Kelce College of Business  
Chairs Meeting Agenda  
January 27, 2011, 8:30 a.m., 101C Kelce

**Present:** Ms. Becky Casey, Dr. Bienvenido Cortes, Dean Richard Dearth, Dr. Eric Harris  
**Visitor:** Cassie Mathes

1. **Provosts Leadership Council**  
   a. Dr. Cortes gave an update of the Provosts Leadership Council meeting from this week while Dr. Dearth was gone to Southern Utah University for an AACSB review

2. **Cassie Mathes/University Communication**  
   a. Asked for news updates from departments:  
      i. KODE will be on campus next Monday to interview Dr. Jim Harris  
      ii. Becker CPA Review course will be offered at the end of the semester in ACIS  
      iii. Dr. Shum sabbatical in Thailand – good news story for University Communications  
      iv. International Mini MBA will be offered this summer – Dr. Box and Dr. Muoghalu are co-directors  
      v. LaRochelle trip/course will occur during SU 2011 (contact van Wyk or Dalecki)  
      vi. Trips to Taiwan, Paraguay and Korea  
      vii. New faculty member in Accounting  
      viii. Dr. Ahsan/international research  
      ix. Journal of Managerial Issues  
      x. Major Field Tests  
      xi. Textbook authors (Cummings, Baack, Harris)/ Journal article authors  
      xii. O’Bryan/Cummings announced as University Professor  
      xiii. Dean Search  
      xiv. SIFE Update – speaker team was selected this week

3. **Part-time staffing requests – due to Provost Feb. 1**  
   a. Dean Dearth requested this information from Chairs today or tomorrow at the latest

4. **Advertise positions for summer 2011**  
   a. Dean Dearth needs information this week or next so that requests for summer funding can be submitted

5. **Scholarship selection/streamline**  
   a. Scholarship applications due from students February 1  
   b. Scholarship entry in GUS due March 1
c. Will request Honors College list to consider for scholarships
6. Phonathon – February 20-24, 6:30-8:30 (contact Tiffany Martin by Feb. 10 - tmartin1@pittstate.edu)
7. SPTE requests due 1/18-28
8. Undeclared majors (Wilkinson)
   a. Undeclared majors report from Analysis, Planning and Assessment for Fall 2001 to Fall 2010 was distributed and discussed
9. Faculty Accomplishment Reports (were due 1/18)
   a. After review of reports, evaluations need to be completed for each faculty member. Chairs were asked to start compiling information for evaluations
10. Youngman Applications for SU 2011 due February 1
   a. This year funding will probably be around $110,000 (was $125,000 last year)
11. Department Updates/Reports
   a. MGMKT - none
   b. ACIS
      i. PQ data – may be gathered through LiveText
      ii. Ms. Casey will Chair search committee for major gifts officer for the College of Business
      iii. Certifications to junior & senior students in ACIS – might need to incorporate into the curricula and use as an assessment tool
   c. ECON - none
12. Miscellaneous / Upcoming events
   a. Dean Dearth discussed the AACSB review that he was part of at Southern Utah University this week
      i. Great faculty involvement and student engagement activities
      ii. 85-87% of students are Mormon
   b. Dean Dearth recommends that Kelce COB should prepare next year for a mock review (use a paid consultant or volunteer reviewer)
      i. Strategic Plan is very important – this needs to be worked on here
      ii. Assessment also needs to be cleaned up

The meeting dismissed at 9:45 a.m.

_________________________________________        January 27, 2011
Richard C. Dearth, Dean
Kelce College of Business