DATE: Monday, January 26, 2015
TIME: 3:00 p.m.
LOCATION: Bicknell Family Center for the Arts, VIP Room

AGENDA

I. Call to Order

II. Approval of December 8, 2014 minutes

III. Announcements

A. Provost and Vice President of Academic Affairs—Dr. Lynette Olson

B. PSU/KNEA Remarks—Dr. Harry Humphries

C. Student Senate Remarks—Dylan McCollar

D. Unclassified Senate Remarks—Dr. Cathy Lee Arquino

E. University Support Staff Remarks—Barbara Circle

F. Faculty Senate Report—Dr. Julie Dainty

   i. 1st Annual Spring Semester Convocation, January 29, 2:00 in the Bicknell Family Center for the Arts.
   ii. Tobacco Policy is now in effect.
   iii. Chair evaluations period begins February 2 through 22nd.
   iv. Board of Regents report:
       1. Performance Based Funding
       2. The Council of Faculty Senate Presidents breakfast with the Regents:
          a. Trends in support of the instructional mission of Universities
          b. Professional titles proposal

IV. Committee Reports
(Reports from committees will begin with Undergraduate Curriculum committee followed by Academic Affairs)

A. Academic Affairs Committee—Chair: Susan Schreiner, Julie Samuels, Rebecca Butler
• Undergraduate Curriculum Subcommittee—Chair: Janice Jewett, Julie Samuels
• Library Services Subcommittee—Chair: Kristi Frisbee
• Information Systems Subcommittee—Initial Chair: Khamis Siam, Susan Schriener
• Continuing Studies Subcommittee—Chair: Robert Lindsey, Laura Covert, Carol Werhan
• Departmental Academic Honors Subcommittee—Chair: Rion Huffman, Jamie McDaniel
• Honors College Subcommittee—Chair: Kristin Maceli
• Writing Across the Curriculum Subcommittee—Initial Chair: Mandy Peak Bryan, Grant Moss, Anil Lal, Julie Samuels
• Diversity and Multicultural Affairs Subcommittee—Chair: Carol Werhan, Ann Petersen, Anil Lal

B. Student Faculty Committee—Chair: Shannon Nicklaus, Doug Hague, Josh Letner
C. All University Committee—Chair: Rebeca Book, Bob Kehle, Christel Benson
D. Faculty Affairs Committee—Chair: Susan Schreiner, Justin Honey, Hazel Coltharp
E. Constitution Committee—Chair: Ananda Jayawardhana, Darren Botello-Samson, Hazel Coltharp
F. General Education Committee—Chair: Mark Johnson,
G. Budget Committee—Initial Chair: Rebecca Butler, Anil Lal

All University Committees or Other Appointments

• Academic Honesty Committee—Chair: Julie Samuels

V. Unfinished Business:

A. Expedited Curriculum Legislation—pending administrative discussions, revamping from originally presented.
B. Tabled Motion: “to conduct the same faculty satisfaction survey from 2010 in the spring of 2015”. This motion was then tabled to the January meeting pending conversations at the state level.

VI. New Business:

A. KNEA Budget Committee request

VII. Open Forum

VIII. Adjournment—Next Meeting, February 23, 2015 at 3:00, S102 KTC.
PSU Library Guidelines

Library Lending Code

100 PURPOSE

These regulations are established to govern the lending of materials from the Libraries of Pittsburg State University.

120 LIBRARY BORROWERS

Library borrowers will consist of both PSU-affiliated and non-affiliated borrowers. Non-affiliated library users may be granted borrowing privileges by the Circulation Supervisor.

The following are eligible for library borrowing privileges:

1. PSU-Affiliated Borrowers:
   A. Enrolled students.
   B. University faculty and staff.
   C. Visiting scholars and others affiliated with the University who have been granted borrowing privileges by the Library.

2. Non-Affiliated Borrowers (Community Patrons):
   A. Non-PSU affiliated residents of Kansas, Missouri, Oklahoma, and Arkansas.
   B. Other patrons who have been granted borrowing privileges by the Library who are not currently affiliated with the University.

130 IDENTIFICATION CARD/CONDITIONS OF USE

1. Each borrower shall have an official University ID card or a borrower's card issued by PSU Libraries and this card must be presented for each transaction.

2. Each borrower is responsible for materials checked out on the borrower's card.

3. The borrower is responsible for notifying the library of address changes.

4. Faculty may designate another person (proxy) to pick up borrowed material by notifying the library in writing.

140 DISCLOSURE OF BORROWERS' IDENTITY

In keeping with Library Guideline 80, "Confidentiality of Library Records," the name or address of a borrower will not be disclosed to other individuals.
150 LOAN PERIODS

1. Reserve - Reserve Collection materials are designated as having a short loan period. Such loan periods may vary from one hour to one week.


3. General Circulating Collection:
   A. Faculty will be given an end-of-year loan.
   B. Unclassified staff and support staff will be given an end-of-semester loan.
   C. Graduate students will be given an end-of-semester loan.
   D. All other borrowers will be given a three-week loan period.
   E. Exceptions to the circulation of general collection material may be made by a Circulation supervisor.
   F. DVD’s and other audio - visual materials will be circulated for three weeks to all patrons.
   G. Electronic materials circulation periods are governed by the vendors’ licenses and/or agreements

4. Periodical Loan Periods:

   Periodicals circulate subject to the provisions below.

   A. Faculty and unclassified staff may check out periodicals for a three-week period.
   B. Periodicals do not circulate to other classes of borrowers.
   C. Exceptions to the above regulations regarding circulation of periodicals may be made by the Periodicals Librarian or the Reference Librarian on duty.

5. Materials circulated through Interlibrary Loan will have a uniform loan period of five weeks.

160 DATE LIBRARY MATERIAL IS DUE

1. Material is due on the date and hour specified at the time of checkout or as adjusted by recall. If the hour is not specified, material is due at closing time on the date specified.

2. Material checked out to a PSU-affiliated borrower becomes due upon written notification or upon termination of employment/affiliation with the University.

170 RETURN OF LIBRARY MATERIALS

1. Materials returned to the outside bookdrop when the library is closed are considered to have been returned as of the closing time of the previous day the library was open.
180 HOLDS AND SEARCHES

1. All borrowers may place holds on material that is checked out. Holds may not be placed on reserve, reference, periodical, or other non-circulating material.

2. Borrowers may not place holds on material checked out to themselves.

3. Library units may place holds on all material.

4. Material on hold may not be renewed.

5. A borrower may check out, for a maximum of three weeks, material on which a second hold exists.

6. Holds to place materials on Reserve will be prioritized before all other holds.

7. The order of priority of holds may be adjusted by the Circulation Supervisor.

8. All borrowers and library units may request searches for material that cannot be located.

190 RECALLS

Material on which a hold has been placed is recalled if the adjusted date due is earlier than the original date due.

1. For recalls placed on material needed for reserve, the adjusted date due is seven days from the date of the hold.

2. For recalls placed by borrowers, the adjusted date due is fourteen days from the date checked out or seven days from the date of the hold, whichever is later.

3. For holds placed by interlibrary loan and other library units, material is not recalled automatically. If recalled upon special request, the adjusted date due is the same as for recalls placed by borrowers.

200 RENEWAL OF LIBRARY MATERIAL

Renewal of library materials may be made through circulation staff or through self-renewal when available.

1. Most circulating material may be renewed up to three times, unless the material has a hold or a recall.

2. Reserve material may not be checked out successively by the same patron until an interim period of one hour has passed.

3. Periodicals and reference material may not be renewed except with the permission of the Periodicals Librarian or the Reference Librarian on duty.

210 FINES AND CHARGES - UNIFORM APPLICABILITY

1. All individuals are subject to a uniform system of fines and charges for late return of library materials and for replacement costs when required.

2. Library units are not charged fines.
220 NOTICES AND BILLS

1. Faculty who have material checked out on an end-of-year loan will receive a list of such material at least one week before the material is due.

2. At least two overdue notices for non-reserve material will be sent at least one week in advance of the billing date by e-mail for replacement charges.

3. At least two overdue notices for reserve material will be sent at least three days in advance of the billing date by e-mail for replacement charges, unless patron has been notified by staff to return materials.

4. Failure to receive a notice or bill does not exempt the borrower from charges.

230 FINES

1. Fines are only assessed for days or hours when the Library is open.

2. Any part of a day or hour is computed as a full day or hour.

3. All fines must be paid in full before checkout of material is permitted.

4. Fines accrue from the original date due or the recall date due, whichever is earlier.

240 REPLACEMENT CHARGES

1. A replacement charge is levied when:
   A. Material is reported lost by the patron or declared lost by the Circulation Supervisor.
   B. Material is returned in irreparably damaged condition.

2. The standard charge for lost material is the actual or replacement cost of the item, plus a non-refundable billing fee. If the actual cost cannot be determined, an estimated cost of material will be determined on an item-by-item basis.

250 ADJUSTMENT OF REPLACEMENT CHARGES

1. The materials cost is waived if the item is returned, or if it is replaced with a copy acceptable to the Collection Development Librarian within three months of the date billed.

2. For lost material returned within three months of the date billing and after payment of the bill, only the materials cost is refunded.

3. After 30 days overdue a recalled item will be considered lost and may be reordered to meet patron demand. Replacement charges on recalled materials will not be waived after 30 days overdue even if the material is returned, except via the appeal process.
260 REPAIR CHARGES

If an item is returned in need of repair, the borrower will be charged the estimated cost of repair.

270 APPEAL OF LIBRARY CHARGES

Except for waiver of replacement charges as defined in Section 250, library charges are non-cancelable except as determined by the appeal process, or in case of library error. The appeal process is outlined in Library Guideline 86.

280 FAILURE TO PAY LIBRARY CHARGES

Failure to pay library charges may result in any of the following actions:

1. Revocation of borrowing privileges.
2. Holds being placed on file at the Registrar's Office on all borrowers' records.
3. Withholding of payroll for University employees.
5. Referral to the University Controller for further action.

290 SCHEDULE OF FINES AND FEES

1. All circulating materials except Reserve and Reference and recalled materials.
   A. Fines accrue at the rate of 25 cents per item per day.
   B. The maximum fine can go up to $20.00 per item.
   A. Fines accrue at the rate of 25 cents per item each hour that the library is open.
   B. The maximum fine can go up to $20.00 per item.
   A. Fines accrue at the rate of $1.00 per item per day.
   B. The maximum fine can go up to $20.00 per item.
4. In addition to replacement charges for lost items, a $5.00 billing fee will be charged for each item when replacement charges are billed. The billing fee for materials lost through Interlibrary Loan will be a minimum of $15.00 per item.
5. If the actual cost or replacement cost for an item cannot be determined, a minimum replacement charge of $20.00 per item will be assigned.
November 25, 2014

Dear Dr. Scott,

Attached, please find proposed Faculty Senate constitutional and bylaw changes that were approved by general faculty, November 2014. You will find rationale for each change included in the document.

Your signature below indicates the final approval of these items for inclusion in the Faculty Senate constitution. Please feel free to contact me with questions.

Sincerely,

[Signature]

Julie Dainty, Ed.D.
Faculty Senate President, 14/15

I approve the proposed constitutional and bylaw changes as stated in the attached document.

[Signature]  
Date  
12/16/14
Proposed Constitutional and Bylaw Changes with rationale

Amend Article V.A of the Constitution so that it now reads

A. The Faculty Senate shall meet once each month during both fall and spring semesters. Special meetings may be called by the president of the Senate, with the advice and consent of a majority of the executive committee. Announcements of each regular monthly meeting shall be distributed at least fifteen calendar days before the meeting. (Amended 3/1/82)

RATIONALE: To further clarify when the Faculty Senate meets.

Amend Article II.A of the Constitution so that it now reads

A. To be eligible for election to the Senate, a person must be a full-time member of the faculty with rank of professor, associate professor, or assistant professor, or instructor (whether tenured, tenure earning, or nontenure earning), exclusive of departmental chairs and others whose prime responsibility is administration; including all persons holding a partial administrative appointment at .5 or above; or a person must hold a fractional time appointment of .5 or more with the rank of instructor or higher, providing (Amended 11/18/2002)

(1) that if initially employed on a .5 or more fractional basis that person has had an appointment for at least three semesters (summers may be included), or
(2) that if appointment on a .5 or more fractional basis is made at the person's own request that it follow a period of at least one year on a fulltime basis. The electorate for the Faculty Senate shall consist of the members of the general faculty. The general faculty shall consist of those faculty members eligible for election under this section plus those excluded because of administrative assignments.

RATIONALE: to further clarify what is considered administrative. Over the years partial appoints have been assigned and there has been growing confusion as to who can and cannot serve on the Senate because of added responsibilities.

Amend Article IV.B of the Constitution so that it now reads

B. There shall be seven standing committees of the Faculty Senate: Academic Affairs Committee, Faculty Affairs committee, Student Faculty Committee, All University Committee, Committee on the Constitution, the General Education Committee, and the Budget Committee, the duties of which are detailed in the bylaws. Each standing committee shall consist of at least one member of the executive committee, five members of the general faculty, at least two of whom shall be senators, and such student membership as indicated in the bylaws. The faculty membership of standing committees shall be appointed after the April meeting by the newly elected executive committee. (Amended 8/22/85, 4/19/99, 4/18/05).

RATIONALE: to further clarify the make up of committees and to ensure that there is Faculty Senate Representation on each committee.
Amend Bylaw IV.A.10 of the Bylaws so that it now reads

10. Diversity and Multicultural Affairs Committee. This committee shall consist of one faculty member from the Department of Teaching and Leadership, one faculty member from Teacher Education (Secondary), one faculty member from each of the other college/schools (Arts and Sciences, Business, and Technology), two at large faculty members, and two students. The Director Student Diversity Programs, the Director of International Programs and Services and the Director of Equal Opportunity and Affirmative Action shall serve as ex officio members of the committee. This committee shall:

- a. Explore the influences of diversity and multiculturalism in instruction, in the curriculum, and in the academic content of various disciplines.
- b. Increase faculty development in the area of diversity and cultural issues through workshops and other avenues.
- c. Serve as liaison among the organized diversity groups on campus, including the Tifford Group, the University Council on Diversity, the Office of Student Diversity, etc.
- d. Organize the PSU-representation for the Tifford/Board of Regents Conference of Multiculturalism and Diversity. (Adopted May 11, 1999)

RATIONALE: With the addition of the Tifford Group and the President's Council on Diversity, there was confusion as to the purpose of the FS Multicultural and Diversity Committee. We wanted to reaffirm that the purpose is to have a Faculty Senate led committee that deals with curricular issues related to diversity on this campus.

Amend Bylaw IV.F of the Bylaws so that it now reads

F. The General Education Committee shall be organized to act as the spokesperson for the representative of the General Education Faculty to the Faculty Senate. Members of this committee shall be comprised of one full-time faculty member from the College of Business, the College of Education, the College of Technology, two full-time faculty members from the College of Arts and Sciences, and an at-large member to be selected by the Faculty Senate Executive Committee, and two students appointed by the Faculty Senate. At least four of the six full-time faculty members must teach a General Education course at least once a year have recently taught general education courses. Faculty members of this committee will serve staggered, two three-year terms. The committee shall be responsible for supervising the assessment of the General Education program, recommending changes in the program and recommending ways in which the program may be better supported. The Vice President for Academic Affairs and the Director of Assessment shall be ex officio (nonvoting) members of the committee. (Amended April 18, 2005)

RATIONALE: With the enactment of the new General Education Review Process, the amendment allows for four of the six members to have continuity on the committee each year. The change in the wording on requiring members to have taught a course that year allows more flexibility for membership considering we have extended the term of service one year and that some departments have limited general ed offerings and limited faculty to teach them.
Request for New Course
(Undergraduate Course Numbers through Course Number 699)

Department: Art College: Arts & Sciences

Submission Date: 10.27/14

Contact Person: Rhona Shand

☐ Faculty member □ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

□ Yes □ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Proposed Course:
Course Number: 525

Title of Course: Internships in Studio and Creative Industry

Credit Hours: 1-3

Date first offered: Fall ☒ Fall ☒ Spring ☒ Summer (Semester/Year) (check all that apply)

Prerequisite: Permission of the Department.

Course Description (as it will appear in the next catalog): Provides students with supervised opportunities to work with professional practitioners in the creative fields or in a creative industry setting. Credit allowed will depend on the nature of the internship assignment. May be repeated for a maximum of 6 hours of credit. Prerequisite: Permission of the Department.

Purpose/Justification for Proposed Course: Provide designated internship course within the Department of Art. Currently, students are forced to use independent studies course numbers for internships.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
Department of Art SLO's:

   • Present work that demonstrates perceptual acuity, conceptual understanding, and technical facility at a professional entry level in their chosen fields.
   • Students must acquire a working knowledge of technologies and equipment applicable to their areas of specialization.

5. Professional Practices
A. Studio Emphasis
   • Understand the nature of professional work in their major field. Examples are: organizational structures and working patterns; artistic, intellectual, economic, technological context and development potential.
   • Acquire skills necessary to assist in the development of advancement of their careers, normally including the development of competencies in communication, presentation and business skills necessary to engage in professional practices in their major field.

Request for New Course - Revised Summer 2013
Course SLO's:
1. Opportunity for Students to Apply Principles Learned in and Outside the Classroom
   An internship should provide the student with hands-on experience and a good sense of what an actual studio or creative job in will be like. The student should be able to relate the internship experience to the knowledge that he or she has gained through college-level classroom instruction.
2. Opportunity to Observe Museum Professionals in Action
   It is important that student interns be able to observe professionals in their particular field to grasp what the occupation will really be like. Interns should participate in staff meetings, attend presentations and deal with daily activities when appropriate.
3. Opportunity to Develop Specific Skills
   The students should leave the internship with a new set of skills or improvements in their current skill set. The student to concentrate on the following areas:
   • Studio and/or Creative industry Technical Skills Sets
   • Research Skills
   • Writing Skills
   • Presentation Skills

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Grading Rubric for Internships:
From internship site's evaluation (60%)
• Intern's performance
• Work habits
• Professional development
• Attendance
From intern's reflection paper (25%)
• Grammar, length and content of paper
• Ability to describe how internship goals were met
• Connection of internship experience to academic and career goals
• Explanation of how internship helped with professional development
Instructions for Reflection Paper
In order to receive credit for this internship, please write below a well crafted and thoughtful 750 - 800 word reflection paper. The reflection paper should include:
• What your goals for the internship were and how you fulfilled those goals.
• What you learned through your internship and how it was of value to your academic and career goals.
• A description of the most important assignment(s) and why they were significant.
• What surprised you about the internship, if anything.
• Whether the internship has changed your perception of what you will be doing after school, and how.
• What the relationship was between your internship work and your studio work.
• If you have had the opportunity to network and learn new skills during this internship.
Faculty supervisor's discretion (15%)

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes   ☒ No    If "yes," please realize that it will need to gain approval of the President's Council.

   Please give the rationale for additional student fees:

3. Is this course to be considered for General Education?   ☐ Yes   ☒ No

   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data
   that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors?   ☐ Yes   ☒ No

   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors?   ☒ Yes   ☐ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date: 1-27-14   Signature, Department Chairperson

☑ Approved: College Curriculum Committee
   Date: 2-11-14   Signature, College Curriculum Committee Chair

☐ Approved: Dean of College
   Date:          Signature, Dean

☐ Approved: General Education Committee (if applicable)
   Date:          Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
   Date:          Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date: 1-14-15   Signature, Undergraduate Curriculum Committee Chair

☑ Approved: Faculty Senate
   Date:          Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.
Request for New Course

(Pittsburg State University)

Department: Art College: Arts & Sciences Submission Date: 10.27/14

Contact Person: Rhona Shand □ Faculty member □ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
□ Yes □ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Proposed Course:

Course Number: 526

Title of Course: Internship in Museum Studies & Gallery Practice

Credit Hours: 1-3

Date first offered: Fall □ Fall □ Spring □ Summer (Semester/Year) (check all that apply)

Prerequisite: Permission of the Department.

Course Description (as it will appear in the next catalog): Provides students with supervised opportunities in museum and gallery situations that allow relevant practical experience in a specific area of museum work. Preparation for professional situations, studies or careers in fields which lead to jobs in museums, galleries, historical sites, cultural centers. Credit allowed will depend on the nature of the internship assignment. May be repeated for a maximum of 6 hours of credit. Prerequisite: Permission of the Department.

Purpose/Justification for Proposed Course: Provide designated internship course within the Department of Art. Currently, students are forced to use independent studies course numbers for internships.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)

Department of Art SLO's:

   - Present work that demonstrates perceptual acuity, conceptual understanding, and technical facility at a professional entry level in their chosen fields.
   - Students must acquire a working knowledge of technologies and equipment applicable to their areas of specialization.

5. Professional Practices

A. Studio Emphasis
   - Understand the nature of professional work in their major field. Examples are: organizational structures and working patterns; artistic, intellectual, economic, technological context and development potential.
   - Acquire skill necessary to assist in the development of advancement of their careers, normally including the development of competencies in communication, presentation and business skills necessary to engage in professional practices in their major field.

Request for New Course - Revised Summer 2013
Course SLO's:
1. Opportunity for Students to Apply Principles Learned in and Outside the Classroom
   - An internship should provide the student with hands-on experience and a good sense of what an actual Museum or
gallery job in will be like. The student should be able to relate the internship experience to the knowledge that he or she
has gained through college-level classroom instruction.
2. Opportunity to Observe Museum Professionals in Action
   - It is important that student interns be able to observe professionals in their particular field to grasp what the occupation
   will really be like. Interns should participate in staff meetings, attend presentations and deal with daily activities when
   appropriate.
3. Opportunity to Develop Specific Skills
   - The students should leave the internship with a new set of skills or improvements in their current skill set. The student
to concentrate on the following areas:
   - Museum and Gallery Technical Skills Sets
   - Research Skills
   - Writing Skills
   - Presentation Skills

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Grading Rubric for Internships:
From internship site's evaluation (60%)
- Intern's performance
- Work habits
- Professional development
- Attendance
From intern's reflection paper (25%)
- Grammar, length, and content of paper
- Ability to describe how internship goals were met
- Connection of internship experience to academic and career goals
- Explanation of how internship helped with professional development

Instructions for Reflection Paper:
In order to receive credit for this internship, please write below a well crafted and thoughtful 750 -- 800 word reflection
paper. The reflection paper should include:
- What your goals for the internship were and how you fulfilled those goals.
- What you learned through your internship and how it was of value to your academic and career goals.
- A description of the most important assignment(s) and why they were significant.
- What surprised you about the internship, if anything.
- Whether the internship has changed your perception of what you will be doing after school, and how.
- What the relationship was between your internship work and your studio work.
- If you have had the opportunity to network and learn new skills during this internship.
- Faculty supervisor's discretion (15%)
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
  ☐ Yes  ☒ No  If "yes," please realize that it will need to gain approval of the President's Council.

   Please give the rationale for additional student fees:

3. Is this course to be considered for General Education?  ☐ Yes  ☒ No
   If "yes," please indicate the University's General Education Goals met by this course AND the assessment data
   that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

4. Will this course be required of any education majors?  ☒ Yes  ☐ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. Will this course be submitted for Departmental Academic Honors?  ☒ Yes  ☐ No

6. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   None
Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name:version2.docx" (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.
Request for Revision to Curriculum

Revision for:  ☑ Major  ☐ Minor  ☑ Emphasis  ☐ Certificate

Department: Art  College: College of Arts and Sciences

Submission Date: 10/27/14

Revision Effective: Fall, 2015

Contact Person: Rhona Shand  ☐ Faculty member  ☑ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Commercial Art

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Illustration and Visual Storytelling

Description of Change: Title of Emphasis change

Rationale for Change (include changes to curriculum objectives): More clearly indicates the focus of the emphasis

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes  ☑ No

Whether a “yes” or “no” response, please provide an explanation.

This change does not affect any degree program or minor/emphasis/certificate at any other Regent University

Is this revision related to, and/or may affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?

☐ Yes  ☑ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This change does not affect any other Department/College/Unit’s Curricula or Programs at Pittsburg State University.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

There are no changes to the Existing Major at this time.

Bachelor of Fine Arts (Commercial Art Emphasis)

Required Art (52 hours)

- ART-100: Art Foundations I: 2D Visual Thinking (3 hours)
- ART-150: Art Practices I: Health, Safety and Sustainability (1 hours)
- ART-178: Introduction to the Visual Arts (3 hours)
- ART-200: Art Foundations II: 3D Visual Thinking (3 hours)
- ART-220: Art of Photography I (3 hours)
- ART-233: Drawing I (3 hours)
- ART-236: Drawing II (3 hours)
- ART-250: Art Foundations III: Color Theory and Application (3 hours)
- ART-277: Painting I (3 hours)
  OR ART-320: Art of Photography II (3 hours)
ART-288: Introduction to Art History I (3 hours)
ART-289: Introduction to Art History II (3 hours)
ART-325: Art Practices II: Presentation of Artist Works (1 hour)
ART-350: Art Practices III: Studio Critique I (Sophomore Level) (1 hour)
ART-412: Senior Art Seminar (3 hours)
ART-433: Life Drawing (3 hours)
ART-434: Life Drawing II (3 hours)
OR ART-333: Drawing III (3 hours)
ART-450: Art Practices IV: Portfolio Creation (1 hour)
ART-490: Senior Exhibit (1 hour)
ART-550: Art Practices V: Studio Critique II (Junior Level) (1 hour)
ART-650: Art Practices VI: Studio Critique III (Senior Level) (1 hour)
ART-688: History of Modern Art (3 hours)
ART-689: Contemporary Issues in Art (3 hours)

Group 1 - Commercial Art (18 hours)
ART-205: Commercial Art I (3 hours)
ART-305: Commercial Art II (3 hours)
ART-405: Electronic Art Studio I (3 hours)
ART-406: Electronic Art Studio II (3 hours)
ART-505: Commercial Art III (3 hours)
ART-605: Commercial Art IV (3 hours)

Other Required (15 hours)
GIT-240: Page Layout Software (3 hours)
GIT elective chosen by advisement (3 hours)
Lower level outside art studio (3 hours)
Upper level outside art studio or GIT courses (6 hours)

- Required Art Courses (85 hours)
- General Education Courses* (44-51 hours)

*General Education Requirements for All Baccalaureate Degrees. Major course work satisfies three hours of the fine arts area of the general education requirement.

Total hours for Bachelor of Fine Arts Degree with a Major in Art (129-136 hours)

Proposed Major or Minor/Emphasis/Certificate:
List below, the proposed curriculum as you wish it to appear in the online catalog:
This is a name change alone. At present there is no proposed curricular changes.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes   ☑ No   If "yes," please realize that it will need to gain approval of the President's Council.
   Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? ☐ Yes   ☑ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☐ Yes   ☑ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 11/27/14 Signature, Department Chairperson

☐ Approved: College Curriculum Committee
Date __________________ Signature, College Curriculum Committee Chair

☐ Approved: Dean of College
Date __________________ Signature, Dean _____________________________

☐ Approved: General Education Committee (if applicable)
Date __________________ Signature, General Education Committee Chair _____________________________

☐ Approved: Council for Teacher Education (if applicable)
Date __________________ Signature, Council for Teacher Education Chair _____________________________

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 1/16/15 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date __________________ Signature, Recording Secretary, Faculty Senate _____________________________

☐ Final approved packet forwarded to Provost’s office.
Date __________________ Signature, Recording Secretary, Faculty Senate _____________________________

Notification to COCAO/Kansas Board of Regents (If required): Date: ________________

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost’s administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (If required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost’s administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.
Request for Revision to Curriculum

Revision for: □ Major □ Minor □ Emphasis □ Certificate

Department: BIS  College: Arts and Sciences

Submission Date: 11/10/14  Revision Effective: Fall, 2015 (Year)

Contact Person: Darren Botello-Samson  □ Faculty member □ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Arts Degree with a Major in International Studies

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Removal of POLS 324 (Introduction to Comparative Politics) from Core Requirements and replacement with POLS 103 (Comparative Political Institutions) and a Comparative Politics Subfield.

Changing Foreign Language Requirement to reflect changes in the Modern Languages Curriculum

Rationale for Change (include changes to curriculum objectives): These changes are in reaction to changes that have occurred or are occurring in the Political Science program and the Modern Languages department.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
□ Yes □ No

Whether a “yes” or “no” response, please provide an explanation.

Is this revision related to, and/or may affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?
□ Yes □ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The only effects will be a likely increase in enrollment in comparative politics courses in political science. This does not present a problem (see attachment). Current INT students are already taking MLL courses, so the change will not increase or decrease enrollment.

Existing Major or Minor/Emphasis/Certificate
Copy and paste the existing curriculum as it currently appears in the online catalog; see attachments

Proposed Major or Minor/Emphasis/Certificate:
List below, the proposed curriculum as you wish it to appear in the online catalog; see attachments
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.): N/A

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? □ Yes □ No
   If "yes," please realize that it will need to gain approval of the President's Council.
   Please give the rationale for additional student fees:

3. Will this revision have specific General Education courses required? □ Yes □ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? □ Yes □ No
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)? N/A
PITTSBURG STATE UNIVERSITY
LEGALissy PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 12/6/15
Signature, Department Chairperson

☐ Approved: College Curriculum Committee
Date 2/11/14
Signature, College Curriculum Committee Chair

☐ Approved: Dean of College
Date ______ Signature, Dean ________________________________

☐ Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair ________________________________

☐ Approved: Council for Teacher Education (if applicable)
Date ______ Signature, Council for Teacher Education Chair ________________________________

☒ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 1/16/15
Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate ________________________________

☐ Final approved packet forwarded to Provost's office.
Date ______ Signature, Recording Secretary, Faculty Senate ________________________________

Notification to COCAO/Kansas Board of Regents (if required):
Date: ________________________________

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost’s administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost’s administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.
Bachelor of Arts with a Major in International Studies - Current

- Core Requirements (21 hours)
  - HIST-102: World History from 1500 (3 hours)
  - POLS-324: Introduction to Comparative Politics (3 hours)
  - POLS-530: International Relations (3 hours)
  - INT-699: Senior Seminar in International Studies (3 hours)
  - Environmental Issues (Choose one):
    - BIOL-330: Principles of Ecology (3 hours)
    - GEOG-302: Introduction to Environmental Geography (3 hours)
    - GEOG-502: Global Environmental Change (3 hours)
    - POLS-512: Environmental Politics (3 hours)

BIOL 330 Principles of Ecology recommended for science majors/minors only. POLS 512 Environmental Politics when research/individual project is international or comparative in scope.

- Economic Issues (Choose one):
  - GEOG-507: Geography of the Global Economy (3 hours)
  - POLS-630: International Political Economy (3 hours)

- Cultural Issues (Choose one):
  - SOC-200: Introduction to Anthropology (3 hours)
  - PHIL-231: World Religions (3 hours)
  - GEOG-304: Human Geography (3 hours)
  - COMM-601: Intercultural Communication (3 hours)
  - SOC-676: Global Sociology (3 hours)

- Elective Courses* (12 hours)
  - History
    - HIST-501: Special Topics in World History (___) (1-3 hours)
    - HIST-505: African Civilizations (3 hours)
    - HIST-507: Modern Africa (3 hours)
    - HIST-510: Modern Middle East (3 hours)
    - HIST-522: Korean and Vietnam Wars (3 hours)
    - HIST-523: Early China (3 hours)
    - HIST-524: Early Japan (3 hours)
    - HIST-526: Japan Since 1700 (3 hours)
    - HIST-527: China Since 1700 (3 hours)
    - HIST-529: History of South Asia (3 hours)
    - HIST-531: Samurai: History, Literature, Myth (3 hours)
    - HIST-532: History of Japanese Women (3 hours)
    - HIST-533: US-East Asia Relations (3 hours)
    - HIST-534: Korea Since 1700 (3 hours)
    - HIST-547: Radical Islam (3 hours)
    - HIST-626: U.S. Iraq and Afghanistan (3 hours)
- HIST-668: U.S. as a Superpower (3 hours)
- HIST-700: History: Selected Subjects (____) (1-3 hours)

HIST 501 Special Topics in World History (when a contemporary topic). HIST 700 History: Selected Subjects (when a contemporary, international topic).

- Business, Economics and Technology
  - BIOL-665: Medical Entomology (3 hours)
  - FIN-625: International Finance (3 hours)
  - ECON-640: International Trade (3 hours)
  - GT-350: Technology and Civilization (3 hours)
  - MGMKT-439: International Business (3 hours)
  - MGMKT-605: Cross Cultural Analysis (3 hours)
  - MGMKT-611: International Marketing (3 hours)
  - MGMKT-625: Emerging Markets (3 hours)

- Comparative and International Institutions
  - GEOG-106: World Regional Geography (3 hours)
  - GEOG-307: East Asia: China, Japan, and Korea (3 hours)
  - POLS-524: European Politics (3 hours)
  - POLS-525: Politics and War in the Middle East (3 hours)
  - POLS-526: Latin American Politics (3 hours)
  - POLS-587: U.S. Foreign Policy (3 hours)
  - POLS-640: African Politics (3 hours)
  - POLS-680: War: The Politics of Violence (3 hours)
  - SOC-534: Political Sociology (3 hours)
  - SOC-676: Global Sociology (3 hours)
  - WOMEN-399: Global Women's Issues (3 hours)

- Literature, Fine Arts and Design
  - ART-178: Introduction to the Visual Arts (3 hours)
  - ART-288: Introduction to Art History I (3 hours)
  - ART-289: Introduction to Art History II (3 hours)
  - ART-688: History of Modern Art (3 hours)
  - ART-689: Contemporary Issues in Art (3 hours)
  - COMM-405: Drama Studies (____) (3 hours)
  - ENGL-220: World Masterpieces (3 hours)
  - ENGL-555: Topics in Literature (____) (1-3 hours)
  - ENGL-556: Topics in Writing (____) (3 hours)
  OR ENGL-756: Topics in Writing (____) (1-3 hours)
  - ENGL-560: British Genre (____) (3 hours)
  - ENGL-561: British Theme (____) (3 hours)
  - ENGL-570: International Literatures Genre (____) (3 hours)
  - ENGL-571: International Literatures Theme (____) (3 hours)
  - FCS-154: Dress and Culture (3 hours)
  - IND-312: History of Design I (3 hours)
- IND-313: History of Design II (3 hours)
- FCS-455: History of Costume (3 hours)
- MUSIC-120: Music Appreciation (_____)(3 hours)

- MLL - All upper-division courses covering topics of literature, culture, art, civilization, history, or contemporary affairs.

COMM 405 Drama Studies (when an international topic). ENGL 555 Topics in Literature (when an international topic).

- General
  - INT-505: Topics in International Studies (_____)(3 hours)
  - INT-510: Readings in International Studies (1-3 hours)
  - INT-690: Study Abroad (_____)(3-6 hours)
  - INT-695: Internship/Practicum (3 hours)

Total (33 hours)

INT 505 Topics in International Studies - maximum of two if topics are different. INT 510 Readings in International Studies - maximum of two.

Additional Requirements

1. At least 18 of the 33 hours must be completed with courses numbered 300 or above.

2. Proficiency in a second language (four semesters or equivalent).

3. Minimum four weeks study abroad.

4. International Studies Majors must also major or minor in a second discipline in Arts and Sciences, Business or Technology. Suggested Majors/Minors: Biology, Communication, English, History, Justice Studies, Modern Languages and Literature, Political Science, and Sociology. (See the Pittsburg State University Catalog for course prerequisites).
*Courses from the Core may also be used as electives if they are not used to meet core requirements. (Note: The list of elective courses published here is not exhaustive. Additional offerings will be available as electives when departments add new courses appropriate to International Studies to their own curricula and when appropriate "special topics" classes are offered. Students should refer to the International Studies section in the on-line class schedule to see what electives courses are available for the current semester. Majors and minors can also consult their International Studies adviser.)
Core Requirements (24 hours)
- HIST-102: World History from 1500 (3 hours)
- POLS-103: Comparative Political Institutions (3 hours)
- POLS-324: Introduction to Comparative Politics (3 hours)
- POLS-530: International Relations (3 hours)
- INT-699: Senior Seminar in International Studies (3 hours)
- Comparative Politics (Choose one):
  - POLS-524: European Politics (3 hours)
  - POLS-525: Middle Eastern Politics (3 hours)
  - POLS-526: Latin American Politics (3 hours)
  - POLS-527: African Politics (3 hours)
- Environmental Issues (Choose one):
  - BIOL-330: Principles of Ecology (3 hours)
  - GEOG-302: Introduction to Environmental Geography (3 hours)
  - GEOG-502: Global Environmental Change (3 hours)
  - POLS-512: Environmental Politics (3 hours)

BIOL 330 Principles of Ecology recommended for science majors/minors only. POLS 512 Environmental Politics when research/individual project is international or comparative in scope.

- Economic Issues (Choose one):
  - GEOG-507: Geography of the Global Economy (3 hours)
  - POLS-630: International Political Economy (3 hours)
- Cultural Issues (Choose one):
  - SOC-200: Introduction to Anthropology (3 hours)
  - PHIL-231: World Religions (3 hours)
  - GEOG-304: Human Geography (3 hours)
  - COMM-601: Intercultural Communication (3 hours)
  - SOC-676: Global Sociology (3 hours)

Modern Language Requirements (12 hours in same language – or equivalent/proficiency)
- Spanish
  - MLL-154: Spanish Language and Culture I (3 hours)
  - MLL-158: Spanish Language and Culture II (3 hours)
  - MLL-251: Spanish Language and Culture III (3 hours)
  - MLL-253: Spanish Conversation (3 hours)
  - OR MLL-254: Spanish Grammar and Composition I (3 hours)
- French
  - MLL-124: French Language and Culture I (3 hours)
  - MLL-128: French Language and Culture II (3 hours)
  - MLL-221: French Language and Culture III (3 hours)
  - MLL-225: French Grammar and Conversation I (3 hours)
- Elective Courses* (12 hours) (The Electives section has been reorganized for clarity, but no substantive changes are being proposed.)
  - **History**
    - HIST-501: Special Topics in World History (___) (1-3 hours)
    - HIST-505: African Civilizations (3 hours)
    - HIST-507: Modern Africa (3 hours)
    - HIST-510: Modern Middle East (3 hours)
    - HIST-522: Korean and Vietnam Wars (3 hours)
    - HIST-523: Early China (3 hours)
    - HIST-524: Early Japan (3 hours)
    - HIST-526: Japan Since 1700 (3 hours)
    - HIST-527: China Since 1700 (3 hours)
    - HIST-529: History of South Asia (3 hours)
    - HIST-531: Samurai: History, Literature, Myth (3 hours)
    - HIST-532: History of Japanese Women (3 hours)
    - HIST-533: US-East Asia Relations (3 hours)
    - HIST-534: Korea Since 1700 (3 hours)
    - HIST-547: Radical Islam (3 hours)
    - HIST-626: U.S. Iraq and Afghanistan (3 hours)
    - HIST-668: U.S. as a Superpower (3 hours)
    - HIST-700: History: Selected Subjects (___) (1-3 hours)

HIST 501 Special Topics in World History (when a contemporary topic). HIST 700 History: Selected Subjects (when a contemporary, international topic).

- Business, Economics and Technology
  - BIOL-665: Medical Entomology (3 hours)
  - FIN-625: International Finance (3 hours)
  - ECON-640: International Trade (3 hours)
  - GT-350: Technology and Civilization (3 hours)
  - MGMT-439: International Business (3 hours)
  - MGMT-605: Cross Cultural Analysis (3 hours)
  - MGMT-611: International Marketing (3 hours)
  - MGMT-625: Emerging Markets (3 hours)

- Comparative and International Institutions
  - GEOG-106: World Regional Geography (3 hours)
  - GEOG-307: East Asia: China, Japan, and Korea (3 hours)
  - POLS-524: European Politics (3 hours)
  - POLS-525: Politics and War in the Middle East (3 hours)
  - POLS-526: Latin American Politics (3 hours)
  - POLS-587: U.S. Foreign Policy (3 hours)
  - POLS-640: African Politics (3 hours)
  - POLS-680: War: The Politics of Violence (3 hours)
  - SOC-534: Political Sociology (3 hours)
- SOC-676: Global Sociology (3 hours)
- WOMEN-399: Global Women's Issues (3 hours)

○ Literature, Fine Arts and Design
  - ART-178: Introduction to the Visual Arts (3 hours)
  - ART-288: Introduction to Art History I (3 hours)
  - ART-289: Introduction to Art History II (3 hours)
  - ART-688: History of Modern Art (3 hours)
  - ART-689: Contemporary Issues in Art (3 hours)
  - COMM-405: Drama Studies (____) (3 hours)
  - ENGL-220: World Masterpieces (3 hours)
  - ENGL-555: Topics in Literature (____) (1-3 hours)
  - ENGL-556: Topics in Writing (____) (3 hours)
    OR ENGL-756: Topics in Writing (____) (1-3 hours)
  - ENGL-560: British Genre (____) (3 hours)
  - ENGL-561: British Theme (____) (3 hours)
  - ENGL-570: International Literatures Genre (____) (3 hours)
  - ENGL-571: International Literatures Theme (____) (3 hours)
  - FCS-154: Dress and Culture (3 hours)
  - IND-312: History of Design I (3 hours)
  - IND-313: History of Design II (3 hours)
  - FCS-455: History of Costume (3 hours)
  - MUSIC-120: Music Appreciation (____) (3 hours)

- MLL - All upper-division courses covering topics of literature, culture, art, civilization, history, or contemporary affairs.

COMM 405 Drama Studies (when an international topic). ENGL 555 Topics in Literature (when an international topic).

○ General
  - INT-505: Topics in International Studies (____) (3 hours)
  - INT-510: Readings in International Studies (1-3 hours)
  - INT-690: Study Abroad (____) (3-6 hours)
  - INT-695: Internship/Practicum (3 hours)

Total (33 hours)-(48 hours) (Note: This is actually a decrease in total hours; the current catalog description does not include the 20 hours foreign language requirement)
INT 505 Topics in International Studies - maximum of two if topics are different. INT 510 Readings in International Studies - maximum of two.

Additional Requirements

1. At least 18 of the 33 hours must be completed with courses numbered 300 or above. At least 18 hours within the major must be completed with courses numbered 300 or above.

2. Proficiency in a second language (four semesters or equivalent).

3. Minimum four weeks study abroad.

4. International Studies Majors must also major or minor in a second discipline in Arts and Sciences, Business or Technology. Suggested Majors/Minors: Biology, Communication, English, History, Justice Studies, Modern Languages and Literature, Political Science, and Sociology. (See the Pittsburg State University Catalog for course prerequisites).

*Courses from the Core may also be used as electives if they are not used to meet core requirements. (Note: The list of elective courses published here is not exhaustive. Additional offerings will be available as electives when departments add new courses appropriate to International Studies to their own curricula and when appropriate “special topics” classes are offered. Students should refer to the International Studies section in the on-line class schedule to see what electives courses are available for the current semester. Majors and minors can also consult their International Studies adviser.)
Bachelor of Arts with a Major in International Studies – Proposed

- Core Requirements (24 hours)
  - HIST-102: World History from 1500 (3 hours)
  - POLS-103: Comparative Political Institutions (3 hours)
  - POLS-530: International Relations (3 hours)
  - INT-699: Senior Seminar in International Studies (3 hours)
  - Comparative Politics (Choose one):
    - POLS-524: European Politics (3 hours)
    - POLS-525: Middle Eastern Politics (3 hours)
    - POLS-526: Latin American Politics (3 hours)
    - POLS-527: African Politics (3 hours)
  - Environmental Issues (Choose one):
    - BIOL-330: Principles of Ecology (3 hours)
    - GEOG-302: Introduction to Environmental Geography (3 hours)
    - GEOG-502: Global Environmental Change (3 hours)
    - POLS-512: Environmental Politics (3 hours)
      - BIOL 330 Principles of Ecology recommended for science majors/minors only. POLS 512 Environmental Politics when research/individual project is international or comparative in scope.
  - Economic Issues (Choose one):
    - GEOG-507: Geography of the Global Economy (3 hours)
    - POLS-630: International Political Economy (3 hours)
  - Cultural Issues (Choose one):
    - SOC-200: Introduction to Anthropology (3 hours)
    - PHIL-231: World Religions (3 hours)
    - GEOG-304: Human Geography (3 hours)
    - COMM-601: Intercultural Communication (3 hours)
    - SOC-676: Global Sociology (3 hours)
- Modern Language Requirements (12 hours in same language – or equivalent/proficiency)
  - Spanish
    - MLL-154: Spanish Language and Culture I (3 hours)
    - MLL-158: Spanish Language and Culture II (3 hours)
    - MLL-251: Spanish Language and Culture III (3 hours)
    - MLL-253: Spanish Conversation (3 hours)
    - OR MLL-254: Spanish Grammar and Composition I (3 hours)
  - French
    - MLL-124: French Language and Culture I (3 hours)
    - MLL-128: French Language and Culture II (3 hours)
    - MLL-221: French Language and Culture III (3 hours)
    - MLL-225: French Grammar and Conversation I (3 hours)
- Elective Courses* (12 hours)
  - Art
    - ART-178: Introduction to the Visual Arts (3 hours)
    - ART-288: Introduction to Art History I (3 hours)
    - ART-289: Introduction to Art History II (3 hours)
- ART-688: History of Modern Art (3 hours)
- ART-689: Contemporary Issues in Art (3 hours)

- Biology
  - BIOL-330: Principles of Ecology (3 hours)
  - BIOL-665: Medical Entomology (3 hours)

- Communication
  - COMM-405: Drama Studies (___) (3 hours)
    - International topic required
  - COMM-601: Intercultural Communication (3 hours)

- Economics
  - ECON-640: International Trade (3 hours)

- English
  - ENGL-220: World Masterpieces (3 hours)
  - ENGL-555: Topics in Literature (___) (1-3 hours)
    - International topic required
  - ENGL-556: Topics in Writing (___) (3 hours)
  - OR ENGL-756: Topics in Writing (___) (1-3 hours)
  - ENGL-560: British Genre (___) (3 hours)
  - ENGL-561: British Theme (___) (3 hours)
  - ENGL-570: International Literatures Genre (___) (3 hours)
  - ENGL-571: International Literatures Theme (___) (3 hours)

- Family and Consumer Sciences
  - FCS-154: Dress and Culture (3 hours)
  - FCS-455: History of Costume (3 hours)

- Finance
  - FIN-625: International Finance (3 hours)

- Geography
  - GEOG-106: World Regional Geography (3 hours)
  - GEOG-302: Introduction to Environmental Geography (3 hours)
  - GEOG-304: Human Geography (3 hours)
  - GEOG-307: East Asia: China, Japan, and Korea (3 hours)
  - GEOG-502: Global Environmental Change (3 hours)
  - GEOG-507: Geography of the Global Economy (3 hours)

- General Technology
  - GT-350: Technology and Civilization (3 hours)

- History
  - HIST-501: Special Topics in World History (___) (1-3 hours)
    - Contemporary topic required
  - HIST-505: African Civilizations (3 hours)
  - HIST-507: Modern Africa (3 hours)
  - HIST-510: Modern Middle East (3 hours)
  - HIST-522: Korean and Vietnam Wars (3 hours)
  - HIST-523: Early China (3 hours)
  - HIST-524: Early Japan (3 hours)
  - HIST-526: Japan Since 1700 (3 hours)
  - HIST-527: China Since 1700 (3 hours)
- HIST-529: History of South Asia (3 hours)
- HIST-531: Samurai: History, Literature, Myth (3 hours)
- HIST-532: History of Japanese Women (3 hours)
- HIST-533: US-East Asia Relations (3 hours)
- HIST-534: Korea Since 1700 (3 hours)
- HIST-547: Radical Islam (3 hours)
- HIST-626: U.S. Iraq and Afghanistan (3 hours)
- HIST-668: U.S. as a Superpower (3 hours)
- HIST-700: History: Selected Subjects (___) (1-3 hours)
  - Contemporary, international topic required
- Interior Design
  - IND-512: History of Design I (3 hours)
  - IND-513: History of Design II (3 hours)
- International Studies
  - INT-505: Topics in International Studies (___) (3 hours)
  - INT-510: Readings in International Studies (1-3 hours)
  - INT-690: Study Abroad (___) (3-6 hours)
  - INT-695: Internship/Practicum (3 hours)
  - INT 505 Topics in International Studies - maximum of two if topics are different. INT 510 Readings in International Studies - maximum of two.
- Management and Marketing
  - MGMKT-439: International Business (3 hours)
  - MGMKT-605: Cross Cultural Analysis (3 hours)
  - MGMKT-611: International Marketing (3 hours)
  - MGMKT-625: Emerging Markets (3 hours)
- Modern Languages
  - All upper-division courses covering topics of literature, culture, art, civilization, history, or contemporary affairs.
- Music
  - MUSIC-120: Music Appreciation (___) (3 hours)
- Philosophy
  - PHIL-231: World Religions
- Political Science
  - POLS-512: Environmental Politics (3 hours)
    - International topic required
  - POLS-524: European Politics (3 hours)
  - POLS-525: Middle Eastern Politics (3 hours)
  - POLS-526: Latin American Politics (3 hours)
  - POLS-527: African Politics (3 hours)
  - POLS-587: U.S. Foreign Policy (3 hours)
  - POLS-630: International Political Economy (3 hours)
  - POLS-680: War: The Politics of Violence (3 hours)
- Sociology
  - SOC-200: Introduction to Anthropology (3 hours)
  - SOC-534: Political Sociology (3 hours)
* SOC-676: Global Sociology (3 hours)
  o Women’s Studies
  * WOMEN-399: Global Women's Issues (3 hours)

Total (48 hours)

Additional Requirements

1. At least 18 hours within the major must be completed with courses numbered 300 or above.

2. Minimum four weeks study abroad.

3. International Studies Majors must also major or minor in a second discipline.
   Suggested Majors/Minors: Biology, Communication, English, History, Justice Studies,
   Modern Languages and Literature, Political Science, and Sociology. (See the Pittsburg
   State University Catalog for course prerequisites).

*Courses from the Core may also be used as electives if they are not used to meet core
requirements. (Note: The list of elective courses published here is not exhaustive. Additional
offerings will be available as electives when departments add new courses appropriate to
International Studies to their own curricula and when appropriate “special topics” classes are
offered. Students should refer to the International Studies section in the on-line class schedule to
see what electives courses are available for the current semester. Majors and minors can also
consult their International Studies adviser.)
RE: Effects of Changes to the Political Science Curriculum on the International Studies Major

As the program coordinator for the political science major and the current director of the international studies major, I am confident that the addition of a comparative politics requirement to the international studies major can easily be handled by the political science program. Those courses are, in fact, designed for students in both political science and international studies.

Signed,

Darren Botello-Samson
RE: The Appropriateness of the Proposed Language Requirements for the International Studies Curriculum

The following is an e-mail conversation, in reverse chronological order, between Dr. Darren Botello-Samson, Director of International Studies, and Dr. Celia Patterson, Chair of Modern Languages.

Darren,

Four semesters seem reasonable to me. MLL faculty would probably not equate four semesters with the term "proficiency" but there's not really another term to use (I asked an MLL faculty member and he couldn't think of one).

Celia

Dr. Celia Patterson
Professor and Chair, English Department
Interim Chair, Modern Languages and Literatures
620-235-4689
Pittsburg State University
Pittsburg, KS 66762
http://www.pittstate.edu/department/english/
http://www.pittstate.edu/department/languages/index.dot

----- Original Message -----  
From: "Darren Botello-samson" <dbotello-samson@pittstate.edu>  
To: "Celia Patterson" <capatterson@pittstate.edu>  
Sent: Wednesday, November 12, 2014 10:09:37 AM  
Subject: International Studies

Celia:

There is currently a proposed change for the international studies curriculum in the college curriculum folder. It includes anticipated changes related to modern languages. Could you please review it and let me know if this seems reasonable.

Darren

Sent from my iPhone
Request for Revision to Curriculum

Revision for: ⡤ Major  ⡣ Minor  ⡣ Emphasis  ⡣ Certificate

Department: HPASS  College: Arts and Sciences

Submission Date: 11/10/14  Revision Effective: Fall, 2015

Contact Person: Darren Botello-Samson  Faculty member  ⡤ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Arts Degree with a Major in Political Science

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change: Addition of POLS 103 (Comparative Political Institutions) and Removal of POLS 324 (Introduction to Comparative Politics) from core required courses.

Addition of American and Regional Politics Subfield Requirements

Removal of ECON 201 (Introduction to Macroeconomics) as a Cognate Requirement

Rationale for Change (include changes to curriculum objectives): The removal of POLS 324 from the list of required courses and replacement with the two-course sequence of POLS 103 and a course from the Regional Politics subfield increases the major student’s required instruction in comparative politics. The teaching of POLS 324 currently requires instruction in both the essential concepts of comparative politics and the application of those concepts to concrete situations and conditions. The separation of these elements into a two-course sequence allows more time to be spent on introductory material, which can then be applied more thoroughly in the specific setting of a regional politics course.

The addition of an American subfield requirement adds a necessary element to the student’s curriculum: a course in American governmental institutions. This is also being done to move students into historically underutilized courses.

Removal of ECON 201 from the list of requirements keeps the major hour-load the same (39 hours) and allows for greater flexibility for POLS majors when selecting Producing and Consuming general education courses.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

□ Yes  ⡤ No

Whether a “yes” or “no” response, please provide an explanation.

Is this revision related to, and/or may affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?

łat Yes  ⡤ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The eventual removal of POLS 324 and its replacement with the above-described two course sequence will require changes in the International Studies and History/Government majors. As both majors currently require this course. Given that the course is being replaced, the impact should be minimal. See attachments.

Existing Major or Minor/Emphasis/Certificate
Copy and paste the existing curriculum as it currently appears in the online catalog.
See attachments

Proposed Major or Minor/Emphasis/Certificate:
List below, the proposed curriculum as you wish it to appear in the online catalog.
See attachments
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.): N/A

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? □ Yes  ☒ No  If “yes,” please realize that it will need to gain approval of the President’s Council.

Please give the rationale for additional student fees:

________

3. Will this revision have specific General Education courses required?  ☒ Yes  □ No

Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? □ Yes  ☒ No

If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)? N/A
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
   Date: __________
   Signature, Department Chairperson

☐ Approved: College Curriculum Committee
   Date: __________
   Signature, College Curriculum Committee Chair

☐ Approved: Dean of College
   Date: __________
   Signature, Dean

☐ Approved: General Education Committee (if applicable)
   Date: __________
   Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
   Date: __________
   Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date: __________
   Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
   Date: __________
   Signature, Recording Secretary, Faculty Senate

☐ Final approved packet forwarded to Provost’s office.
   Date: __________
   Signature, Recording Secretary, Faculty Senate

Notification to COCAO/Kansas Board of Regents (if required): Date: __________

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost’s administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, "Undergraduate Curriculum Legislation" (within the appropriate College folder, "Preliminary Legislation"), to allow for review and questions. Any modifications should be saved as "original file name.version2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost’s administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum: Major or Minor/Emphasis/Certificate- Revised Summer 2013

4
CURRENT CURRICULUM

The political science major must (1) complete the university’s General Education requirements; (2) meet the distribution and hour requirements (33) in political science; (3) take either MATH 143 Elementary Statistics (substitutes for MATH 113 College Algebra in the university’s General Education requirements) or SOSCI 388 Social Research Analysis; (4) take ECON 201 Introduction to Macroeconomics as a cognate requirement (meets the university’s General Education requirement in the economics area of the Producing and Consuming category); (5) elect a minor; and (6) take at least 45 upper division hours of classes listed at the 300 level or above; and (7) complete at least 27 hours of upper division political science classes.

- Core (12 hours)
  - POLS-101: U.S. Politics (3 hours)
  - POLS-320: Introduction to Political Science (3 hours)
  - POLS-324: Introduction to Comparative Politics (3 hours)
  - POLS-686: Senior Seminar in Political Science (3 hours)

- International (3 hours)
  - POLS-530: International Relations (3 hours)
  - OR POLS-630: International Political Economy (3 hours)

- Political Philosophy (3 hours)
  - POLS-450: Political Philosophy (3 hours)
  - OR POLS-578: Democratic Theory and Public Opinion (3 hours)

- Political Science electives (15 hours)
  - POLS-301: State and Local Government and Politics (3 hours)
  - POLS-412: Law in Film and Literature (3 hours)
  - POLS-450: Political Philosophy (3 hours)
  - POLS-492: Directed Readings in Political Science (1-3 hours)
  - POLS-512: Environmental Politics (3 hours)
  - POLS-516: Political Parties and Elections (3 hours)
  - POLS-517: U.S. Congress (3 hours)
  - POLS-524: European Politics (3 hours)
  - POLS-525: Politics and War in the Middle East (3 hours)
  - POLS-526: Latin American Politics (3 hours)
  - POLS-527: African Politics (3 hours)
  - POLS-530: International Relations (3 hours)
  - SOC-534: Political Sociology (3 hours)
  - JUST-538: Philosophy of Law (3 hours)
  - POLS-562: Law and Politics (3 hours)
  - POLS-571: Political Studies-Selected Topics (____) (1-3 hours)
  - POLS-578: Democratic Theory and Public Opinion (3 hours)
  - POLS-587: U.S. Foreign Policy (3 hours)
  - POLS-604: The American Presidency (3 hours)
  - POLS-609: Administrative Law (3 hours)
  - POLS-616: Interest Groups and Social Movements (3 hours)
  - POLS-630: International Political Economy (3 hours)
  - POLS-660: Political Science Internship (____) (1-3 hours)
  - POLS-661: Constitutional Law I (3 hours)
- POLS-662: Constitutional Law II (3 hours)
- POLS-680: War: The Politics of Violence (3 hours)

- Statistics Requirement (3-4 hours)
  - MATH-143: Elementary Statistics (3 hours)

  Basic concepts of statistics and probability applicable to all disciplines. Topics include data analysis, probability, discrete and continuous distributions, sampling, and statistical inference. Not open to students with credit in MATH 543 Probability and Statistics. Prerequisite: MATH 019 Intermediate Algebra or one unit of high school algebra.

  OR SOSCI-388: Social Research Analysis (4 hours)

- All Political Science majors (including those in the pre-law emphasis area) are required to take MATH 143 Elementary Statistics, 3 hours, or SOSCI 388 Social Research Analysis, 4 hours.
- MATH 143 can be used as a General Education substitute for MATH 113 College Algebra.
- Cognate Requirement (3 hours)
  - ECON-201: Introduction to Macroeconomics (3 hours)

Can be used to meet a General Education requirement in the Producing and Consuming category.
PROPOSED CHANGES TO THE CURRICULUM

The political science major must (1) complete the university's General Education requirements; (2) meet the distribution and hour requirements (43-36) in political science; (3) take either MATH 143 Elementary Statistics (substitutes for MATH 113 College Algebra in the university's General Education requirements) or SOSC 188 Social Research Analysis; (4) take ECON 201 Introduction to Macroeconomics as a cognate requirement (meets the university's General Education requirement in the economics area of the Producing and Consuming category); (5) elect a minor; and (6) take at least 45 upper division hours of classes listed at the 300 level or above; and (7) complete at least 27 hours of upper division political science classes.

- Core (12 hours)
  o POLS-101: U.S. Politics (3 hours)
  o POLS-103: Comparative Political Institutions (3 hours)
  o POLS-320: Introduction to Political Science (3 hours)
  o POLS-324: Introduction to Comparative Politics (3 hours)
  o POLS-686: Senior Seminar in Political Science (3 hours)
- American Government (3 hours)
  o POLS-516: Political Parties and Elections (3 hours)
  OR POLS-517: U.S. Congress (3 hours)
  OR POLS-604: The American Presidency (3 hours)
  OR POLS-609: Administrative Law (3 hours)
  OR POLS-616: Interest Groups and Social Movements (3 hours)
- International (3 hours)
  o POLS-530: International Relations (3 hours)
  OR POLS-630: International Political Economy (3 hours)
- Political Philosophy (3 hours)
  o POLS-450: Political Philosophy (3 hours)
  OR POLS-578: Democratic Theory and Public Opinion (3 hours)
- Regional Politics (3 hours)
  o POLS-524: European Politics (3 hours)
  OR POLS-523: Middle Eastern Politics (3 hours)
  OR POLS-526: Latin American Politics (3 hours)
  OR POLS-527: African Politics (3 hours)
- Political Science electives (45 hours) (12 hours)
  o POLS-301: State and Local Government and Politics (3 hours)
  o POLS-412: Law in Film and Literature (3 hours)
  o POLS-450: Political Philosophy (3 hours)
  o POLS-492: Directed Readings in Political Science (3 hours)
  o POLS-512: Environmental Politics (3 hours)
  o POLS-516: Political Parties and Elections (3 hours)
  o POLS-517: U.S. Congress (3 hours)
  o POLS-524: European Politics (3 hours)
  o POLS-525: Politics and War in the Middle East (3 hours)
  o POLS-526: Latin American Politics (3 hours)
  o POLS-527: African Politics (3 hours)
  o POLS-530: International Relations (3 hours)
• SOC-534: Political Sociology (3 hours)
• JUST-538: Philosophy of Law (3 hours)
• POLS-562: Law and Politics (3 hours)
• POLS-571: Political Studies-Selected Topics (1-3 hours)
• POLS-578: Democratic Theory and Public Opinion (3 hours)
• POLS-587: U.S. Foreign Policy (3 hours)
• POLS-604: The American Presidency (3 hours)
• POLS-609: Administrative Law (3 hours)
• POLS-616: Interest Groups and Social Movements (3 hours)
• POLS-630: International Political Economy (3 hours)
• POLS-660: Political Science Internship (1-3 hours)
• POLS-661: Constitutional Law I (3 hours)
• POLS-662: Constitutional Law II (3 hours)
• POLS-680: War: The Politics of Violence (3 hours)

• Statistics Requirement (3-4 hours)
  • MATH-143: Elementary Statistics (3 hours)

  Basic concepts of statistics and probability applicable to all disciplines. Topics include data analysis, probability, discrete and continuous distributions, sampling, and statistical inference. Not open to students with credit in MATH 543 Probability and Statistics. Prerequisite: MATH 019 Intermediate Algebra or one unit of high school algebra.

OR SOSCI-388: Social Research Analysis (4 hours)

• All Political Science majors (including those in the pre-law emphasis area) are required to take MATH 143 Elementary Statistics, 3 hours, or SOSCI 388 Social Research Analysis, 4 hours.
• MATH 143 can be used as a General Education substitute for MATH 113 College Algebra.

• Cognate Requirement (3 hours)
  • ECON-204: Introduction to Macroeconomics (3 hours)

Can be used to meet a General Education requirement in the Producing and Consuming category.
PROPOSED CURRICULUM

The political science major must (1) complete the university’s General Education requirements; (2) meet the distribution and hour requirements (36) in political science; (3) take either MATH 143 Elementary Statistics (substitutes for MATH 113 College Algebra in the university’s General Education requirements) or SOSCI 388 Social Research Analysis; (4) elect a minor; (5) take at least 45 upper division hours of classes listed at the 300 level or above; and (6) complete at least 27 hours of upper division political science classes.

- Core (12 hours)
  - POLS-101: U.S. Politics (3 hours)
  - POLS-103: Comparative Political Institutions (3 hours)
  - POLS-320: Introduction to Political Science (3 hours)
  - POLS-686: Senior Seminar in Political Science (3 hours)

- American Government (3 hours)
  - POLS-516: Political Parties and Elections (3 hours)
    OR POLS-517: U.S. Congress (3 hours)
    OR POLS-504: The American Presidency (3 hours)
    OR POLS-609: Administrative Law (3 hours)
    OR POLS-616: Interest Groups and Social Movements (3 hours)

- International Relations (3 hours)
  - POLS-530: International Relations (3 hours)
    OR POLS-630: International Political Economy (3 hours)

- Political Philosophy (3 hours)
  - POLS-450: Political Philosophy (3 hours)
    OR POLS-578: Democratic Theory and Public Opinion (3 hours)

- Regional Politics (3 hours)
  - POLS-524: European Politics (3 hours)
    OR POLS-525: Middle Eastern Politics (3 hours)
    OR POLS-526: Latin American Politics (3 hours)
    OR POLS-527: African Politics (3 hours)

- Political Science electives (12 hours)
  - POLS-301: State and Local Government and Politics (3 hours)
  - POLS-412: Law in Film and Literature (3 hours)
  - POLS-450: Political Philosophy (3 hours)
  - POLS-492: Directed Readings in Political Science (1-3 hours)
  - POLS-512: Environmental Politics (3 hours)
  - POLS-516: Political Parties and Elections (3 hours)
  - POLS-517: U.S. Congress (3 hours)
  - POLS-524: European Politics (3 hours)
  - POLS-525: Middle Eastern Politics (3 hours)
  - POLS-526: Latin American Politics (3 hours)
  - POLS-527: African Politics (3 hours)
- POLS-530: International Relations (3 hours)
- SOC-534: Political Sociology (3 hours)
- JUST-538: Philosophy of Law (3 hours)
- POLS-562: Law and Politics (3 hours)
- POLS-571: Political Studies-Selected Topics (___) (1-3 hours)
- POLS-578: Democratic Theory and Public Opinion (3 hours)
- POLS-587: U.S. Foreign Policy (3 hours)
- POLS-604: The American Presidency (3 hours)
- POLS-609: Administrative Law (3 hours)
- POLS-616: Interest Groups and Social Movements (3 hours)
- POLS-630: International Political Economy (3 hours)
- POLS-660: Political Science Internship (___) (1-3 hours)
- POLS-661: Constitutional Law I (3 hours)
- POLS-662: Constitutional Law II (3 hours)
- POLS-680: War: The Politics of Violence (3 hours)

Statistics Requirement (3-4 hours)
- MATH-143: Elementary Statistics (3 hours)
- OR SOSCI-388: Social Research Analysis (4 hours)
  - MATH 143 can be used as a General Education substitute for MATH 113 College Algebra.
RE: Effects of Changes to the Political Science Curriculum on the International Studies Major

As the program coordinator for the political science major and the current director of the international studies major, I am confident that the changes in the political science curriculum can easily be adapted into the international studies curriculum. Legislation to change the international studies curriculum is currently being developed.

Signed,

Darren Botello-Samson
RE: Effects of Changes to the Political Science Curriculum on the History/Education Major

The following is an e-mail conversation, in reverse-chronological order, between Dr. Darren Botello-Samson, Political Science Coordinator, and Dr. Kris Lawson, Coordinator for BSED in History and Government Major, History Program:

Thanks, Darren.
Yes, we've got the changes from 301 working their way through the system right now. I think the best option is to wait for your changes to work their way through the bureaucracy and then in spring submit the changes to our paperwork. I know there are other changes that need to be made in the BSED program, so we can do that all at once. In the meantime, I'm forwarding these syllabi to Kelly so we can start looking at which of the two classes should replace POLS 324. I appreciate the heads-up and all the help!
Thanks,
Kris

From: "Darren Botello-samson" <dbotello-samson@pittstate.edu>
To: "Kris Lawson" <klawson@pittstate.edu>
Sent: Monday, November 10, 2014 10:46:41 AM
Subject: Re: History/Government Program

Kris,

Our plan is to get this in the catalog for the upcoming fall. I have attached information regarding POLS 103. We are legislating it as a general education course. I have also attached Lauren’s Latin American Politics syllabus to give you an idea of the content of the regional courses.

This two-course sequence is meant to teach students about the central concepts of comparative politics in the introductory course and to then apply those concepts in a more specific context with the next course that they take. I know you are going through changes to the curriculum at the moment (especially regarding state and local government), so I hope you are able to adapt to these changes as well.

Let me know if I can answer other questions.

Darren

From: "Kris Lawson" <klawson@pittstate.edu>
To: "Darren Botello-samson" <dbotello-samson@pittstate.edu>
Cc: "Kelly Woestman" <kwoestman@pittstate.edu>
Hi Darren,
This is something we definitely need to know about and talk about, as it will affect the BSED. First, how soon are you submitting that paperwork? Second, do you have potential syllabi for these two other classes? Third, will POLS 103 be a gen ed?
Thanks,
Kris

From: "Darren Botello-samson" <dbotello-samson@pittstate.edu>
To: "Kris Lawson" <klawson@pittstate.edu>
Sent: Monday, November 10, 2014 10:09:31 AM
Subject: RE: History/Government Program

Kris:

We are currently in the process of changing the POLS curriculum and one of the changes will be the elimination of POLS 324 (Introduction to Comparative Politics). We are replacing it with a two-course sequence. Students will now take a truly introductory course, POLS 103 (Comparative Political Institutions), followed by a regional politics course, such as African or Latin American politics.

I am writing you today for two reasons. First, I wanted to give you a heads-up on these changes. POLS 324 is a requirement for the BSED in History/Government, so assuming we are able to make this change, that requirement will need to be altered. Second, I need to know if you anticipate any problems adjusting to this change. Will this adversely affect the History/Government program?

Sincerely,

Darren

Dr. Darren Botello-Samson
Associate Professor of Political Science and Pre-Law Advisor
Department of History, Philosophy and Social Sciences
Pittsburg State University
Pittsburg, Kansas, USA
RE: Effects of Changes to the Political Science Curriculum on the Economics Department

The following is an e-mail conversation, in reverse-chronological order, between Dr. Darren Botello-Samson, Political Science Coordinator, and Dr. Bienvenido Cortes, Chair of the Department of Economics:

Hello Darren,

I agree with your proposal. Your students can choose between ECON 191 (Issues), ECON 200, or ECON 201, depending on their track and career objectives. Dropping the ECON 201 requirement for your pol sci majors will not negatively affect our department. We have a heavy service load especially with Gen Ed. Thanks for the update, and have a great day and week.

Best,

Dean

B. Cortes, Chair
Dept. of Economics, Finance & Banking x4551

From: "Darren Botello-samson" <dbotello-samson@pittstate.edu>
To: "Bienvenido Cortes" <bcortes@pittstate.edu>
Sent: Monday, November 10, 2014 9:57:29 AM
Subject: Macroeconomics

Dear Dr. Cortes:

The curriculum for the political science major is currently being revised. Currently, ECON 201 (Introduction to Macroeconomics) is a requirement for all political science majors. We are planning on removing that as a requirement. Our reasoning is that our students will still need to take general education courses and the majority of our students are likely to take at least one economics course out of the Producing and Consuming section of the general education requirements. By removing the macroeconomics requirements, we can allow our students to take an economics course that works well with their direction of political science studies. I anticipate that, through advisement, most of our students will still take macroeconomics, but some students might benefit more from microeconomics or your Issues in Today's Economy course.

Please let me know if you think dropping the macroeconomics requirement from the POLS curriculum will adversely affect your department.

Sincerely,
Dr. Darren Botello-Samson
Associate Professor of Political Science and Pre-Law Advisor
Department of History, Philosophy and Social Sciences
Pittsburg State University
Pittsburg, Kansas, USA
Department: Mathematics  College: Arts and Sciences

Contact Person: Tim Flood  □ Faculty member  □ Chair

Revision Effective: Fall 2015 (Semester/Year)

Offered: (check all that apply)
□ Fall
□ Spring
□ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
□ Yes  □ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Purpose/Justification for Revision to Course: This name change would make the name uniform across the various secondary education programs.

Existing Course:
Course Number: Math 480

Title of Course: Clinical Experience in Secondary Mathematics Teaching

Credit Hours: 1 hour

Prerequisite: Corequisite: MATH 479 Techniques for Teaching Mathematics

Course Description (as it appears in the current catalog): Clinical field experience in the secondary classroom to implement competencies addressed in MATH 479 Techniques for Teaching Mathematics.

Proposed Course:
Course Number: Same

Title of Course: Internship in Secondary Mathematics Teaching

Credit Hours: Same

Prerequisite: Same

Course Description (as it will appear in the next catalog): Same
Additional Questions

1. Is this course to be considered for General Education? ☐ Yes ☒ No

   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? ☒ Yes ☐ No

   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? ☐ Yes ☒ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN OFF SHEET

☐ Approved: Department Chairperson
Date 10/15/14  Signature, Department Chairperson

☐ Approved: College Curriculum Committee
Date 11/3/14  Signature, College Curriculum Committee Chair

☐ Approved: Dean of College
Date 11/14  Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date 12/3/14  Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 11/17  Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.
Request for Revision to Curriculum

Revision for:  ☑ Major  ☐ Minor  ☐ Emphasis  ☐ Certificate

Department:  Mathematics  College:  Arts and Sciences

Submission Date: 9/17/14  Revision Effective: Fall, 2015 (Year)

Contact Person:  Tim Flood  ☐ Faculty member  ☑ Chair

Name of Existing Major or Minor/Emphasis/Certificate:  Bachelor of Science in Education Degree with a Major in Mathematics (Grades 6-12)

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

Description of Change:  Eliminating EDUC-511: Methods and Materials in Middle Level Education as a Professional Education requirement

Rationale for Change (include changes to curriculum objectives):  This course is no longer required for teacher licensure and as such is no longer offered.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes  ☑ No

Whether a “yes” or “no” response, please provide an explanation.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes  ☑ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:

The Major (Mathematics) Core Requirements (46 hours) remain unchanged, the only change is to the Professional Education requirements.

Professional Education**** (37-40 hours)
EDUC-261: Explorations in Education (3 hours)
PSYCH-263: Developmental Psychology (3 hours)
PSYCH-357: Educational Psychology (3 hours)
MATH-479: Techniques for Teaching Mathematics (1-3 hours)
MATH-480: Clinical Experience in Secondary Mathematics Teaching (1 hours)
SPED-510: Overview of Special Education (3 hours)
EDUC-511: Methods and Materials in Middle Level Education (3 hours)
EDUC-520: Methods and Materials for Academic Literacy (3 hours)
MATH-679: Mathematics Education Seminar (1 hour)

Professional Semester (17 hours)
   EDUC-458: Methods and Curriculum (3 hours)
   EDUC-462: Secondary and Middle Level Education (2 hours)
   EDUC-464: Foundations of Measurement and Evaluation (2 hours)
   EDUC-480: Supervised Teaching in the Secondary School (3 hours)
   EDUC-482: Supervised Teaching in the Secondary School (5 hours)
   MATH-579: Supervised Student Teaching and Follow-Up of Teachers (2 hours)

****See Admission to Professional Semester for professional education grade point requirements.

MATH 479 Techniques for Teaching Mathematics must be taken for 3 hours.

EDUC 511 Methods and Materials in Middle Level Education required of students seeking middle level certification.

Proposed Major or Minor/Emphasis/Certificate:
List below, the proposed curriculum as you wish it to appear in the online catalog:
The Major (Mathematics) Core Requirements (46 hours) remain unchanged, the only change is to the Professional Education requirements.

Professional Education**** (37 hours)
   EDUC-261: Explorations in Education (3 hours)
   PSYCH-263: Developmental Psychology (3 hours)
   PSYCH-357: Educational Psychology (3 hours)
   MATH-479: Techniques for Teaching Mathematics (3 hours)
   MATH-480: Clinical Experience in Secondary Mathematics Teaching (1 hour)
   SPED-510: Overview of Special Education (3 hours)
   EDUC-520: Methods and Materials for Academic Literacy (3 hours)
   MATH-679: Mathematics Education Seminar (1 hour)

Professional Semester (17 hours)
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   EDUC-462: Secondary and Middle Level Education (2 hours)
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   EDUC-480: Supervised Teaching in the Secondary School (3 hours)
   EDUC-482: Supervised Teaching in the Secondary School (5 hours)
   MATH-579: Supervised Student Teaching and Follow-Up of Teachers (2 hours)

****See Admission to Professional Semester for professional education grade point requirements.

MATH 479 Techniques for Teaching Mathematics must be taken for 3 hours.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   
   ☐ Yes  ☒ No  If "yes," please realize that it will need to gain approval of the President's Council.

   Please give the rationale for additional student fees:

   

3. Will this revision have specific General Education courses required? ☐ Yes  ☒ No
   
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this revision affect any education majors? ☒ Yes  ☐ No
   
   If "yes," please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 9/17/14  Signature, Department Chairperson

☑ Approved: College Curriculum Committee
Date 3/14  Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date 3/14  Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date  Signature, General Education Committee Chair

☑ Approved: Council for Teacher Education (if applicable)
Date 3/1/14  Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 1/14  Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date  Signature, Recording Secretary, Faculty Senate

☐ Final approved packet forwarded to Provost’s office.
Date  Signature, Recording Secretary, Faculty Senate

Notification to COCAO/Kansas Board of Regents (if required):  Date:

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost’s administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost’s administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum- Major or Minor/Emphasis/Certificate- Revised Summer 2013

4
Department: Auto Tech   College: COT   Submission Date: 11-17-2014

Contact Person: Scott Norman   ☒ Faculty member   ☐ Chair

Revision Effective: Fall 2015 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes   ☒ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

Purpose/Justification for Revision to Course: To address the current automotive industry trends with the use of alternate fuels.

Existing Course:
Course Number: AT519

Title of Course: Fuels, Combustion & Lubricants

Credit Hours: 3

Prerequisite: None

Course Description (as it appears in the current catalog): Conventional and unconventional energy sources, production and distribution. Automotive, domestic, and industrial fuels and lubricants. Environmental issues are addressed.

Proposed Course:
Course Number: AT519

Title of Course: Mobile Fuels, Lubricants, & Alternate Fuels

Credit Hours: 3

Prerequisite: None

Course Description (as it will appear in the next catalog): This course will cover the production, distributions, testing, and use of mobile fuels, lubricants, and alternate fuels in the transportation industry. Environmental issues related to these fuels are addressed in the course.

Request for Revision to Course- Revised Summer 2013
Additional Questions

1. Is this course to be considered for General Education? □ Yes  □ No

   If “yes,” please indicate the University’s General Education Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that it will need to gain approval of the General Education Committee.

2. Will this course be required of any education majors? □ Yes  □ No

   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

3. Will this course be offered or continue to be offered for Departmental Academic Honors? □ Yes  □ No

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)? None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 11-14-14 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
Date 12.5.14 Signature, College Curriculum Committee Chair

☑ Approved: Dean of College
Date 12.5.14 Signature, Dean

☐ Approved: General Education Committee (if applicable)
Date ______ Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
Date ______ Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 1.14.15 Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
Date ______ Signature, Recording Secretary, Faculty Senate

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.
Request for New Minor/Emphasis/Certificate

Proposal for a New: ☑ Minor ☐ Emphasis ☐ Certificate

Department: Automotive Technology College: COT

Submission Date: 10/10/14 Effective: Fall, 2015 (Year)

Contact Person: Bob Schroer ☑ Faculty member ☐ Chair

Title of Proposed Minor/Emphasis/Certificate: Diesel/Heavy Equipment

Purpose/Justification for Minor/Emphasis/Certificate: To enhance other degrees, such as Construction, Automotive, and even Business by offering more opportunities to those graduates in the workforce.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university? ☐ Yes ☑ No

Whether a “yes” or “no” response, please provide an explanation. The degree will not affect any other degree program form other Regent universities.

Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department’s/ college’s/ unit’s curricula or programs at Pittsburg State University? ☐ Yes ☑ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred. The degree will not affect any other degree programs. It will simply offer an additional Minor to students from a range of other degree programs.

Please complete the Kansas Board of Regent forms located at http://www.kansasregents.org/new_program_approval and list the proposed curriculum for the minor/emphasis/concentration, in section 3 (III) of the forms. Please input the proposed curriculum as you wish it to appear in the next catalog. If you have any questions about the KBOR forms, please contact the Provost’s administrative officer at x4113.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   No

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes  ☒ No  
   If “yes,” please realize that it will need to gain approval of the President’s Council.

   Please give the rationale for additional student fees:
   

3. Will this minor/emphasis/certificate have specific General Education courses required?
   ☐ Yes  ☒ No
   Please realize that it will need to gain approval of the General Education Committee.

4. Will this minor/emphasis/certificate affect any education majors?  ☐ Yes  ☒ No
   If “yes,” please realize that it will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this minor/emphasis/certificate (e.g. staffing, equipment, etc.)?
   The minor will consist of courses already developed and offered in the Automotive Technology Department so no additional costs will be required or incurred.
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
   Date 11-19-14
   Signature, Department Chairperson 

☐ Approved: College Curriculum Committee
   Date 12.5.14
   Signature, College Curriculum Committee Chair

☐ Approved: Dean of College
   Date 12.5.14
   Signature, Dean

☐ Approved: General Education Committee (if applicable)
   Date
   Signature, General Education Committee Chair

☐ Approved: Council for Teacher Education (if applicable)
   Date
   Signature, Council for Teacher Education Chair

☑ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date 1-16-15
   Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
   Date
   Signature, Recording Secretary, Faculty Senate

☐ Final approved packet forwarded to Provost’s office.
   Date
   Signature, Recording Secretary, Faculty Senate

Approval at Kansas Board of Regents level:

☐ COCAO
   Date: ___

The Provost’s Office will notify the department, college and Registrar of the completion of the approval process.

Originating Department(s): After completing this form, in its entirety, please upload it to the Zimbra Briefcase, “Undergraduate Curriculum Legislation” (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” and uploaded as well. Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL) FOR FORWARDING TO THE KANSAS BOARD OF REGENTS FOR BOARD APPROVAL.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process, before it is sent to the Kansas Board of Regents for approval, which may result in a delay in implementation.
January 4, 2007

Kansas Board of Regents

APPLICATION FOR APPROVAL
OF MINOR/CONCENTRATION

Pittsburg State University

(NAME OF INSTITUTION)

1701 S. Broadway, Pittsburg, KS 66762

.ADDRESS

620-231-7000

(TELEPHONE)

Concentration or Major:

Bachelor of Science in Technology Degree with a Major in Automotive Technology

(Title and CIP)

[ ] New
[X] Derived from Existing Program

(DATE SUBMITTED)

(Signature of Vice-President /or Provost)
PROPOSAL FOR MINOR/CONCENTRATION
Kansas Board of Regents

Submitted by Robert Schroer

College of College of Technology

Division of Pittsburg State University

I. Indicate major in which minor will be located:

Bachelor of Science in Technology Degree, with a Major in Automotive Technology

II. Give the name and describe the purpose of the proposed concentration:

Name: Minor in Diesel/Heavy Equipment

Description of Purpose: To enhance other degrees, such as Construction, Engineering and even Business by offering more opportunities to those graduates in the workforce by giving the student instruction in multiple areas of the Diesel/Heavy Equipment industry. The Minor in Diesel/Heavy Equipment is not open to students in BST Automotive degree program with emphasis areas, Automotive Technical or Diesel/Heavy Equipment because of course overlap.

(Use other sheets as needed)

III. Provide curriculum for the major and indicate courses required for each concentration:

URL to the 2014-2015 University Catalog with the course listings for the BST degree.

Name of Major

<table>
<thead>
<tr>
<th>Course Name &amp; Number</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Courses:</td>
<td></td>
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<tr>
<td></td>
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<tr>
<td>Electives:</td>
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<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Research:

Course Name & Number

Practica:

Course Name & Number

Total:

Minor in Diesel/Heavy Equipment

(Name of minor)

Course Name & Number

Credit Hours

Core Courses:

<table>
<thead>
<tr>
<th>Course Name &amp; Number</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>AT-215 Automotive Electrical/Electronics Equip.</td>
<td>3</td>
</tr>
<tr>
<td>AT-216 Automotive Electrical/Electronic Equip. Laboratory</td>
<td>3</td>
</tr>
<tr>
<td>AT-416 Fluid Power</td>
<td>3</td>
</tr>
<tr>
<td>AT-418 Failure Analysis</td>
<td>3</td>
</tr>
<tr>
<td>AT-611 Diesel Engine Fundamentals</td>
<td>3</td>
</tr>
</tbody>
</table>

Select 9 Credit Hours from the following:

Electives:

<table>
<thead>
<tr>
<th>Course Name &amp; Number</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>AT-621 Advanced Diesel Electronics and Diesel Engine Laboratory</td>
<td>3</td>
</tr>
<tr>
<td>AT-630 On-Highway Systems</td>
<td>3</td>
</tr>
<tr>
<td>AT-640 Off-Highway Systems</td>
<td>3</td>
</tr>
<tr>
<td>AT-654 Advanced Hydraulic Systems and Off-Highway Systems Lab.</td>
<td>3</td>
</tr>
</tbody>
</table>

Total: 24

Note: By Board of Regents definition concentrations are established within existing programs and are:

1. 24 hours or less at the undergraduate level
2. 12 hours or less at the master’s level
3. 18 hours or less at the doctoral level
IV. Faculty resources:

A. Number of FTE faculty who teach in the major, including all concentrations:
   # 9.5

B. Rank of faculty:
   Instr. 2; Asst. Prof. 2; Assoc. Prof. 5; Prof. 1; GTAs 0.

C. Preparation of faculty:
   Indicate level of degrees: Bach. 0; Masters. 8; Doctors 2.

D. Explain other instructional responsibilities of faculty. (e.g. list service courses in school or for other schools/majors):

   None