Kelce College of Business
Kelce Leadership Team Meeting
2:30 P.M., Friday, September 16, 2011

Present: Ms. Rebecca Casey, Dr. Bienvenido Cortes, Dr. Eric Harris, Dr. Paul Grimes
Absent: Dr. Michael Muoghalu (attending Ingram’s meeting)

1. Kelce College Holiday Party – Brock’s barn
   a. Friday, December 9 – Mimi will check with Mr. Brock’s office
   b. Invitees will be: faculty/staff and spouses, student employees, Kelce Board of Advisors - potluck

2. Faculty photos
   a. Discussed updating all faculty photos so that we can develop a photo directory and to update pictures on web pages to have a more consistent look
      i. Consensus was that we should update all photos
      ii. Best way to set up appointments with faculty for our photographer is to set up times on one day. Dr. Grimes will work with Malcolm on times/dates for photo sessions.

3. Rua Sky Box
   a. COB is scheduled to use the skybox for the Missouri Southern game – Nov. 12
      i. COB is allotted a certain # of seats to use in the skybox
      ii. Dr. Grimes asked for input from the KLT on who should be invited. KLT were also asked to get input from their department faculty.
      iii. Guests can visit the skybox at half-time

4. Development office
   a. Discussion followed on the necessity for KLT to meet with Development/Major Gifts Officer.
   b. Dr. Grimes will set up an initial meeting with Development staff.

5. AACSB Issues
   a. Need to set up a day-long meeting for all KLT to meet regarding AACSB issues
   b. We have purchased a 3 month subscription to Data Direct – data service available to create comparison reports with other schools (especially competitive and peer schools)
   c. AQ/PQ criteria
      i. Dr. Grimes has some concerns about the AQ/PQ criteria.
      ii. Trying to create a grid with Dr. Harris on AQ criteria to get a better visual on each category and to understand it better.
      iii. Will try to have the criteria “cleaned up” by the end of this academic year.
      iv. PQ document also needs some clarification with wording, etc.
   d. Tables
Discussion followed on consistency with the tables that feed into the AQ/PQ criteria.

Tables should be completed for each academic year before AACSB visit.

6. Committee “To Do’s”
   a. PR Task Force – Dean Grimes will write a charge for the task force and will meet with the group.
   b. MBA PAC – need to examine GMAT and other admission/scheduling policies per meeting between Dr. Grimes, Dr. Muoghalu, and Dr. Peggy Snyder. MBA PAC will be charged with creating an MBA Policy Handbook.
   c. KLT are asked to give any additional input to Dr. Grimes and the MBA PAC

7. Updates and Announcements
   a. Grimes – will attend President’s Society dinner tomorrow and will meet with Kansas Board of Regents next week.
   b. Casey – discussed personnel issues
   c. Cortes – Advisor search update
      i. Committee has met and made a decision on whom to offer the position to.
      ii. Recommendation should be sent to Dr. Grimes from the committee.
   d. Harris – Dr. Mujtaba Ahsan has resigned as of the end of the fall 2011 semester.
   e. Muoghalu – representing Kelce at Ingram’s event in KC today

8. Old Business
   a. Follow-up on space utilization
   b. SEKBJ – only 4 faculty volunteers (Maceli, O’Bryan, Box, and Heath)

The meeting dismissed at 3:20. Dr. Harris, Dr. Cortes and Ms. Casey met after the meeting dismissed to discuss spring 2012 class schedule.

Paul W. Grimes, Dean
Kelce College of Business
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