Kelce College of Business
Chairs Meeting Minutes
February 24, 2011, 8:30 a.m.

Present: Ms. Rebecca Casey, Dr. Bienvenido Cortes, Dr. Richard Dearth, Dr. Eric Harris

1. Provosts Leadership Council Meeting Report
   a. Reported that PSU Provost went to the recent KBOR meeting
      i. Low graduation programs – Chairs should be ready for a discussion about
         the low volume programs in their areas.
      ii. Renewed interest in articulation and transfer
         1. Task force has been created to resolve this perception
         2. Data base will be created to find where there are problems
      iii. Ft. Hayes has proposed a Bachelor of Computer Engineering program
         1. Received a 3-3 vote
         2. Will go on to the President’s of Regents Universities and then on
            to KBOR
      iv. MSEP – Midwest Student Exchange Program
         1. Kansas participates in a minimum number of these programs
         2. Kansas would probably attract a lot of students as tuition rates are
            lower than other states that participate
            a. KBOR will study the program
   b. Dr. Alice Sagehorn is now the Interim Chair of Instruction & Leadership Studies
   c. Program Review committee results will be out next week
   d. 85 new students have applied for Honors College next year
   e. Tilford Lecture will be held this Friday at 2:00 p.m. in the Governor’s Room of
      the Overman Student Center
   f. New committee will be formed under the PLC that would look at start-ups for
      new faculty and salary adjustments for existing faculty
      i. The thinking behind this committee is that there ought to be a something
         available to add funds to attract new faculty and maybe to support salary
         adjustments.
      ii. Chairs will probably be asked to join this committee
   g. Additional committee will be formed for creating Job Descriptions/Evaluations
      (rubrics) for unclassified staff (those not covered under the bargaining unit)
      i. Chair will be needed to serve on this committee. No one volunteered.

2. Interest Based Bargaining Training
   a. Dean Dearth attended this training at PSU yesterday and spoke about interest
      based bargaining.

3. Fall Schedule
a. Discussion followed on the proposed schedule for fall 2011 and classroom utilization

4. Kelce classroom allocation discussion
   a. Sometimes there are problems with scheduling only T/Th or M/W classes
   b. Proposal by Dr. Harris
      i. No changes will be made for next semester
      ii. Chairs will plan to meet and work out classroom allocations and future scheduling issues and report at a future Chairs meeting. All agreed.
   c. Safety evaluations need to be conducted before capacity can be reduced in Kelce classrooms

5. Scholarship spreadsheets – Chairs should review and approve

6. Narratives for Performance Appraisals – due March 1 to faculty. The Dean will be available for review and executive up to 4:30 p.m. on February 28.

7. Part-Time funding requests have not been approved to date

8. Faculty Development Seminar – 3/29 – Chris Fleury & Susan Dellasega will be presenters
   a. Additional seminar will be suggested with the Library presenting

9. BGS Induction – April 5 (Harvey Dean will be Chapter Honoree)

10. Department Reports
    a. MGMKT
       i. MFT will be on March 1 in the Kelce Computer Lab
       ii. 5 LaRochelle scholarship applications have been received to date. This may not be enough to support the program.
       iii. Dr. Sang Lee has been out due to back problems
    b. ACIS – none
    c. ECON
       i. Internal searches for summer are now listed online

The meeting dismissed at 10:05 a.m.

Richard C. Dearth, Dean

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