Pittsburg State University Classified Senate Minutes for April 9, 2014

Next Meeting: Wednesday, May 14, 2014

Location: Kansas East & West, Overman Student Center, 1:30 pm

The Classified Senate welcomes all classified employees; you do not have to be a Senator to attend.

Welcome guests: Brenda Hawkins and Greg Parker

Senators Present: Tim Anderson, John Bartels, Carrol Bell, Terri Blessent, Heather Busch, Barbara Circle, Dacia Clark, Phillip Deierling, Betty Geier, Dina Gladson, Donna Jacobs, Karen LaSota, Woody Lopez, Janet Miller, Sara Peak, Josh Tucker, and Stephanie Willis

Senators Absent: Bryna Broyles (Excused), Wylie DeGruson, Steve Hall, and Tracey Mussa (Excused)

Agenda

1. Opening of Meeting

   Meeting called to order by Senate President Dacia Clark at 1:31 PM.

2. Review of Meeting Minutes

   The minutes for March 12, 2014 were reviewed. The minutes were accepted after a motion for approval was made, seconded, and passed.

3. Treasurer’s Report

   The Classified Senate Operating Budget had a beginning balance of $1,418.82. There were no expenditures so the ending balance remains at $1,418.82.

   The donation account had a beginning balance of $35.00. There were no expenditures so the ending balance remains at $35.00.

   There was a motion to accept the Treasurer’s report and seconded. It was moved and passed.

4. Senate President’s report with University President:

   President Dacia Clark will meet with Dr. Scott tomorrow (4/10/14), so she does not have a report.

5. Committee Reports
A. **Athletic Fee Committee:** No report. The committee is done for the year.

B. **By-Law Committee:** The committee met yesterday (4/8/14), and they are still working on it. They are going over, not only the wording change (Classified Senate to University Support Staff), but are evaluating procedural amendments (i.e. elections, areas of function, etc.) trying to align them with what makes the most sense for the group.

C. **Diversity Committee:** No report.

D. **Election Committee:** Heather Busch will be emailing those Senators whose terms are ending. We will elect officers in July.

E. **Legislative Update:** Shawn Naccarato was not present. Dacia reported that the Board of Regents Forum was this week. The Regents were happy with the decision on the budget.

F. **Outstanding Senior Committee:** Janet Miller reported the committee had their last meeting. They decided on finalists, who were voted on by PSU Employees. The winners will be announced at the Leadership Banquet on April 15th.

G. **Parking Committee:** No report

H. **Public Relations Committee:** No report

I. **Strategic Planning Committee:** Tim Anderson reported that the committee has met several times in small groups. The groups have met with Administration and Stakeholders. At the end of the month, they will meet with Keeling & Associates for a two day retreat. The committee is planning on having a rough draft of the mission statement in the fall.

J. **Student Health Fee Committee:** No report.

K. **Tobacco Policy Compliance Subcommittee:** No report.

L. **Tobacco Policy Work Group:** Dacia Clark is serving in double capacity as representative from Alumni Relations and Classified Senate. The group has not met.

M. **Tuition Committee:** Dacia Clark reported that the group will meet on April 18th and come up with a proposal.
N. **University Legislative Coordinating Council:** Dacia Clark reported that the group had met prior to Sunday’s decision (Gannon school finance case). Higher Education got most of what they were asking for.

O. **Welcoming Committee:** Karen LaSota reported that there were four new Classified Employee updates:

- Michael Woodrum, Student Financial Assistance
- Mark Hoffman, Student Financial Assistance
- Anna Meyer, Custodial and General Services
- Luecrita Haraughty

Karen has met with Michael Woodrum and Mark Hoffman, but the other two have not actually started yet.

P. **Board of Governors:** Janet Miller reported that Crossland had the winning bid (out of two bids) for the Student Center renovation. The bid came in $2.1 million under budget, so they will be able to do all the projects they were not sure they would have money for, including moving the bank to the card office, adding a terrace outside the bank, adding an additional meeting room, digital meeting room signs, and all new windows and furniture throughout. The Kansas Technology Center will be getting a Sandella’s Flatbread Café in January 2015. The SAW Club will be making tables and counters. The Gorilla Bookstore will be closed in July for spring cleaning. The Axe Grind will be open during the summer for breakfast and lunch.

6. **Old Business:**

No Old Business.

7. **New Business:**

Conference Call – Kansas State does not like the name “University Support Staff,” and they would prefer a new name. The other schools agreed that we should all have the same name to avoid confusion, so Kansas State will continue as USS. Wichita will vote at the end of April.

Social Media Policy – The final recommendation report from the work group is out. Dacia Clark sent a Bulk-E with a link to find the full report. The group will meet next week to present to the Governance Committee, and then it will go to the Board of Regents.
Supervisor Appreciation Luncheon – The Fiesta themed luncheon will be June 11th, at noon. Dina Gladson presented a rough draft of the invitation, which will go out to supervisors.

The AFT Union met last Friday regarding the changes to MOA. They approved to change the language (University Support Staff). The contract comes up for renegotiation in July. The move to USS (and out of Civil Service) the group can negotiate without restrictions. (For example, earning overtime on Saturdays, regardless of holiday or vacation used during the week.)

8. **Good of the Order:**

All employees should have received a card in the mail from the State. Open enrollment books will not be automatically sent out. If you would like a book, you can request one to be sent, or it will be available online. The link to request a book is in Sara Peak’s weekly HR email.

Legislative Town Hall by President Scott will be April 10th, at 2:00 pm.

Downtown’s Art Walk will be held April 25th. (Check out the mural going up on 5th & Broadway by local artists.)

May 16th and 17th – Blue Grass Festival, Lincoln Park

9. **Adjournment:** 2:10 pm

Minutes recorded by Heather Busch
Secretary of Classified Senate, 2013-2014