become acquainted with color and lighting as a design tool to apply various techniques, identify and understand appropriate applications, and to understand terms and concepts specific to lighting design.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
1. Become acquainted with and apply color theory and color psychology for interior design.
2. Understand the connection between light and color.
3. Demonstrate the effects of light and color.
4. Identify and utilize equipment and fixtures used for lighting applications.
5. Recognize constraints and abilities of installation.
6. Identify and apply various lighting techniques.
7. Recognize and apply lighting and related electrical safety codes.
8. Become familiar with and utilize terms used for equipment, fixtures and installation in lighting design.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Color Exam #1---------50pts
Color Exam #2---------50pts
Color Exam #3---------50pts
Final Color Exam---------100pts

Color Project#1—25pts (Bio-inspired)
Color Project#2—25pts (Culture Moodboard)

Lighting Exam #1—50pts
Lighting Exam #2—50pts
Lighting Exam #3—50pts

Lighting Plan
Notebook---------100pts

Daily assign---------50pts
Other---------10-25pts

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   Media cart and overhead projector

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
   □ Yes  ☒ No  
   *If "yes," please realize that it will need to gain approval of the President's Council.*
   
   Please give the rationale for additional student fees:
   
3. Is this course to be considered for General Education?  □ Yes  ☒ No
   
   *If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:*
   
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors?  □ Yes  ☒ No
   *If "yes," please realize that it will need to have the approval of the Council for Teacher Education.*

5. Will this course be submitted for Departmental Academic Honors?  □ Yes  ☒ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   
   ____
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 7/14/14  Signature, Department Chairperson

☑ Approved: College Curriculum Committee
Date 4/10/14  Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date 4/10/14  Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date  Signatures, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date  Signatures, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 4/27/14  Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date  Signatures, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

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Department: School of Construction  College: Technology
Submission Date: 2/11/14

Contact Person: Jim Otter  Faculty member  Chair

Revision Effective: Fall 2014 (Semester/Year)

Offered: (check all that apply)
☐ Fall  ☒ Spring  ☐ Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☒ Yes  ☐ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

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Purpose/Justification for Revision to Course: Concurrent with the information provided above

Existing Course:
Course Number: FCS 325

Title of Course: Interior Design: Studio II

Credit Hours: 3

Prerequisite: FCS 315 Interior Design: Studio I

Course Description (as it appears in the current catalog): Lecture and studio. Intermediate studio problems with emphasis on conceptualization, design theory, ideation, programming, and space planning. Prerequisite: FCS 315 Interior Design: Studio I. Purchase of supplies required. May be taken for honors.

Proposed Course:
Course Number: IND 325

Title of Course: Interior Design: Studio II

Credit Hours: 3

Prerequisite: IND 315 Interior Design: Studio I
Course Description *(as it will appear in the next catalog)*: Lecture and studio. Intermediate commercial studio problems with emphasis on conceptualization, design theory, ideation, programming, and space planning. Prerequisite: IND 315. Interior Design: Studio I. Purchase of supplies required. May be taken for honors.
Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   
   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? ☒ Yes ☐ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
  Date 2.14.24 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
  Date 4.10.14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
  Date 4.10.14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
  Date _____ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
  Date _____ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
  Date 4.12.14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
  Date _____ Signature, Recording Secretary, Faculty Senate

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Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction       College: Technology
Submission Date: 2/11/14

Contact Person: Jim Otter       ☐ Faculty member ☑ Chair

Revision Effective: Fall 2014 (Semester/Year)

Offered: (check all that apply)
☑ Fall
☑ Spring
☐ Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☑ Yes       ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

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Purpose/Justification for Revision to Course: Concurrent with the information provided above

Existing Course:
Course Number: FCS 326

Title of Course: CADD for Interior Design

Credit Hours: 3

Prerequisite: None

Course Description (as it appears in the current catalog): Studio. Introduction to and application of computer-aided design and drafting techniques. Prerequisite: Purchase of supplies required.

Proposed Course:
Course Number: IND 326

Title of Course: Computer Application for Interior Design

Credit Hours: 3

Prerequisite: None
Course Description (as it will appear in the next catalog): Application of a variety of computer programs to enhance previous studio projects. Junior standing.
Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? ☐ Yes ☒ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date 2/10/14  Signature, Department Chairperson

☒ Approved: College Curriculum Committee
   Date 4/10/14  Signature, College Curriculum Committee Chair

☒ Approved: Dean of College
   Date 4/10/14  Signature, Dean

☐ Approved: General Education Committee (if applicable)
   Date _____  Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
   Date _____  Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date 4/12/14  Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
   Date _____  Signature, Recording Secretary, Faculty Senate

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Originate Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course
(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction        College: Technology
Submission Date: 2/11/14
Contact Person: Jim Otter        □ Faculty member  □ Chair
Revision Effective: Fall 2014 (Semester/Year)

Offered: (check all that apply)
□ Fall
□ Spring
□ Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
□ Yes  □ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
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Purpose/Justification for Revision to Course: Concurrent with the information provided above

Existing Course:
Course Number: FCS 411
Title of Course: Professional Practices for Interior Design
Credit Hours: 3
Prerequisite: None

Course Description (as it appears in the current catalog): Lecture. General procedures for operating and maintaining an interior design business both residential and contract, including costs, pricing, specification writing, management, professional responsibilities, presentations, and client communications.

Proposed Course:
Course Number: IND 411
Title of Course: Professional Practice for Interior Design
Credit Hours: 3
Prerequisite: IND 325 Interior Design: Studio II

Request for Revision to Course- Revised Summer 2013
Course Description (as it will appear in the next catalog): Lecture. General procedures for operating and maintaining an interior design business both residential and contract, including costs, pricing, specification writing, management, professional responsibilities, presentations, and client communications. Emphasis on the interior design profession and allied fields. Prerequisite: IND 325 Interior Design Studio II.
Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No
If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? ☐ Yes ☒ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? None
Approved: Department Chairperson  
Date 7.14.14  
Signature, Department Chairperson  

☑ Approved: College Curriculum Committee  
Date 4.10.14  
Signature, College Curriculum Committee Chair  

☑ Approved: Dean of College  
Date 4.10.14  
Signature, Dean  

☐ Approved: General Education Committee (if applicable)  
Date _______  
Signature, General Education Committee Chair  

☐ Approved: Council for Teacher Education (if applicable)  
Date _______  
Signature, Council for Teacher Education Chair  

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee  
Date _______  
Signature, Undergraduate Curriculum Committee Chair  

☐ Approved: Faculty Senate  
Date _______  
Signature, Recording Secretary, Faculty Senate  

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Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

Department: School of Construction  College: Technology
Submission Date: 2/11/14

Contact Person: Jim Otter  Faculty member  Chair

Revision Effective: Fall 2014 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☒ Yes  ☐ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
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Purpose/Justification for Revision to Course: Concurrent with the information provided above

Existing Course:
Course Number: FCS 420

Title of Course: Interior Design: Studio III

Credit Hours: 3

Prerequisite: FCS 325 Interior Design: Studio II

Course Description (as it appears in the current catalog): Studio. A series of advanced creative design solutions for residential environments. Design for new construction, remodeling, and restoration projects for a variety of life style needs, budgets, physical conditions, and life cycle stages. Programming, working drawings, presentation techniques, and specifications. Prerequisite: FCS 325 Interior Design: Studio II. Purchase of supplies required. May be taken for honors.

Proposed Course:
Course Number: IND 420

Title of Course: Interior Design: Studio III

Credit Hours: 3
Prerequisite: IND 325 Interior Design: Studio II

Course Description (as it will appear in the next catalog): Studio. A series of advanced creative design solutions for residential environments. Design for new construction, remodeling, restoration, and sustainable projects for a variety of life style needs, budgets, physical conditions, and life cycle stages. Programming, working drawings, presentation techniques, and specifications. Prerequisite: IND 325 Interior Design: Studio II. Purchase of supplies required. May be taken for honors.
**Additional Questions**

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If "yes," please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ________

   *Please realize that it will need to gain approval of the General Education Committee.*

2. Will this course be required of any education majors? ☐ Yes ☒ No

   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? ☐ Yes ☒ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? **None**
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
  Date 2.16.20   Signature, Department Chairperson

☑ Approved: College Curriculum Committee
  Date 4.10.14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
  Date 4.10.14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
  Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
  Date ______ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
  Date ______ Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
  Date ______ Signature, Recording Secretary, Faculty Senate

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Request for Revision to Course
(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction    College: Technology
Submission Date: 2/11/14

Contact Person: Jim Otter    □ Faculty member    □ Chair

Revision Effective: Fall 2014 (Semester/Year)

Offered: (check all that apply)
□ Fall
□ Spring
□ Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
□ Yes    □ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The interior design program currently in Family and Consumer Sciences will now be under the School of Construction in the College of Technology. The courses currently taught in FCS will move to the School of Construction under a new prefix. Some courses will have new numbers or course descriptions. Discussions have concurred through administration and have been finalized.

Purpose/Justification for Revision to Course: Concurrent with the information provided above

Existing Course:
Course Number: FCS 422
Title of Course: Interior Design: Studio IV
Credit Hours: 3

Prerequisite: FCS 411 Professional Practices for Interior Design

Course Description (as it appears in the current catalog): Studio. Contract studio involving public use interior spaces such as those for special populations, retail, historic preservation, corporate facilities, assisted-living, nursing homes, and medical facilities. Programmatic requirements and complex design solutions. Prerequisite: FCS 411 Professional Practices for Interior Design. Purchase of supplies required. May be taken for honors.

Proposed Course:
Course Number: IND 422
Title of Course: Interior Design: Studio IV
Credit Hours: 3

Prerequisite: IND 420 Interior Design: Studio III

Request for Revision to Course: Revised Summer 2013
Course Description (as it will appear in the next catalog): Studio. Contract studio involving public use interior spaces such as those for special populations, retail, historic preservation, corporate facilities, assisted-living, nursing homes, and medical facilities. Programmatic requirements and complex design solutions. Prerequisite: IND 420 Interior Design: Studio III. Purchase of supplies required. May be taken for honors.
Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☐ Yes ☒ No

If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? ☐ Yes ☒ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
  Date 2/1/14  Signature, Department Chairperson

☑ Approved: College Curriculum Committee
  Date 4/10/14  Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
  Date 4/10/14  Signature, Dean

☐ Approved: General Education Committee (if applicable)
  Date _______  Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
  Date _______  Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
  Date 4/12/14  Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
  Date _______  Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.
Request for New Course
(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction
College: Technology
Submission Date: 2/11/14

Contact Person: Jim Otter □ Faculty member □ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
□ Yes □ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The interior design program currently in Family and Consumer Sciences will now be under the School of Construction in the College of Technology. The courses currently taught in FCS will move to the School of Construction under a new prefix. Some courses will have new numbers or course descriptions. Discussions have occurred through administration and have been finalized.

Proposed Course:
Course Number: IND 425

Title of Course: LEED in Interior Design
Credit Hours: 3

Date first offered: Spring 2015 □ Fall □ Spring □ Summer
(Semester/Year) {check all that apply}

Prerequisite: Senior standing or permission of instructor

Course Description (as it will appear in the next catalog): Lecture. Research, discussion, and study for the LEED Green Associate Certification requirements. Registration for exam and fees will be applicable.

Purpose/Justification for Proposed Course: Green design is part of the criteria for CIDA (Council for Interior Design Accreditation) accreditation. Current interior design practice considers green design to be an integral part of interior design.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
1. To develop the student’s ability to analyze and understand the Green Building Certification Institutes website.
2. Increase the student’s knowledge of Green Design and its importance.
3. To research and study the required information for the exam.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Quizzes and exams

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Request for New Course- Revised Summer 2013
Additional Questions
1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   Multimedia cart and overhead projector

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?  
   ☐ Yes  ☒ No  If "yes," please realize that it will need to gain approval of the President's Council.
   Please give the rationale for additional student fees:
   
3. Is this course to be considered for General Education?  ☐ Yes  ☒ No
   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors?  ☐ Yes  ☒ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors?  ☐ Yes  ☒ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?  
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date 3.5.21 Signature, Department Chairperson

☒ Approved: College Curriculum Committee
   Date 4.10.14 Signature, College Curriculum Committee Chair

☒ Approved: Dean of College
   Date 4.10.14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
   Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
   Date ______ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date 4.12.14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
   Date ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course
(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction    College: Technology
Submission Date: 2/11/14

Contact Person: Jim Otter  □ Faculty member  ☑ Chair

Revision Effective: Fall 2014 (Semester/Year)

Offered: (check all that apply)
☑ Fall
□ Spring
□ Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☑ Yes  □ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The interior design program currently in Family and Consumer Sciences will now be under the School of Construction in the College of Technology. The courses currently taught in FCS will move to the School of Construction under a new prefix. Some courses will have new numbers or course descriptions. Discussions have concurred through administration and have been finalized.

Purpose/Justification for Revision to Course: Concurrent with the information provided above

Existing Course:
Course Number: FCS 570

Title of Course: Professional Internship (Interior Design)

Credit Hours: 2-4

Prerequisite: Senior standing or permission of instructor

Course Description (as it appears in the current catalog): Application of concepts and skills through work experience. Sites negotiated between student and instructor reflecting area of study. Prerequisites: Senior standing or permission of instructor. Open to FCS majors only.

Proposed Course:
Course Number: IND 570

Title of Course: Professional Internship Preparation

Credit Hours: 1

Prerequisite: GIT 240 Page Layout
Course Description (as it will appear in the next catalog): Explorations of potential internship placements that reflect future career options. Students will draft and revise resumes, cover letters, and preliminary portfolios. Selection and initial contact with potential firms. Prerequisite: GIT 240 Page Layout. Open to interior design majors only.
Additional Questions

1. Is this course to be considered for General Education? □ Yes ☒ No

   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? □ Yes ☒ No

   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? □ Yes ☒ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 2.18.14 Signature, Department Chairperson

☒ Approved: College Curriculum Committee
Date 4.10.14 Signature, College Curriculum Committee Chair

☒ Approved: Dean of College
Date 4.10.14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date ______ Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 5.21.14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

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Department: School of Construction  College: Technology
Submission Date: 2/11/14

Contact Person: Jim Otter  □ Faculty member  □ Chair

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
□ Yes  □ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The interior design program currently in Family and Consumer Sciences will now be under the School of Construction in the College of Technology. The courses currently taught in FCS will move to the School of Construction under a new prefix. Some courses will have new numbers or course descriptions. Discussions have concurred through administration and have been finalized.

Proposed Course:
Course Number: IND 571

Title of Course: Professional Internship

Credit Hours: 2

Date first offered: Summer 2015  □ Fall  □ Spring  □ Summer
(Semester/Year) (check all that apply)

Prerequisite: IND 570 Professional Internship Preparation

Course Description (as it will appear in the next catalog): Off-campus, pre-professional internship experience negotiated between the firm, student, and instructor. Provides an opportunity to explore a particular area of interior design or related field through actual work experience. Prerequisite: GIT 240 Pge Layout. Open to interior design majors only.

Purpose/Justification for Proposed Course: Professional Internship is part of the total undergraduate experience of an interior design major. The internship will give the student’s an opportunity to experience commercial or residential design and/or both within a particular firm.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
1. To apply knowledge, acquired in the classroom, to the competencies required in professional practice.
2. To observe professionals in all aspects of practice and client interaction.
3. To become aware of the complexities of business operations relative to interior design. To observe the team approach in solving analytical and design problems.
4. To develop the ability to evaluate the design experiences through record keeping, reporting and final journal summary.
5. To become aware of professionalism when working with superiors, peers, and clients.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Assignments, journal, and final presentation
If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.): None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? □ Yes  ❌ No  
   If “yes,” please realize that it will need to gain approval of the President’s Council.
   Please give the rationale for additional student fees:
   
3. Is this course to be considered for General Education? □ Yes  ❌ No
   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:
   
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? □ Yes  ❌ No
   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors? □ Yes  ❌ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)? None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 2/24/14 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
Date 4/10/14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date 4/10/14 Signature, Dean

☑ Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair

☑ Approved: Council for Teacher Education (if applicable)
Date ______ Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date ______ Signature, Undergraduate Curriculum Committee Chair

☑ Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: School of Construction  College: Technology
Submission Date: 2/11/14

Contact Person: Jim Otter  Faculty member  Chair

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?

☒ Yes  ☐ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

The interior design program currently in Family and Consumer Sciences will now be under the School of Construction in the College of Technology. The courses currently taught in FCS will move to the School of Construction under a new prefix. Some courses will have new numbers or course descriptions. Discussions have concurred through administration and have been finalized.

Proposed Course:
Course Number: IND572

Title of Course: Interior Design Portfolio Prep and Senior Exhibit

Credit Hours: 1

Date first offered: Spring 2015  ☐ Fall  ☒ Spring  ☐ Summer
(Semester/Year)

(check all that apply)

Prerequisite: None

Course Description (as it will appear in the next catalog): The development of a self-generated, comprehensive portfolio. Public exhibition of students' cumulative work.

Purpose/Justification for Proposed Course: To experiment with portfolio techniques and applications and develop a professional portfolio. To exhibit past projects in a public exhibition.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
1. Explore and apply existing portfolio techniques and applications.
2. Gather digital examples of past projects and examples of work.
3. Compose a professional portfolio to fit the specific interior design genre.
5. Plan, organize, and participate in exhibition event.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Portfolio Assessment
Participation and execution of Senior Exhibit
If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.): Media cart and overhead projector

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? ☐ Yes ☒ No If “yes,” please realize that it will need to gain approval of the President’s Council.

Please give the rationale for additional student fees:

   ———

3. Is this course to be considered for General Education? ☐ Yes ☒ No

   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   ———

   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors? ☐ Yes ☒ No

   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors? ☐ Yes ☒ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
  Date 2/6/14 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
  Date 4/10/14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
  Date 4/10/14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
  Date _______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
  Date _______ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
  Date 4/22/14 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
  Date _______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

Department: Technology and Workforce Learning College: Technology
Submission Date: 2/24/14

Contact Person: Dr. Mark L. Johnson
Faculty member ☒ Chair

Revision Effective: Fall/2014 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

From: "David M. LaFkas" <david@eurekaranch.com>
To: "Mark Johnson" <mjohnson@pittstate.edu>, "Linden Dalecki" <ldalecki@pittstate.edu>
Sent: Thursday, January 9, 2014 2:07:39 PM
Subject: Innovation Engineering Communicate Course

It has come to our attention that one of your Innovation Engineering® courses, namely Communicate, has been renamed as “Connect” in your course catalog.

http://catalog.pittstate.edu/contentm/blueprints/blueprint_display.php?bp_listing_id=154&blueprint_id=277&sid=1&menu_id=10385

Please note that the proper name of the course is "Communicate” and should be named as such in your course catalog and anywhere else the course name is used.

You may use “Connect” as a subtitle; however the course name must be changed to Communicate. The consistency in course naming reduces confusion between students taking the same course throughout the country. Keep in mind that the course is being taught at multiple universities across the country, and these students may be communicating with one another through iELabs.

The naming of the courses is part of our Innovation Engineering branding and intellectual property, and as such, should not be altered.

In addition, the course videos will be labeled as “Communicate” and not as “Connect.”

We look forward to confirmation that the course has been properly renamed as “Communicate” in your course catalog.

Very truly yours,

-David
Purpose/Justification for Revision to Course: The Innovation Engineering Minor is offered in partnership with the Eureka Ranch, OH and the Innovation Engineering Labs at the University of Maine. The original course title at U of ME is Communicate: Innovation Engineering. When created at PSU, we tried to expand the title by using the name Connect: Innovation Engineering. Since then, the letter of agreement with IE Labs wording has changed saying the name of the course must remain the same. This is a name change only.

Existing Course:
Course Number: IE 590
Title of Course: Connect: Innovation Engineering
Credit Hours: 3
Prerequisite: IE 580

Course Description (as it appears in the current catalog): IE 590 Connect: Innovation Engineering II. 3 hours. Combines elements of several disciplines: clear, precise and creative expression, Attention to narrative power of visual imagery as well as text; an emphasis on writing as a method of prototyping and technology translation. Students learn to communicate the benefit, the uniqueness, and the credibility of a concept to others. Students work with innovators to explore and translate the benefits of technical and specialized ideas to a target audience. Students will learn how to evaluate the meaningful uniqueness of ideas through the process of articulation and to translate big ideas into words that persuade others to take action. Prerequisite: IE 580.

Proposed Course:
Course Number: IE 590
Title of Course: Communicate: Innovation Engineering
Credit Hours: 3
Prerequisite: IE 580

Course Description (as it will appear in the next catalog): IE 590 Communicate: Innovation Engineering II. 3 hours. Combines elements of several disciplines: clear, precise and creative expression, Attention to narrative power of visual imagery as well as text; an emphasis on writing as a method of prototyping and technology translation. Students learn to communicate the benefit, the uniqueness, and the credibility of a concept to others. Students work with innovators to explore and translate the benefits of technical and specialized ideas to a target audience. Students will learn how to evaluate the meaningful uniqueness of ideas through the process of articulation and to translate big ideas into words that persuade others to take action. Prerequisite: IE 580.
Additional Questions

1. Is this course to be considered for General Education? □ Yes ☒ No

   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? □ Yes ☒ No

   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? □ Yes ☒ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

   N/A name change only
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date 2-26-14 Signature, Department Chairperson

☒ Approved: College Curriculum Committee
   Date 4.10.14 Signature, College Curriculum Committee Chair

☒ Approved: Dean of College
   Date 4.10.14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
   Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
   Date ______ Signature, Council for Teacher Education Chair

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date ______ Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
   Date ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

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