

## **Pittsburg State University Support Staff Senate Minutes for August 9, 2017**

**Next Meeting:** Wednesday, September 13, 2017

**Location:** Meadowlark Room of the Overman Student Center 1:30 pm

The University Support Staff Senate welcomes all university support staff employees; you do not have to be a Senator to attend.

**Welcome guests:** Kathy Benard, Terri Blessent, Steve Erwin, Craig Stokes and Hilary Unruh

**Senators Present:** Debbie Barone, Barb Barto, Carrol Bell, Janelle Cowan, Michael Kloer, Diane Letner, Jeannice Parker, Russel Parsons, Terry Pierce, Tish Potter, Irene Robinson and Michael Woodrum

**Senators Absent:** Janelle Cowan (excused), Brenda Hawkins (excused), Woody Lopez (excused)

### **Agenda**

#### **1. Opening of Meeting**

Meeting called to order by Senate President Michael Kloer at 1:34 PM.

#### **2. Review of Meeting Minutes**

The minutes for June 2017 were reviewed. The minutes were accepted after a motion for approval was made, seconded and passed.

#### **3. Treasurer's Report**

- The FY18 USS Operating Budget has been allocated from the Budget Office This years allocation is \$2,380.00. There were no expenditures.
- Foundation Account: Beginning Balance: \$38.02  
Expenditures: None  
Ending Balance: \$38.02

#### **4. Other University Reports**

Unclassified Staff: No report

Faculty Senate: Opening meeting for faculty is set for Thursday, August 17 at 9:00 a.m.

#### **5. Senate President's report with University President**

- Michael Kloer will meet with President Scott on September 11, 2017.

## **6. Committee Reports**

### **A. Elections (Tish Potter)**

See Old Business

### **B. Public Relations: Debbie Barone**

Nothing to report

### **C. USS Council Meeting: Michael Woodrum**

The USSS Council meeting was held in Manhattan on August 2, 2017. Michael Kloer, Jeannice Parker, Craig Stokes and Michael Woodrum attended. PSU shared information on the donation of the new ball fields and the changeover from Pepsi to Coca Cola. The results of the PSU Employee Incentive Survey will be released at the PSU Opening meeting on Thursday, August 17, 2017.

#### **School Reports:**

ESU: Enrollment is down. Sixteen employees received a raise as part of the CBIZ study.

FHSU, KU and WSU: All new hires will be classified as Unclassified Professional employees. The only exception to this are Trades and University Police.

FHSU: Discussion is being held to determine whether the Unclassified and University Support Staff Senates will merge into one group. All UPS and USS employees received a 2.5% raise or \$1000 added onto their base salaries-whichever was greater.

K-State: 40% of K-State employees have received training on the new gun policy.

Morale is also down at the university. Progress is being made on CBIZ. All K-State employees received a 2.5% raise. K-State is beginning to phase out Spousal Tuition Assistance. This phase out is expected to be completed in three years.

KU: Only a handful of employees receive a longevity bonus. All new hires will no longer be eligible for this bonus.

WSU: The longevity bonus at WSU has been rolled into a 2.5% raise.

The senates discussed the upcoming COPS meeting and ways to be more effective when presenting. A survey is being discussed. The survey will help get clear ideas as to what topics are important to constituents.

Monthly calls will take place the first Tuesday of the month at 10:30 a.m. (room TBA).

### **D. Welcoming Committee: Irene Robinson**

Nothing to report.

### **E. Parking Committee: Tish Potter**

Nothing to report.

**F. Board of Governance Committee:** Brenda Hawkins

No report-Brenda is absent.

**G. Strategic Planning Committee** – Michael Kloer

The Committee needs a new representative from USS. This will be a two year commitment. Terri Blessent has volunteered. Thanks, Terri!

**H. Information Technology Council-**Tish Potter

The ITC will begin meeting again in September.

**7. Old Business:**

Fill at-large seats: The USS Senate currently has seven at-large positions available on the senate. Three people expressed interest in serving. Heather Busch, Terri Blessent and Craig Stokes. There was a motion to accept these three people as senators and it was seconded and the motion passed. This leaves four vacant at-large positions for the 2017-2018 academic year.  
Elect a secretary: A motion was made to make Jeannice Parker secretary of the USS Senate for the 2017-2018 year. The motion was seconded and passed-and Jeannice accepted. Thanks, Jeannice

**8. New Business**

None

**9. Good of the Order:**

The University Support Staff Opening Meeting will be held on August 31, 2017 in the Overman Student Center. All USS employees are encouraged to attend.

**10. Adjournment:** 2:16 PM

Minutes recorded by Tish Potter