Pittsburg State University Classified Senate Minutes for May 14, 2014

Next Meeting: Wednesday, June 11, 2014

Location: Kansas East & West, Overman Student Center, 1:30 pm

The Classified Senate welcomes all classified employees; you do not have to be a Senator to attend.

Welcome guests: Brenda Hawkins and Irene Robinson

Senators Present: Tim Anderson, Carrol Bell, Terri Blessent, Heather Busch, Barbara Circle, Dacia Clark, Phillip Deierling, Betty Geier, Donna Jacobs, Karen LaSota, Woody Lopez, Janet Miller, Tracey Mussa, Sara Peak, Josh Tucker, and Stephanie Willis

Senators Absent: John Bartels (Excused), Bryna Broyles (Excused), Wylie DeGruson, Dina Gladson (Excused), and Steve Hall

Agenda

1. Opening of Meeting

   Meeting called to order by Senate President Dacia Clark at 1:30 PM.

2. Review of Meeting Minutes

   The minutes for April 9, 2014 were reviewed. The minutes were accepted after a motion for approval was made, seconded, and passed.

3. Treasurer’s Report

   The Classified Senate Operating Budget had a beginning balance of $1,418.82. There were no expenditures so the ending balance remains at $1,418.82.

   The donation account had a beginning balance of $35.00. There were no expenditures so the ending balance remains at $35.00.

   There was some discussion on spending up the remaining balance of our account. Heather will order new nametags and stickers to reflect University Support Staff and order new binders and tabs. The Supervisor Banquet committee is expecting to spend about $700.00. Dacia will find the PDF of our brochure and get it updated, and order more. We should ask Dr. Hodson for permission to roll over the leftover money to next year.

   There was a motion to accept the Treasurer’s report and seconded. It was moved and passed.
4. Senate President’s report with University President:

President Dacia Clark and Barbara Circle met with Dr. Scott. He is presenting to the Board of Regents today (5/14/14) the tuition proposal of a 4.8% increase. He also had good news for Classified Employees – we will be getting a raise, although he did not give an amount. All State of Kansas employees who have been working for 12 months or more will receive a bonus check the second week of December.

5. Committee Reports
   A. Athletic Fee Committee: No report. The committee is done for the year.
   B. Board of Governors: No report.
   C. By-Law Committee: The committee has an edited copy, but needs to meet to finalize.
   D. Diversity Committee: No report.
   E. Election Committee: There are 11 vacancies. All senators whose terms are ending have been notified. Heather will send out a Bulk-E to all Classified Employees to let them know about elections. Voting will be held in June.
   F. Legislative Update: Shawn Naccarato was not present.
   G. Outstanding Senior Committee: No report.
   H. Parking Committee: No report.
   I. Public Relations Committee: No report.
   J. Strategic Planning Committee: Tim Anderson reported that the committee will meet tomorrow (5/15/14) to go over the current Mission Statement. They are looking at condensing it. The committee will have a two-day retreat with Keeling & Associates May 28-29.
   K. Student Health Fee Committee: No report.
   L. Tobacco Policy Compliance Subcommittee: Terri Blessent reported that the committee had an informal meeting to discuss the policies. They talked about how would the University enforce the policy? Who do we report to? How much is the fine? Where does the money go? Etc. Please email any thoughts or concerns to Terri and she will relay to the committee.
M. Tobacco Policy Work Group: Dacia Clark reported that the group has met once to discuss the policy.

N. Tuition Committee: Dacia Clark reported that Dr. Scott presented to the Board of Regents today with the Committee's proposal of a 4.8% increase.

O. University Legislative Coordinating Council: No report.

P. Welcoming Committee: Karen LaSota reported that there were four new Classified Employee updates:

- Robert Stokes, Custodial and General Services
- Stacey Bokker, Custodial and General Services
- Anna Meyer, Custodial and General Services
- Luecrita Haraughty, OIS

6. Old Business:

No Old Business.

7. New Business:

Conference Call – Dacia Clark reported that there was a small group on the conference call this month. They discussed what we should do about “Day on the Hill” now that we are no longer technically State of Kansas employees. Should each group just go with their own school? PSU doesn’t really have our own day. We need to look into it further. We still want to talk to the other schools to see what issues they are dealing with and receive feedback. Wichita State voted “yes” on University Support Staff vote. The group decided to do the Closing Meeting by phone next month.

Social Media Policy – The policy will likely be approved at today’s Regents meeting. There were only a few wording changes. Dr. Scott suggested putting together a grievance board to make recommendations to him for violations of the “Social Media Policy”. This will make the decision more “peer reviewed” rather than a one-person decision and will hopefully become a constructive model for the other universities.

Disciplinary and Grievance Board for University Support Staff – Human Resources has asked the Classified Senate to nominate 36 classified employees for the University Support Staff Disciplinary and Grievance Board. All classified senators had the opportunity to each
pick 36 names and the top 36 vote getters will now be sent to Dr. Scott, who will choose five, and a few alternatives to sit on the Board.

8. **Good of the Order:**

   Cow Creek Bluegrass Festival – May 16-17

   Supervisor Appreciation Luncheon – The Fiesta themed luncheon will be June 11th, at noon. Invitations will go out next week.

9. **Adjournment:** 2:14 pm

Minutes recorded by Heather Busch
Secretary of Classified Senate, 2013-2014