Pittsburg State University Classified Senate Minutes for June 11, 2014

Next Meeting: Wednesday, July 9, 2014

Location: Physical Plant Conference Room, 1:30 pm

The Classified Senate welcomes all classified employees; you do not have to be a Senator to attend.

Welcome guests: Leah Mackey, Brenda Hawkins and Irene Robinson


Senators Absent: Betty Geier (Excused), Stephanie Willis (Excused), and Steve Hall

Agenda

1. Opening of Meeting

   Meeting called to order by Senate President Dacia Clark at 1:30 PM.

2. Review of Meeting Minutes

   The minutes for May 14, 2014 were reviewed. The minutes were accepted after a motion for approval was made, seconded, and passed.

3. Treasurer’s Report

   The Classified Senate Operating Budget had a beginning balance of $1,418.82. Expenses made were $71.99 for banquet decorations and $15.94 for new stickers and name tags. The ending balance was $1,330.89

   The donation account had a beginning balance of $35.00. There were no expenditures so the ending balance remains at $35.00.

   There was a motion to accept the Treasurer’s report and seconded. It was moved and passed.

4. Senate President’s report with University President:

   President-Elect Barbara Circle met with Dr. Scott yesterday. They talked about the letter that will be going out to all University Support Staff employees, notifying them that they will
receive a 2.5% raise in July. He also talked about the $250 bonus that all state employees should be getting in December.

They also discussed the Fort Scott Community College “partnership” that fell through, and that another option might be Labette County Community College.

Dr. Scott plans to ask the Kansas Board of Regents to charge a $95 concurrent enrollment fee to high school students taking dual credit classes. This is a very comparable amount compared to other schools near us. He also will be asking that PSU receives all of Crawford County’s concurrent enrollment money.

5. Committee Reports
   A. Athletic Fee Committee: No report.
   
   B. Board of Governors: No report.
   
   C. By-Law Committee: The committee is still finishing up. After they are done, they will upload copy to our website, and will send a Bulk-E to all USS employees with a link to find it.
   
   D. Diversity Committee: No report.
   
   E. Election Committee: See attached Election Committee Report.
   
   F. Legislative Update: Shawn Naccarato was not present.
   
   G. Outstanding Senior Committee: No report.
   
   H. Parking Committee: No report.
   
   I. Public Relations Committee: No report.
   
   J. Strategic Planning Committee: Tim Anderson reported that the committee met last week for a two-day retreat with Keeling & Associates. The committee worked on the mission statement and came up with objectives and goals. They hope to have a rough draft completed by September.
   
   K. Student Health Fee Committee: No report.
   
   L. Tobacco Policy Compliance Subcommittee: No report.
   
N. **Tuition Committee:** No report.

O. **University Legislative Coordinating Council:** No report.

P. **Welcoming Committee:** Karen LaSota reported that there were no new University Support Staff Employees.

6. **Old Business:**

No Old Business.

7. **New Business:**

Budget – After expenditures from the banquet come through, there will be approximately $800.00 left in our account. There was some discussion on how to spend that money. It was decided to order University Support Staff Senate pens to replace the Classified Staff pencils. We will also order a new table banner from Larry Jump with our new name.

Conference Call – Dacia Clark reported that the group on the conference call decided they did want to have a Closing Meeting, which will be Thursday, June 26, 2014 at Emporia. The schools have asked their legislative liaisons to attend to give guidance on where we go from here, now that all schools have moved to USS. KU announced that they will no longer be working with the other universities in USS Senate, as they will all be moving toward unclassified.

Brochures – Dacia Clark reported that the executive committee met to update the Senate’s brochures. Paulina in Marketing is working on those and should send a proof next week.

8. **Good of the Order:**

Josh Tucker announced that on May 30, 2014, he filed to run against Lynn Jenkins in the Republican primary election for US Congress. Primary elections will be August 5, 2014 (last day to register to be eligible to vote in primary elections is July 15, 2014).

9. **Adjournment:** 2:01 pm

Minutes recorded by Heather Busch
Secretary of Classified Senate, 2013-2014
ELECTION COMMITTEE REPORT

Each year in June, the Classified Senate holds elections to fill vacancies for positions where needed. This year, we had eleven vacancies due to resignations, persons not willing to serve a second two-year term and those not eligible to return due to term limits. The Election Committee sent emails to each classified employee within those areas on May 20, 2014 asking for people to serve. From that mailing, eleven individuals either nominated themselves or were nominated by someone from their own service area. Each area was then emailed an anonymous ballot on June 2, 2014 to submit with their area’s nominees names listed. Only time and date stamps of each vote, along with the resulting choice were recorded. No personal information was gathered to ensure the ballot was anonymous.

In the Academic Support area, there were two vacancies, and one nominee. Stephanie Willis was elected to serve her 2nd Term of two years beginning July 1, 2014 and ending June 30, 2016.

At our July 9, 2014 meeting nominees can be submitted to fill the second position as Senator At Large.

In the Auxiliary Services area, there was one vacancy and two nominees: Michelle Mitchell and Natalie Ballard. In a 4-0 vote, Natalie Ballard was elected and will begin serving her 1st Term of 2 years beginning July 1st, 2014 and ending June 30th, 2016.

In the Building Maintenance area, there was one vacancy and one nominee. Phillip Deierling was elected and will serve his 2nd Term of two years beginning July 1st, 2014 and ending June 30th, 2016.

In the Central Power area, there was one vacancy and no nominees, thus no one was elected at this time. At our July 9, 2014 meeting nominees can be submitted to fill the remaining position as Senator At Large.

In the Custodial Services area, there was one vacancy and no nominees, thus no one was elected at this time. At our July 9, 2014 meeting nominees can be submitted to fill the remaining position as Senator At Large.

In the Institutional Support area, there was one vacancy and two nominees: Terri Blessent and Stacy Wolownik. In a 12-3 vote, Terri Blessent was elected and will begin serving her 2nd Term of 2 years beginning July 1st, 2014 and ending June 30th, 2016.

In the Instruction area, there were two vacancies and two nominees. Carol Bell was elected and will serve her 1st Term of two years beginning July 1st, 2014 and ending June 30th, 2016. Irene Robinson was elected and will serve her 1st Term of two years beginning July 1st, 2014 and ending June 30th, 2016.
In the **Landscape Maintenance** area, there was one vacancy and no nominees, thus no one was elected at this time. At our July 9, 2014 meeting nominees can be submitted to fill the remaining position as Senator At Large.

In the **Student Support** area, there was one vacancy and two nominees: Leah Mackey and Sara Peak. In a 12-9 vote, Leah Mackey was elected and will begin serving her 1st Term of 2 years beginning July 1st, 2014 and ending June 30th, 2016.

There are now four vacancies available for Senators At Large.