Kelce College of Business  
Chairs Meeting Minutes  
December 15, 2010, 2:30 p.m., 101C Kelce

Present: Dr. Bievenido Cortes, Dean Richard Dearth, Dr. Eric Harris  
Absent: Ms. Becky Casey (excused)

1. Guidelines for Awards for Excellence  
   a. A copy of the revised awards for Excellence in Teaching, Scholarly Activity and the new University Service awards was distributed and discussed.  
   b. The new guidelines will be sent out to faculty

2. Spring 2011 Enrollment by Department (from Registrar’s office) was distributed and discussed. The current breakdown is in correct and a revised document will be distributed in the near future.

3. Faculty Survey Summary  
   a. The Faculty Survey Summary from the Provosts Leadership Council Meeting on 12/14/10 was distributed to the Chairs and discussed.

4. AQ/PQ Status  
   a. AQ/PQ status of faculty was discussed  
   b. Faculty need to be more diligent about keeping up their curriculum vitae with current publications

5. Faculty senate has approved the provision for giving out mid-term grades to everyone who is making a “D” or “F” grade. At this point “C” grades will not be reported at mid-term.

6. Distance Education Policy was distributed to Chairs for Review

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Richard C. Dearth  
December 16, 2010