MEMORANDUM

MINUTES

Kelce Leadership Team Meeting
2:00 p.m. October 2, 2013

Present: Ms. Becky Casey, Dr. Din Cortes, Dr. Paul Grimes, Dr. Eric Harris, Dr. Mike Muoghalu

I. Upcoming Events
   a. Outstanding Alumni Visit – David Harrison visit (sponsored by Economics, Finance & Banking Department)
      i. Mr. Harrison will arrive on Thursday and will participate in events at PSU through Saturday. Mr. Harrison will be in the Kelce College from 10:00 a.m. - lunch on Friday. Lunch will be with the Kelce Board of Advisors, Kelce faculty and Mr. Harrison and his wife.
   b. KBOA Meeting – 1:00 on Friday in room 206
      i. Agenda has been distributed.
         1. Enactus will make their presentation; KLT will do updates; Holly will update; Terry Puett will update on the development committee of the board; Dr. Harris will update on AOL.
   c. Hospitality Tent – hosting tent with COT
      i. Need to get faculty participation at the tent – 11:30-1:30 before the game.
   d. Kelce Golf Tournament – Monday, October 7, at Lions Gate in Kansas City
      i. Dr. Lal, Dr. Cortes, Dr. Grimes and an ECON GA will be playing on a team.
      ii. Need to be there by 11:30 to set up the registration. 3 GA’s from Kelce will be assisting.
   e. Paraguay
      i. There will be 3 opportunities in 2014 for faculty to teach courses in Paraguay. KLT are asked to talk to their faculty to see who might be interested in teaching one of these courses.

II. AACSB
   a. Ron Berry’s Pre-Visit; October 17th
      i. We need to prepare an agenda for the visit. Discussed possible agenda – meeting with KLT should be a substantial part of the visit. Dr. Grimes will talk to Dr. Berry about who he wishes to talk to while he is at PSU.
   b. Status Update on CIR Report
      i. Dr. Grimes distributed a rough draft of the report and asked KLT to review and give him input/editorial changes as soon as possible. Discussion followed on the proposed outline and body of the report.

III. Spring Banquet; date
   a. Discussed changing the day of the spring banquet to a Friday rather than a Monday.
      i. Would seem to be easier for participants and guests to have the recognition banquet at the end of the week. Consensus among KLT is to change the day to a Friday if we can this year and if a date isn’t available this year, we will change it next year.

IV. The Dean’s Off-Campus Schedule
   a. Mid-America Dean’s Conference – need PLC coverage for 10/15 – Dr. Harris
   b. Economic Outlook Breakfast – need PLC coverage for 10/22 – Dr. Harris
   c. Development trip to Nebraska – need PLC coverage for 10/29 – Dr. Cortes
   d. AACSB visit to SFAU – need PLC coverage for 11/12 – Ms. Casey
V. Updates and Announcements
A. Casey –
   i. Ms. Casey will be attending an IIA meeting tonight.
   ii. Thursday – she will be taking 19 students to an IIA meeting out of town.
   iii. Dr. Rosen’s signed appointment letter has been received in the President’s office and he will
        begin work on June 1.
B. Cortes –
   i. Dr. Cortes is working on experiential learning enrollments table. All KLT need to submit this
      report to Dr. Grimes to be included in the AACSB report.
   ii. Dr. Davidsson has hired a new student assistant to work in the area of economic development
       with him.
C. Harris –
   i. Dr. Harris will be gone on Thursday, Oct. 10 to give a presentation for Admissions/Career
      Services.
   ii. Tony Dellasega will not be available to teach Business Strategy next semester (SP 14).
D. Muoghalu –
   i. Dr. Muoghalu brought forward possible conflicts with the SP 14 MBA class schedule. Discussion
      followed on changes to the schedule to accommodate the conflicts.

VI. Old Business
a. Dr. Grimes participated in a one-year warranty walk-around today on the masonry work for the
   building with facilities planning, physical plant, etc. There are a few items that need to be repaired /
   worked on. The work will take place over fall break (Oct. 10-11).

VII. New Business

VIII. Adjourn – 3:05 p.m.

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<tr>
<th>Dates to Remember:</th>
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<tbody>
<tr>
<td>A. KBOA Fall Meeting – October 4th</td>
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<td>B. Outstanding Alumni Award – Dave Harrison (BBA ’92) October 4th and 5th</td>
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<td>C. Hospitality Tent - October 5th (with COT; Homecoming)</td>
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<td>D. Kelce Golf Tournament – October 7th</td>
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<td>E. Rua Skybox Host – November 2nd – Northwestern Oklahoma Game</td>
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<td>F. Executive in Residence – Chris Williford – November 14th – 16th</td>
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<td>G. AACSB Fifth Year Report Deadline – December 9th</td>
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